

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

MARCH 5, 2019

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, March 5, 2019 at 7:00 p.m. in the High School Library.

Board members Present:

John Antalek	Daniel Cohn	Tammy Crawford	Jeffrey Ouellette
Susan Ramos	Regina Rose	Anthony Welcome	

Olivia Chandler – Student Member on the Board

Board members Absent:

Jessica Berner Matthew Nelson

School Officials Present:

Michael Vanyo, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Assistant High School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Andrea Williams, Primary School Principal, Suzanne Guntlow, Principal Responsible for APPR and Curriculum and Instruction, Peg Warner, Special Education Director, Dan Doyle, Transportation Director, Tim Stewart, Athletic Director and Mindy Potts, District Clerk

Board Vice-President Anthony Welcome called the meeting to order at 7:01 p.m.

Board Vice-President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Regina Rose read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

MOTION COHN 2<sup>ND</sup> CRAWFORD

To approve the agenda with modifications as presented including adding a consideration for executive session after the consent agenda and moving item 11(J) to Discussion Action

ANTALEK - YES	BERNER - ABSENT	COHN - YES
CRAWFORD - YES	NELSON - ABSENT	OUELLETTE - YES
RAMOS - ABSTAIN	ROSE - YES	WELCOME - YES

Carried, 6-0-1

MOTION ANTALEK 2<sup>ND</sup> ROSE

To approve the minutes of the 02/05/19 – Regular Meeting

Carried, 7-0

MOTION ANTALEK 2<sup>ND</sup> ROSE

To approve the minutes of the 02/26/19 – Special Meeting

ANTALEK - YES	BERNER - ABSENT	COHN - YES
CRAWFORD - YES	NELSON - ABSENT	OUELLETTE - YES
RAMOS - ABSTAIN	ROSE - YES	WELCOME - YES

Carried, 6-0-1

### Reports

- Questar III BOCES  
District Superintendent Gladys Cruz and representatives from Questar III including ICC students attending CTE Programs, New Visions, and Tech Valley High School
- Assess for Success  
Primary School Principal Andrea Williams and Middle School Assistant Principal Marcella Sanchez reported to the Board on a presentation aimed at providing parents with accurate information regarding the NYS assessments given in grades 3-8
- Academic Report – Riders’ Pathway to Success – Second Quarter Results  
Suzanne Guntlow reported on the goals and progress on the Riders’ Pathway to Success
- 2019-2020 Instructional Budget Presentation  
Business Manager Michael Brennan Reported on the 2019-20 Instructional Budget

### MOTION ANTALEK 2<sup>ND</sup> RAMOS

To approve a change to the agenda to move item 11(K) from the Consent Agenda to discussion action

Carried, 7-0

### Meeting Open For Public Participation

Two members of the public addressed the Board on the following topics:

- Anne Krizar – Retirement of Mary Beth Watrous and the music program for 2019-20
- Jay Radez – 2019-20 Budget and petition

### Board Discussion Items

- Committee Meetings
  - Audit committee  
Board member John Antalek briefly discussed the Audit committee meeting held on February 5 and the Internal Claims Auditor
  - Communications Committee – Board member John Antalek discussed the Board’s draft response to a petition submitted to the Board
- Policy Readings (no meeting held)  
The following policies are considered to have had a second reading. Consideration for adoption under the Consent Agenda:
  - 4311.1 Display of the Flag (revised)
  - 4311.1 Display of the Flag Regulation (revised)
  - 2160 School District Officer and Employee Code of Ethics (revised)
  - 2160 School District Officer and Employee Code of Ethics Regulation (revised)
  - 2330 Executive Sessions (revised)
  - 2340 Notice of Meetings (revised)
  - 1400 Public Complaints
  - 4773 Diploma and Credential Options for Students with Disabilities
  - 5225 Student Expression

### Other Discussion

Board member Regina Rose mentioned Lobby Day which was held on February 11 but deferred her report to a shorter meeting.

Student Board Member Report –

Student Board member Olivia Chandler reported to the Board regarding events in the school including Honor Society inductions, Winter and Spring Sports, All-County Band and Crane Acting Troupe.

Superintendent Report

Superintendent Michael Vanyo discussed the school calendar for 2019-20 and the give-back snow-days for 2018-19 and introduced Tim Stewart, Athletic Director who spoke on the achievements of the winter athletes.

Business Office and Treasurer Report

Business Manager Michael Brennan briefly reported on the Moody's Rating of the District which has been posted online.

