

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

February 2, 2021

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, February 2, 2021 at 7:00 p.m. via Zoom.

All Board Members Present:

John Antalek	Elaine Berlin	John Chandler	Kelly Firmbach
Ruth Moore	Matthew Nelson	Jeffrey Ouellette	Elizabeth Phillips
Susan Ramos <i>(left at 9:00p.m)</i>		Erin Curry – Student Member on the Board	

School Officials Present:

Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Tim Stewart, Athletic Director and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:04 p.m.

Board President Matthew Nelson conducted the Pledge of Allegiance and read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NELSON 2ND ANTALEK
To approve the agenda as presented
Carried, 9-0

MOTION NELSON 2ND RAMOS
To approve the minutes of the January 12, 2021 Regular MEeting
Carried, 9-0

Public Participation

One member of the public addressed the Board: Michele Carey: Teaching during COVID-19

Board Discussion

- Committee Meetings

Board Member Elizabeth Phillips briefly reported on the Racial Justice in Education Committee Meeting of January 14, 2021. A resolution regarding racial justice is in draft form and will be brought to the full Board at the March Regular Board meeting.

Board President Matthew Nelson briefly discussed the Book Study on Not Light But Fire

Board Member Kelly Firmbach briefly discussed the Budget Finance Committee Meeting of January 26. Business Manager Michael Brennan will give more detail in the Budget Presentation.

Board member John Chandler briefly discussed the policies up for adoption after a second reading and one policy to have an additional reading at the next Board meeting:

- 0110 Sexual Harassment Policy (revised) and Regulation (delete)
(current ICC policy and regulation)
 - 0110.1 Sexual Harassment of Students Policy (new)
 - 0110.1-R Sexual Harassment of Students Regulation (new)
 - 0110.2 Sexual Harassment of Employees Policy (new)
 - 0110.2-R Sexual Harassment of Employees Regulation (new)
 - 0110.2-E Sexual Harassment of Employees Exhibit (new)
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 - 1120 School District Records (revised)
 - 1120-R School District Records Regulation (reviewed - no changes)
 - 5500 Student Records (revised)
(current ICC policy and regulation)
 - 5500-R Student Records Regulation (revised)
 - 8635 Information and Data Privacy, Security, Breach and Notification (revised)
(current ICC policy and regulation)
 - 8635-R Information & Data Privacy, Security, Breach & Notification Regulation (revised)
- To be read at the March Regular Board meeting:
- 0105 Equity, Inclusivity, and Diversity in Education (new)

Student Board Member Report

Student Board member Erin Curry briefly reported on the start of a new semester, socially distanced athletics and Model U.N. virtual conference.

Superintendent's Report

Superintendent Suzanne Guntlow reported to the Board on the following topics:

- Academic Update - Lucas Christensen
- COVID Update
- Technology Update
- Awarding of High School Diplomas Under Operation Recognition

Business Office Report

Business Manager Michael Brennan reported to the Board on the following topics:

- Donation \$5,000 toward a reading program at the Primary School
- 2021-2022 Budget Development
Non-Instructional Budget Presentation

Consent Agenda

MOTION NELSON 2ND ANTALEK

To approve the following items contained under the consent agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Barbara Kay, Bus Driver, effective January 2, 2021

11(B) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)

To accept the Treasurer's Report for December 2020 including Warrants, Revenues, Appropriations and Transfers as presented

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2020-2021 school years as follows:
Meeting Dates of: 1/6; 1/8; 1/14; 1/15; 1/19; 1/21; 1/25

11(D) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Superintendent Suzanne Guntlow, the following additions to the NON-teaching substitute listing for 2020-2021 school year:

Name	Position	Effective
Richard Dorval	Substitute Monitor	1/14/21
Jennifer Handy	Substitute Clerical, Substitute Monitor and Substitute Instructional Aide	2/3/21
Brianna Marshall	Substitute Monitor, Substitute Food Service Helper	2/3/21

11(E) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Superintendent Suzanne Guntlow, the following additions to the Teaching substitute listing for 2020-2021 school year:

Name	Position	Effective
Janet Haywood	Tutor	1/18/21
Maria Balli	Uncertified Substitute Teacher, TA and Tutor	2/2/21
Abigail Canuteson	Uncertified Substitute Teacher and TA	2/2/21
Samantha Webber	Uncertified Substitute Teacher and TA	2/2/21
Victoria Persico	Uncertified Substitute Teacher	2/3/21
Brianna Marshall	Uncertified Substitute TA	2/3/21

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Interscholastic Coaches for the 2020-2021 school year as follows:

Name	Position	Step
Anthony Miller	Football Assistant Coach	Step 2
Guy Changa	Football Assistant Coach	Step 1
Tracy Nytransky	JV Girls' Soccer Coach	Step 10
Dan Funk	Modified Girls Volleyball Coach	Step 10
Scott Swere	Unpaid Boys' Varsity Soccer Assistant	-

11(G) CONSIDERATION FOR APPOINTMENT

Whereas Brenda Cole who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Brenda Cole be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Brenda Cole to the position of professional educator in the tenure area(s) of Teaching Assistant, Step 1 for a probationary period of four years to commence on January 21, 2021 and to expire on January 20, 2025

