

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

February 4, 2020

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, February 4, 2020 at 7:00 p.m. in the High School Auditorium.

All Board Members Present:

John Antalek	Jessica Berner	Tammy Crawford	Matthew Nelson
Jeffrey Ouellette	Elizabeth Phillips	Susan Ramos	Regina Rose
Anthony Welcome		Anna O'Shea – Student Member on the Board	

School Officials Present:

Jason D. Thomson, Superintendent, Suzanne Guntlow, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Todd DiGrigoli, Food Service Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:02 p.m.

Board President Matthew Nelson announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION ANTALEK 2ND CRAWFORD

To approve the agenda as presented

Carried, 9-0

MOTION ANTALEK 2ND ROSE

To approve the minutes of the following Board meetings:

- January 7, 2020 - Regular Board meeting
- January 14, 2020 - Special Board Meeting

Carried, 9-0

Board President Matthew Nelson welcomed new Superintendent Jason D. Thomson

District Clerk Mindy Potts administered the oath of office to Superintendent Jason D. Thomson in Central Office on February 5, 2020

Board President Matthew Nelson also publicly thanked Lee Bordick for his work as Interim Superintendent since July 2019.

MOTION NELSON 2ND ANTALEK

To accept and read into the minutes the following statement:

STATEMENT OF THE ICHABOD CRANE SCHOOL DISTRICT BOARD OF EDUCATION

Tuesday, February 4, 2020

It is our goal as District Board Members and Officers to provide for the well-being of every student and stand up for them each and every day. We would like to take this opportunity to re-affirm that we take this goal very seriously and we in no way condone or support any derogatory statements made about our students.

In this regard, Board Policy 2160, *Ichabod Crane School Board Member, District Officer and Employee Code of Ethics* says, among other things, that Board Members, officers and employees commit themselves to the following:

- *ASSURING the opportunity for high quality education for every student and making the well-being of students the fundamental principle in all decisions and actions;*
- *REPRESENTING the entire community without fear or favor;*
- *ACCEPTING all responsibilities as a means of unselfish service, while not using their positions for personal gain;*
- *UPHOLDING the principles of due process and individual dignity, and protecting the civil and human rights of all; and*
- *INSTILLING respect for community, state and nation.*

These points bear repeating...

Assuring the well-being of students.

Representing our community and our students without fear.

Accepting responsibility ... as a means of unselfish service.

Upholding the principle of individual dignity.

Instilling respect.

These ideals are at the root of our service as Board Members and District Officers. They are the principles that form the foundation of all that we do and seek to do through our service. When any individual Board Member or District Officer fails to live up to these ethical standards, it is our duty to address that failure and not allow it to serve as a distraction from our core responsibility, which is the education and well-being of our students.

The Board of Education wants every student, staff member, faculty member, administrator and community member to know that we take these ideals and principles seriously and we do not, in any way, condone, support or accept the actions of any Board Member who acts in a way that does not meet these same standards. Such an action does not reflect the Board's principles, our beliefs, or our thinking with respect to any individual student of the Ichabod Crane School District.

The Board's obligation to every student is to lift them up, not put them down. As leaders in the school community we are expected to model the way and set an example to be followed. We recognize that

EVERY student matters, and the Board recommit itself today to this Code of Ethics. We stand behind EVERY student, grade K-12, and want you all to know that we believe in you.

Our Mission Statement, which we read at the beginning of every Board Meeting, says the following:

The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider Pride.

These words have meaning, and they should be taken seriously and serve as a guiding light for all of us. Our students are our pride, and we are proud of every one of you. Let us continue to learn, teach and grow – together.

MOTION CARRIED UNANIMOUSLY
by roll call vote, 9-0

Board Discussion

- Committee Meetings
 - Academic Committee Meeting
Board Member Regina Rose briefly reported on the January 7 meeting of the Academic Committee
 - Policy Committee Meeting
Board Member Jeffrey Ouellette briefly reported on the January 14 meeting of the Policy Committee.
 - 4000 Student Learning Standards and Instructional Guidelines (revised)The following policies are considered to have had a First Reading:
 - 2250 Board Committees (revised)
 - 8130.1, Extreme Risk Protection Orders (new)
 - 5605, Voter Registration for Students (new)
 - 1741, Home-Schooled Students (revised)
 - 9620, Child Abuse in an Educational Setting (revised)
 - 9620-E, Child Abuse in an Education Setting Exhibit (new)
 - 5420 & 5420-R, Student Health Services Policy and Regulation (revised)
 - Negotiations Committee Meeting
The Negotiations Committee met on January 23
 - Budget Finance Committee Meeting
The Budget and Finance Committee met on January 28. Business Manager Michael Brennan will give a presentation from that meeting at this full Board meeting.

