

ICHABOD CRANE CENTRAL SCHOOL
BOARD OF EDUCATION POLICY COMMITTEE

Minutes for Virtual Meeting Held
December 8, 2020
5:45 p.m.

Present: Elaine Berlin, John Chandler (late), Ruth Moore, Suzanne Guntlow, Mindy Potts

Discussed the following policies to be reviewed and considered for adoption:

- **0110 Sexual Harassment** (policy recommended, update recommended) Due to changes in state law regarding workplace sexual harassment, it is no longer feasible to maintain one comprehensive policy and regulation for sexual harassment of both students and employees. NYSBBA is recommending splitting the policy into one for students and one for employees, and but keep the policies close to where they had been, at the front of the manual next to the Non-Discrimination/Equal Opportunity policy. This policy has thus been reconfigured and reduced to an introductory policy prohibiting sexual harassment of both students and employees, but the specifics are addressed in separate policies 0110.1 (for students) and 0110.2 (for employees). (Recommend: Adopt policy 0110 as recommended and delete original 0110 Regulation to be replaced with 0110.1-R and 0110.2-R) Reviewed by school attorneys and Title IX coordinator, Lucas Christensen.
 - [Current ICC Policy and Regulation](#)
 - [NYSSBA Recommended Policy 0110](#)

- **0110.1 & 0110.1-R Sexual Harassment of Students** (Note: policy required, update required) NYSSBA modified the prior policy 0110 and regulation 0110-R to apply only to sexual harassment of students. Reviewed by School attorneys and Title IX coordinator, Lucas Christensen. (Recommended for adoption.)
 - 0110.1 [Sexual Harassment of Students Policy](#) and [Regulation](#)

- **0110.2 & 0110.2-R Sexual Harassment of Employees** (Note: policy required, updated required) NYSBBA modified their prior policy 0110 and regulation 0110-R to apply only to sexual harassment of employees. Employee policy/regulation reviewed by school attorneys and Title IX coordinator, Lucas Christensen. (Recommended for adoption.)
 - 0110.2 [Sexual Harassment of Employees Policy](#) and [Regulation](#) and [Exhibit](#)

- **0105 Equity, Inclusivity, and Diversity in Education**(policy optional) New policy for ICC- NYSSBA is providing this policy for Boards to make a commitment to take a close look at increasing equity, inclusivity, and diversity in their districts. The original

draft policy language was reviewed and suggested edits made by the Racial Justice in Education Committee. (Recommended for adoption.)

- [NYSSBA's draft policy 0105 Equity, Inclusivity, and Diversity in Education](#)
- **1120 & 1120-R School District Records** (policy required, update required) New Retention and Disposition Schedule for New York Local Government Records indicates the minimum length of time that local government officials must retain their records before they may be disposed of legally. It consolidates and revises Records Retention and Disposition Schedules CO-2, MU-1, MI-1, and ED-1 records. It has been prepared and issued by the State Archives, State Education Department, pursuant to Section 57.25 of the Arts and Cultural Affairs Law, and Part 185, Title 8 of the Official Compilation of Codes, Rules and Regulations of the State of New York. Adopted LGS-1 on a BOE agenda and now adopting updated language to match this schedule. No changes to the regulation were needed at this time. Reviewed by school attorneys as recommended by NYSSBA. (Recommended for adoption.)
 - [ICC policy 1120 - recommended changes noted \(Regulation - no changes recommended\)](#)
- **5500 & 5500-R Student Records** (Note: policy required, update required) This policy focuses on the access to student records. Changes to 5500 and 5500-R were necessary to reflect the provisions of the new state regulations. (Recommended for adoption.)
 - [Current ICC Policy and Regulation](#)
 - [NYSSBA Policy Recommendations](#)
 - [NYSSBA Regulation Recommendations](#)
- **8635 & 8635-R Information and Data Privacy, Security, Breach and Notification** (Note: policy required, update required) This policy and regulation which previously addressed data breach notification requirements under State Technology Law §208, has been expanded to also address data security and breach notification requirements under Education Law §2-d and recently passed state regulations. Additionally, this policy and regulation were modified to reflect changes to State Technology Law §208 under the NY SHIELD Act. (Recommended for adoption.)
 - [ICC Current 8635 Policy and Regulation](#)
 - [NYSSBA Policy recommendations](#)
 - [NYSSBA Regulation Recommendations](#)