

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

September 1, 2020

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, September 1, 2020 at 7:00 p.m. in the Primary School Auditorium. The meeting was also simultaneously held virtually via Zoom.

Board Members Present:

John Antalek (*arrived 7:15pm*)      Elaine Berlin      John Chandler      Kelly Firmbach  
Matthew Nelson      Jeffrey Ouellette      Elizabeth Phillips  
Erin Curry – Student Member on the Board

Board Members Absent: Susan Ramos

School Officials Present:

Suzanne Guntlow, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

The Board President called the meeting to order at 7:12 p.m.

The Board President announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION NELSON      2ND FIRMBACH  
To approve the agenda as presented  
Carried, 6-0

MOTION NELSON      2ND PHILLIPS  
To approve the minutes of the August 18, 2020 - Regular Board meeting  
Carried, 6-0

Public Participation

No one had signed up to speak to the Board in person and no one had contacted the District Clerk electronically at this time.

Board Discussion

- NYSSBA Summer Law Conference  
Board Member Elaine Berlin reported on the topics discussed at the NYSSBA Summer Law Conference she attended
- NYSSBA Annual Convention

- Board members discussed attending NYSSBA's Annual Meeting to be held October 27-29, 2020
- Board Vacancy  
Board members discussed the vacancy created by Jessica Berner's resignation last month. The options discussed: leaving the seat vacant, filling by appointment or holding a special election. The Board opted to canvass the community for any interested persons and potentially appoint from that pool of candidates.

Board Vice-President John Antalek arrived at the meeting

Public Hearing: Code of Conduct

The public hearing on the adoption of the revised Code of Conduct was declared open at 7:23 p.m.

Superintendent Suzanne Guntlow described the updates to the Code of Conduct which included language describing consequences of not wearing PPE during the school day.

No members of the public had submitted questions (options for submitting questions included, email to the district clerk, chat feature on Zoom and in-person at the Board meeting).

The hearing was declared closed at 7:27 p.m.

Superintendent's Report

Superintendent Suzanne Guntlow reported and answered questions on the following topics:

- Capital Project Update: CS Arch and Turner Construction
- Reopening Plan
- Tenure Recipients and newly hired employees

Business Office Report

Business Manager Michael Brennan reported and answered questions on the following topics:

- State Aid Update
- Audit Update

Consent Agenda

MOTION NELSON      2ND ANTALEK

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Cynthia Osias, Bus Driver, effective September 1, 2020

11(B) CONSIDERATION FOR ACCEPTANCE (Full report contained in the Supplemental File)

To accept the Treasurer's Report for the month of July 2020 (including Revenues, Appropriations and Transfers) and Warrants as presented

11(C) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2020-2021 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Paul Voltz	Substitute Bus Driver	09/01/20
Cynthia Osias	Substitute Bus Driver	09/01/20
Barbara Coons	Substitute Food Service Helper	09/01/20

11(D) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, the following additional Extraclass/Annual Appointments for the 2020-21 school year:

<b>Staff</b>	<b>Assignment</b>
Dara Rexhouse	Grades 6-8 homework center
Resign: Gail Colton	MS Ski Club Advisor

11(E) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District Peg Warner as McKinney-Vento Liaison for the 2020-2021 school year

11(F) CONSIDERATION FOR APPOINTMENT

Whereas Bryan Van Vliet who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Technology Ed K - 12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Bryan Van Vliet be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Bryan Van Vliet to the position of professional educator in the tenure area(s) of Special Subject Technology Ed K - 12 tenure area, Masters' Step 8 for a probationary period of three years to commence on September 1, 2020 and to expire on June 30, 2023

11(G) CONSIDERATION FOR APPOINTMENT

Whereas Melanie Diaz who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Music K-12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Melanie Diaz be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Melanie Diaz to the position of professional educator in the tenure area(s) of Music K-12, Bachelors' Step 1 for a probationary period of four years to commence on September 1, 2020 and to expire on June 30, 2024

11(H) CONSIDERATION FOR APPOINTMENT

Whereas Mary Kapusinsky who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Art K-12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Mary Kapusinsky be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Mary Kapusinsky to the position of professional educator in the tenure area(s) of Special Subject: Art, Masters' Step 2 for a probationary period of four years to commence on September 1, 2020 and to expire on June 30, 2024

11(I) CONSIDERATION OF APPOINTMENT

Be it resolved, that the Board of Education of the Ichabod Crane Central School District, on the recommendation of the Superintendent of Schools, does hereby grant Laura Franzese a leave of absence from her employment in the Remedial Reading tenure area, for a period of up to three (3) years, effective September 1, 2020 and concluding not later than August 31, 2023, to accept a position in the Special Education tenure area, in accordance with the letter agreement dated September 1, 2020.

Be it further resolved, that the Board of Education of the Ichabod Crane School District, upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, does hereby appoint Laura Franzese to the position of full-time Special Education teacher in the Special Education tenure area pursuant to a three (3) year, probationary appointment, effective September 1, 2020 through August 31, 2023.

Be it further resolved, that this resolution shall rescind and replace the resolution of the Board dated August 18, 2020 pertaining to Ms. Franzese.

11(J) CONSIDERATION FOR APPOINTMENT

Be it resolved, that the Board of Education of the Ichabod Central School District hereby appoints upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Jacqueline LaBounty as a long term substitute to fill the position held by Jayne Ferguson who is out on a Leave of Absence. Ms. LaBounty's appointment will be effective September 1, 2020 and, provided she renders satisfactory service, is intended to continue but no later than June 30, 2021. No term of employment is conferred by this resolution of appointment and Ms. LaBounty's employment may be terminated at any time.

11(K) CONSIDERATION FOR APPOINTMENT

Whereas Lisa Small who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Lisa Small be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Lisa Small to the position of professional educator in the tenure area(s) of Teaching Assistant, Step 2 for a probationary period of three years to commence on September 1, 2020 and to expire on June 30, 2023

Be it further resolved, that this resolution shall rescind and replace the resolution of the Board dated August 18, 2020 pertaining to Ms. Small.

11(M) CONSIDERATION FOR APPOINTMENT

Whereas Sarah Paul who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Sarah Paul be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Sarah Paul to the position of professional educator in the tenure area(s) of Teaching Assistant, Step 1 for a probationary period of four years to commence on September 1, 2020 and to expire on June 30, 2024

11(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Dawn Jefferson to the probationary position of Monitor at Step 1, effective September 9, 2020

11(O) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Panida Manarel to the probationary position of Monitor at Step 1, effective September 9, 2020

11(P) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Mary Beth Strobel to the probationary position of Monitor at Step 1, effective September 9, 2020

11(Q) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 5310 - Code of Conduct

11(R) CONSIDERATION FOR APPROVAL

Whereas, the Ichabod Crane administrators have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluators, therefore

Be it resolved, that, upon recommendation of, Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, the administrators be certified as follows:

<b>Administrator</b>	<b>Certified</b>
Craig Shull	Lead Evaluator of Teachers
Marcella Sanchez	Lead Evaluator of Teachers
Tim Farley	Lead Evaluator of Teachers
Anthony Marturano	Lead Evaluator of Teachers
Andrea Williams	Lead Evaluator of Teachers
Peg Warner	Lead Evaluator of Teachers
Suzanne Guntlow	Lead Evaluator of Administrators

11(S) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of hand sanitizer from Andrea Cavagnaro

11(T) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of face masks from The Board of Education

11(U) CONSIDERATION FOR ACCEPTANCE (Full report contained in the Supplemental File)

To accept the Internal Claims Auditor's Report for August 2020

11(V) AUTHORIZATION FOR SIGNATURE (Full agreements contained in the Supplemental File)

To authorize the Board President to execute the following documents:

- Agreement with Vanderheyden
- SRO Agreement

11(W) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Richard Brown, to the probationary position of Driver/Monitor, effective September 1, 2020

End of Consent Agenda

Carried, 7-0

MOTION NELSON      2ND BERLIN

To accept the resignation for the purpose of retirement of Ron Near, Custodian, effective September 18, 2020

Carried, 7-0

MOTION NELSON      2ND PHILLIPS

To accept the resignation for the purpose of retirement of Paul Voltz, Bus Driver, effective September 8, 2020

Carried, 7-0

MOTION NELSON      2ND CHANDLER

To authorize the expense of \$199 for Elizabeth Phillips to attend the New York Library Association 2020 Virtual Conference & Trade Show on November 5 & 6, 2020

Carried, 7-0

## Public Participation

Members of the public submitted questions to the Board via Zoom chat and email on the following topics:

- Capital Project
- Solar Project

## Meetings

Regular BOE Meetings:

10/6/20 Regular Board Meeting 7pm - Tentative Primary School Auditorium/Zoom

Committee Meetings:

9/8/20 Policy Committee 5:45pm - HS Library

9/29/20 Audit Committee 5:45pm - HS Library

10/1/20 Racial Justice in Education 5:45pm - HS Library

10/6/20 Policy Committee 5:45pm - HS Library (tentative)

MOTION NELSON      2ND ANTALEK

To adjourn the meeting at 8:23 p.m.

Carried, 7-0