

## ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

June 2, 2020

### MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday June 2, 2020, at 7:00 p.m. via Zoom Video-Conferencing per Governor Andrew Cuomo's Executive Order 202.1 which suspended the provisions of the Open Meetings Law requiring school boards to conduct their business at meetings that allow for in-person attendance by the public. Due to that Executive Order, school boards can meet electronically using video and teleconferencing. Meetings held in this manner will be recorded and subsequently transcribed for the public.

All Board members present:

John Antalek	Jessica Berner (arrived 7:37pm)	Tammy Crawford
Matthew Nelson	Jeffrey Ouellette	Elizabeth Phillips
Susan Ramos	Regina Rose	
Anna O'Shea – Student Member on the Board		

School Officials present:

Jason D. Thomson, Superintendent, Suzanne Guntlow, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Dan Doyle, Transportation Director, and Mindy Potts, District Clerk

Prior to the start of the Regular meeting the 2020-2021 Budget Hearing was held.

The Hearing was declared open at 7:06 p.m.

Business Manager Michael Brennan gave a brief overview of the 2020-2021 Budget  
Budget Vote is to be held by Absentee Ballot only on June 9, 2020 per Governor Andrew Cuomo's Executive Order. All ballots due in Central Office by 5:00 pm on June 9 (subsequent Executive Order extended the USPS mail deadline to June 16, 2020)

The following documents were available for public inspection:

Legal Notice, 2019-2020 AUDIT REPORT and the 2020-2021 General Fund Budget Document which includes:

- Appropriations Budget
- Revenue Budget
- Complete Budget Summary
- Three Component Budget (Admin/Program/Capital)
- Property Tax Report Card
- Salary Disclosure Information For Administration
- School District Report Card
- Tax Exemption Impact Report

Hearing Open for Public Discussion

Members of the public asked questions regarding the 2020-2021:

- Carol and Jack Courrigan
- Patricia Songello

Board Questions/Discussion

There were no questions at this time.

The Public Hearing was declared closed at 7:25 p.m.

### **REGULAR MEETING AGENDA**

The Board President Matthew Nelson called the Regular Meeting to order at 7:27 p.m.

Board President Matthew Nelson conducted the Pledge of Allegiance and read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION CRAWFORD 2ND ANTALEK

To approve the agenda as presented

Carried, 7-0

MOTION NELSON 2ND RAMOS

To approve the minutes of the following meetings:

05/19/20 - Special Meeting

05/27/20 - Special Meeting

Carried, 7-0

Board member Jessica Berner arrived 7:37 p.m.

Board Discussion

The following policies are considered to have had a second reading and consideration for adoption will be under the Consent Agenda:

- Mandatory Policies
  - 4526 and 4526-R Computer Use In Instruction or Acceptable Use and Regulation
  - 4526.1 and 4526.1-R Internet Safety and Regulation
  - 8630 and 8630-R Technology Resources and Data Management

Reports

- Craig Shull updated the Board on Graduation and End of Year Activities

#### Student Board Member Report

Student Board Member Anna O'Shea briefly reported on end of year activities in the District.

#### Superintendent's Report

Superintendent Jason Thomson introduced the principals and supervisors who have had retirements in their buildings or departments over the course of the 2019-2020 school year. The principals and supervisors acknowledged the retirees and their careers at the district.

- Retiree Recognition
  - Tamara Rouse
  - Maria Wuchte
  - Tim O'Brien
  - Lori Jeanne Kruger
  - Tracey Gold
  - Terry Petroccione
  - Jo-Ellen Estabrook-Pollack
  - Laurie Wills
  - Priscilla Shaw
  - Harold Hutchison
  - Lauralea Ingham
  - Leslie Sambrook

#### Business Office Report

Business Manager Michael Brennan updated the Board briefly on the Capital Project.

