

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

December 1, 2020

MINUTES

ICHABOD CRANE CENTRAL SCHOOL

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, November 3, 2020 at 7:00 p.m. in the Primary School Auditorium. The meeting was also simultaneously held virtually via Zoom.

Board Members Present:

John Antalek	Elaine Berlin	John Chandler (virtual)
Ruth Moore (virtual)	Matthew Nelson	Jeffrey Ouellette (virtual)
Elizabeth Phillips	Susan Ramos (virtual - arrived 7:17pm)	

Board Members Absent:

Kelly Firmbach

School Officials Present:

Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:08 p.m.

Board President Mattew Nelson announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NELSON      2ND ANTALEK

To approve the agenda as presented

Carried, 7-0

MOTION NELSON      2ND ANTALEK

To approve the minutes of the 11/3/20 Regular Board meeting

Carried, 7-0

Public Participation

No one wished to address the Board at this time

Board Discussion

Board member Susan Ramos arrived virtually at 7:17 p.m.

- Committee Meetings - Board
  - Superintendent Evaluation Committee  
Board Vice President John Antalek briefly reported on the Superintendent Evaluation Committee meeting held on November 5
  - Budget Finance Committee  
Superintendent Suzanne Guntlow briefly reported on the Budget and Finance Committee meeting held on November 9
  - Racial Justice in Education  
Board member Elaine Berlin briefly reported on the Racial Justice in Education Committee meeting held on November 10 and subsequent meetings and Book Study to be held
  - Audit Committee  
Board President Matthew Nelson briefly reported on the Audit Committee meeting which was held on November 23 to discuss the results of the RFP for banking
  - Policy Committee - no meeting  
Consideration for adoption under Consent Agenda  
The following policies are considered to have had a Second Reading:
    - 1240 Visitors to the School
    - 5152 Admission of Non-Resident Students
    - 8131 Pandemic Planning
    - 4765 Online, Distance, and Remote Learning
    - 4327 Homebound Instruction

#### Reports

- Capital Project Update- CS Arch & Turner Construction  
Representatives of CS Arch and Turner Construction updated the Board on progress on the capital project.

#### Student Board Member Report

Alternate Student Board Member, Tismark Boham, reported briefly on clubs, sports and activities in the school buildings during the month of November.

#### Superintendent's Report

Superintendent Suzanne Guntlow reported and answered questions regarding the following topics:

- Stakeholder Survey Results - Remote Learning Experience  
Parents, students, and staff were surveyed regarding the remote learning experience. Administration reported on the findings.
- Social Emotional Learning and Mental Health Presentation  
Assistant Superintendent Lucas Christensen and Special Education Director Peg William reported on programs in the district as well as the results of the survey as it pertained to mental health
- Veterans' Diplomas  
Suzanne Guntlow noted the agenda item for consideration for approving the District to award High School diplomas to two former students who did not complete their education due to serving in the military.

#### Business Office Report

Business Manager Michael Brennan reported and answered questions regarding the following:

- Tax Collection Report  
Collection was inline with previous years' collections. Approval of the report will be considered under the Consent Agenda.
- Budget Calendar and Budget Process  
The Budget and Finance Committee will meet prior to the full Board to review aspects of budget development
- State Aid Updates

Consent Agenda

MOTION NELSON 2ND ANTALEK

To approve the following items under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Natalie Cammarata, Teaching Assistant, effective November 30, 2020

11(B) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)

To accept the October 2020 Treasurer's Report including Warrants, Revenues, Appropriations and Transfers as presented

11(C) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)

To accept the Tax Collection Report as prepared for the 2020-21 school year

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2020-2021 school year as follows:  
Meeting Dates of: 9/28; 9/29; 10/1; 10/16; 10/22; 10/29; 11/04; 11/09; 11/12; 11/13; 11/17

11(E) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2020-21 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Dell Potts	Uncertified Substitute Teacher, TA and Tutor	12/11/20
Christine McGuirk	Uncertified Substitute Teaching Assistant	11/6/20
Beth DeMatteo	Uncertified Substitute Teacher and TA	12/1/20
Linda Wheeler	Tutor	11/5/20
Roseann Antonovich	Uncertified Substitute Teacher	12/1/20
Sean Connors	Uncertified Substitute Teacher	12/7/20
Jennifer Kelly	Uncertified Substitute Teacher	12/1/20
Sean Dugan	Uncertified Substitute Teacher	12/1/20
Elizabeth Landrum	Uncertified Substitute Teacher	12/3/20

11(F) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2020-21 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Laurie Wills	Substitute Monitor	12/2/20
Jennifer Kelly	Substitute Monitor	11/12/20

11(G) CONSIDERATION FOR APPROVAL

To approve an extension of the appointment of Danielle Ooms's short-term substitute position to continue to on or about December 14 (Original appointment approved at the 10/6/20 BOE meeting)

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Emily Fluegge as a short term substitute to fill the position held by Courtney White who is on a leave of absence. Ms. Fluegge's appointment will be effective January 4, 2021 and, provided she renders satisfactory service, is intended to continue but no later than March 31, 2021. No term of employment is conferred by this resolution of appointment and Ms. Fluegge's employment may be terminated at any time.

