

ICHABOD CRANE CENTRAL SCHOOL  
VALATIE, NEW YORK 12184

MINUTES

BOARD OF EDUCATION

JULY 9, 2019

The Annual Organizational Meeting of the Ichabod Crane Board of Education was held on Tuesday, July 9, 2019 at 7:00 pm in the High School Library

All Board Members Present:

John Antalek	Jessica Berner	Daniel Cohn	Tammy Crawford
Matthew Nelson	Jeffrey Ouellette	Elizabeth Phillips	Susan Ramos
Regina Rose			

School District Officials Present:

Lee Bordick, Interim Superintendent, Suzanne Guntlow, Assistant Superintendent, Michael Brennan, Business Manager, Anthony Marturano, Assistant High School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

The meeting was called to order by the District Clerk at 7:00 p.m.

The District Clerk announced the fire exits and conducted the Pledge of Allegiance.

Board member Susan Ramos read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

The District Clerk administered the Oath of Office to the newly elected Board members

- Matthew Nelson
- Jeffrey Ouellette
- Elizabeth Phillips

MOTION COHN                      2ND NELSON

To approve the Organizational Meeting Agenda as presented  
Carried, 9-0

The District Clerk called for any nominations for the office of President Board of Education.

RAMOS with a second from COHN nominated Matthew Nelson.

There were no other nominations for the office and the District Clerk called for the vote:

Those in favor of Matthew Nelson as President:

ANTALEK - YES  
CRAWFORD - YES  
PHILLIPS - YES  
Carried, 8-1

BERNER - YES  
NELSON - YES  
RAMOS - YES

COHN - YES  
OUELLETTE - NO  
ROSE - YES

Board Member Jeffrey Ouellette requested his reason for not supporting Matthew Nelson as president be entered into the minutes. He stated he felt Matthew Nelson being President was a conflict with his also being chair of the Democratic Committee. Matthew Nelson stated the two were separate from each other. A brief discussion ensued.

The District Clerk administered the Oath of Office for the President of the Board of Education to Matthew Nelson.

Board President Matthew Nelson called for nominations for the office of Vice-President.

ROSE with a second from CRAWFORD nominated John Antalek for the office of Vice President.

Seeing no other nominations President Matthew Nelson called for the vote.

Those in favor of John Antalek as Vice President:

ANTALEK - YES  
CRAWFORD - YES  
PHILLIPS - YES  
Carried, 9-0

BERNER - YES  
NELSON - YES  
RAMOS - YES

COHN - YES  
OUELLETTE - YES  
ROSE - YES

The District Clerk administered the Oath of Office for the Vice President of the Board of Education to John Antalek and to Interim Superintendent Lee Bordick.

Consent Agenda

## MOTION CRAWFORD 2ND COHN

To approve the following items contained under the Consent Agenda:

## 6(A) Appointments – Officers And Others - Annual Appointments –

*All appointments to be in effect until the time of the 2019-2020 Organizational Meeting, or until a successor is appointed (whichever occurs first).*

<b>TITLE</b>	<b>INDIVIDUAL OR FIRM</b>	<b>STIPEND 2019-2020</b>
Treasurer	Wilhelmena Mazure	None
District Clerk	Mindy Potts	None
Purchasing Agent	Michael Brennan	None
Deputy Purchasing Agent	Amy Boothby	None
Receiver Of Taxes	Kinderhook Bank	\$1/Tax Bill
Tax Collector	Tracey Pratt (Kinderhook Bank)	None
Tax Liaison	Mindy Potts	None
Internal Claims Auditor	Richard Phillips	\$4,500
Substitute Internal Claims Auditor	Shirley McThenia	\$32/hour
School Attorney	Girvin and Felazzo	Per Contract
Bond Counsel	Barclay Damon, LLP	Per Agreement
Internal Audit Service	Michael Wolff Advisory Services	Per Agreement
External Audit Service	West & Co. CPAs PC	Per Agreement
District Fiscal Advisor	Bernard P. Donegan Inc.	Per Agreement
Insurance Agent	Metzwood Insurance	Per Agreement
403(b) Advisor	Mussett Wealth Management	Per Agreement
Architects	CS Arch	Per Agreement
Construction Manager	Turner	Per Agreement
Official Newspapers	Register Star & The Columbia Paper	None
HIPAA Privacy Official	Angela Cowan	None
Records Access Officer	Mindy Potts	None
Records Management Officer	Mindy Potts	None
Chief Information Officer	Lee Bordick	None
District Representative To RCG Workers' Compensation Trust	Michael Brennan	None
District Designee To Vote For Trustees To The RCG Health Insurance Trust	Michael Brennan	None
Civil Service Appointing Officer	Michael Brennan	None
Property Control Manager	Todd Digrigoli	None
Pesticide Notification Officer	Steve Marotta	None
Asbestos LEA Designee	Steve Marotta	None
Energy Manager	Bob Thorsey	\$1,000/month
Title I Grant Coordinator	Vikki Skarzynski	\$2,800
Student Wellness Coordinator	Lisa LaBrie	\$1,400
Official Bank Depository	1) National Union Bank Of Kinderhook (Listing in Supplemental File) 2) Citizen's Bank	N/A
Authorization to sign checks and to execute bank transfers	Treasurer Or Superintendent	N/A
Budget Hearing Date	Tuesday, May 05, 2020	N/A
Budget Vote & Election	Tuesday, May 19, 2020	N/A

## 6(B) CONSIDERATION FOR APPROVAL

To establish the mileage reimbursement rate to be set at the rate in accordance with the IRS rate, currently at \$ .58/Mile (*as of January 1, 2019*)

## 6(C) CONSIDERATION FOR AUTHORIZATION

To authorize the Purchasing Agent or District Clerk to open bids

## 6(D) CONSIDERATION FOR AUTHORIZATION

To authorize the following personnel to issue working papers for the 2019-2020 school year:

Staff Member	Location
Katherine Gulisane, Jacqueline Cole	Middle School
Deborah Matacchiero, Kelly Hill, Tania Yearwood, Holly Kilcer	High School

## 6(E) CONSIDERATION FOR ADOPTION

To *readopt* for the 2019-2020 school year, the following policies which have an annual review:

- School Board Member Code Of Ethics (#2160 & 2160R)
- Purchasing Policy & Procedures (#6700)
- Investment Policy (#6240)

## 6(F) CONSIDERATION FOR APPROVAL

To approve, in accordance with policy #6900 Disposal of District Property, the following on-line auction site(s) to be used to dispose of items declared surplus and obsolete in accordance with policy 6900 Disposal of District Property:

- *Auctions International*

## 6(G) CONSIDERATION FOR APPROVAL

To establish petty cash funds for the 2019-2020 school year as follows:

(*Pursuant to State Education Law, Section 1709, Subdivision 29 & Commissioner's Regs 170.4*)

In Custody of:	AMOUNT OF FUNDS:
District Clerk	\$100
Transportation Supervisor	\$100
Director Of Facilities	\$ 50
Tax Liaison	\$ 50
Food Service Director	\$ 100

## 6(H) CONSIDERATION FOR APPROVAL

To establish the per diem rate of pay for teacher substitutes for the 2019-2020 school year as follows:

	2019-2020	
	Initial rate	Rate after 20 days
Uncertified Teacher	\$ 85/DAY	\$ 95/DAY
Certified Teacher	\$ 105/DAY	\$ 110/DAY
Uncertified Teaching Assistant	\$ 80/DAY	\$ 85/DAY
Certified Teaching Assistant	\$ 90/DAY	\$ 95/DAY
NYS Certified Retired Ichabod Crane Teacher Substitute	\$120/DAY	\$120/DAY
NYS Certified Retired Ichabod Crane Teacher Assistant Substitute	\$100/DAY	\$100/DAY
Term Substitute Teacher	\$185/DAY	\$185/DAY

## 6(I) CONSIDERATION FOR APPROVAL

A. To establish the hourly rate of pay for support staff substitutes and occasional employees for the 2019-2020 school year as follows:

	2019-2020
Clerk-Typist Substitute	\$ 12.50/hour
Instructional Aide Substitute	\$ 12.50/hour
Food Service Helper Substitute	\$ 12.50/hour
Maintenance/Mechanic Substitute	\$ 14.75/hour
Cleaner Substitute	\$ 12.50/hour
Bus Driver Substitute	\$ 20.00/hour
Bus Attendant Substitute	\$ 12.50/hour
Registered Nurse Substitute	\$ 20.00/hour
Occasional Central Office Support /Substitutes– Secretarial	\$ 15.00/hour
Occasional Central Office Support/Substitutes – Clerical	\$ 12.50/hour
Seasonal IT Support/Substitute	\$ 12.50/hour
SEIT	\$ 38.00/hour

B. Retired Non-teaching ICC employees substituting in the position from which they retired to be paid at a rate which includes an additional \$1.00/hour

C. Current ICC employees substituting during summer break or vacation weeks are to be paid at a rate which includes an additional \$1.00/hour

## 6(J) CONSIDERATION FOR APPROVAL

To establish the following rates for summer instructors for 2019-2020 as follows:

## DRIVER EDUCATION

Responsibility	Rate
Driver Education Instructors	\$ 26.00/hour

## SUMMER TEACHERS

Responsibility	Rate
Invitations/Summer School Teacher	\$ 32.00/hour
Substitute Invitations/Summer School Teacher	\$ 32.00/hour
Invitations/Summer School Teaching Assistant	\$ 16.00/hour
Invitations/Summer School Nurse	\$ 28.00/hour
Apex Teacher	\$ 32.00/hour

## SUMMER ENRICHMENT TEACHERS

Responsibility	Rate
Teacher, Enriched Economics	\$73.00/session
Substitutes	\$73.00/course session

*(each session is 2 hours, 15 minutes in length)*

- 6(K) CONSIDERATION FOR APPROVAL (listing contained in the Supplemental File)  
To accept all Extra-classroom Activities for the 2019-2020 school year per the attached listing and to establish the rates for the following club advisors as follows:

Club Name	Established	Rate 2017-18	Rate 2018-19	Rate 2019-20
MS Hiking and Outdoor Club	7/5/16	\$555	\$566	\$578
Chess Club	7/5/16	\$555	\$566	\$578
Sala Latina	10/4/16	\$555	\$566	\$578
5/6 Pops	11/1/16	\$555	\$1199	\$1223
Pawsitive Peers	5/2/17	--	\$566	\$578
Model UN Club	12/5/17	--	\$566	\$578
Photoshop Club	12/5/17	--	\$566	\$578
Friends of Rachel (HS)	1/9/18	--	\$566	\$578
National Junior Honor Society	6/5/18	--	\$1186	\$1209
S.T.E.M. Club	8/21/18	--	--	\$578
School of Rock	11/6/19	--	--	\$578
Weightlifting Club	11/6/19	--	--	\$578
Ichabod Crane Sports Reporters	2/5/19	--	--	\$578

- 6(L) CONSIDERATION FOR APPROVAL  
To establish the following rates for 2019-2020 as follows:

Title/Responsibility	Rate
Bus Driver/Trainer	\$ 28.25/hour
Adult Education Coordinator	\$ 3,400 Annual Stipend
Adult Education Instructors	\$ 20.00/hour
Language Interpreters	\$ 40.00/hour
Game Official: Scoreboard (Basketball)	\$25.00/game
Game Official: Timekeeper (Basketball)	\$25.00/game
Lead Chaperone	\$70/event

- 6(M) CONSIDERATION FOR APPOINTMENT  
To appoint the Ichabod Crane Medical Board, establish the rates for the 2019-2020 school year, and authorize the Board President to execute the agreements:

Title	Name	Stipend	Rate per Physical
Chairman Medical Board	Neal Baillargeon, MD	\$1,450	---
School Physician	Neal Baillargeon, MD	\$3,100	\$45
School Physician	Stephen Krizar, MD	\$3,100	\$45
School Physician	William Murphy, MD	\$3,100	\$45

## 6(N) CONSIDERATION FOR APPROVAL

To establish fees related to the leasing of School Buses, per Board Policy #8416-E, effective 7/01/19, as follows:

	<b>2019-2020</b>	
	Rate A	Rate B
BUS DRIVER	\$32.00/hour	\$44.00/hour
MILEAGE	\$ 1.97/Mile	\$ 1.97/Mile

## 6(O) CONSIDERATION FOR APPROVAL

A. To assign rates per Board Policy #1500 & #1500R – Public Use of Facilities & the accompanying regulation for the 2019-2020 school year as follows:

Facility Requested	Category #1 (School Sponsored Groups)	Category #2 (School Community Groups)	Category #3 (Community Non-Profit Groups)
	<b>2019-2020</b>	<b>2019-2020</b>	<b>2019-2020</b>
Premier Fields	No Charge	\$30/ Game or Event	\$100/Game or Event
Auditorium	No Charge	No Charge	\$20/ hr

B. To designate the Ichabod Crane Booster Club as the official organization in charge of running the concession stand for the 2019-2020 school year

## 6(P) CONSIDERATION FOR APPROVAL

To establish school lunch prices for 2019-2020 as follows:

<b>Food Prices</b>	<b>Rate 2019-2020</b>
K-12 Regular Student Breakfasts	\$1.50
K-5 Regular Student Lunches	\$2.50
6-12 Regular Student Lunches	\$3.00
K-12 Reduced Price Breakfasts	\$ .25
K-12 Reduced Price Lunches	\$ .25
Student Milk Price	\$ .50

## 6(Q) CONSIDERATION FOR APPROVAL

To establish for the 2019-2020 school year hours per building, as follows:

<b>Building</b>	<b>School Day Hours</b>	<b>Teacher Hours</b>
High School	7:45 am – 2:15 pm	7:30 am – 2:30 pm
Middle School	7:45 am – 2:23 pm	7:35 am – 2:35 pm
Primary School	7:50 am – 2:20 pm	7:50 am – 2:50 pm

## 6(R) CONSIDERATION FOR APPROVAL

To approve, in accordance with policy #8332 Use of District Owned Cell Phones, the following job titles to require use of a district-owned cell phone:

<b>Job Titles</b>	<b>Number of Phones Needed</b>
Administrators/Directors	2
District-wide Building Offices	1
Support Staff	5

6(S) CONSIDERATION FOR APPOINTMENT AND DESIGNATION

(listing contained in the Supplemental File)

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, members of the Committee on Special Education, Pre-School Education, CSE Sub-Committees, Impartial Hearing Officers and the Designated Official for IEP Distribution for the 2019-2020 school year, per the attached listing and to delegate the Board President as a representative of the Board who can appoint an Impartial Hearing Officer, in the event such a hearing is requested by the parent of a student with a disability (per policy 4321 and Commissioner Regulations § 200.5)

6(T) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, Jay Girvin as alternate Hearing Officer for Student Disciplinary Hearings, pursuant to Education Law 3214 during the 2019-2020 school year

6(U) CONSIDERATION FOR APPOINTMENT

To appoint Peg Warner as the Section 504 Compliance Officer

6(V) CONSIDERATION FOR APPOINTMENT

To appoint Suzanne Guntlow as the District Title IX Compliance Officer and Michael Brennan as alternate Title IX Compliance Officer

6(W) CONSIDERATION FOR APPROVAL

To approve, for the 2019-2020 school year, the *following annual appointments* to be in effect until the time of the 2020-2021 Organizational Meeting, or until a successor is appointed (*whichever occurs first*)

(1) – Chief School Officer to certify payroll (Comm Reg 170.2)

(2) – Chief School Officer or designee to approve attendance at conferences & workshops for all staff and administrators (Gen Mun Law 77b)

(3) – Chief School Officer to approve payment for additional in- service and graduate credit courses upon receipt of validation according to the Teacher's Contract and Board Policy Nos. 9280 & 9280(R)

(4) – Chief School Officer to sign Special Aid Projects and E-Rate documents

(5) – Chief School Officer or designee to approve payment for Curriculum Writing/Projects per the contractual rate

6(X) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve authorization to provide Workers' Compensation Coverage for Board members and volunteers in addition to employees.

6(Y) CONSIDERATION FOR APPROVAL

To approve the Interim Superintendent of Schools to fill positions in anticipation of appointment



- 6(Z) CONSIDERATION FOR APPROVAL (Listing contained in the Supplemental File)  
To approve the 2019-2020 Board of Education Meeting dates and times as per the attached listing and to establish 10 p.m. as the ending time for all Regular Board of Education Meetings for the 2019-2020 school year unless otherwise extended by Board action
- 6(AA) CONSIDERATION FOR APPROVAL (resolution contained in the Supplemental File)  
To re-approve the terms of the continuing loan of the Martin H. Glynn portrait to the Village of Valatie *(resolution originally approved January 20, 2015)*

End of Consent Agenda  
Carried, 9-0

Board President Matthew Nelson administered the Oath of Office to District Clerk

District Clerk, Mindy M. Potts administered the Oath of Office to the following people at a date subsequent to the Board meeting:

- Claims Auditor, Richard Phillips
- Treasurer, Wilhelmena Mazure
- Purchasing Agent, Michael Brennan

## REGULAR MEETING MINUTES

JULY 9, 2019

### MOTION BERNER 2ND ROSE

To approve the Regular Meeting agenda with the modification of moving item 8(QQ) to discussion action

Carried, 9-0

### MOTION ANTALEK 2ND BERNER

To approve the minutes of the following meetings:

- 06/04/19 – Special Board Meeting
- 06/28/19 – Special Board Meeting

Carried, 9-0

### Meeting Open For Public Discussion

One member of the public addressed the Board on the following topic:

- Jim DiGioia - the Democratic website

### Board Discussion Items

- Board Committee Membership - Determined by Board President

- Policy Committee

The following policies were considered to have had a second reading. Consideration for adoption under the Consent Agenda:

- 2160 & 2160-R School Board Member Code of Ethics Policy (re-adopted at annual org mtg)
- 6700 Purchasing (re-adopted at annual org mtg)
- 6240 Investment (re-adopted at annual org mtg)
- 5100 Attendance (reviewed – no changes)
- 4600 Counseling Programs (revised)
- 5275 Athletic Code of Conduct (revised)
- 4321.12 and 4321.12-R Use of Time Out Rooms and Physical Restraints (revised policy & new regulations)
- 5305 Eligibility for Extracurricular Activities (revised policy & new regulations)
- 5140 Attendance Age (revised)
- Board President Matthew Nelson welcomed Interim Superintendent Lee Bordick
- Superintendent Search Update: Board member Regina Rose updated the Board with the meeting of a district stakeholder committee. The Board would like an RFP for Superintendent Search Consultants be created and distributed.
- Planning for the July 30 Board Meeting: The Board discussed topics for the meeting with Interim Superintendent Lee Bordick to serve as moderator for the Board.

### Public Hearing on Code of Conduct

- Open Hearing at 8:12pm
- Presentation on changes to policy 5310 Code of Conduct by the administration including Assistant Principal at the High School Anthony Marturano
- Public Comments - none
- Board Comments/Questions- Board member Regina Rose questioned restorative justice and Anthony Marturano explained
- Close hearing at 8:20pm

Superintendent's Report

Interim Superintendent Lee Bordick reported on the following items:

- CS Arch and Turner Construction - Representatives from CS Arch and Turner Construction updated the Board on bids for the initial projects of repair to the High School roof and the paving of the district's connector road
- Year End Academic Achievements - Interim Superintendent Lee Bordick and Assistant Superintendent Suzanne Guntlow updated the Board on the graduation rates and initial information from the end of the academic year.

Business Office Report

Business Manager Michael Brennan updated the Board and answered questions on the Internal Auditor's Risk Assessment and Corrective Action Plan

Consent Agenda

MOTION ANTALÉK 2ND RAMOS

- 8(A) CONSIDERATION FOR ACCEPTANCE (full report contained in the Supplemental File)  
To accept the Treasurer's Report (including Revenues, Appropriations and Transfers) and Warrants as presented
- 8(B) CONSIDERATION FOR ACCEPTANCE  
To accept the CPSE and CSE Recommendations for the 2019-2020 school year as follows:  
Meeting Dates of: 05/09/19, 05/13/19, 05/21/19, 06/04/19, 06/11/19, 06/12/19, 06/17/19, and 06/18/19
- 8(C) CONSIDERATION FOR APPROVAL (full report contained in the Supplemental File)  
To approve the Internal Auditor Risk Assessment Report and Corrective Action Plan as presented
- 8(D) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Kara O'Hare, Spanish Teachers, effective June 30, 2019
- 8(E) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Eryn Thuman, Special Education Teacher, effective August 1, 2019
- 8(F) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation for the purpose of retirement of Tammara Rouse, Teaching Assistant, effective September 1, 2019
- 8(G) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, retroactively the following EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2018-2019 school year:

High School Position	Staff
Military Modeling Club advisor	Dan Farley

## 8(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following ANNUAL APPOINTMENTS for the 2019-2020 school year:

High School Position	Staff
After-school (Homework Center – Supervision)	Robin Sullivan, Angelique Hebert, Nancy Konkle
After-school (Homework Center – Supervision) Substitute	Theresa Longhi
After-school (Hall Duty - Supervision)	Jean Barford, Robin Sullivan, Angelique Hebert
After-school (Hall Duty - Supervision) Substitute	Theresa Longhi
After-school (Library - Supervision)	Nancy McCowan, Jennifer Two-Axe, Theresa Longhi
After-school (Library - Supervision) Substitute	Patrick Sanger
After-school (Science Lab - Supervision)	Scott Stafiej, Todd Megan, Chris Drumma, Cori Drummond, Anastassia Gonyea, Jessica Porter, Greg Miller, Curt Barford, Clarise Robinson
Regents Review classes	David Vona, Linda Knight, Meredith Grizzaffi, Steven Cangemi, Victoria Austin, Emily Lock, John Wilary, Patrick Sanger, Jodi Gajadar, Tim O'Brien, Angela Pemberton, Maureen Van Tassel, Randy Goold, Scott Stafiej, Todd Megan, Chris Drumma, Cori Drummond, Anastassia Gonyea, Jessica Porter, Greg Miller, Curt Barford, Clarise Robinson, Dan Farley, Megan Yeats, Tom Chiappinelli, Steve Werthner, Katherine Lindemann, Nancy Dolan
Regents Exam Proctors and Graders	Ingrid Monaghan, Nicole Naef, Theresa Longhi, David Vona, Linda Knight, Meredith Grizzaffi, Steven Cangemi, Victoria Austin, Emily Lock, John Wilary, Patrick Sanger, Jodi Gajadar, Tim O'Brien, Angela Pemberton, Maureen Van Tassel, Randy Goold, Scott Stafiej, Todd Megan, Chris Drumma, Cori Drummond, Anastassia Gonyea, Jessica Porter, Greg Miller, Curt Barford, Clarise Robinson, Dan Farley, Megan Yeats, Tom Chiappinelli, Steve Werthner, Katherine Lindemann, Nancy Dolan
Middle School Position	Staff
Extended Day Teachers	Judy Ooms, Maria Walsh, Teresa Kirker, Linda Wheeler, Jennifer Cramer, Jackie Purificato, Elisa McNeil, Melanie Moon, Deb Rivero, David Manarel, Catrina Scully, Marianne Noll & Shari Dowling
Extended Day Substitutes	Stephanie Bell, Christine Hamm, Jennifer Gecewicz, Mary Middleton, Patty Tollerton, Patricia Rathke
After-school Hallway Supervision	Maria Walsh, Patricia Rathke, Amy Giammattei, Gail Colton, Janet Haywood, Gene Ringwood
After-school Athletes Supervision	Robert Hanna Substitute: Janet Haywood, Gene Ringwood, Patricia Rathke
After-school Homework Center	Maria Walsh, Patricia Rathke, Dara Rexhouse, Mary Middleton, Patty Tollerton, Janet Haywood

## 8(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following Team/Curriculum Leaders for the 2019-2020 school year:

<b>Position</b>	<b>Staff</b>
9-12 English	Dan Farley
9-12 Math	Linda Knight
9-12 Social Studies	Patrick Sanger
9-12 Sciences	Cori Drummond
6-12 Tech/FACs	Steve Leader
6-12 LOTE	Lisa Duffek
9-12 SPED	Ingrid Monaghan
4-8 SPED	Linda Wheeler, Katherine Walter
K-12 Library	Jennifer Two-Axe
K-12 Music	Amy Giammattei
K-12 Art	Sandy Dwileski
K-12 PE/Health	Tracy Nytranski
K-12 Guidance	Joan White
K-8 AIS	Vikki Skarzynski
K-3 SPED	Kelly Bins

## 8(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following Team and Curriculum Leaders for the 2019-2020 school year:

<b>Position</b>	<b>Staff</b>
Kindergarten Team Leader	Nicole Luckfield
Grade 1 Team Leader	Melissa Welcome
Grade 2 Team Leader	Jennifer Beebe
Grade 3 Team Leader	Mary Oles
Grade 4 Team Leader	Kim Palmer
Grade 5 Team Leader	Susan Jermain
Grade 6 Team Leader	Melanie Moon
Grade 7 Team Leader	Julianne Montross
Grade 8 Team Leader	Marianne Noll
Grade 7/8 Team Leader	Terry Petroccione
ENL Department Team Leader	David Manarel
Special Areas Team Leader	Maureen Kuhn
K-5 ELA Curriculum Leader	Jennifer Rickert and Mary Ann Gorke
K-5 Mathematics Curriculum Leader	Jennifer Beebe
K-5 Social Studies Curriculum Leader	Berit Erickson
K-5 Science Curriculum Leader	Lauren Miller and Emily Marcella
K-12 Instructional Tech Curriculum Leader	Kara Abatto and Greg Miller
6-8 ELA Curriculum Leader	Erin Bulan
6-8 Mathematics Curriculum Leader	Elisa McNeil
6-8 Social Studies Curriculum Leader	Lara Marotta and Bob Hanna
6-8 Science Curriculum Leader	Jennifer Gecewicz
ENL Curriculum Leader	Anna Kemp

## 8(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following ANNUAL APPOINTMENTS for the 2019-2020 school year:

<b>Position</b>	<b>Staff</b>
Adult Education	Amy Boothby
Athletic Director	Tim Stewart
Chatham Fair Coordinator	Jessica Mascolo and Mary Kapusinsky
Nurse Coordinator K-12	Jo-Ellen Estabrook-Pollack
Student Wellness Coordinator	Lisa LaBrie
Enrichment/OM Coordinator	Laura Regan
Teacher-in-Charge Primary	Amy Stephenson
Teacher-in-Charge Elementary	Jason Jause
Teacher-in-Charge Middle	Dale Tuczinski
Teacher-in-Charge High	Dan Funk, Lisa Duffek
Central Treasurer (HS/MS)	John Wilary
Faculty Auditor	Lara Marotta

## 8(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following EXTRA-CLASS ADVISORS for the 2019-2020 school year:

<b>Elementary/Middle School Position</b>	<b>Staff</b>
Art Club	Jessica Mascolo and Maureen Kuhn
After School Book Club	Elizabeth Kelly
Chess Club	David Manarel
DC Club	Lara Marotta
Elementary Robotics Club	Susan Mallery, Selena Cook
5/6 Pops	Amy Giammattei
Friends of Rachel	Mary Middleton, Dara Rexhouse
Junior SAVE	Tracey Gold, Jessica Mascolo
National Junior Honor Society	Joan White, Kim Zorzi
Newspaper/Media Club	Elisa McNeil, Elisabeth Milot
Pawsitive Peers	Laura Sarno
Peer Mediation	Gail Colton
School Store	Elisa McNeil, Mary Middleton
Select Band	Alessandra Shellard
Sing Swing	Karolyn Eberhardt
Ski Club	Gail Colton
Soccer Intramurals	Emily Marcella, Kathy Kelly
S.T.E.M.	Jennifer Gecewicz
Student Mentor Coordinator	Jennifer Rickert
Student Council	Gail Colton
Walking Club	Sarah Cotsonas
Yearbook	Gosia Geiger, Deb Rivero, Melanie Moon

## 8(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following EXTRA-CLASS ADVISORS for the 2019-2020 school year:

High School Advisor	Staff
Anime Club	Daniel Farley
Art Club	Sandy Dwileski, Jennifer Two-Axe
Crane Acting Troupe Financial Advisor	John Wilary
Crane Acting Troupe Producer	Gail Helfer
Crane Acting Troupe Artistic Director	Gail Helfer
Crane Acting Troupe Technical Advisor	Michael Rivenburgh
Envirothon	Greg Miller, Todd Megan
French Club	John Wilary, Nancy McCowan
Freshman Class Advisor(s)	Greg Miller
Garden Club	Dan Farley
Girls' Athletic Council	Tracy Nytransky
Habitat for Humanity Co-Advisors	Judy Bury, Randy Goold
Headless Horseman Cinema Club	John Wilary, Angelique Hebert
Ichabod Crane Sports Network	Dave Ames
Interact Club	Anastassia Gonyea, Greg Miller
Junior Class Co-Advisors	Jennifer Two-Axe, Katherine Lindemann
Literary Magazine	Daniel Farley
Marching Band	Jennifer Edwards
Military Modeling Club	Dan Farley
Model UN Club	Patrick Sanger
National Honor Society Advisor	Greg Miller, Curt Barford
Newspaper Club	Kate Lindemann
Sala Latina	Theresa Longhi, Nancy Dolan
SADD Advisor	Maureen Sgambelluri
Rock School (aka School of Rock)	Steve Werthner
Students Against Violating the Earth (SAVE)	Cori Drummond, Angelique Hebert
Senior Class Advisor(s)	Maureen Van Tassel, Nancy Konkle
Ski Club	Todd DiGrigoli
Sophomore Class Advisor(s)	Maureen Van Tassel, Nancy Konkle, Victoria Austin
Spanish Club Advisor	Lisa Duffek
Spectrum	Karolyn Eberhardt
Stage Crew	Jennifer Edwards
Student Council Advisor(s)	Linda Knight, Meredith Grizzaffi
Summer Band Camp	Jennifer Edwards
Technology Club	Cole Moon, Robert Allard
Varsity Club	Dave Ames
Video Game Design Club	Dave Vona
Yearbook Advisor-Financial	John Wilary
Yearbook Advisor -Production	Jennifer Two-Axe

## 8(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following Interscholastic Coaches for the 2019-2020 school year:

Position	Name	Step
JV Boys Soccer Head Coach	Len Bates	1

## 8(O) CONSIDERATION FOR APPOINTMENT

Whereas, the Ichabod Crane Central School District employed Scott Stafiej as an Earth Science teacher, in the Science 7-12 tenure area, for the 2018-19 school year; and

Whereas, Mr. Stafiej will be certified in French and the District is in need of French instruction; and

Whereas, the District has requested and Mr. Stafiej has agreed to enter into a dual tenure appointment, in the areas of Science and Foreign Language, therefore:

Be it resolved, that the Board of Education of the Ichabod Crane Central School District, hereby accepts the recommendation of Interim Superintendent Lee Bordick to appoint Scott Stafiej to a 4 year probationary term in the dual tenure areas of Science 7-12 and Foreign Language. The dates of each appointment will be as follows, unless extended or earlier terminated:

Science (7-12) - September 4, 2018 to September 3, 2022, which provides credit for one year of service filling in a long term leave in Earth Science

Foreign language - August 28, 2019 to August 27, 2023.

Both appointments for four (4) years. Mr. Stafiej shall only be credited with time towards tenure and seniority in either area in years that he is a full time employee, working at least 40% of his time in such tenure area(s) and he is not guaranteed time in each area in every year.

## 8(P) CONSIDERATION FOR APPOINTMENT

Whereas Marcela Mason who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Spanish and French 7 - 12

Whereas Lee A. Bordick, Interim Superintendent of the Ichabod Crane Central School District, recommends Marcela Mason be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Marcela Mason to the position of professional educator in the tenure area(s) of Academic Foreign Language for a probationary period of three years to commence on August 28, 2019 and to expire on August 27, 2022

## 8(Q) CONSIDERATION FOR APPOINTMENT

Whereas Tierney Crone who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Special Education

Whereas Lee Bordick, Interim Superintendent of the Ichabod Crane Central School District, recommends Tierney Crone be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Tierney Crone to the position of professional educator in the tenure area(s) of Special Education for a probationary period of four years to commence on August 28, 2019 and to expire on August 27, 2023



8(R) CONSIDERATION FOR APPOINTMENT

Whereas Alessandra Shellard who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Music K - 12

Whereas Lee Bordick, Interim Superintendent of the Ichabod Crane Central School District, recommends Alessandra Shellard be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Alessandra Shellard to the position of professional educator in the tenure area(s) of Music for a probationary period of four years to commence on August 28, 2019 and to expire on August 27, 2023.

8(S) CONSIDERATION FOR APPOINTMENT

Whereas Christopher Drumma who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Earth Science

Whereas Lee Bordick, Interim Superintendent of the Ichabod Crane Central School District, recommends Christopher Drumma be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Christopher Drumma to the position of professional educator in the tenure area(s) of Academic Science 7 - 12 for a probationary period of four years to commence on August 28, 2019 and to expire on August 27, 2023.

8(T) CONSIDERATION FOR APPOINTMENT

Whereas Jessica Porter who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Biology

Whereas Lee Bordick, Interim Superintendent of the Ichabod Crane Central School District, recommends Jessica Porter be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Jessica Porter to the position of professional educator in the tenure area(s) of Academic Science 7 - 12 for a probationary period of four years to commence on August 28, 2019 and to expire on August 27, 2023.

8(U) CONSIDERATION FOR APPOINTMENT

Whereas Kasey Conklin who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of School Counselor

Whereas Lee Bordick, Interim Superintendent of the Ichabod Crane Central School District, recommends Kasey Conklin be appointed to a permanent substitute position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Kasey Conklin to the position of professional educator in the tenure area(s) of School Guidance and Counseling to commence on August 28, 2019 and to expire on June 30, 2020.

## 8(V) CONSIDERATION FOR APPOINTMENT

Whereas Jayne Ferguson who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Early Childhood Education (B-2)

Whereas Lee Bordick, Interim Superintendent of the Ichabod Crane Central School District, recommends Jayne Ferguson be appointed to a permanent substitute position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Jayne Ferguson to the position of professional educator in the tenure area(s) of Childhood Education to commence on August 28, 2019 and to expire on June 30, 2020.

## 8(W) CONSIDERATION FOR APPOINTMENT

Whereas Mary Kapusinsky who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of VISUAL ARTS

Whereas Lee Bordick, Interim Superintendent of the Ichabod Crane Central School District, recommends Mary Kapusinsky be appointed to a position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Mary Kapusinsky to the position .8 Art Teacher for one year to commence on August 28, 2019 and to expire June 30, 2020.

## 8(X) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Crystal First, Instructional Aide, for the purpose of accepting another position within the district, effective July 8

## 8(Y) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, Crystal First to the probationary position of Secretary 1, Step 1, effective July 8, 2019

## 8(Z) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, Stephanie Howe to the probationary position of Instructional Aide, Step 1, effective July 8, 2019

## 8(AA) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following as Non-Teaching Substitute for the 2018-2019 school year:

Name	Position	Effective Date
James Girmindl	Substitute Driver	6/12/19

## 8(BB) CONSIDERATION FOR APPROVAL

To approve additional 2019 Seasonal Maintenance Staff, (conditionally, pending SED safety clearance):

Name	Position	Effective Date
Aaron McGuirk	Seasonal Summer Cleaner	7/1/19
Jen Sweet	Seasonal Summer Cleaner	7/1/19
Maria Wuchte	Seasonal Summer Cleaner	7/1/19

## 8(CC) CONSIDERATION FOR APPROVAL

To approve additional Services for Summer 2019 to be performed by the following staff members:

<b>Name</b>	<b>Service</b>	<b>Duration</b>	<b>Rate</b>
Danielle Gorman, Jaime Eastman, Jayne Ferguson, Kristen Roff	Substitute SPED Teacher	15 hours per week for 6 weeks	\$32 per hour
Joanna Stegman	SPED Teacher	15 hours per week for 6 weeks	\$32 per hour

## 8(DD) CONSIDERATION FOR APPOINTMENT (listings contained in Supplemental File)

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following non-teaching substitute lists (attached below) for 2019-2020 school year:

- Clerical Support/Substitutes
- Maintenance Support/Substitutes
- Food Service Helper Substitutes
- Registered Nurse Substitutes
- Bus Drivers and Attendants Substitutes
- Substitute Aides, Substitute Monitors and Interpreters

## 8(EE) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the Summer School Staff for the 2019 Summer Program as follows:

<b>SUMMER SCHOOL STAFF</b>	
Anthony Marturano	Summer School Principal
Andrew Mead, Lorraine Warner, Gosia Geiger, Kristen Harrington, Signe Brousseau, David Housler, Mary Liles, Marianne Noll	Summer School Teachers
Janet Haywood, Nancy McCowan	Summer School Teaching Assistant
Jennifer Two-Axe	Summer School Librarian
Patrick Sanger	Enriched Economics

## 8(FF) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the Invitations Staff for the 2019 Summer Program as follows:

<b>INVITATIONS SUMMER SCHOOL STAFF</b>	
Andrea Williams and Suzanne Guntlow	Principal
Jennifer Dunn, Nicole Luckfield, Kaylee Behm, Mary Ann Gorke-Verro, Patricia Rathke	Teacher
Blair Pantoja, Lynn LaBounty	Teaching Assistants
Katherine Gardner, Jamie Eastman	Substitutes

## 8(GG) CONSIDERATION FOR APPROVAL

To approve the Apex Online Credit Recovery Program at the High School for the Summer 2019 (pending sufficient enrollment)

## 8(HH) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, staffing for the Apex Online Credit Recovery Program during the Summer 2019 as follows:

APEX STAFF	
Bob Allard	Teacher

## 8(II) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 5100 Attendance (reviewed – no changes)
- 4600 Counseling Programs (revised)
- 5275 Athletic Code of Conduct (revised)
- 4321.12 and 4321.12-R Use of Time Out Rooms and Physical Restraints (revised policy & new regulations)
- 5305 Eligibility for Extracurricular Activities (revised policy & new regulations)
- 5140 Attendance Age (revised)
- 5310 Code of Conduct (revised)

## 8(JJ) CONSIDERATION FOR APPROVAL (plan contained in Supplemental File)

To approve the District-Wide School Safety Plan as presented

## 8(LL) CONSIDERATION FOR ACCEPTANCE (report contained in Supplemental File)

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 4/30/19  
\$ 118,388.51

Account Balance: AS OF 5/31/19  
\$ 130,606.22

## 8(MM) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Primary School of \$4,605 from ICC PTA and approve an increase in the 2018-2019 budget from \$40,202,041 to \$40,206,646 into the following Appropriation Code:

A2110.510-01-0000 - in the amount of \$4,605

## 8(NN) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Middle School of \$774 from TEMPO and approve an increase in the 2018-2019 budget from \$40,206,646 to \$41,207,420 into the following Appropriation Code:

A1620.550-00-0000 - in the amount of \$774

## 8(OO) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Primary School of \$1,000 from Hannaford Helps Schools and approve an increase in the 2019-2020 budget from \$41,597,201 to \$41,598,201 into the following Appropriation Code:  
A2020.411-01-0000 - in the amount of \$1,000

## 8(PP) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, the following committee of district stakeholders to provide general oversight of the Participant Directed Tax Deferred Retirement Accounts as stipulated by Board policy #6870:

- Michael Brennan, Business Manager
- Mena Mazure, District Treasurer
- Mindy Potts, Confidential Employees
- John Wilary, Ichabod Crane Teachers Association
- Tim Farley, Ichabod Crane Administrators Association
- Jo-Ellen Estabrook-Pollack, Ichabod Crane Nurses Association
- Tom Peters, CSEA
- Todd DiGrigoli, Ichabod Crane Supervisors

8(QQ) This item was considered in discussion action

## 8(RR) CONSIDERATION FOR ACCEPTANCE (report contained in Supplemental File)

To accept the Internal Claims Auditor's Report for June 2019

## 8(SS) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Interim Superintendent of Schools to make the following budget transfers:

Account	Transfer In	Transfer Out
A1620.442-00-0000 Electric	26,000	
A1620.446-00-7001 Non-Cap		26,000

## 8(TT) CONSIDERATION FOR APPROVAL

To approve a transportation lease agreement request submitted by the Village of Kinderhook for use of one (1) school bus for various field trips to be taken during the summer 2019

## 8(UU) CONSIDERATION FOR AUTHORIZATION (agreements contained in the Supplemental File)

To authorize the Interim Superintendent to execute the following document(s):

- Agreement with Berkshire Union Free School - Alternative Transition Program
- Agreement with Columbia County Department of Human Services
- Agreement with the Langan School

End of the Consent Agenda

Carried, 9-0

MOTION ANTALEK 2ND BERNER

To approve a resolution authorizing the issuance of Bond Anticipation Note, not to exceed \$475,665, to finance the acquisition of school buses for the 2019-2020 school year and to authorize the Board President to execute the agreement

(Bus Purchase approved by the voters 05/21/19- Proposition #2)

Carried, 9-0

MOTION COHN 2ND CRAWFORD

To award Contract 01, Site Work Construction to the lowest responsible bidder, HMA Contracting Corp. for the contract value of \$477,970 which includes the base bid value of \$455,770 plus Alternate No. 1 of \$22,200 (*per the bid opening held on 06/27/19*)

Carried, 9-0

MOTION RAMOS 2ND CRAWFORD

To award Contract 02, Roof Replacement Construction to the lowest responsible bidder, Henderson Johnson for the contract value of \$95,523 (*per the bid opening held on 06/27/19*)

Carried, 9-0

MOTION ANTALEK 2ND RAMOS

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, Steve Marotta as Clerk of the Works for Phase I of the Capital Project approved December 12, 2018 (High School Roof and District-wide Paving) with a stipend of \$2,500

ANTALEK - YES

BERNER - YES

COHN - YES

CRAWFORD - YES

NELSON - YES

OUELLETTE - NO

PHILLIPS - YES

RAMOS - YES

ROSE - YES

Carried, 8-1

Public Participation

No one wished to address the Board at this time.

Board Member Regina Rose wished to attend the School Law Conference hosted by NYSSBA. No other Board member objected to her attendance.

Meetings

07/29 (Mon) - Board Meeting - 7:00pm - HS Library

07/30 (Tue) - Workshop Meeting/Retreat - 6:00pm - HS Library

08/20 (Tue) - Regular Board Meeting - 7:00pm - HS Library

MOTION RAMOS 2ND BERNER

To adjourn the meeting at 9:20 p.m.

Carried, 9-0

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District Clerk  
Mindy M. Potts