

ICHABOD CRANE CENTRAL SCHOOL

Board Of Education

October 1, 2013

MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, October 1, 2013 in the High School Library at 6:30 p.m.

Board Members Present:

Kyle Aschenbrenner	John Chandler	Tricia Gerkman
Barbara-anne Johnson-Heimroth	Bruce Naramore	Jeffrey Ouellette
Susan Ramos	Cheryl Trefzger	

Board Member Absent: Anthony Welcome

School Officials Present:

Michael Brennan, Business Manager, Mena Mazure, Treasurer, William Schneider, High School Principal, Tim Farley, Middle/Elementary School Principal, Craig Shull, Middle/Elementary School Assistant Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Mindy Potts, District Clerk

Others Present:

Amy Pedrick, West and Co.

Board Vice-President John Chandler called the meeting to order at 6:29 p.m.

Executive Session

MOTION TREFZGER 2ND NARAMORE

To adjourn to Executive Session to discuss the employment history of particular individuals

KYLE ASCHENBRENNER - YES	CHANDLER - YES	GERKMAN - YES
JOHNSON-HEIMROTH – ABSENT	NARAMORE - YES	OUELLETTE – YES
RAMOS - YES	TREFZGER - YES	WELCOME - ABSENT

Carried, 7-0

Board member Barbara-anne Johnson-Heimroth arrived at 6:31 p.m.

The meeting was reconvened at 7:19 p.m.

Board Vice-President John Chandler announced the fire exits and conducted the Pledge of Allegiance.

Board member Susan Ramos read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION NARAMORE 2ND OUELLETTE

To approve the agenda with modifications as presented

Carried, 8-0

MOTION GERKMAN 2ND ASCHENBRENNER

To approve the minutes of the 07/23/13 – Special Meeting

KYLE ASCHENBRENNER - YES	CHANDLER - YES	GERKMAN - YES
JOHNSON-HEIMROTH – YES	NARAMORE - YES	OUELLETTE – ABSTAIN
RAMOS - ABSTAIN	TREFZGER - YES	WELCOME - ABSENT

Carried, 6-0-2

MOTION GERKMAN 2ND ASCHENBRENNER

To approve the minutes of the 08/20/13 – Special Meeting

KYLE ASCHENBRENNER - YES	CHANDLER - YES	GERKMAN - YES
JOHNSON-HEIMROTH – YES	NARAMORE - YES	OUELLETTE – YES
RAMOS - ABSTAIN	TREFZGER - ABSTAIN	WELCOME - ABSENT

Carried, 6-0-2

MOTION NARAMORE 2ND RAMOS

To approve the minutes of the 09/03/13 – Regular Meeting

KYLE ASCHENBRENNER - ABSTAIN	CHANDLER - YES	GERKMAN - YES
JOHNSON-HEIMROTH – YES	NARAMORE - YES	OUELLETTE – YES
RAMOS - YES	TREFZGER - YES	WELCOME - ABSENT

Carried, 7-0-1

Meeting Open For Public Participation

No one from the public wished to address the Board at this time.

Board Discussion Items

The Board had no discussion items at this time.

Superintendent ReportAudit Report – West and Company

Amy Pedrick of West and Company briefly reported to the Board and answered questions on the Audit Report which was unqualified, a good rating. The audit report is on file in the District Clerk's office and available to the public.

(Acceptance of the Audit Report under Discussion Action)

Strategic Planning Committee

Board Vice-President, John Chandler reported that the committee membership was close to being finalized and after communicating with the Superintendent, the Board will publicize the list.

Committee Meeting ReportsCommunications Committee

Board member Cheryl Trefzger reported on the meeting of September 17 which mainly dealt with creating a Board handbook which will hopefully be ready in early 2014.

Superintendent Goals/Evaluation Committee

Board Vice-President John Chandler reported on the Priority Objectives submitted by Superintendent George Zini to the Superintendent Goals/Evaluation Committee at its meeting of September 19. The Priority Objectives align with the approved Board goals for the current year. The Board had no questions on the Priority Objectives.

Policy Committee

Board member Kyle Aschenbrenner briefly reported on the meeting of September 30.

Reading of Board of Education Policies

The following policies are considered to have had one reading:

First Reading:

- 6600 Fiscal Accounting and Reporting
- 6650 Internal Auditor
- 6660 Independent Auditor
- 6800 Payroll Procedures

Second Reading:

- 6220 Extra Class Activity Fund (delete)
- 5252 Student Activities Fund Management (revised)
- 8332 (8331) Remote Access to Network (number change only)
- 6300 (8332) Cell Phone (Revise and number change)
- 6410 Authorized Signatures (revised)
- 6400 Depositories of Funds (revised)
- 6500 Bonded Employees (revised)

Audit/Finance Committee Report

Board member Susan Ramos reported on the meeting of the Audit/Finance Committee held prior to tonight's regular Board meeting.