Reports

- Voting Machines

Board President Matthew Nelson reported Columbia County would not be providing machines for the May vote due to voting reforms and the schedule of primary elections for April and June 2020 but the district will be able to use machines from Rensselaer County this year. The district will need to consider a more permanent solution as this conflict may occur in subsequent years.

Student Board Member Report

Student Board member Anna O'Shea reported briefly on meeting the new superintendent, National Honor Society Inductions and the Model UN Club Trip to Harvard.

Superintendent's Report

Superintendent Jason D Thomson reported that he was on Day Two in the District and is excited and honored to be here.

Business Office Report

Business Manager Michael Brennan reported to the Board on the following:

- Report on Child Nutrition Administrative Review
Report by Todd DiGrigoli Food Service Director gave a brief overview of the five month audit, the findings from this audit and corrective action plan which includes:
 - Updating the wellness policy
 - Editing a letter
 - Documentation of prices charged for meals
- Fiscal Stress Monitoring Report (Report contained in Supplemental File)
- 2020-2021 Budget Development – Michael Brennan Business Manager
Non-Instructional Budget Presentation (Presentation contained in Supplemental File)

Consent Agenda

MOTION ANTALÉK 2ND CRAWFORD

To accept the following items contained under the consent agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Julianne Rulison, .5FTE K-12 Technology Technology Instructional Support Specialist, effective January 27, 2020

11(B) CONSIDERATION FOR ACCEPTANCE (Report contained in Supplemental File)

To accept the Treasurer's Report including Warrants, Revenues, Appropriations and Transfers as presented

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2019-2020 school years as follows:

Meeting Dates of: 12/17/19, 01/07/20, 01/10/20, 01/15/20, 01/16/20, 01/27/20, 01/28/20, 01/30/20

11(D) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Superintendent Jason D. Thomson, the following additions to the NON-teaching substitute listing for 2019-2020 school year:

Name	Position	Effective
Russell Kneeland	Substitute Bus Driver	01/29/20

Francesca Demarest	Substitute Bus Attendant	01/29/20
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11(E) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Superintendent Jason D. Thomson, the following Interscholastic Coaches Appointments for the 2019-2020 school year:

Name	Position	Step
Matt Dragos	Volunteer Boys' Varsity Volleyball Coach	-
Tracy Nytransky	Varsity Softball Head Coach	10
Brian McComb	Varsity Baseball Head Coach	4
Devyn Fernandez	Varsity Boys Outdoor Track & Field Head Coach	4
Patrick Sanger	Varsity Girls Outdoor Track & Field Head Coach	10
Megan Yeats	Varsity Boys Tennis Head Coach	10
Dan Funk	JV Baseball Head Coach	10
Mike Smith	JV Softball Head Coach	6
Phil Leader	Modified Softball Head Coach	8
Robert Hanna	Modified Baseball Head Coach	10
Tahnee Heins-Bickerton	Modified Boys Outdoor Track & Field Head Coach	9
Mary Choquette	Modified Girls Outdoor Track & Field Head Coach	1
Lisa Bodratti	Varsity Outdoor Track & Field Assistant Coach	5
Abigail Kilcer	Varsity Outdoor Track & Field Assistant Coach	2
James Wolfe	Volunteer Varsity Baseball Assistant Coach	-
Joseph Suafoa	Volunteer Varsity Baseball Assistant Coach	-
Ryan Heimroth	Volunteer Varsity Baseball Assistant Coach	-
George Cox	Volunteer JV Baseball Assistant Coach	-
Bob Wheeler	Volunteer Varsity Softball Assistant Coach	-
Chris Saccento	Volunteer Varsity Softball Assistant Coach	-

11(F) CONSIDERATION FOR APPROVAL

To approve an increase in hours for Richard Brown, Bus Driver from 2hours/day to 4 hours/day effective February 4, 2020

11(G) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Superintendent Jason D. Thomson, Michelle Novak-McDonald to the probationary position of Bus Driver at Step 1 effective February 4, 2020

11(H) CONSIDERATION FOR APPROVAL

To approve Gail Colton as District Chaperone and Liaison for Nature's Classroom Field Trip with a stipend of \$500

11(I) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Superintendent Jason D. Thomson, Daniel S. Denette and Daisy Jungtzu Lin as accompanists for the 2019-2020 school year at a rate of \$50 per service

11(J) CONSIDERATION FOR APPROVAL

To approve a leave of absence for Ashley Hughes-Mitchell effective on or about May 7, 2020 through the end of the 2019-2020 school year

11(K) CONSIDERATION FOR APPROVAL

To approve STUDENT TEACHERS/INTERNS for the period of time listed as follows:

