

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

DECEMBER 3, 2013

MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, December 3, 2013 at 7:00 p.m. in the High School Auditorium.

Prior to the regular Board meeting, a Tenure Reception was held in the High School Auditorium at 6:00 p.m.

Board Members Present:

John Chandler Tricia Gerkman Bruce Naramore Jeffrey Ouellette
Susan Ramos Cheryl Trefzger Anthony Welcome

Board Members Absent: Kyle Aschenbrenner Barbara-anne Johnson-Heimroth

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Craig Shull, Middle/Elementary School Assistant Principal, Robert McCloskey, Special Education Director and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:01 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Susan Ramos read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION OUELLETTE 2ND RAMOS

To approve the agenda as presented
Carried, 7-0

MOTION CHANDLER 2ND TREFZGER

To approve the minutes of the 11/05/13 – Regular Meeting

KYLE ASCHENBRENNER-ABSENT	CHANDLER - YES	GERKMAN – ABSTAIN
JOHNSON-HEIMROTH-ABSENT	NARAMORE - YES	OUELLETTE – YES
RAMOS - YES	TREFZGER - YES	WELCOME - YES

Carried, 6-0-1

Meeting Open for Public Participation

No one signed up to address the Board at this time.

Reports/Presentations/Updates

- Washington DC Club Trip
Washington DC Trip Club Advisor, Lara Marotta, with club officers, Chloe Pratt and Caroline Clickman reported on the trip taken by current 8th grade students in October 2013. The students were complimented by management at 2 separate locations in Washington DC and because they were well-behaved and had good time-management skills, the group was able to visit additional sites on their trip. Next year's 7th grade class will take the trip in the fall of 2014.
- Fire Inspection Reports
Fire Inspections are conducted every 11 months and the buildings of the district had no significant issues.
- Strategic Planning Committee Report
Superintendent George Zini and 3 members of the Strategic Planning Committee, Laura Etlinger, Tracy Farrell, and Paul Herrington, gave a powerpoint presentation outlining the work of the committee and focus for the Ichabod Crane School District.

Superintendent's Report – Administrators' Comments

Superintendent George Zini reported briefly to the Board on the following topics

- The Indoor Track Team asked for permission to plan for invitational meets at Yale and Dartmouth in January of 2014
- Business Manager, Michael Brennan explained the current status of copiers in the District and request the Board consider approving a lease agreement with Questar III under the Consent Agenda

Committee Meeting ReportsFacilities Committee

Board Vice President John Chandler reported on the Facilities Committee meeting of 11/18/13 which also involved the architects discussing Phase 2 of the Capital Project, re-design of the HS Library and Gymnasium

Communications Committee

Superintendent George Zini discussed briefly the Communications Committee meeting of 11/12/13 which reviewed the new website as presented at the 11/19/13 Workshop Board meeting. The launch of the site is planned to happen before the end of December of this year.

Policy Committee (meeting of 11/21/13)

Board Vice President John Chandler reported briefly on the meeting of 11/21/13 and the policies up for a first reading. The following policies are considered to have had one reading:

First Reading:

- 6420 Wire Transfers (reviewed – no changes)
- 6150 Budget Transfers - (reviewed – no changes)
- 4321 Programs for Students with Disabilities Under the IDEA and New York's Education Law (revised)
- 8210.1 Use of Surveillance Cameras on School Property (new)
- 8520 Free and Reduced Price Food Services (new)

Second Reading:

- 4773 Diploma and Credential Options for Students with Disabilities (revised)
- 5405 Student Wellness Policy (reviewed - number change only from 5600 to 5405)
- 6240 Investments (revised)
- 6240-R Investments Regulation (new)
- 6240-E Investments Exhibit (delete)
- 6245 Fund Balance Policy in Accordance with GASB 54 (reviewed)

Third Reading:

(Consideration for adoption of the following policies contained under the Consent Agenda)

- 6600 Fiscal Accounting and Reporting
- 6650 Internal Auditor
- 6660 Independent Auditor
- 6800 Payroll Procedures

Audit/Finance Committee

Committee Meeting Report

Board Vice President John Chandler reported on the Audit/Finance Committee meeting held just prior to the nights Regular Board meeting.

Treasurer’s Report and Acceptance Of Warrants:

MOTION RAMOS 2ND NARAMORE

To accept the Treasurer’s Report and Warrants as presented

Carried, 7-0

Consent Agenda

MOTION NARAMORE 2ND TREFZGER

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2013-2014 school year as follows:
Meeting Dates of: 11/01/13, 11/12/13, 11/21/13 and 11/25/13

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent,
additional/ EXTRA-CLASS ACTIVITY ADVISORS for the 2013-2014 school year as listed:

Position	Name
Ski Club Volunteers	John Mueller, Barb Kirby, Dan Pelesz, Joelle Swere, Thomas Akers, Jennifer Pelesz, Ann Mueller

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the non-teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Chelsea Nichols	Clerical Substitute	December 4, 2013
Sharon Thorsey	Substitute Head Bus Driver	July 1, 2013