Treasurer's Report and Acceptance of Warrants:

MOTION NARAMORE 2ND ASCHENBRENNER

To accept the Treasurer's Report and Warrants as presented

Carried, 8-0

Consent Agenda

MOTION OUELLETTE 2ND RAMOS

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2013-2014 school year as follows: Meeting Dates of: 09/06/13; 09/10/13; 09/13/13; 09/19/13; 9/24/13: 09/30/13

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following addition(s) to the non-teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Theresa Rodrigue	Substitute Aide	9/20/13
Bruce Moore	Substitute Driver	9/5/13
Michelle Warner	Substitute Aide	9/30/13

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following addition(s) to the teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Larry Eleby	Uncertified Substitute Teacher	10/01/13
Cindy Colarusso	Certified Substitute Teaching Assistant	10/01/13
Mary Haake	Uncertified Substitute Teaching Assistant and Teacher	10/01/13
Christopher Bubniak	Certified Substitute Teacher	10/01/13

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2013-2014 school year:

Position	Name
Boys' JV Basketball	Christopher Muller

11(E) CONSIDERATION FOR ESTABLISHMENT

To establish the rates for the following clubs:

CLUB NAME	RATE 13-14
Headless Horseman Cinema Club	\$535
Video Game Design Club	\$535
Football Cheerleading	TBD
Garden Club	\$535

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, *additional* EXTRA-CLASS ACTIVITY ADVISORS for the 2013-2014 school year as listed:

Position	Name
Garden Club	Sandra Harrington
Co-Advisor HS Yearbook	Jennifer Two-Axe
Extended Day Substitute Teacher	Gosia Geiger
Middle School Student Council	Bernadette Torre

11(G) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation George Zini, Superintendent, Barbara McGivney as piano accompanist with an honorarium of \$200 for the 2013-2014 school year

11(H) CONSIDERATION FOR APPOINTMENT

To appoint the members of the Strategic Planning Committee per the attached listing

11(I) CONSIDERATION FOR ACCEPTANCE

To accept the Internal Claims Auditor's Report for September 2013

11(J) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Middle School of \$41 from Target – Take Charge of Education and approve an increase in the 2013-2014 budget from \$ 34,912,862 to \$ 34,912,903 into the following Appropriation Code:

A2110.510-04-0000 – Ms Reserve – in the amount of \$41

11(K) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane High School of \$257 from Target – Take Charge of Education and approve an increase in the 2013-2014 budget from \$ 34,912,903 to \$34,913,160 into the following Appropriation Code:

A2110.510-04-0000 – Hs Reserve – in the amount of \$257

11(L) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane High School of \$75 from Booster Club and approve an increase in the 2013-2014 budget from \$34,913,160 to \$34,913,235 into the following Appropriation Code:

A2610.521-00-3200 – Hs Library – in the amount of \$75

- 11(M) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Music Program of a Percussion Kit from Eleanor Phelps
- 11(N) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, from the Ichabod Crane Booster Club a donation in the amount of \$8,612 for deposit into the district's Trust and Agency Fund, and subsequent allocation into the general fund (as recommended by the Superintendent to the Board of Education) to be used to fund the Football Program in the 2013-2014 school year

- 11(O) CONSIDERATION FOR ACCEPTANCE
To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 6/30/13
\$ 100,636.88

Account Balance: AS OF 7/31/13
\$ 104,743.15

Account Balance: AS OF 8/31/13
\$ 105,812.48

- 11(P) CONSIDERATION FOR APPROVAL
To approve the following field trip request, per Board Policy #4531:
DESTINATION: Washington, DC
DATE: 10/22/13-10/26/13
PARTICIPANTS: 121 Students
CHAPERONES: 12 (including Lara Marotta)

- 11(Q) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent Selena Cook to the position of Term Substitute effective on or about October 11, 2013 through November 11, 2013

- 11(R) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the non-teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Ernest Brodowski	Substitute Cleaner	10/2/13

- 11(S) CONSIDERATION FOR APPROVAL
To approve the following field trip request, per Board Policy #4531:
DESTINATION: Storm King Art Center
DATE: 10/19/13
PARTICIPANTS: 15 Students
CHAPERONES: 2 (including Laura Canamella)

End of Consent Agenda
Carried, 8-0

MOTION RAMOS 2ND ASCHENBRENNER

To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company

Board Vice-President John Chandler noted that the Audit Report had been reviewed in detail at previous Audit/Finance Committee meetings in addition to tonight's presentation.

Carried, 8-0

Public Participation – Agenda Items Only

One member of the public, asked about the STAR program and the registration process

Adjournment

MOTION NARAMORE 2ND TREFZGER

To adjourn the meeting at 7:45 p.m.

Carried, 8-0

Meetings:

Regular Meetings:

10/22 (Tue) – Special Board Meeting – High School Library – 5:30 PM (with anticipated executive session until 7pm)

11/05 (Tue) - Regular Board Meeting – High School Library – 7:00 PM

Committee Meetings:

10/15 (Tues) – Communications Committee – 5:30pm – Central Office

10/24 (Thu) – Policy Committee – 5:00 pm – Central Office

11/05 (Tues) – Audit/Finance Committee – 5:30pm – Central Office

X

Mindy M. Potts
District Clerk