#### Consent Agenda

MOTION NELSON      2ND RAMOS

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for purpose of retirement of Lauralea Ingham, Bus Attendant, effective June 25, 2020

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for purpose of retirement of Leslie Sambrook, Bus Driver, effective June 25, 2020

11(C) CONSIDERATION FOR ACCEPTANCE (full report contained in the Supplemental File)

To accept the Treasurer's Report, Warrants, Transfers, Revenues and Appropriations as presented

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2020-2021 school years as follows:  
Meeting Dates of: 03/18/20, 04/21/20, 04/24/20 and 04/29/20

11(E) CONSIDERATION FOR APPROVAL

To approve additional 2020 Seasonal Maintenance Staff, (conditionally, pending SED safety clearance):

Name	Position	Effective
Jacob Race	Seasonal Summer Cleaner	05/18/20
Josh Nooney	Seasonal Summer Cleaner	05/18/20

11(F) CONSIDERATION FOR APPROVAL

To approve the rate for election inspectors working the June 9, 2020 vote at 16.50/hour

11(G) CONSIDERATION FOR APPOINTMENT

To appoint Mindy Potts, as Alternate Inspector and Permanent Chairman for the 2020-2021 Annual Budget Vote & Election to be held on June 9, 2020

11(H) CONSIDERATION FOR APPOINTMENT

To appoint the following district employees to work at the 2020-2021 Annual Budget Vote & Election to be held on June 9, 2020

Name	Position
Shirley McThenia Bernadette Torre	Election Inspectors
Len Bates	IT Assistance/Zoom meeting management
Angela Cowan, Amy Boothby, Mena Mazure, Karen Wied-Carpenter, Lisa Schmidt, Katherine Gulisane, Jacqui Cole, Tania Yearwood, Jean Barford, Shawnah Mitchison, Natalie Cammarata, Crystal First	Assistant Clerks (counting of ballots)

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Jason D. Thomson Superintendent, Sara Altomer to the probationary position of School Nurse, Step 1, effective September 1, 2020

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Jason D. Thomson Superintendent, David Powell to the probationary position of Custodian, Step 2, effective June 3, 2020

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Jason D. Thomson Superintendent, Shawnah Mitchison, having successfully completed a 52 week probationary period which ends, June 10, 2020, to the permanent position of Clerk-Typist

11(L) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 4526 and 4526-R Computer Use In Instruction or Acceptable Use and Regulation  
(revised policy) (revised regulation)
- 4526.1 and 4526.1-R Internet Safety and Regulation  
(revised policy) (revised regulation)
- 8630 and 8630-R Technology Resources and Data Management  
(new policy) (new regulation)

11(M) CONSIDERATION FOR APPROVAL & AUTHORIZATION

(full agreement contained in the Supplemental File)

To approve a 2019-2020 Health Services Contract in accordance with Education Law Section 912, with the Rensselaer City School District for eleven students attending a private school within the district (Doane Stuart) in the amount of \$5,730.64 and to authorize the president of the Board to execute the contract

11(N) CONSIDERATION FOR APPROVAL & AUTHORIZATION

(full agreement contained in the Supplemental File)

To approve a 2019-2020 Health Services Contract in accordance with Education Law Section 912, with the Albany City School District for 12 students attending a private school within the district (Albany Academies and Holy Names) in the amount of \$10,276.67 and to authorize the president of the Board to execute the contract

11(O) CONSIDERATION FOR ACCEPTANCE (full report contained in the Supplemental File)

To accept the High School and Middle School Extraclassroom Activity Fund Report as of the following date(s):

	AS OF 3/31/20
Account Balance:	\$ 139,800.96

	AS OF 4/30/20
Account Balance:	\$ 141,934.45

11(P) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve the 2020-2021 Estimated Final Service Request for the QUESTAR III Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, in the amount of \$3,201,356.18 and to authorize the President of the Board of Education, to sign the Final Service Request and AS-7 upon receipt

11(Q) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$5,000 from the Jim and Nora Tuttle and approve an increase in the 2019-2020 budget from \$41, 603,090 to \$41,608,090 into the following Appropriation Code:

- A2630.500-00-0000 - in the amount of \$5,000

11(R) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of 4 wireless access points from Hewlett Packard Enterprises

11(S) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of Installation of Wireless Access Points from PNJ

11(T) CONSIDERATION FOR ACCEPTANCE (full report contained in the Supplemental File)

To accept the Internal Claims Auditor Report as presented

11(U) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

(full agreements contained in the Supplemental File)

To amend the following agreements and to authorize the President of the Board of Education to execute the documents:

- Len Bates
- Amy Boothby
- Michael Brennan
- Angela Cowan
- Todd DiGrigoli
- Dan Doyle
- Dwight Grant
- Steven Marotta
- Nancy Matusiak
- Wilhelmena Mazure
- Mindy Potts
- Karen Wied-Carpenter

11(V) CONSIDERATION FOR APPROVAL

To award bid #2020-01 Maintenance and Cleaning Supplies Bid to the lowest responsible bidders, with amounts as follows: (per the bid opening held on 05/14/20)

<b>Company Names</b>	<b>Total</b>
E.A. Morse & Co., Inc.	\$ 27,519.98
Hill & Markes, Inc.	\$ 6,723.90
LJC Janitorial Distributors	\$ 138.00
CCP Industries	\$ 1,397.40
Northeast Auto Parts, Inc.	\$ 566.22
Passonno Paints	\$ 5,371.63
Pyramid	\$ 59.34
WB Mason	\$ 791.40
	\$ 42,561.87

11(W) CONSIDERATION FOR ACCEPTANCE

To award bid #2020-02 Garbage and Recycling Bid to the lowest responsible bidder, County Waste in the amount of \$24,629 for the 2020-2021 school year (per the bid opening held on 05/14/20)

11(X) CONSIDERATION FOR ACCEPTANCE

To award bid #2020-03 Propane Bid to the lowest responsible bidder, First Fuel, at a fixed rate, in the amount of \$.9890 per gallon for the 2020-2021 heating season. (per the bid opening held on 05/14/20)

11(Y) CONSIDERATION FOR ACCEPTANCE

To award bid #2020-04 Fuel Oil Bid to the lowest responsible bidder, Valley Energy, with a bid amount of \$1.245 per gallon (fixed rate) for the 2020-2021 school year (per the bid opening held on 05/14/20)

11(z) CONSIDERATION FOR ACCEPTANCE

To award bid #2020-05 Paving Bid to the lowest responsible bidder, HMA, with a bid of \$79,795 (per the bid opening held on 05/14/20)

11(AA) CONSIDERATION FOR APPROVAL

To approve the date of the 2020-2021 Organizational meeting as July 14, 2020

End of Consent Agenda

Carried, 8-0

MOTION NELSON        2ND CRAWFORD

To grant and appoint, upon the recommendation of Jason D. Thomson, Superintendent of Schools, Christine Hamm to tenure in the area of Special Education effective September 1, 2020  
Carried, 8-0

In the interest of time Board member Susan Ramos suggested the subsequent tenure candidates be considered and voted upon as a group. There was no objection by any other Board member.

MOTION NELSON        2ND RAMOS

To grant and appoint, upon the recommendation of Jason D. Thomson, Superintendent of Schools, Britney Firstiun to tenure in the area of Special Education effective September 1, 2020  
Carried, 8-0

MOTION NELSON        2ND RAMOS

To grant and appoint, upon the recommendation of Jason D. Thomson, Superintendent of Schools, Anna Kemp to tenure in the area of English Language Learner effective September 1, 2020  
Carried, 8-0

MOTION NELSON        2ND RAMOS

To grant and appoint, upon the recommendation of Jason D. Thomson, Superintendent of Schools, Nicole Canuteson to tenure in the area of Teaching Assistant effective September 1, 2020  
Carried, 8-0

MOTION NELSON        2ND RAMOS

To grant and appoint, upon the recommendation of Jason D. Thomson, Superintendent of Schools, Maxine Seaman to tenure in the area of Teaching Assistant effective September 1, 2020  
Carried, 8-0

MOTION NELSON        2ND RAMOS

To grant and appoint, upon the recommendation of Jason D. Thomson, Superintendent of Schools, Katherine Johnson to tenure in the area of Teaching Assistant effective September 1, 2020  
Carried, 8-0

MOTION NELSON        2ND RAMOS

To grant and appoint, upon the recommendation of Jason D. Thomson, Superintendent of Schools, Eugene Ringwood to tenure in the area of Teaching Assistant effective September 1, 2020  
Carried, 8-0

MOTION NELSON        2ND RAMOS

To grant and appoint, upon the recommendation of Jason D. Thomson, Superintendent of Schools, Michelle Robillard to tenure in the area of Teaching Assistant effective September 1, 2020  
Carried, 8-0



Meetings

June 10, 2020 at 6:00pm - Zoom - to accept vote results

June 23, 2020 at 7:00pm - Special Board Meeting

July 14, 2020 at 7:00pm - Organizational Meeting

MOTION NELSON        2ND RAMOS

To adjourn the meeting at 8:28 p.m.

Carried, 8-0