

ICHABOD CRANE CENTRAL SCHOOL

\*RESIDENTS ATTENDING THIS MEETING WHO INTEND TO ADDRESS THE BOARD PLEASE SEE BELOW

REGULAR BOARD OF EDUCATION MEETING

October 6, 2020 at 7:00 pm

50 socially distanced seats available in the PRIMARY SCHOOL AUDITORIUM

or

Join Zoom Meeting

<https://us02web.zoom.us/j/86965691966?pwd=MTNLWks3cTFyeDZhY3FhNnpBeFk5QT09>

Meeting ID: 869 6569 1966

Passcode: 4S0eW5

AGENDA

1. Meeting Called To Order - Board President

Announce Fire Exits – Board President

Pledge of Allegiance – Board President

Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

2. Executive Session  
(A Board of Education may meet in Executive Session under certain circumstances upon a majority vote of the total membership to discuss matters related to collective bargaining-negotiations, personnel matters, proposed, pending, or current litigation, real property, public safety, certain aspects related to law enforcement or the preparation, grading or administration of examinations.)

MOTION to adjourn to Executive Session to discuss matters leading to the appointment of particular individuals

3. Approval of Present Agenda
4. Consideration for Approval of Minutes of:  
[September 1, 2020 - Regular Meeting Minutes](#)  
[September 29, 2020 - Special Meeting Minutes](#)

5. Public Participation

Residents wishing to address the Board are asked to record their names, addresses and topics:

- Attending in person use the public participation sheet
- Attending virtually via email at [mpotts@ichabodcrane.org](mailto:mpotts@ichabodcrane.org) or using the chat feature of Zoom

*\*Residents, students, employees and business representatives of ICC may address the Board on matters concerning programs and/or operations of the district, other than matters involving personnel. Members of the Board do not directly respond to citizen concerns during Public Participation. While the Board does not wish to infringe upon free speech protections, it must be stressed that Public Participation is not deemed to be an open forum. In addition, any remarks which may be considered defamatory or stigmatizing are prohibited and will be declared out of order*

6. Board Discussion

- Board Vacancy
- Committee Meetings
  - Communication Committee - [Meeting Minutes of 9/1/20](#)
  - Policy Committee - [Meeting Minutes of 9/8/20](#)  
[First Reading Policies](#) (attached):
    - 6705 Uniform Guidance Compliance (new)
    - 8334 Credit Card Policy (replaces 6750 Credit Cards)
    - 6750 Credit Cards (to be deleted)
    - 5151 Homeless Children Policy (revised) and Regulation (new)
    - 1900 Parental Involvement (name change and revision)
      - 1900 Parent and Family Engagement (revised)
    - 8121.1 Opioid Overdose Prevention Policy (revised) and Regulation (reviewed no changes)
  - Audit Committee - meeting of 9/29/20
  - Racial Equality in Education - meeting of 10/1/20

7. Reports

Annual External Audit Report - West and CO ([report attached](#))

8. Student Board Member Report

9. Superintendent's Report
  - October Board Recognition Week - Governor's Proclamation: October 19- 23, 2020
  - Reopening of Schools
  - 2020-2021 Calendar Update
  - Capital Project Update
  - Public Hearing: [District-Wide Safety Plan](#) (draft plan attached)
    - A. Hearing Declared Open
    - B. Presentation- Patrick Paratore, Questar Health and Safety Specialist
    - C. Questions - send questions via email to mpotts - until 6pm 8/18  
Members of the public may submit questions and comments to the Board:
      1. Before the start of the hearing, email (Prior to 4:00pm on October 6 )  
[mpotts@ichabodcrane.org](mailto:mpotts@ichabodcrane.org)
      2. During the hearing, via zoom, participants may use the "chat" feature
    - D. Hearing Declared Closed
  
10. Business Office Report
  - State Aid Updates
  - Tax Collection Update
  
11. Consent Agenda
- 11(A) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Anne Krizar, Teaching Assistant, effective September 18, 2020
  
- 11(B) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Clarise Robinson, Teacher, effective October 11, 2020
  
- 11(C) CONSIDERATION FOR ACCEPTANCE (attached)  
To accept the [Treasurer's Report](#) for August 2020 (including [Revenues, Appropriations and Transfers](#) and [Warrants](#)) as presented
  
- 11(D) CONSIDERATION FOR ACCEPTANCE (attached)  
To accept the [AUDIT REPORT \(Audited Financial Statements and Supplemental Schedules\)](#) as presented by West & Company and [Corrective Action Plan](#) as presented
  
- 11(E) CONSIDERATION FOR ACCEPTANCE (attached)  
To accept the [District-wide Safety Plan](#) as presented
  
- 11(F) CONSIDERATION FOR ACCEPTANCE (attached)  
To accept the [CPSE and CSE Recommendations](#) for the 2020-2021 school year as follows:  
Meeting Dates of: 03/03/20, 04/27/20, 05/04/20, 06/12/20, 07/20/20, 08/13/20, 08/26/20, 08/27/20, 08/28/20, 08/31/20, 09/08/20

11(G) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District the following addition(s) to the non-teaching substitute listing for 2020-2021 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Brian Simmons	Substitute Attendant	9/1/20
Ashley Sitcer	Substitute Attendant	9/1/20
Glenn Welch	Substitute Attendant	9/1/20
Dawn Jefferson	Substitute Driver	9/1/20
Mary Jones	Substitute Food Service Helper	10/02/20

11(H) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District the following addition(s) to the teaching substitute listing for 2020-2021 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Alexa Stepien	Certified Teacher Substitute	9/22/20
Daniel Gildart	Certified Teacher Substitute	10/6/20

11(I) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, the following people to provide after school instruction, per the ICTA contract, for Special Education Itinerant Services (SEIT):

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Niama Hills	SEIT Teacher	2020-2021 school year

11(J) CONSIDERATION FOR APPOINTMENT

Whereas Brittney Barnes who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Brittney Barnes be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Brittney Barnes to the position of professional educator in the tenure area(s) of Teaching Assistant, Step 1 for a probationary period of four years to commence on September 18, 2020 and to expire on September 17, 2024

11(K) CONSIDERATION FOR APPOINTMENT

Whereas Timothy McErlean who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Chemistry

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Timothy McErlean be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Timothy McErlean to the position of professional educator in the tenure area(s) of Special Subject: Science, MA Step 15 for a probationary period of three years to commence on October 30, 2020 and to expire on October 29, 2023

11(L) CONSIDERATION FOR APPOINTMENT

Whereas Nicholas Spanswick who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Spanish

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Nicholas Spanswick be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Nicholas Spanswick to the position of professional educator in the tenure area(s) of Academic Foreign Language, MA Step 11 for a probationary period of four years to commence on or about November 6, 2020 and to expire on or about November 6, 2024

11(M) CONSIDERATION FOR AMENDMENT

To amend the appointment of Bryan VanVliet, teacher from a September 1, 2020 effective date to an October 1, 2020 effective date (original appointment at the 9/1/20 BOE meeting)

11(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Danielle Ooms to as a short term substitute to fill the position held by Jennifer Farrell who took a Leave of Absence from her position. Ms. Ooms's appointment will be effective September 15, 2020 and, provided she renders satisfactory service, is intended to continue but no later than November 13, 2020. No term of employment is conferred by this resolution of appointment and Ms. Ooms's employment may be terminated at any time.

11(O) CONSIDERATION FOR ACCEPTANCE AND APPOINTMENT

To accept the resignation of Colleen Russell, Food Service Helper, for the purpose of accepting another position within the district, and;

To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Colleen Russell to the probationary position of Cook (6 hours), at Step 1, effective September 8, 2020

- 11(P) CONSIDERATION FOR APPOINTMENT  
To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Barbara Coons to the probationary position of Driver/Monitor, at Step 1, effective September 14, 2020
- 11(Q) CONSIDERATION FOR APPOINTMENT  
To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Roseann Antonovich to the probationary position of Driver/Monitor, at Step 1, effective September 10, 2020
- 11(R) CONSIDERATION FOR APPOINTMENT  
To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Jennifer Handy to the probationary position of Health Aide, at Step 1, effective September 21, 2020
- 11(S) CONSIDERATION FOR APPOINTMENT  
To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, John Scheitinger to the probationary position of Bus Driver, at Step 1, effective October 6, 2020
- 11(T) CONSIDERATION FOR APPOINTMENT  
To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Dawn Jefferson to the probationary position of Driver/Monitor, at Step 1, effective October 6, 2020
- 11(U) CONSIDERATION FOR APPROVAL  
To approve an increase in hours from 2 hours/day to 4 hours/day for Charles Argyle, bus driver, effective October 6, 2020
- 11(V) CONSIDERATION FOR APPROVAL  
To approve an increase in hours from 2 hours/day to 4 hours/day for James Girmindl, bus driver, effective October 6, 2020
- 11(W) CONSIDERATION FOR APPROVAL  
To approve an increase in hours from 2 hours/day to 4 hours/day for Michelle Novak-McDonald, bus driver, effective October 6, 2020
- 11(X) CONSIDERATION FOR APPROVAL  
To approve an increase in hours from 2 hours/day to 4 hours/day for Patrick Pasculli, bus driver, effective October 6, 2020

11(Y) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District for the 2020-2021 school year the following positions and stipends:

<b>Name</b>	<b>Position</b>	<b>Annual Stipend</b>
David Powell	High School Lead Custodian	\$2000
Rich Lauster	Middle School Lead Custodian	\$2000
Camille Praga	Primary School Lead Custodian	\$2000

11(Z) CONSIDERATION FOR ADOPTION

RESOLVED, By the Ichabod Crane Board of Education that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

11(AA) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of PPE from Fidelis Care, United Way, and Greene Medical Arts Pharmacy

11(BB) CONSIDERATION FOR APPROVAL

Whereas, the Ichabod Crane administrators have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluators, therefore

Be it resolved, that, upon recommendation of, Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, the administrators be certified as follows:

<b>Administrator</b>	<b>Certified</b>
Lucas Christensen	Lead Evaluator of Administrators

11(CC) CONSIDERATION FOR APPROVAL (attached)

To approve the revised 2020-2021 school calendars as presented:

- [Grades K-5](#)
- [Grades 6-8](#)
- [Grades 9-12](#)

11(DD) CONSIDERATION FOR APPROVAL (attached)

To approve the [budget transfers](#) per the attached listing

11(EE) CONSIDERATION FOR ACCEPTANCE (attached)

To accept the [Internal Claims Auditor's Report](#) for September 2020

11(FF) CONSIDERATION FOR APPROVAL (attached)

To authorize the refunding bond resolution of the Kinderhook Central School District dated October 6, 2020 authorizing the refunding of all or a portion of certain outstanding serial bonds, stating the plan of refunding, authorizing the issuance of not to exceed \$1,430,000 refunding bonds and determining other matters in connection therewith. ([Full wording of resolution](#))

11(GG) CONSIDERATION FOR AUTHORIZATION

To authorize the expense of \$1,040 for four Board members to attend the NYSSBA 2020 Virtual Conference on October 24-26, 2020

11(HH) CONSIDERATION FOR AUTHORIZATION (attached)

To authorize the Board President to execute the following documents:

- [Shared Services Agreement - Chatham](#)
- [Advanced Therapy Agreement - TVI Services](#)
- [Advanced Therapy - OT and PT Services](#)

12. Discussion Action

12(A) CONSIDERATION FOR APPROVAL

Due to the threat to public health caused by the Covid-19 pandemic, while the district is complying with Executive Orders from the Governor and directives from the state Departments of Health and Education, some district policies and administrative regulations will be superseded by these Orders and directives. During this time, the district will be operating under those Orders and directives, as well as its own required reopening plan. Where any provisions of district policies and administrative regulations conflict with the Orders, directives, and reopening plan, they are temporarily suspended to the extent necessary to comply with the Orders, directives, and reopening plan.

13. Public Participation (agenda items only)



14. Meetings

Regular BOE Meetings

- October 20, 2020 - Retreat/Workshop Meeting - 6:00pm
- November 3, 2020 - Regular Board meeting - 7:00pm

Committee Meetings

- November 17, 2020- Facilities Committee - 5:45 pm

15. Adjournment