

ICHABOD CRANE CENTRAL SCHOOL

Board of Education

November 5, 2013

MINUTES

A regular meeting of the Ichabod Crane Board of Education was held on Tuesday, November 5, 2013 at 7:00 p.m. in the High School Library.

Board Members Present:

Kyle Aschenbrenner	John Chandler	Barbara-anne Johnson-Heimroth
Bruce Naramore	Jeffrey Ouellette	Susan Ramos
Cheryl Trefzger	Anthony Welcome	

Board Member Absent: Tricia Gerkman

School Officials Present:

George Zini, Superintendent, Mena Mazure, Treasurer, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Craig Shull, Middle/Elementary School Assistant Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Others Present: Maria Suttmeier HCSO Superintendent and Suzanne Guntlow

The Board President, Anthony Welcome, called the meeting to order at 7:00 p.m.

The Board President, Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance:

Board member Susan Ramos read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

School Board Recognition Week

October 28 - November 1, 2013

Superintendent George Zini thanked the BOE members for their service with a certificate and a donation in honor of the Board to the Kinderhook Education Foundation.

The meeting was adjourned for 10 minutes as cake was served to Board members and meeting attendees.

MOTION CHANDLER 2ND NARAMORE

To approve the agenda with modifications as presented
Carried, 8-0

MOTION TREFZGER 2ND ASCHENBRENNER

To approve the minutes of the 09/17/13 – Special Workshop Meeting

KYLE ASCHENBRENNER - YES	CHANDLER - YES	GERKMAN - ABSENT
JOHNSON-HEIMROTH - YES	NARAMORE - YES	OUELLETTE – YES
RAMOS - ABSTAIN	TREFZGER - YES	WELCOME - YES

Carried, 7-0-1 (RAMOS abstain)

MOTION ASCHENBRENNER 2ND NARAMORE

To approve the minutes of the 10/01/13 – Regular Meeting
Carried, 8-0

MOTION CHANDLER 2ND OUELLETTE

To approve the minutes of the 10/22/13 – Special Workshop Meeting
Carried, 8-0

Meeting Open For Public Participation (Est. 30 minutes)

Two members of the public addressed the Board on the following topics:

- Karen Hummel – Co-President of the Kinderhook Education Foundation: fundraising
- Matthew Wade: NYSSBA Area 7 Director Nomination request

Board Discussion Items

The Board discussed the following topic in open discussion:

- Review of the resolution passed last May regarding high-stakes testing and possible re-adoption of the resolution at the next Board meeting.

Reports/Presentations/Updates

Superintendent George Zini briefly reported on the 2013-2014 Enrollment Report which reflects a continued trend of declining enrollment in the District.

Superintendent's Report – Administrators' Comments

Superintendent George Zini discussed the following topics:

- The district will be sending a mailing to all district residents regarding the NYS STAR Program and the need to re-register with NYS Department of Taxation and Finance.
- Due to a water main break near the Ocean State Job Lot Plaza, the High School was dismissed early and the school along with the village of Valatie has a "boil water advisory" in effect. Bottled water was provided to students.
- Steve Marotta, Director of Facilities updated the Board on the Capital Project status which will include redesign of the gymnasium and library at the High School.
- French Club requested Permission to Plan a trip to Quebec in May, which the Board supported.
- The Senior Class requested Permission to Plan a trip in June, which the Board supported.
- Added to the modified agenda was a Field Trip Request by the Anatomy/Physiology class for a trip scheduled to take place prior to the next scheduled BoE meeting.
- The District is concerned about the Data Dashboard Sharing of Student Data by NYSED.
- The Primary School Principal search is complete.