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Chelsea Nichols	Non-Certified Sub Teacher and TA	December 4, 2013
Anna Costello	Non-Certified Sub Teacher and TA	December 4, 2013
Julie Grace	Non-Certified Sub Teacher and TA	December 4, 2013

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2013-2014 school year:

Position	Name
Resign: Assistant Indoor and Outdoor Track	Will Richards and Justin Pangie
Assistant Indoor and Outdoor Track	Phil Carducci
Volunteer Boys Basketball	Mike Hoose and Dave Dellehunt

11(F) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent STUDENT TEACHERS/INTERNS for the period of time listed as follows:

NAME	ASSIGNMENT	DATES
Ashley Oakes	Judith Ooms	January 14 – March 7, 2014
Stephanie Carty	Julianne Rulison	January 14 – March 7, 2014
Gerard Jacques	Barbara Ireland	January 14 – March 7, 2014

11(G) CONSIDERATION FOR APPROVAL

To extend the appointment of Lindsay Meyers, permanent substitute, professional educator in the tenure area of Elementary K-6, through June 30, 2014 (*original appointment effective through the first semester of the 2013-2014 school year, BOE mtg 6/18/13*)

11(H) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of George Zini, Superintendent, Melinda Keegan, provisionally as a professional educator in the Teaching Assistant tenure area, in order to provide one-on-one services as required by a student's IEP, effective December 4, 2013 through June 30, 2014

11(I) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Suzanne Guntlow has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Suzanne Guntlow be certified as a Lead Evaluator of TEACHERS

11(J) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- Primary School Library Books and Videos

11(K) CONSIDERATION FOR ACCEPTANCE

To accept the Internal Claims Auditor Reports as presented

11(L) CONSIDERATION FOR APPROVAL

To approve the following field trip request per Board Policy #4531:
 DESTINATION: Jiminy Peak and Mount Snow
 DATE: January 10, 2014 – March 31, 2014
 PARTICIPANTS: SKI CLUB – 80-100 students
 CHAPERONES: (8) – TBD
 ADVISORS: Todd DiGrigoli and Jacob Patenaude

11(M) CONSIDERATION FOR APPROVAL

To approve the following field trip request per Board Policy #4531:
 DESTINATION: Dartmouth, Indoor Track Relays
 DATE: January 10-11, 2014
 PARTICIPANTS: approx. 20 students
 CHAPERONES: (1) – Rosina Schulrud

11(N) CONSIDERATION FOR APPROVAL

To approve the following field trip request per Board Policy #4531:
 DESTINATION: Yale Interscholastic Track Classic
 DATE: January 17-18, 2014
 PARTICIPANTS: approx. 20 students
 CHAPERONES: (1) – TBD including Rosina Schulrud

11(O) CONSIDERATION FOR ACCEPTANCE

To accept the Fire Inspection Reports as presented

11(P) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Music Department a percussion kit from Nadean Behrens

11(Q) CONSIDERATION FOR APPROVAL

To approve the additional 2013-2014 Board meeting dates:

Date	Time/Location	Type
03/25/14	7:00 pm in the High School	Draft Budget Presentation
04/08/14	7:00 pm in the High School	Final Budget Presentation and Anticipated Budget Adoption

11(R) CONSIDERATION FOR AUTHORIZATION

WHEREAS, the Board of Education of the Ichabod Crane Central School District of New York State (the "School District") desires to enter into a contract with the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties ("Questar III"), entitled the "Contract for Cooperative Educational Services", a copy of which is attached hereto as Exhibit A:

WHEREAS, pursuant to the Contract for Cooperative Educational Services, Questar III will, on behalf of the School District, facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A of the Contract for Cooperative Educational Services (the "Capital Equipment");

WHEREAS, the School District believes that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement under the model schools program;

WHEREAS, the School District believes that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services

and that it is in the best interests of the School District to execute and deliver the Contract for Cooperative Educational Services.

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent, or such other individuals as the Board of Education may appoint, be, and hereby is authorized to execute and deliver such documents and papers in the name of the School District as he or she deems necessary, advisable or appropriate to carry into effect the Contract for Cooperative Educational Services.

End of Consent Agenda

Carried, 7-0

Public Participation – Agenda Items Only

One member of the public spoke on the following topic:

- Regina Rose – the focus of the Strategic Plan

Executive Session

MOTION TREFZGER 2ND RAMOS

To adjourn to Executive Session at 8:26 p.m. to discuss the employment history of a particular individual and to discuss matters leading to the discipline or dismissal of a particular individual

Carried, 7-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissention from the rest of the Board.

Others present in Executive Session: George Zini, Superintendent

The District Clerk left the meeting.

The meeting was reconvened in public session at 9:00 p.m.

MOTION CHANDLER 2ND OUELLETTE

To adjourn the meeting at 9:10 p.m.

Carried, 7-0

Meetings:

Regular Meetings:

01/07 (Tue) - Regular Board Meeting – HS Library - 7:00 PM

Committee Meetings:

01/07 (Tues) – Audit/Finance Committee – 5:30pm – Central Office

01/30 (Thu) – Policy Committee – 5:00pm – Central Office

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk