

ICHABOD CRANE CENTRAL SCHOOL

6:00PM – REGULAR BOARD OF EDUCATION MEETING – August 18, 2020

VIA ZOOM VIDEO CONFERENCING

Join Zoom Meeting

<https://us02web.zoom.us/j/83176910448?pwd=YmFnVGxmUHpubzNIZHBjMzZOR1daUT09>

Meeting ID: 831 7691 0448

Passcode: 6DUCXM

Meeting to be recorded and subsequently transcribed

AGENDA

1. Meeting Called To Order - Board President

2. Anticipated Executive Session
(A Board of Education may meet in Executive Session under certain circumstances upon a majority vote of the total membership to discuss matters related to collective bargaining-negotiations, personnel matters, proposed, pending, or current litigation, real property, public safety, certain aspects related to law enforcement or the preparation, grading or administration of examinations.)

MOTION to adjourn to Executive Session to discuss the employment history of a particular individual

3. The Board will reconvene in open session at 7:00 p.m. to begin the regular meeting

4. Pledge of Allegiance – Board President

Mission Statement:
"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

5. Approval of Present Agenda

6. Consideration for Approval of Minutes of:
July 14, 2020 - [Organizational and Regular Meeting Minutes](#) (draft attached)
July 29, 2020 - [Special Meeting](#) (draft attached)

7. Board Discussion
 - Committee Meetings
 - Audit Committee Meeting ([meeting held 7/28/20](#))
 - Consideration of New Committee - Racial Justice in Education
 - Other
8. Student Board Member Report
9. Superintendent's Report
 - Reopening of School
 - Riders' Pathway to Success: End of Year Report
10. Business Office Report
 - Tax Rate Report
 - 2020 Tax table
 - 2020 Equalization Rates
 - Summary 2020 Taxes
 - Retiree Savings Report
 - Fund Balance Report
 - Reserves Overview

11. Consent Agenda

11(A) CONSIDERATION FOR APPROVAL AND ADOPTION

To adopt a tax levy, inclusive of STAR reimbursement, at \$24,318,359 with the tax levy to be at 2.57% over last year's actual levy;

AND WHEREAS, the Board of Education of the Kinderhook Central School District at the Annual District Vote and Election held on June 9, 2020, was authorized by the voters of the district to expend sums in the total amount of \$ 42,382,980 during the 2020-2021 school year, and to levy the necessary tax therefor;

AND BE IT HEREBY DIRECTED, that the tax warrant of the Board of Education, inclusive of STAR reimbursement, dated August 18, 2020 in the amount of \$24,318,359 is hereby executed and the collection of said taxes to begin on September 1, 2020 and to end on October 30, 2020 giving the Tax Warrant an effective period of 60 days, at the expiration of which time said Tax Collector shall make an account in writing to the Board of Education;

AND BE IT FURTHER DIRECTED that the delinquent tax penalties shall be fixed as follows:

- First 30 days (September 1-30) no penalty
- Second 30 days (October 1-30) 2% penalty

AND TO ESTABLISH the date of July 26, 2021 as the last date for accepting applications for third party notification of Real Property Taxes in accordance with Chapter 758 of the Laws of 1986

- 11(B) AUTHORIZATION FOR PRESIDENT TO SIGN
To authorize the President of the Board of Education to execute the following documents:
- Uncollected Levy for Rensselaer and Columbia Counties
- 11(C) CONSIDERATION FOR ACCEPTANCE (attached)
To accept the [Treasurer's Report](#) for the month of June 2020 (including [Revenues, Appropriations and Transfers](#)) and [Warrants](#) as presented
- 11(D) CONSIDERATION FOR ACCEPTANCE (attached)
To accept the Internal Auditor's Risk Assessment Reports and corrective action plans as presented:
- [Risk Assessment Report](#) and [Corrective Action Plan](#)
 - [Transportation Report](#) and [Corrective Action Plan](#)
 - [Payroll Report](#) and [Corrective Action Plan](#)
- 11(E) CONSIDERATION FOR ACCEPTANCE (attached)
To accept the [CPSE and CSE Recommendations](#) for the 2020-2021 school year as follows:
Meeting Dates of: 2/14, 2/24, 2/25, 2/26, 3/3, 3/6, 3/9, 3/10, 3/11, 3/12, 3/16, 3/23, 3/31, 4/1, 4/6, 4/8, 4/27, 4/28, 4/29, 4/30, 5/4, 5/5, 5/14, 5/27, 6/1, 6/2, 6/4, 6/12, 6/15, 6/16, 6/19, 7/27, 7/28, and 8/6

- 11(F) CONSIDERATION FOR APPROVAL
To approve a change in the following stipends approved at the 2020-2021 Organizational Meeting:

Type of Stipend/Rate	Amount approved 7/14/20	Revised Amount
Internal Claims Auditor Stipend	\$4500	\$4750
Bus Driver Trainer Rate	\$28.25/hr	an amount equal to the trainer's current step + \$2/hr
SEIT Rate	\$38.00/hr	\$50.00/hr
Registered Nurse Substitute Rate	\$21.00/hr	\$25.00/hr

- 11(G) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Alissa Weaver, Teacher, effective July 1, 2020
- 11(H) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Tara Patterson, Teaching Assistant, effective July 23, 2020
- 11(I) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of William Tyler Ronan, Teaching Assistant, effective July 8, 2020
- 11(J) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Leslie Berner, Driver/Monitor, effective August 6, 2020

- 11(K) CONSIDERATION FOR ACCEPTANCE
To accept the resignation for the purpose of retirement of James Antalek, Bus Driver, effective September 1, 2020
- 11(L) CONSIDERATION FOR APPOINTMENT (attached)
To appoint upon the recommendation of Suzanne Guntlow, Superintendent the teaching substitute list for the 2020-2021 school year:
- [Substitute Teachers](#)
 - [Substitute Teaching Assistants](#)
 - [Tutors](#)
- 11(M) CONSIDERATION FOR APPOINTMENT (attached)
To appoint upon the recommendation of Suzanne Guntlow, Superintendent the non-teaching substitute list for the 2020-2021 school year:
- [Substitute Aides/Monitors/Translators](#)
 - [Substitute Drivers and Attendants](#)
 - [Substitute Clerical](#)
 - [Substitute Food Service Helpers](#)
 - [Substitute Nurses](#)
 - [Substitute Maintenance](#)
- 11(N) CONSIDERATION FOR APPOINTMENT
To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Jennifer Minahan, having successfully completed a 52 week probationary period which ends, September 2, 2020, to the permanent position of Head Cook
- 11(O) CONSIDERATION FOR APPOINTMENT
To appoint upon the recommendation of Suzanne Guntlow, Superintendent, James Girmindl, having successfully completed a 52 week probationary period which ends, September 9, 2020, to the permanent position of driver/monitor
- 11(P) CONSIDERATION FOR APPOINTMENT
To appoint upon the recommendation of Suzanne Guntlow, Superintendent, McKaylee Reilly, having successfully completed a 52 week probationary period which ends, September 2, 2020, to the permanent position of monitor
- 11(Q) CONSIDERATION FOR APPOINTMENT
To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Mary Jones, having successfully completed a 52 week probationary period which ends, September 2, 2020, to the permanent position of monitor

11(R) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following additional [Extraclass/Annual Appointments](#) for the 2020-21 school year:

Staff	Assignment
Jen Gecewicz, Emily Marcella, Lauren Miller, Maureen Kuhn, Alyson Yoder, Berit Erickson	Mentor
Kathryn Walter	Extended Day Teacher
Maureen Kuhn	Special Areas Team Leader
David Manarel	ENL Team Leader

11(S) CONSIDERATION FOR APPOINTMENT (attached)

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, [Interscholastic Coaches](#) for the 2020-2021 school year per the attached listing

11(T) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, additional Summer School Staff for the 2020 Summer Program as follows:

Summer School Staff	
Lorraine Warner	Summer School Teacher

11(U) CONSIDERATION FOR APPROVAL AND APPOINTMENT

To approve a one year Leave of Absence effective July 20, 2020-July 19,2021 for Leonard Bates, Computer Operator to accept a provisional appointment within the district;

And to appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Leonard Bates to the Provisional position of Network Systems Engineer, step 1, effective July 20, 2020

11(V) CONSIDERATION TO CREATE

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District hereby creates 10 Elementary teacher position(s), effective September 1, 2020.

11(W) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Crane School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Berit Erikson to the position of elementary teacher in the Elementary tenure area effective September 1, 2020 (Ms. Erickson has received tenure at ICC in 2008 for this position)

11(X) CONSIDERATION FOR APPOINTMENT AND APPROVAL

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, on the recommendation of the Superintendent of Schools, does hereby grant Lauren Infantino a leave of absence from her employment in the Remedial Reading tenure area, for a period of up to three (3) years, effective September 1, 2020 and concluding not later than August 31, 2023, to accept a position in the Elementary tenure area, in accordance with the letter agreement dated August 18, 2020.

BE IT FURTHER RESOLVED, that the Board of Education of the Ichabod Crane School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Lauren Infantino to the position of elementary teacher in the Elementary tenure area pursuant to a three (3) year probationary appointment, effective September 1, 2020 through August 31, 2023

11(Y) CONSIDERATION FOR APPOINTMENT AND APPROVAL

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, on the recommendation of the Superintendent of Schools, does hereby grant Mary Middleton a leave of absence from her employment in the Special Education tenure area, for a period of up to three (3) years, effective September 1, 2020 and concluding not later than August 31, 2023, to accept a position in the Elementary tenure area, in accordance with the letter agreement dated August 18, 2020.

BE IT FURTHER RESOLVED, that the Board of Education of the Ichabod Crane School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Mary Middleton to the position of elementary teacher in the Elementary tenure area pursuant to a three (3) year probationary appointment, effective September 1, 2020 through August 31, 2023

11(Z) CONSIDERATION FOR APPOINTMENT AND APPROVAL

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, on the recommendation of the Superintendent of Schools, does hereby grant Jennifer (Cramer) Wachunas a leave of absence from her employment in the Remedial Reading tenure area, for a period of up to three (3) years, effective September 1, 2020 and concluding not later than August 31, 2023, to accept a position in the Elementary tenure area, in accordance with the letter agreement dated August 18, 2020.

BE IT FURTHER RESOLVED, that the Board of Education of the Ichabod Crane School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Jennifer (Cramer) Wachunas to the position of elementary teacher in the Elementary tenure area pursuant to a three (3) year probationary appointment, effective September 1, 2020 through August 31, 2023

11(AA) CONSIDERATION FOR APPOINTMENT AND APPROVAL

WHEREAS, the Ichabod Crane Central School District has employed Laura Franzese as a Remedial Reading teacher, in the Remedial Reading tenure area, since August 31, 2015; and

WHEREAS, the District will be restructuring how remedial reading services will be performed and, in lieu of reducing a remedial reading position, the District would like to appoint Ms. Franzese to a dual tenure appointment in both remedial reading and special education.

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, hereby accepts the recommendation of Superintendent Guntlow to appoint Laura Franzese to a probationary term in the tenure area of Special Education, commencing September 1, 2020 and ending August 31, 2023. Ms. Franzese shall be eligible for tenure at the completion of her probationary term, subject to compliance with the requirements of the Education Law. This appointment shall be in addition to her appointment to the remedial reading tenure area. Ms. Franzese shall only be credited with time towards tenure and seniority in either of the above areas in years that she is a full time employee, working at least 40% of her time in such tenure area(s). However, time in both areas is not guaranteed and Ms. Franzese's annual assignment can be in one or both tenure areas, at the sole discretion of the District. For the 2020-21 school year, Ms. Franzese shall be appointed to a .5 FTE special education and .5FTE remedial reading position.

11(BB) CONSIDERATION FOR APPOINTMENT AND APPROVAL

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, on the recommendation of the Superintendent of Schools, does hereby grant Ashley Mitchell a leave of absence from her employment in the Special Education tenure area, for a period of up to three (3) years, effective September 1, 2020 and concluding not later than August 31, 2023, to accept a position in the Elementary tenure area, in accordance with the letter agreement dated August 18, 2020.

BE IT FURTHER RESOLVED, that the Board of Education of the Ichabod Crane School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Ashley Mitchell to the position of elementary teacher in the Elementary tenure area pursuant to a three (3) year probationary appointment, effective September 1, 2020 through August 31, 2023

11(CC) CONSIDERATION FOR APPOINTMENT AND APPROVAL

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, on the recommendation of the Superintendent of Schools, does hereby grant Jennifer Farrell a leave of absence from her employment in the Remedial Reading tenure area, for a period of up to three (3) years, effective September 1, 2020 and concluding not later than August 31, 2023, to accept a position in the Elementary tenure area, in accordance with the letter agreement dated August 18, 2020.

BE IT FURTHER RESOLVED, that the Board of Education of the Ichabod Crane School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Jennifer Farrell to the position of elementary teacher in the Elementary tenure area pursuant to a three (3) year probationary appointment, effective September 1, 2020 through August 31, 2023

11(DD) CONSIDERATION FOR APPOINTMENT AND APPROVAL

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, on the recommendation of the Superintendent of Schools, does hereby grant Selena Hawver Cook a leave of absence from her employment in the Remedial Reading tenure area, for a period of up to four (4) years, effective September 1, 2020 and concluding not later than August 31, 2024, to accept a position in the Elementary tenure area, in accordance with the letter agreement dated August 18, 2020.

BE IT FURTHER RESOLVED, that the Board of Education of the Ichabod Crane School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Selena Hawver Cook to the position of elementary teacher in the Elementary tenure area pursuant to a four (4) year probationary appointment, effective September 1, 2020 through August 31, 2024.

11(EE) CONSIDERATION FOR APPOINTMENT AND APPROVAL

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, on the recommendation of the Superintendent of Schools, does hereby grant Katherine Gardner a leave of absence from her employment in the Remedial Reading tenure area, for a period of up to four (4) years, effective September 1, 2020 and concluding not later than August 31, 2024, to accept a position in the Elementary tenure area, in accordance with the letter agreement dated August 18, 2020.

BE IT FURTHER RESOLVED, that the Board of Education of the Ichabod Crane School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Katherine Gardner to the position of elementary teacher in the Elementary tenure area pursuant to a four (4) year probationary appointment, effective September 1, 2020 through August 31, 2024.

11(FF) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, on the recommendation of the Superintendent of Schools, does hereby grant Jayne Ferguson a leave of absence from her employment in the Teaching Assistant tenure area, for a period of up to three (3) years, effective September 1, 2020 and concluding not later than August 31, 2023, to accept a position in the Elementary tenure area, in accordance with the letter agreement dated August 18, 2020.

BE IT FURTHER RESOLVED, that the Board of Education of the Ichabod Crane Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Jayne Ferguson to the position of elementary teacher in the Elementary tenure area pursuant to a three (3) year probationary appointment, effective September 1, 2020 through August 31, 2023.

11(GG) CONSIDERATION FOR APPOINTMENT

Whereas Sarah Warren who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Special Education

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Sarah Warren be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Sarah Warren to the position of professional educator in the tenure area(s) of Students with Disabilities 7-12 certification/Special Education, Masters' Step 9 for a probationary period of three years to commence on September 1, 2020 and to expire on June 30, 2023

11(HH) CONSIDERATION FOR APPOINTMENT

Whereas Margaret Rempe who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Music K-12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Margaret Rempe be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Margaret Rempe to the position of professional educator in the tenure area(s) of Music K-12, Bachelors' Step 1 for a probationary period of four years to commence on September 1, 2020 and to expire on June 30, 2024

11(II) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Adult Education Instructors, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Linda Renken	5 Hour Pre-Licensing
Jamie Cat Callan	Creative Writing
John White, Josh Wisniewski, Dalton Michaud Ron Jarvis	Basketball
Joyce Flower	Basketweaving
Katie Snyder	Zumba
Abby Boothby	Cardio Sculpt
Melissa Kugler	Cardio Kickboxing
James Seawood, Such a Voice	Voice Over Course
Julia Shea	Yoga
David Manarel	Adult ESL class
Laurel Jacon	Low Impact Weight class

11(JJ) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent designated staff members as Dignity Act Coordinators for the 2020-2021 school year:

- Peg Warner - Primary School
- Dale Tuczinski - Middle and Elementary Schools
- Marcella Sanchez - High School

11(KK) CONSIDERATION FOR APPROVAL

To approve a change in the 2020-2021 school calendar to move a Superintendent Conference Day from November 3 to September 8 and November 3 to a day of instruction

11(LL) CONSIDERATION FOR APPROVAL AND APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent the following transportation department positions for the 2020-2021 school year:

Position	Names
School Bus Driver Instruction (SBDI)	Christine Foote, Amy Baker, Daniel Doyle Tami Barlow
19A Trainer	Tami Barlow, & Christine Foote

11(MM) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Music Department of a saxophone and a flute from Elizabeth Boham

11(NN) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$1,500 from PNJ Technology and approve an increase in the 2020-2021 budget from \$42,382,980 to \$42,384,480 into the following Appropriation Code:

- A2630.500-00-0000 - in the amount of \$1,500

11(OO) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (attached)

To approve and authorize, upon the recommendation of the Superintendent, [budget transfers](#) per the attached listing

11(PP) REMOVED

11(QQ) CONSIDERATION FOR ACCEPTANCE (attached)

To accept the High School and Middle School [Extra-classroom Activity Fund Report](#) as of the following date(s):

	AS OF 6/30/20
Account Balance:	\$ 164,859.68

11(RR) CONSIDERATION FOR ACCEPTANCE (attached)
To accept the [Internal Claims Auditor's Report](#) for July 2020

11(SS) CONSIDERATION FOR AUTHORIZATION (attached)
To authorize the Board president to execute the following document:

- [Northern Rivers Agreement](#)

11(TT) CONSIDERATION FOR ESTABLISHMENT ([full wording attached](#))
WHEREAS, on June 16, 2009, the Board of Education of the Ichabod Crane Central School District established, by resolution, a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve Fund - ERS pursuant to Section 6-r of the General Municipal Law for the purpose of financing retirement contributions to the New York State Employees Retirement System ("ERS"); and

WHEREAS, pursuant to an amendment to the Section 6-r of the General Municipal Law, school districts may now establish a reserve fund for the purpose of financing retirement contributions to the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, the Board of Education has determined it is appropriate to establish a sub-fund within the Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

11(UU) CONSIDERATION FOR APPROVAL AND AUTHORIZATION
To approve and authorize, upon the recommendation of the Superintendent, budget transfers to reserves as follows:

From	To
\$ 404,572 from General Fund	\$130,000 to the Capital Fund
	\$150,000 to the TRS Reserve
	\$50,000 to the Worker's Compensation Reserve
	\$40,000 to the Unemployment Reserve
	\$34,572 to the Repairs Reserve

12. Discussion Action

13. Meetings

- August 24 - Board Retreat Meeting - 5-9pm - MS School Library
- August 25 - Board Workshop Meeting - 6-9pm - High School Library
- September 1 - Regular Board Meeting - 7pm - Location TBD

Committee Meetings

- September 8 - Policy Committee - Location TBD

14. Adjournment