

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

May 7, 2019

BUDGET HEARING

A Public Hearing on the Use of the Ichabod Crane 2019-2020 Budget was held on Tuesday, May 7, 2019 at 7:00 p.m. in the High School Library.

Board Members present:

John Antalek	Tammy Crawford	Matthew Nelson	Jeffrey Ouellette
Susan Ramos	Regina Rose	Anthony Welcome	

Board Members Absent:

Jessica Berner	Daniel Cohn
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The Board President opened the hearing at 7:00 p.m.

Discussion 2019-20 Budget 7:05

Business Manager Michael Brennan gave an overview of the 2019-2020 Budget

Hearing Open for Public Discussion

No one from the public wished to comment.

Board Questions/Discussion

Board members having discussed the budget during many Board meetings since January 2019 did not include any more discussion.

Public Hearing Closed

Board President Matthew Nelson closed the hearing at 7:14 p.m.

**Budget Vote**

**May 21, 2019 from 8:00am-9:00pm in the High School Gymnasium**

Documents available for public inspection: (Please See District Clerk)

- Legal Notice (as published)
- 2019-2020 General Fund Budget Document
  - Includes:
    - Appropriations Budget
    - Revenue Budget
    - Complete Budget Summary
    - Three Component Budget (Admin/Program/Capital)
    - Property Tax Report Card
    - Salary Disclosure Information For Administration
    - School District Report Card
    - Tax Exemption Impact Report
- 2017-2018 AUDIT REPORT

ICHABOD CRANE CENTRAL SCHOOL

May 7, 2019

PUBLIC HEARING - SMART BOND

A Public Hearing on the Smart Schools Investment Plan was held on Tuesday, May 7, 2019 at 7:15 p.m. in the High School Library.

Board President Matthew Nelson opened the hearing at 7:16 p.m.

Discussion Smart Schools Investment Plan

IT Director Paul Caputo noted the Board had previously approved a preliminary draft of the Smart Schools Investment Plan which has been posted on the district website for more than 30 days and gave an overview of the plan. He also gave a summary of the plan:

The Smart Schools Bond Act was passed by the NY State Legislature in 2014 which authorizes the issuance of \$2 billion of general obligation bonds to finance improved educational technology and infrastructure to improve learning and opportunity for students throughout the State. The Ichabod Crane Central School District was allocated \$1,309,134 of these bonds to use for technology, infrastructure and security.

The Ichabod Crane School District has submitted two prior Smart Schools Investment Plans (SSIP) to NYSED. Phase I was for \$689,678 and was for a combination of classroom technology (Epson Interactive Projectors, iPads, Lab computers, Desktop and Laptop computers) and Security (Camera System). Phase II was for \$256,098 and included additional classroom technology including the second phase of purchases of desktop and laptop computers. Both plans were approved by SED.

In accordance with the district's technology plan and five year Instructional Technology Plan we are proposing a Phase III submission to provide student devices. These devices are a combination of Chromebooks and iPads. We will be providing 3 additional carts in the Primary School, 6 in the Middle School and 7 in the High School for a total submission of \$192,811 for an additional 480 student devices. The district will have \$170,547 in remaining grant money for Phase IV.

In a previous BOE meeting the board approved the preliminary plan. This evening we are asking the Board to approve the final plan to be submitted to NY SED.

Hearing Open for Public Discussion

No one from the public addressed the Board at this time

Board Questions/Discussion

Board member Regina Rose questioned the motivation of the district for investing in this technology. Acting Superintendent Suzanne Guntlow gave an overview of areas the district and the Technology Committee have targets as areas to improve the technology to help students succeed. Board President Matthew Nelson noted, once the plan is approved, this is money the district will spend and then be reimbursed by NYS.

Public Hearing Closed

Board President Matthew Nelson closed the hearing at 7:27 p.m.

Consideration for approval of the Smart Schools Investment plan under the Consent Agenda of the May 7, 2019 Regular Board Meeting Agenda.

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

May 7, 2019

MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, May 7, 2019 at 7:30 p.m. in the High School Library.

Board Members present:

John Antalek	Tammy Crawford	Matthew Nelson	Jeffrey Ouellette
Susan Ramos	Regina Rose	Anthony Welcome	
Olivia Chandle			

Board Members Absent:

Jessica Berner	Daniel Cohn
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School Officials Present:

Suzanne Guntlow, Acting Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Peg Warner, Special Education Director and Mindy Potts, District Clerk and Ingrid Monaghan Administrative Intern

Board President Matthew Nelson called the meeting to order at 7:32 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Student Board Member Olivia Chandler read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

MOTION CRAWFORD 2<sup>ND</sup> ANTALEK

To approve the agenda as presented.