Consent Agenda

MOTION COHN 2<sup>ND</sup> CRAWFORD

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR AMENDMENT

To amend the probationary appointment of Abrayshka Ortiz from a four year probationary appointment expiring on January 7, 2023 to a three-year probationary period expiring January 7, 2022 *(original appointment at the 1/8/19 BOE meeting)*

11(B) CONSIDERATION FOR AMENDMENT

To amend the appointment of John Wilary as interim Crane Acting Troupe Financial Advisor dates:

From: 1/14/19 - 4/15/19

To: 1/14/19 - 2/17/19

*(original appointment at the 2/5/19 BOE meeting)*

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Sabrina Hartley, Teaching Assistant, effective March 16, 2019

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Elizabeth Muth, Earth Science Teacher, effective July 1, 2019

11(E) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Treasurer's Report and Warrants as presented

11(F) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2018-2019 & the 2019-2020 school year as follows: Meeting Dates of: 01/04/19, 01/08/19, 01/17/19, 01/29/19, 02/01/19, 02/05/19, 02/08/19, 02/13/19, 02/15/19, 02/25/19 02/27/19, 02/28/19 and 03/04/19

## 11(G) CONSIDERATION FOR APPOINTMENT

To appoint the following *additions* to the teaching substitute listing for 2018-2019 school year:

Name	Position	Effective
Sandra VanAlstyne	Non-certified Substitute Teacher and TA	3/5/19
Stephen Ueland	Certified Substitute Teacher and TA	3/5/19
John Funk	Non-certified Substitute Teacher and TA	3/5/19
Matthew Farragher	Non-certified Substitute Teacher and TA	3/5/19

## 11(H) CONSIDERATION FOR APPOINTMENT

To appoint the following *additions* to the NON-teaching substitute listing for 2018-2019 school year:

Name	Position	Effective
Leslie Berner	Substitute Clerical Substitute Food Service Helper Substitute Monitor/Instructional Aide	3/5/19
Heather Espinoza	Substitute Cleaner	2/19/19
Kelly Nicoletta	Substitute Food Service Helper	4/26/19

## 11(I) CONSIDERATION FOR APPOINTMENT

To appoint the following Interscholastic Coaches Appointments for the 2018-2019 school year:

Name	Position	Step
Tahnee Heins-Bickerton	Modified Girls Track & Field Head Coach	Step 8
Michael Autrey	Modified Boys Track & Field Head Coach	Step 2
Abigail Kilcer	Varsity Track & Field Assistant Coach	Step 1
Lisa Bodratti	Varsity Track & Field Assistant Coach	Step 4
Stephen Naegeli	NON-PAID Track & Field Assistant Coach	-
Austin Leonard	NON-PAID Track & Field Assistant Coach	-
Joseph "JJ" Suafoa	NON-PAID Varsity Baseball Assistant Coach	-
James Wolfe	NON-PAID Varsity Baseball Assistant Coach	-
Bob Wheeler	NON-PAID Varsity Softball Assistant Coach	-
Ryan Heimroth	NON-PAID Varsity Baseball Assistant Coach	-
George Cox, Jr.	NON-PAID JV Baseball Assistant Coach	-

11(J) *moved to discussion action*

11(K) *moved to discussion action*

## 11(L) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Emmie Hagadone as a short term substitute to fill the position held by Victoria Dick who is out on a leave of absence. Ms. Hagadone's appointment will be effective on February 25, 2019 and, provided she renders satisfactory service, is intended to continue no later than April 7, 2019. No term of employment is conferred by this resolution of appointment and Ms. Hagadone's employment may be terminated at any time.

11(M) CONSIDERATION FOR APPROVAL

To approve the extension of Erin Shull's leave of absence from February 5, 2019 to March 4, 2019 *(original approval at the 10/02/18 BOE Mtg)*

11(N) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Megan Kim as a short term substitute to fill the position held by Erin Shull who is out on a leave of absence. Ms. Kim's appointment will be effective February 5, 2019 and, provided she renders satisfactory service, is intended to continue but no later than March 4, 2019. No term of employment is conferred by this resolution of appointment and Ms. Kim's employment may be terminated at any time.

11(O) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Megan Kim as a short term substitute to fill the position held by Lauren Miter who is out on a leave of absence. Ms. Kim's appointment will be effective March 11, 2019 and, provided she renders satisfactory service, is intended to continue but no later than June 26, 2019. No term of employment is conferred by this resolution of appointment and Ms. Kim's employment may be terminated at any time.

11(P) CONSIDERATION FOR APPROVAL

To approve a leave of absence for Jayne Ferguson, Teaching Assistant, in order to accept another position within the district, effective April 26, 2019 through June 26, 2019

11(Q) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Jayne Ferguson as a short term substitute to fill the position held by Megan Loeffke who is out on a leave of absence. Ms. Ferguson's appointment will be effective April 26, 2019 and, provided she renders satisfactory service, is intended to continue but no later than June 26, 2019. No term of employment is conferred by this resolution of appointment and Ms. Ferguson's employment may be terminated at any time.

