

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

October 8, 2019

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, October 8, 2019 at 7:00 p.m in the Middle School Cafeteria. Prior to the meeting, at 6:00 p.m., Board members toured the Middle School Building.

Board members present:

Tammy Crawford	Matthew Nelson	Jeffrey Ouellette (arrived at 7:47 p.m.)
Elizabeth Phillips	Susan Ramos	Regina Rose
Anna O'Shea – Student Member on the Board		Anthony Welcome

Board members absent: John Antalek Jessica Berner

School Officials present:

Lee Bordick, Interim Superintendent, Suzanne Guntlow, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Assistant High School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:00 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board member Regina Rose read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION WELCOME 2ND CRAWFORD

To approve the agenda as presented

Carried, 6-0

MOTION CRAWFORD 2ND ROSE

To approve the minutes of the following meetings as presented:

- 09/10/19 - Regular Board Meeting Minutes
- 09/26/19 - Special Board Meeting Minutes

Carried, 6-0

Public Participation

No one from the public wished to address the Board at this time.

Board Discussion

- Committee Meetings
 - Audit Committee

Business Manager Michael Brennan gave a brief overview of the audit committee meeting held on September 10. Representatives from external auditors, West and Co. are in attendance to review and answer questions on their audit and findings.

- Negotiations Committee

Board President Matthew Nelson noted the Board had met twice to discuss negotiations with ICTA and the full Board would have an opportunity to discuss in an executive session after tonight's meeting.

- Academic Committee

Board member Regina Rose reported on the meeting of the Academic Committee held on September 17. A recommendation was made to involve the policy committee to discuss teaching of cursive in the district.

Reports

- Audit Report: West and Company

Jill Thaisz from West and Co. reported briefly on the unmodified, clean opinion, the highest a district can receive, given to the district after the external audit.

- Academic Report: Language Other Than English Department (LOTE)

LOTE Department Chair Lisa Duffek presented to the Board and answered questions on the district-wide program.

Student Board Member Report

Student Board member Anna OShea reported on fall sports and activities at the High School including an update on her perspective on the new distance learning program.

Superintendent's Report

Interim Superintendent Lee Bordick reported on the following items:

- Sequencing Plan Capital Project
Information on the timeframe/schedule for the upcoming capital project will be given to staff on October 11 and to the public at a community forum on October 30. Feedback and concerns will be taken into consideration as the planning continues.
- Road Update
The district-wide road is progressing nicely
- Primary and Middle School Drop Off
Modifications to the drop off schedule at the Middle School building are intended to address safety concerns as students are dropped off by parents
- Tyler Drive
The start of using the GPS system for tracking students on the buses has been delayed due to badges not arriving in a timely fashion

Board member Jeffrey Ouellette arrived at 7:47 p.m.

Business Office Report

- Tax Collection Update

Business Manager Michael Brennan briefly reported on the start of the tax collection which seems to be on track as in prior years for amount collected

Interim Superintendent Lee Bordick briefly reported on a consent agenda item which involves administrative appointments due to Tim Farley Middle School Principal being out for a medical leave of absence.

Board President Matthew Nelson gave a brief update that the Superintendent Search brochure was complete and the next steps as the consultants solicit candidates will be for the Board to meet in early November to review applicants.

Consent Agenda

MOTION OUELLETTE 2ND ROSE

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Amber Porpa, Teaching Assistant, effective October 18, 2019

11(B) CONSIDERATION FOR ACCEPTANCE (full report contained in the Supplemental File)

To accept the Treasurer's Report (including Revenues, Appropriations and Transfers and Warrants) as presented

11(C) CONSIDERATION FOR ACCEPTANCE (full report contained in the Supplemental File)

To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company and Corrective Action Plan as presented

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2019-2020 school year as follows:

Meeting Dates of: 09/16/19, 09/17/19, 09/19/19, 09/23/19, 09/26/19, 09/24/19, and 10/03/19

11(E) CONSIDERATION FOR APPOINTMENT

To appoint the following addition(s) to the non-teaching substitute listing for 2019-2020 school year:

Name	Position	Effective
Sara Paul	Substitute Clerical	10/04/19
Richard Lapo	Substitute Monitor, Substitute Bus Attendant	09/20/19
Terrell McArthur	Maintenance/Mechanic Substitute	09/09/19

11(F) CONSIDERATION FOR APPOINTMENT

To appoint the following addition(s) to the teaching substitute listing for 2018-2019 school year:

Name	Position	Effective
Jennifer McGrath	Certified Substitute Teacher and TA	09/23/19
Tara Banks	Uncertified Substitute Teacher and TA	10/08/19
Denise Holzhauer	Uncertified Substitute Teacher	10/08/19
Nina Demarest	Uncertified Substitute TA	10/08/19
Lisa Cherwinski	Uncertified Substitute TA	10/08/19

11(G) CONSIDERATION FOR APPOINTMENT

To appoint the following EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2019-2020 school year:

Position	Name
SADD Club adviser	Maureen Sgambelluri (resigned) Mallory Favreau (appointed)
Chaperones Marching Band	Stephanie Foote, Carolyn Switzer, Mary Jane Kelley, Laura Michell Regan, Cynthia Loucks, Robert Park, Jennifer Stupplebeen, Brenda Schermerhorn, Lisanne Jensen, Phil Saunders, Resa Dimino
Jennifer Handy and Sara Altomer	Parent Advisors Nature's Classroom

11(H) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District upon the recommendation of the Interim Superintendent of Schools, does hereby appoint Anthony Marturano as the Acting Middle School Principal to fill the position held by Timothy Farley who is on a leave of absence. Mr. Marturano's appointment will be effective October 15, 2019 and is intended to continue for the term of Mr. Farley's leave, but no later than December 2, 2019.