MOTION ASCHENBRENNER 2ND TREFZGER

WHEREAS Suzanne Guntlow holds a valid New York State Public School Teacher Certificate School Building Leader in the certification area(s) of School Building Leader, and

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends Suanne Guntlow's probationary appointment, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law §3012 and 8 NYCRR Part 30.3 does hereby appoint Suzanne Guntlow to the position of Primary School Principal in the tenure area(s) of Principal for a probationary period of three (3) years to commence on December 9, 2013 and to expire on December 8, 2016

Carried, 8-0

Committee Meeting Reports:Policy Committee

Board Vice President, John Chandler reported briefly on the Policy Committee meeting of October 24

The following policies are considered to have had one reading:

First Reading:

- 4773 Diploma and Credential Options for Students with Disabilities (revised)
- 5405 Student Wellness Policy (reviewed - number change only from 5600 to 5405)
- 6240 Investments (revised)
- 6240-R Investments Regulation (new)
- 6240-E Investments Exhibit (delete)
- 6245 Fund Balance Policy in Accordance with GASB 54 (reviewed)

Second Reading:

- 6600 Fiscal Accounting and Reporting
- 6650 Internal Auditor
- 6660 Independent Auditor
- 6800 Payroll Procedures

Consideration for the adoption of the following policies contained under the Consent Agenda:

Third reading:

- 6220 Extra Class Activity Fund (delete)
- 5252 Student Activities Fund Management (revised)
- 8332 (8331) Remote Access to Network (number change only)
- 6300 (8332) Cell Phone (Revise and number change)
- 6410 Authorized Signatures (revised)
- 6400 Depositories of Funds (delete)
- 6500 Bonded Employees (revised)

Audit/Finance Committee Report (mtg of 11/1)

Board member Susan Ramos reported briefly on the meeting held just prior to tonight's regular Board meeting.

Treasurer's Report and Acceptance of Warrants:

MOTION NARAMORE 2ND CHANDLER

To accept the Treasurer's Report and Warrants as presented

Carried, 8-0

Consent Agenda

MOTION CHANDLER 2ND TREFZGER

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2013-2014 school year as follows: Meeting Dates of: 10/03/13, 10/10/13, 10/24/13, 10/30/13

11(B) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of George Zini, Superintendent, Pat Stephenson as a Term Substitute, effective on or about November 4 through January 2, 2014

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Tabitha Stack	Certified Substitute Teacher/TA	11/5/13
Tessa Eckholm	Uncertified Substitute Teacher/TA	11/5/13
David Ames	Uncertified Substitute Teacher	11/5/13
Theresa Rodrigue	Certified Substitute Teacher/TA	10/24/13
Meg Duso	Uncertified Substitute Teacher	10/15/13

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the non-teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Angelique Hebert	Substitute Clerical and Aide	11/5/13
Sharri Godfrey	Substitute Bus Attendant	10/22/13
Yue Lau-Yee	Substitute Food Service Helper	11/5/13
Elizabeth Hlavac	Substitute Food Service Helper	11/5/13
Sarah Bailey	Substitute Food Service Helper	11/5/13
Penelope Gutto	Substitute Clerical	11/5/13

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, *additional*/EXTRA-CLASS ACTIVITY ADVISORS for the 2013-2014 school year as listed:

Position	Name
Extended Day Substitute Teacher	Dan Schoonover

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2013-2014 school year:

Position	Name
Boys' Modified Basketball	Robert Allard
Boys' Modified Wrestling	Ryan Taylor

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Tracy Dauria to the position of Head Cook (6 hours) at the Primary School, effective November 6, 2013

11(H) CONSIDERATION FOR APPROVAL

To approve a request submitted by Kerry Mullahy for an extension of Child Rearing Leave continuing through June 30, 2014 (*original approval through the first semester of the 2013-2014 school year, 02-05-13 BOE mtg*)