11(R) CONSIDERATION FOR APPOINTMENT

To appoint Priscilla Shaw, having successfully completed a 52 week probationary period which ends, March 6, 2019, to the permanent position of Custodian

11(S) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 4311.1 Display of the Flag (revised)
- 4311.1 Display of the Flag Regulation (revised)
- 2160 School District Officer and Employee Code of Ethics (revised)
- 2160 School District Officer and Employee Code of Ethics Regulation (revised)
- 2330 Executive Sessions (revised)
- 2340 Notice of Meetings (revised)
- 1400 Public Complaints (revised)
- 4773 Diploma and Credential Options for Students with Disabilities (revised)
- 5225 Student Expression (revised)

11(T) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:  
 DESTINATION: Howe Caverns  
 DATE: May 22, 2019  
 PARTICIPANTS: Grade 6 students  
 CHAPERONES: 15 (including Elisa McNeil and Tracey Gold)

11(U) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:  
 DESTINATION: Mount Snow VT  
 DATE: March 3, 2019  
 PARTICIPANTS: Ski Club Students and Chaperones

11(V) CONSIDERATION FOR APPOINTMENT

To appoint additional EXTRA-CLASS ACTIVITY ADVISORS for the 2018-2019 school year as listed:

Position	Name
Nature's Classroom Volunteer Coordinator	Nicole Horner-Landry and Christine McGuirk
Nature's Classroom Volunteer Chaperones	Christine McGuirk, Sarah Bailey, Jennifer Welch, Alison Garcia Cabrera, Nicole Landry, Paul Calcagno, Joseph McCollum, Michael Breen, James Svenson, Alternates: Christa George, Pat Kappeler, Nya Felder, Lynn Clark, Suzanne Cardinal, Marco Pantoja, Lawrence Secor, Erich Schmidt

11(W) CONSIDERATION FOR APPROVAL

To approve Gail Colton as District Chaperone and Liaison for the 2019 Nature's Classroom Field Trip with a stipend of \$500

11(X) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:  
 DESTINATION: Nature's Classroom, Silver Bay Lake, NY  
 DATE: April 22-25, 2019  
 PARTICIPANTS: approximately 83 students and 10 Chaperones

11(Y) CONSIDERATION FOR APPROVAL

To approve, per Part 174 of the Regulations of the Commissioner of Education, Tuition Rates Actual for 2017-2018 and Estimated Tuition Rates for 2017-2018 as follows:

<u>TUITION RATES ACTUAL - 2017-2018</u>	<u>TUITION RATES ESTIMATED - 2018-2019</u>
FULL DAY GRADES K-6 - \$7,447	FULL DAY GRADES K-6 - \$5,432
GRADES 7-12 - \$9,839	GRADES 7-12 - \$10,061
<u>SPECIAL EDUCATION STUDENT</u>	<u>SPECIAL EDUCATION STUDENT</u>
GRADES K-6 - \$30,745	GRADES K-6 - \$32,606
GRADES 7-12 - \$33,137	GRADES 7-12 - \$ 37,235

11(Z) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Internal Claims Auditor Report as presented

11(AA) CONSIDERATION FOR APPROVAL *(List contained in Supplemental File)*

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- IT Items

11(BB) CONSIDERATION FOR APPROVAL

To approve a revision to the 2018-2019 School District Calendar in order to provide for unused Emergency Days by designating the following day as school not in session:

Number of Unused Days Emergency Days	Dates School Not in Session
4	5/23, 4/18, 3/29 and 6/27
3	4/18, 3/29 and 6/27
2	3/29 and 6/27
1	6/27

11(CC) CONSIDERATION FOR APPROVAL

To approve a revision to the 2018-2019 School District Calendar:

- June 21 and June 26: Half day for K-8

11(DD) CONSIDERATION FOR APPROVAL *(contained in Supplemental File)*

To approve the 2019-2020 calendar as presented

11(EE) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(agreement contained in Supplemental File)*

To approve a 2018-2019 Health Services Contract in accordance with Education Law Section 912, with the South Colonie Central School District for one (1) student attending a private school within the district (Christian Brothers Academy) in the amount of \$769.82 and to authorize the president of the Board to execute the contract

11(FF) CONSIDERATION FOR AUTHORIZATION *(agreement contained in Supplemental File)*

To authorized the Board President to execute the following:

- MOA with Berkshire Union Free School District

End of Consent Agenda

Carried, 7-0

Board member Susan Ramos left the meeting at 9:12 p.m.

MOITION OUELLETTE 2<sup>ND</sup> CRAWFORD

To adjourn to exec session to discuss collective negotiations pursuant to article 14 of the Civil Service Law at 9:13 p.m.