Carried, 7-0

MOTION ANTALEK 2<sup>ND</sup> OUELLETTE

To approve the minutes of the following meetings:

- 04/02/19 - Regular Board Meeting
- 04/09/19 - Special Board Meeting
- 04/16/19 - Special Board Meeting
- 04/30/19 - Special Board Meeting
- 05/01/19 - Special Board Meeting

Carried, 7-0

Meeting Open For Public Participation

Members of the public addressed the Board on the following topics:

- Michele Webb: technology in the primary
- Anne Marie Bertram: technology for students
- Kathy Dady: PTA Teacher Appreciation

Board Discussion

- Academic Committee Meeting Report

Board Member Regina Rose briefly reported on the Academic Committee Meeting held on March 12

Business Office Report

- CS Arch – Capital Project Update

Representatives from CS Arch and Turner Construction briefly reported on the Capital Project status remarking that we were at the tail end of the schematic design phase.

Student Board Member Report

Student Board Member Olivia Chandler briefly reported on the events at the High School.

Superintendent's Report

- Academic Report – Riders' Pathway to Success

Acting Superintendent Suzanne Guntlow reviewed the Riders' Pathway to Success and gave an overview of the third quarter results.

Consent Agenda

MOTION WELCOME 2<sup>ND</sup> ROSE

To approve the following items contained under the Consent Agenda:

- 11(A) CONSIDERATION FOR AMENDMENT *(agreement contained in the Supplemental File)*

To approve an amendment to the Health Services billing from North Greenbush Schools from \$3469.35 to \$3962.85 *(original approval 4/2/19)*

- 11(B) CONSIDERATION FOR APPROVAL *(plan contained in the Supplemental File)*

To approve the Smart Schools Investment Plan as presented

- 11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for the purpose of retirement of Nancy Connors, Clerk-Typist, effective June 30, 2019 *(employed September 28, 2000)*

- 11(D) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Veronica Mangione, Bus Driver, effective April 15, 2019

- 11(E) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Shari Cordato, Bus Driver, effective May 10, 2019

- 11(F) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental File)*

To accept the Treasurer's Report and Warrants as presented

11(G) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and/or CSE Recommendations for the 2018-2019 and 2019-2020 school years as follows: Meeting Dates of: 01/10, 02/13, 02/25, 02/26, 02/27, 02/28, 03/04, 03/05, 03/07, 03/12, 03/19, 03/21, 03/25, 03/27, 04/08, 04/09, 04/11, 04/29, 05/01 and 05/02

11(H) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2018-2019 school year:

Name	Position	Effective
Veronica Mangione	Substitute Driver	4/15/19
Daniel Garvansites	Substitute Driver	4/17/19
Emmie Hagadone	Substitute Instructional Aide, Substitute Monitor Substitute Clerical	5/7/19

11(I) CONSIDERATION FOR APPOINTMENT

To appoint the following *additions* to the teaching substitute listing for 2018-2019 school year:

Name	Position	Effective
Ellen Boyle	Uncertified Substitute Teacher and TA	5/7/19
Leah Meredith	Uncertified Substitute Teacher, TA and Tutor	5/7/19
Alexandra Stuto	Tutor	5/7/19

11(J) CONSIDERATION FOR APPOINTMENT

To appoint the following EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2018-2019 school year:

Position	Name
Artistic Director	Gail Helfer
Music Director	Richard Lapo
Technical Advisor	Michael Rivenburg
Marching Band Chaperones	Veronica Mangione

11(K) CONSIDERATION FOR APPROVAL

To approve STUDENT TEACHERS/INTERNS for the period of time listed as follows:

Name	Assignment	Dates
Richelle Way	Jennifer Rickert	September 3rd - October 18, 2019
Ingrid Monaghan	Suzanne Guntlow	April 1 – August 31, 2019

11(L) CONSIDERATION FOR APPOINTMENT

To appoint Amy Mitchison to the probationary position of Driver/Monitor, Step 1, effective May 8, 2019

11(M) CONSIDERATION FOR APPOINTMENT

To appoint Dawn Richardson to the probationary position of Driver/Monitor, Step 1, effective May 13, 2019

11(N) CONSIDERATION FOR APPOINTMENT

To appoint Richard Brown to the probationary position of Bus Driver (2 Hour), Step 1, effective May 8, 2019

- 11(O) CONSIDERATION FOR APPROVAL  
To approve an increase in hours from 2 hours/day to 4 hours/day for Sarah O’Neil, bus driver, effective May 8, 2019
- 11(P) CONSIDERATION FOR APPROVAL  
To approve an increase in hours from 2 hours/day to 4 hours/day for Taylor Norton, bus driver, effective May 10, 2019
- 11(Q) CONSIDERATION FOR APPOINTMENT  
To appoint David Powell, having successfully completed a 52 week probationary period which ends, May 21, 2019, to the permanent position of Cleaner
- 11(R) CONSIDERATION FOR APOINTMENT  
RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of Suzanne Guntlow, Acting Superintendent of Schools, does hereby appoint Cheryl Mennagh who holds a Teaching Assistant Certificate in the Special Subject :Teacher Assistant (K -12) tenure area for a probationary period of (4) four years to commence on April 29, 2019 and will end April 28, 2023 conditionally, pending New York State Education Department certification and safety clearance
- And be it further resolved that Cheryl Meenagh during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers’ Association and the Board of Education, as being the salary for a Teaching Assistant.
- 11(S) CONSIDERATION FOR APPROVAL  
To approve a leave of absence for Sarah Cotsonas effective on August 28, 2019 through October 10, 2019
- 11(T) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental File)*  
To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):
- |                  |                      |
|------------------|----------------------|
|                  | <u>AS OF 3/31/19</u> |
| Account Balance: | \$ 115,819.50        |
- 11(U) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(agreement contained in the Supplemental File)*  
To approve a 2017-2018 Health Services Contract in accordance with Education Law Section 912, with the Averill Park Central School District for four students attending a private school within the district (Robert C Parker) in the amount of \$2,551.84 and to authorize the president of the Board to execute the contract