Name	Assignment	Dates
Caroline Geisler	Theresa Longhi	February 3 - June 26, 2020

11(L) CONSIDERATION FOR ACCEPTANCE (Report contained in Supplemental File)

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 12/31/19
\$ 133,007.13

11(M) CONSIDERATION FOR ACCEPTANCE (Report contained in Supplemental File)

To accept the Internal Claims Auditor Report as presented

11(N) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Harvard Model UN Conference

DATE: January 30-February 2, 2020

PARTICIPANTS: 23

CHAPERONES: 2 including Advisor Patrick Sanger

11(O) CONSIDERATION FOR AUTHORIZATION (Agreement contained in Supplemental File)

To authorize the Board President to execute the following:

- Wildwood Agreement

11(P) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (MOA contained in Supplemental File)
BE IT RESOLVED, that the Board of Education approve the terms of a memorandum of agreement between the School District and the Ichabod Crane Teachers' Association relating to the adjustment of the stipend for the Varsity Club Advisor and delegate to the Superintendent the authority to execute the memorandum of agreement on behalf of the School District

11(Q) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (MOA contained in Supplemental File)
BE IT RESOLVED, that the Board of Education approve the terms of a memorandum of agreement between the School District and the Ichabod Crane Teachers' Association relating to the Athletic Director position and delegate to the Superintendent the authority to execute the memorandum of agreement on behalf of the School District

End of Consent Agenda

Carried, 9-0

MOTION CRAWFORD 2ND ANTALEK

WHEREAS Suzanne Guntlow commenced probationary service on July 1, 2017 as a probationary Assistant Superintendent, and

WHEREAS Suzanne Guntlow's probationary appointment will expire on June 30, 2020 and

WHEREAS Suzanne Guntlow holds a valid New York State Public School Teacher Certificate in the certification area(s) School District Leader

WHEREAS Jason D. Thomson, Superintendent of the Ichabod Crane Central School District, recommends Suzanne Guntlow's appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law does hereby grant and appoint on tenure to Suzanne Guntlow effective July 1, 2020, to the position of professional administrator in the tenure area(s) of Assistant Superintendent.

Carried, 9-0

Public Participation

The following people addressed the Board at this time:

- Wendee Lentz: The Tanner Scale and district female physician
- Erin Lockmer: Tech Valley HS and availability for students
- Gus Gresens: Tech Valley HS and availability for students
- Sophia Garman: Tech Valley HS and availability for students
- Trevor Wolfe: Board of Education Incident

- Therese Wolfe: Board of Education Incident
- Nolan Wolfe: Asked for the resignation of a particular Board Member
- Seamus Wolfe: Asked for the resignation of a particular Board Member
- Dave Ames: Asked for the resignation of a particular Board Member
- Andrew Broderick: Support of Students
- Dan Funk: Support of Students
- Patrick Sanger: Support of students
- Beth St. Clair: Support of Students
- Curt Barford: Support of Students
- Jim DiGioia: Support of Students
- Emma Zlomek: Support of Students
- Jennifer Pelessez: Support of Students
- Joe Suafoa: Support of Students

Board President Matthew Nelson paraphrased a letter sent to Trevor Wolfe from the Board of Education.

Meetings

Regular BOE Meetings

- 03/03/20 - Regular BOE meeting - 7:00 p.m. HS Library
- 04/07/20 - Regular BOE meeting - 7:00 p.m. HS Library

Committee Meetings

- 02/25/20 - Budget Finance Committee - 5:30 p.m. Central Office
- 02/24/20 - Negotiations Committee - 5:30 p.m. Central Office

Budget Development Meetings	
02/25/20	Budget and Finance Committee Meeting - Instructional Budget
03/03/20	Board Meeting Presentation - Instructional Budget, State Aid Projections and Tax Cap
04/07/20	Board Meeting Presentation - Draft Budget
04/21/20	Board Meeting Presentation - Final Budget and Anticipated Adoption
05/03/20	Budget Hearing and Regular Board Meeting
05/19/20	Vote and Election 8am-9pm in the HS Gymnasium

Executive Session

MOTION ROSE 2ND CRAWFORD

To adjourn to Executive Session at 8:45 p.m. to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

Carried, 9-0

MOTION NELSON 2ND WELCOME

 To appoint John Antalek as Clerk Pro Tem
Carried, 9-0

The District Clerk left the meeting.

Others present in Executive Session: Superintendent Jason D. Thomson

Board Member Jeffrey Ouellette left the meeting at 9:18 p.m.

The meeting was reconvened at 9:20 p.m.

MOTION NELSON 2ND ANTALEK

 To adjourn the meeting at 9:20 p.m.
Carried, 8-0