



ICHABOD CRANE CENTRAL SCHOOL DISTRICT
2910 Route 9
Valatie, NY 12184

Mr. Jason D. Thomson
Superintendent

Telephone: (518)758-7575
Fax: (518) 758-7579

March 16, 2020

Good morning,

Please see the plan for picking up academic material for students who were absent on 3/16/2020. **Also, all students and staff members will only have access to their lockers and classrooms on 3/16/2020 and 3/17/2020 until 7pm.**

- **Primary School:**

Foyer - Monday 3:30 pm to 7 pm
Tuesday 8 am - 7 pm

- **Middle School:**

Library - Monday 3:30 pm to 7 pm
Tuesday 8 am - 7 pm

- **High School:**

Library - Monday 3:30 pm to 7 pm
Tuesday 8 am - 7 pm

To clarify, only the Administrative Team, Central Office, Food Service Staff and Maintenance staff will be able to access any building after Tuesday 3/17/2020. Thank you for your patience and understanding during this challenging time. Our main goal is to keep everyone healthy and safe.

Respectfully yours,

A handwritten signature in blue ink, appearing to read 'J. Thomson', is written over a blue circular stamp or seal.

Mr. Jason D. Thomson
Superintendent of Schools Ichabod Crane