- 11(V) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(agreement contained in the Supplemental File)*  
To approve a 2018-2019 Health Services Contract in accordance with Education Law Section 912, with the Troy Enlarged City School District for one student attending a private school within the district (Susan Odell School) in the amount of \$619.24 and to authorize the president of the Board to execute the contract
- 11(W) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(agreement contained in the Supplemental File)*  
To approve a 2018-2019 Health Services Contract in accordance with Education Law Section 912, with the Lansingburgh Central School District for two students attending a private school within the district (Catholic High) in the amount of \$1,086.44 and to authorize the president of the Board to execute the contract
- 11(X) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(agreement contained in the Supplemental File)*  
To approve a 2018-2019 Health Services Contract in accordance with Education Law Section 912, with the Rensselaer City School District for eleven students attending a private school within the district (Doane Stuart) in the amount of \$6,418.28 and to authorize the president of the Board to execute the contract
- 11(Y) CONSIDERATION FOR ACCEPTANCE  
To accept, per Board Policy #1800 Gifts from the Public, a donation to the School District of \$600 from the East Coast Riders and Winding Brook Country Club to the School Lunch Program to help families in need pay for school meals
- 11(Z) CONSIDERATION FOR ACCEPTANCE *(Report contained in the Supplemental File)*  
To accept the Internal Claims Auditor Report as presented
- 11(AA) CONSIDERATION FOR APPROVAL AND AUTHORIZATION *(agreement contained in the Supplemental File)*  
Whereas, the Board of Education of the Ichabod Crane Central School District of New York State (the "School District") desires to enter into a contract with the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties ("Questar III"), entitled the "Contract for Cooperative Educational Services", a copy of which is attached hereto as Exhibit A:
- Whereas, pursuant to the Contract for Cooperative Educational Services, Questar III will, on behalf of the School District, facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A of the Contract for Cooperative Educational Services (the "Capital Equipment");
- Whereas, the School District believes that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement under the model schools program;
- Whereas, the School District believes that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services and that it is in the best interests of the School District to execute and deliver the Contract for Cooperative Educational Services.
- Now, therefore, be it resolved, that the Superintendent, or such other individuals as the Board of Education may appoint, be, and hereby is authorized to execute and deliver such documents and

papers in the name of the School District as he or she deems necessary, advisable or appropriate to carry into effect the Contract for Cooperative Educational Services.

Schedule A:

Lenovo 300e Chromebooks	270
Google Chrome Management	270
AVerCharge Cart	9
GoGuardian Software	270
Aruba Airwave License	260
HPE Foundation Care	260
Aruba X372 Power Supply	64
Aruba Access Points	109
Cabling and Wiring	1
Installation Services	1
Infrastructure Services	1

11(BB) CONSIDERATION FOR AUTHORIZATION *(agreement contained in the Supplemental File)*

To authorize the Acting Superintendent to execute the following:

- Agreement with Columbia County Department of Human Services – Behavioral Health Services

11(CC) CONSIDERATION FOR AUTHORIZATION *(agreement contained in the Supplemental File)*

To authorize the Board President to execute the following:

- Agreement with Columbia County Department of Health – Center-Based/SEIT/Evaluations and Related Services

End of Consent Agenda

Carried, 7-0

Public Participation – Agenda Items Only

One member of the public addressed the Board on the following topics:

- Anne Marie Bertram: summer school budget and enrichment for students

Executive Session

MOTION ANTALEK 2<sup>ND</sup> CRAWFORD

To adjourn to Executive Session at 9:07 p.m. to discuss matters leading to the discipline of a person  
Carried, 7-0

MOTION NELSON 2<sup>ND</sup> CRAWFORD

To appoint Anthony Welcome as Clerk Pro Tem  
Carried, 7-0

Others present in Executive Session:

Suzanne Guntlow Acting Superintendent

Michael Brennan Business Manager

Jay Girvin, attorney



The District Clerk left the meeting.

Board Member Susan Ramos left the meeting.

The meeting was reconvened at 9:45 p.m.

MOTION ROSE                    2<sup>ND</sup> ANTALEK  
    To adjourn the meeting at 10:10 p.m.  
Carried, 6-0

X

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Anthony Welcome  
Clerk Pro Tem

X

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Mindy M. Potts  
District Clerk