- 11(I) CONSIDERATION FOR APPROVAL
To extend the appointment of Jennifer Cramer, permanent substitute, professional educator in the tenure area of Reading, through June 30, 2014 (*original appointment effective through the first semester of the 2013-2014 school year, BOE mtg 8/6/13*)
- 11(J) CONSIDERATION FOR APPROVAL
To approve a request submitted by Kari Lane for Child Rearing Leave beginning on or about November 25, 2013 and continuing through the end of the 2013-2014 school year
- 11(K) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent of Schools, Kelly Longacker Bins, as a permanent substitute professional educator in the tenure area of School Psychologist, effective on or about November 25, 2013 through June 30, 2014
- 11(L) CONSIDERATION FOR APPROVAL
To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:
- MS Library Books and Videos
- 11(M) CONSIDERATION FOR APPROVAL
Whereas, the Board of Education has been provided evidence that Tim Farley has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore
Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Tim Farley be certified as a Lead Evaluator of TEACHERS
- 11(N) CONSIDERATION FOR APPROVAL
Whereas, the Board of Education has been provided evidence that William Schneider has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore
Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, William Schneider be certified as a Lead Evaluator of TEACHERS
- 11(O) CONSIDERATION FOR APPROVAL
Whereas, the Board of Education has been provided evidence that Daniel Farley has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore
Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Daniel Farley be certified as a Lead Evaluator of TEACHERS
- 11(P) CONSIDERATION FOR APPROVAL
Whereas, the Board of Education has been provided evidence that Craig Shull has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore
Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Craig Shull be certified as a Lead Evaluator of TEACHERS

11(Q) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Robert McCloskey has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Robert McCloskey be certified as a Lead Evaluator of TEACHERS

11(R) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Melissa Murray has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Melissa Murray be certified as a Lead Evaluator of TEACHERS

11(S) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that George Zini has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS AND PRINCIPALS, therefore

Be it resolved, that, George Zini be certified as a Lead Evaluator of TEACHERS and PRINCIPALS

11(T) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 6220 Extra Class Activity Fund (delete)
- 5252 Student Activities Fund Management (revised)
- 8332 (8331) Remote Access to Network (number change only)
- 6300 (8332) Cell Phone (Revise and number change)
- 6410 Authorized Signatures (revised)
- 6400 Depositories of Funds (revised)
- 6500 Bonded Employees (revised)

11(U) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Reports as of the following dates:

	<u>AS OF 9/30/13</u>
Account Balance:	\$ 106,730.39

	<u>AS OF 10/31/13</u>
Account Balance:	\$ 170,485.01

11(V) CONSIDERATION FOR ACCEPTANCE

To accept the Internal Claims Auditor's Report for October 2013

11(W) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To amend the following agreements and to authorize the President of the Board of Education to execute the documents:

- Todd DiGrigoli
- Juan Gonzalez
- Steven Marotta
- Michael Gleason
- Michael Brennan

11(X) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To amend the Terms and Conditions for Confidential Non-Bargaining Employees located in Central Office *(adopted on 9/13/05)*

- Amy Boothby
- Angela Cowen
- Wilhelmena Mazure
- Mindy Potts
- Karen Wied-Carpenter

11(Y) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Connecticut Science Center

DATE: 11/20/13

PARTICIPANTS: 41 Students

CHAPERONES: 4 (including Barbara Byrne)

End of Consent Agenda

Carried, 8-0

Public Participation – Agenda Items Only

One member of the public addressed the Board regarding information she knew about the sharing of student information by NYSED and offered to help if the Board had questions.

Adjournment

MOTION RAMOS 2ND ASCHENBRENNER

To adjourn the meeting at 8:33 p.m.

Carried 8-0

Meetings:Regular Meetings:

11/19 (Tue) - Workshop Board Meeting – High School Library – 7:00 PM

12/03 (Tue) - Regular Board Meeting – HS Library – 6:00 Tenure Reception - 7:00 PM Meeting

Committee Meetings:

11/05 (Tues) – Audit/Finance Committee – 5:30pm – Central Office

11/12 (Tues) – Communications Committee – 5:30pm – Central Office

11/21 (Thu) – Policy Committee – 5:00pm – Central Office

X

Mindy M. Potts
District Clerk