Carried, 6-0

The meeting was reconvened at 9:36 p.m.

MOTION ROSE 2<sup>ND</sup> COHN

To accept the resignation for the purpose of retirement of Tracy Dauria, Head Cook, effective April 1, 2019 *(employed with ICC October 1996)*

Carried, 6-0

MOTION ANTALEK 2<sup>ND</sup> ROSE

To accept the resignation for the purpose of retirement of Penny Barlow, Teaching Assistant, effective July 1, 2019 *(employed with ICC September 1997)*

Carried, 6-0

MOTION ANTALEK 2<sup>ND</sup> OUELLETTE

To accept the resignation for the purpose of retirement of Bernadette Torre, Teaching Assistant, effective July 1, 2019 *(employed with ICC September 1994)*

Carried, 6-0

MOTION ANTALEK 2<sup>ND</sup> CRAWFORD

To accept the resignation for the purpose of retirement of Mary Beth Watrous, Special Education Teacher, effective July 1, 2019 *(employed with ICC September 1986)*

Carried, 6-0

MOITION COHN 2<sup>ND</sup> ANTALEK

To accept the resignation for the purpose of retirement of Katherine Kelly, Teaching Assistant, effective July 1, 2019 *(employed with ICC March 1999)*

Carried, 6-0

MOTION COHN 2<sup>ND</sup> ANTALEK *(executed agreement contained in the Supplemental File)*

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District hereby accepts the recommendation of the Superintendent to appoint Suzanne Guntlow to a three (3) year probationary appointment in the position of Assistant Superintendent in the Assistant Superintendent tenure area, retroactive to July 1, 2017 and ending June 30, 2020. This appointment provides Ms. Guntlow with credit for her previous administrative service to the District. The Board further approves the employment agreement dated March 5, 2019 and authorizes payment contained therein. Ms. Guntlow holds a professional certification as School District Leader

ANTALEK - YES

BERNER - ABSENT

COHN - YES

CRAWFORD - YES

NELSON - ABSENT

OUELLETTE - NO

RAMOS - ABSENT

ROSE - YES

WELCOME - YES

Carried, 5-1

MOTION CRAWFORD 2<sup>ND</sup> ANTALEK

To abolish the position of Principal in Charge of APPR and Curriculum and Instruction

Carried, 6-0



Executive Session

MOTION COHN 2<sup>ND</sup> CRAWFORD

To adjourn to Executive Session at 9:46 p.m. to discuss the employment history of particular individuals

Carried, 6-0

Vice-President Anthony Welcome volunteered to serve as Clerk Pro Tem.

Others present in Executive Session:

- Michael Vanyo Superintendent
- Suzanne Guntlow Assistant Superintendent
- Craig Shull High School Principal
- Andrea Williams Primary School Principal
- Marcella Sanchez Middle School Assistant Principal
- Peg Warner Director of CSE

The meeting was reconvened at 10:30 p.m.

MOTION OUELLETTE 2<sup>ND</sup> ANTALEK

To adjourn the meeting at 10:32 p.m.

Carried, 6-0

Public Participation – Agenda Items Only

No one from the public wished to address the Board at this time.

Regular Meetings:

- 04/02 – Regular Board Meeting – 7:00pm – High School Library
- 04/16 – Special Board Meeting – 7:00pm – High School Library (Questar III Vote and Election)

Committee Meetings:

- 03/12 – Academic and Curriculum Committee – 5:30 pm - Central Office
- 03/26 – Budget and Finance Committee – 5:30pm – Central Office
- 04/02 – Policy Committee Meeting – 5:30pm – Central Office
- 04/09 – Communications Committee – 5:30pm – Central Office

Other Meeting(s):

- 04/10 (Wed) – Annual Meeting - Questar III Administrative Building - 5:00 pm (RSVP)

Other Important Dates

March 29, 2019	(Thu)	Candidate petitions available from District Clerk
April 2, 2019	(Tues)	Regular Board Meeting 7PM
April 16, 2019	(Mon)	Special Board Meeting 7PM (Questar III Vote & Election and ICC Budget Adopt)
April 22, 2019		Return candidate petitions & expenditure statements to District Clerk by 5PM (30 Calendar Days Prior to Vote)
April 23, 2018	(Tues)	Determination of Candidates Order on the Ballot at 1 PM
April 23, 2019	(Tues)	Candidates Biographies/Statements Published on Website
May 7, 2019	(Tues)	Regular Board Meeting 7PM & Annual Budget Hearing
MAY 21, 2019	(Tues)	Annual Meeting – Budget Vote And Election 8AM-9PM

X

Mindy Potts  
District Clerk

X

Anthony Welcome  
Clerk Pro Tem