11(I) CONSIDERATION FOR APPOINTMENT

To amend the ending effective date for the appointment of Wayne Denton, short term substitute filling the position held by Jodi Gajadar who is out on a Leave of Absence. Mr. Denton's appointment, provided he renders satisfactory service, is intended to continue no later than November 29, 2020. (original appointment BOE approved 11/3/20 was effective through November 7, 2020)

11(J) CONSIDERATION FOR APPOINTMENT

To appoint the following Interscholastic Coaches Appointments for the 2020-2021 school year:

<b>Name</b>	<b>Position</b>	<b>Step</b>
Adam Vooris	Varsity Girls Basketball Head Coach	Step 4
Will Ferguson	Varsity Boys Basketball Head Coach	Step 10
Phil Leader	JV Girls Basketball Head Coach	Step 10
Len Bates	JV Boys Basketball Head Coach	Step 2
Sean Connors	Varsity Boys Volleyball Head Coach	Step 10
Hugh Sarno	Varsity Wrestling Head Coach	Step 10
Devyn Fernandez	Indoor Track Head Coach	Step 5
Abigail Kilcer	Indoor Track Assistant Coach	Step 2
Chris Muller	Non-Paid Varsity Basketball Assistant Coach	-
Mike Hoose	Non-Paid Varsity Basketball Assistant Coach	-
Dave Dellehunt	Non-Paid Varsity Basketball Assistant Coach	-

- 11(K) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Kevin Forbes to the probationary position of Monitor at Step 1, effective December 3, 2020
- 11(L) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Bruce Moore (2 hour) to the probationary position of Bus Driver at Step 1, effective December 2, 2020
- 11(M) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Ashley Sitcer to the probationary position of Bus Attendant (4 hour) at Step 1, effective December 2, 2020
- 11(N) CONSIDERATION FOR APPROVAL  
To approve a merger with the Schodack Central School District for the formation of a Boys' Lacrosse Team in Section II for Spring 2021 season
- 11(O) CONSIDERATION FOR APPROVAL  
In accordance with the New York State Education Department's Operation Recognition, the School District hereby awards high school diplomas to the following:
- Harold Willams
  - Roger Mazal
- 11(P) CONSIDERATION FOR ADOPTION  
To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:
- 1240 Visitors to the School
  - 5152 Admission of Non-Resident Students
  - 8131 Pandemic Planning
  - 4765 Online, Distance, and Remote Learning
  - 4327 Homebound Instruction
- 11(Q) CONSIDERATION FOR APPROVAL AND AUTHORIZATION  
To approve and authorize the Superintendent of Schools to make the following budget transfers:
- |                      |                  |          |
|----------------------|------------------|----------|
| FROM: Program Review | 2250-400-00-0311 | \$10,000 |
| TO: Music Therapy    | 2250-400-00-3000 | \$10,000 |
| FROM: Control Supply | 2110.510-00-0000 | \$19,000 |
| TO: HS Music Supply  | 2110-510-05-2100 | \$19,000 |
- 11(R) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)  
To accept the November 2020 Internal Claims Auditor Report as presented

11(S) CONSIDERATION FOR AUTHORIZATION

RESOLVED, that the Board of Education hereby authorizes the payment of \$27,000 in full settlement of all claims raised in the action pending in the Supreme Court, New York County, under the caption of Manhattan Telecommunications Corporation d/b/a MetTek v. Ichabod Crane Central School District (Index No. 158714/2020).

11(T) CONSIDERATION FOR AUTHORIZATION (Full Agreement Contained in the Supplemental File)

To authorize the Board President to execute the following documents:

- EPC Agreement - Con Edison

End of Consent Agenda

Carried, 8-0

MOTION NELSON 2ND PHILLIPS

To appoint the Bank of Greene County as the District's bank effective January 1, 2021  
(per RFP and Audit Committee recommendation)

ANTALEK - ABSTAIN

BERLIN - YES

CHANDLER – YES

FIRMBACH- ABSENT

MOORE – YES

NELSON – YES

OUELLETTE- YES

PHILLIPS – YES

RAMOS – YES

Carried, 7-0-1

Public Participation

No one from the public wished to address the Board at this time.

Meetings

Special or Regular Board Meeting

01/12/21 Regular Board - 7:00p.m. in the Primary School

Committee Meetings

12/08/20 Policy Committee 5:45pm in the High School Library

12/14/20 Academic Committee 5:30pm in the High School Library

12/15/20 Budget and Finance 5:45pm in the High School Library

MOTION NELSON 2ND ANTALEK

To adjourn the meeting at 9:16 p.m.

Carried, 8-0