BE IT FURTHER RESOLVED, that Mr. Marturano is hereby granted a leave of absence from his current position as High School Assistant Principal in the Assistant Principal tenure area, for the purpose of accepting the new appointment as the Acting Middle School Principal.

BE IT FURTHER RESOLVED, that upon the completion of the term of Mr. Marturano's appointment as the Acting Middle School Principal, he shall have the right to return to his position as the High School Assistant Principal in the Assistant Principal tenure area, and upon his return to the High School Assistant Principal position, Mr. Marturano would be reinstated with his tenure and all previously accrued seniority and leave days.

BE IT FURTHER RESOLVED, that during his appointment as the Acting Middle School Principal, Mr. Marturano shall be paid at Step 1 Principal rate (prorated daily rate) (per ICAA contract).

11(I) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District upon the recommendation of the Interim Superintendent of Schools, does hereby appoint Doug Kelley as the Acting High School Assistant Principal to fill the position held by Anthony Marturano who has been granted a leave of absence to accept the District's Acting Middle School Principal position. Mr. Kelley's appointment will be effective October 15, 2019 and is intended to continue for the term of Mr. Marturano's leave, but no later than December 2, 2019.

BE IT FURTHER RESOLVED, that during his appointment as the Acting High School Assistant Principal, Mr. Kelley shall be paid a per-diem rate of \$400 per actual day worked.

11(J) CONSIDERATION FOR APPROVAL

To approve the following Student Teachers/Interns and assignments as listed:

Name	Position	Effective
Eugene Lorini	Amy Giammattei	January 15-March 6, 2020

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee Bordick, Interim Superintendent, Alissa Weaver, as a .6 FTE AIS Teacher effective September 23, 2019 and ending June 30, 2020

11(L) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints upon the recommendation of Lee Bordick, Interim Superintendent Lynn Nardacci as a short term substitute to fill the position held by Christina Bailey who is anticipated to be out on a Leave of Absence. Ms. Nardacci's appointment will be effective on or about October 25, 2019 and, provided she renders satisfactory service, is intended to continue but no later than December 20, 2020. No term of employment is conferred by this resolution of appointment and Ms. Nardacci's employment may be terminated at any time.

11(M) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Lee Bordick, Interim Superintendent, James Girminidl to the probationary position of Bus Driver (2 hours), at Step 1, effective October 8, 2019

11(N) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Lee Bordick, Interim Superintendent Sarah O'Neil, having successfully completed a 52 week probationary period which ends, November 6, 2019, to the permanent position of Bus Driver/Monitor

11(O) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Lee Bordick, Interim Superintendent Liz Hlvac, having successfully completed a 52 week probationary period which ends, November 6, 2019, to the permanent position of Food Service Helper

11(P) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Lee Bordick, Interim Superintendent Mary George, having successfully completed a 52 week probationary period which ends, November 6, 2019, to the permanent position of Bus Driver

11(Q) CONSIDERATION FOR APPROVAL

To approve upon the recommendation of Lee Bordick, Interim Superintendent an increase in hours for Mary George, Driver, from 2 hours/day to 4 hours/day effective October 8, 2019

11(R) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: New York City

DATE: 04/04/20 or 04/25/20

PARTICIPANTS: 30 Spanish Club Trip

CHAPERONES: 2-3 (including Lisa Duffek)

11(S) CONSIDERATION FOR APPROVAL

To approve upon the recommendation of Lee Bordick, Interim Superintendent an increase in hours for all Middle School monitors from 1.5 hours/day to 3 hours/day effective October 9, 2019

11(T) CONSIDERATION FOR ACCEPTANCE (full reports contained in the Supplemental File)

To accept the High School and Middle School Extra-classroom Activity Fund Reports as of the following date(s):

	AS OF 7/31/19
Account Balance:	\$137,731.61

	AS OF 8/31/19
Account Balance:	\$ 137,905.45

	AS OF 9/30/19
Account Balance:	\$ 151,196.30

11(U) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation by Catherine Kennedy to the Middle School Technology Program of a laser engraver

11(V) CONSIDERATION FOR ACCEPTANCE (full report contained in the Supplemental File)

To accept the Internal Claims Auditor's Report for September 2019

End of Consent Agenda

Carried, 7-0

Public Participation

No one from the public wished to address the Board at this time.

Regular Meetings:

11/5/19 - Anticipated Executive Session at 5:30 - Meeting with Superintendent Search Consultants

11/12/19 - Regular Meeting at 7:00pm Primary School Cafeteria with a 6:00 pm tour of Primary School

Committee Meetings:

10/29 - Facilities Committee at 6:00pm in Central Office

Executive Session

MOTION ROSE 2ND OUELLETTE

To adjourn to Executive Session at 8:04 p.m. to discuss collective negotiations pursuant to Article 14 of the Civil Service Law and to discuss the employment history of a particular individual

Carried, 7-0

MOTION ROSE 2ND PHILLIPS

To appoint Matthew Nelson as Clerk Pro Tem

Carried, 7-0

The District Clerk left the meeting.

Others present in Executive Session: Interim Superintendent Lee Bordick

Board member Susan Ramos left Executive Session at 8:45 p.m.

The meeting was reconvened in open session at 10:00 p.m.

MOTION CRAWFORD 2ND OUELLETTE

To adjourn the meeting at 10:01 p.m.

Carried, 6-0