11(H) CONSIDERATION FOR APPROVAL

To approve an extension of the appointment of Danielle Ooms's short-term substitute position to continue to on or about March 22, 2021 (Original appointment approved 10/6/20 and extension approved 12/1/20)

11(I) CONSIDERATION FOR APPROVAL

To approve for John Scheitinger, Bus Driver, an increase in hours, from 2 hours/day to 4 hours/day, effective February 2, 2021

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Alexis Craig, to the probationary position of Bus Attendant, Step 1, effective February 2, 2021

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Edward Ogden, to the probationary position of Cleaner, Step 1, effective February 10, 2021

11(L) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Michelle Novak-McDonald, having successfully completed a 52 week probationary period which ends, February 3, 2021, to the permanent position of driver

11(M) CONSIDERATION FOR APPROVAL

In accordance with the New York State Education Department's Operation Recognition, the School District hereby awards high school diplomas to the following:

- Clarence L. Johnson
- Fred Van Zandt
- Claude A. Rothermel

11(N) CONSIDERATION FOR APPROVAL

To approve the establishment of the following clubs for the 2020-2021 School Year with the following unpaid advisors:

Club	Unpaid Advisor
No Place for Hate	Mallory Favreau
Dungeons and Dragons	Forrest Madison

11(O) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 0110 Sexual Harassment Policy (revised)
- 0110 Sexual Harassment Regulation (delete)
- 0110.1 Sexual Harassment of Students Policy (new)
- 0110.1-R Sexual Harassment of Students Regulation (new)
- 0110.2 Sexual Harassment of Employees Policy (new)
- 0110.2-R Sexual Harassment of Employees Regulation (new)
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- 8635 Information and Data Privacy, Security, Breach and Notification (revised)
- 8635-R Information & Data Privacy, Security, Breach & Notification Regulation (revised)

11(P) CONSIDERATION FOR APPROVAL

To approve, per Part 174 of the Regulations of the Commissioner of Education, Tuition Rates Actual for 2019-2020 and Estimated Tuition Rates for 2020-2021 as follows:

	Actual Tuition Rates 2019-20	Estimated Tuition Rates 2020-21
Full Day Grades K-6	\$7,886	\$8,830
Full Day Grades 7-12	\$9,056	\$9,487
Special Education Student K-6	\$34,847	\$37,748
Special Education Student 7-12	\$36,017	\$38,405

11(Q) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$5,000 from Evelyn Bordewick Charitable Foundation and approve an increase in the 2020-2021 budget from \$42,394,098 to \$42,399,098 into the following Appropriation Codes:

A2110.510-01-0000 - in the amount of \$5,000

11(R) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

AS OF 12/31/20

Account Balance: \$ 160,327.45

11(S) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)
To accept the Internal Claims Auditor Report as presented

11(T) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District hereby approves the Memorandum of Agreement between the Board and the Ichabod Crane Central School District CSEA Unit dated February 2, 2020 retroactive to January 1, 2021, and subject to the approval of the CSEA, and authorizes the Superintendent of Schools to execute the same.

11(U) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District hereby approves the Memorandum of Agreement between the Board and the Ichabod Crane Administrators' Association dated February 2, 2020, retroactive to January 1, 2021, and authorizes the Superintendent of Schools to execute the same.

11(V) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District hereby approves the Memorandum of Agreement between the Board and the Ichabod Crane Teachers' Association dated February 2, 2020, retroactive to January 1, 2021, and authorizes the Superintendent of Schools to execute the same.

End of Consent Agenda

Carried 9-0

Board Member Susan Ramos left the meeting at 9:00 p.m.

MOTION NELSON 2ND FIRMBACH

WHEREAS Angelique Hebert commenced probationary service on February 6, 2017 as a probationary professional educator, and

WHEREAS Angelique Hebert's probationary appointment will expire on February 5, 2021, and

WHEREAS Angelique Hebert holds a valid New York State Public School Teacher Certificate in the certification area(s) Teaching Assistant

WHEREAS Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Angelique Hebert's appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Angelique Hebert effective February 6, 2021, to the position of professional educator in the tenure area(s) of Teaching Assistant.

Carried, 8-0

Public Participation

One member of the public emailed a question regarding extra-curricular activities other than sports

Executive Session

MOTION NELSON 2ND FIRMBACH

To adjourn to Executive Session at 9:15 p.m. to discuss the employment history of particular individuals

Carried, 8-0

MOTION NELSON 2ND MOORE

To adjourn the meeting at 9:32 p.m.

Carried 8-0

Meetings

Regular BOE Meetings

March 2 at 7pm

Committee Meetings

Policy: February 8 at 5:45pm

Academic: February 22 at 5:45 pm

Budget and Finance: February 23 at 5:45pm

Communications: March 2 at 5:45pm

Other Meeting

Book Study: Not Light, But Fire on March 9 from 6:00-8:00pm

Budget Development Meetings	
02/23/21	Budget and Finance Committee Meeting - Instructional Budget
03/02/21	Board Meeting Presentation - Instructional Budget, State Aid Projections and Tax Cap
03/30/21	Budget and Finance Committee Meeting
04/13/21	Board Meeting Presentation - Draft Budget
04/20/21	Board Meeting Presentation - Final Budget and Anticipated Adoption
05/04/21	Budget Hearing and Regular Board Meeting
05/18/21	Vote and Election