

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

APRIL 13, 2021

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, April 13, 2021 at 7:00 p.m. in the Primary School Auditorium and streamed via Zoom.

Board Members Present:

John Antalek John Chandler Kelly Firmbach Ruth Moore
Matthew Nelson Jeffrey Ouellette Elizabeth Phillips Susan Ramos
Tismark Boham – Alternate Student Member of the Board

Board Members Absent: Elaine Berlin

School Officials Present:

Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:15 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Vice President John Antalek read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION NELSON 2ND FIRMBACH

To approve the meeting agenda as presented

Carried 7-0

MOTION NELSON 2ND FIRMBACH

To approve the minutes of the March 2, 2021 Regular Meeting

Carried, 7-0

Board member Elizabeth Phillips arrived in the meeting at 7:30 p.m.

Public Participation

One member of the public addressed the Board:

Mr. Tom Mullens thanked the Board for its work getting veterans their diplomas and gave a plaque to the District

Board Discussion

- Committee Meetings

Communications Committee Meeting

Board member Ruth Moore reported briefly on the Communication Committee meeting held on March 2

Budget and Finance Committee meeting

Board member 4/9/21 (minutes) - Kelly Firmbach reported briefly on the April 9 Budget and Finance Committee meeting

Policy Committee Meeting

Board member John Chandler reported briefly on the meeting held prior to this Board meeting with a full report and policies for first reading at the next Regular Board meeting on May 4

The following policies are considered to have had a second reading:

- 4511 Textbook Selection and Adoption (new)
- 4513 Library Materials Selection (revised)
- 9240 Recruiting and Hiring (new)
- 1420 Complaints About Curricula or Instructional Materials - Policy and Regulation Revised, Exhibit reviewed, no changes (revised)
- 0101 Gender Neutral Bathrooms (new)

Book Study - "*Not Light But Fire*" - Matthew Nelson

Reports

Awarding of Veteran Diplomas

High School Principal Craig Shull noted the achievements of each veteran who has received a diploma from Operation Recognition:

- Clifford Johnson
- Clarence Johnson
- Fred VanZandt
- Claude Rothermel

Receiving the diplomas on behalf of the families was Steve Matthias from the Valatie American Legion

Student Board Member Report - Tismark Boham

Superintendent's Report - Suzanne Guntlow

- COVID Update - with new guidelines
- Academic Update -including summer school plans
- Summer School
- Athletics Update
- 2021-2022 Calendar

Business Office Report - Michael Brennan

- Donation of PPE - from Ocean State Job Lots
- 2021-2022 Budget Development Update
- Capital Project and EPC Project Updates
- Negotiations with Nurses Bargaining Unit

Consent Agenda

MOTION NELSON 2ND FIRMBACH

To approve the following items contained under the Consent Agenda:

11(A) REMOVED PRIOR TO BOARD MEETING

11(B) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)
To accept the Treasurer's Report for February 2021 including Warrants, Revenues, Appropriations and Transfers as presented

11(C) CONSIDERATION FOR ACCEPTANCE
To accept the CPSE and CSE Recommendations for the 2020-2021 & the 2021-2022 school year as follows: Meeting Dates of: 02/11; 02/22; 02/24; 03/01; 03/02; 03/03;03/04; 03/05; 03/10; 03/12; 03/17; 03/18; 03/24; 03/25; 03/30; 04/01

11(D) CONSIDERATION FOR APPOINTMENT
To appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following additions to the teaching substitute listing for 2020-2021 school year:

Name	Position	Effective
Grace Doyle	Uncertified Substitute Teacher and TA	03/16/21
Kathlyn Martino	Uncertified Substitute Teacher and TA	03/22/21

11(E) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following people to provide after school instruction, per the ICTA contract, for Special Education Itinerant Services (SEIT):

Name	Effective Date
Melinda Martin	4/14/21

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following additions to the NON-teaching substitute listing for 2020-2021 school year:

Name	Position	Effective
Michelle Malchow	Substitute Monitor	3/18/21
Jennifer Sweet	Substitute Food Service Helper	3/30/21
Alexis Craig	Substitute Food Service Helper	4/13/21
Ellen Farley	Substitute Monitor	4/13/21

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following additional Extraclass/Annual Appointments for the 2020-21 school year:

Staff	Assignment
Hanna Sive, Jackie Purificato and Melanie Moon	Homework Center
Deb Rivero	Co-chair MS Yearbook

11(H) CONSIDERATION FOR APPOINTMENT

To approve an extension of the long term substitute position held by Danielle Ooms from February 4, 2021 to March 22, 2021, originally approved at the March 2, 2021 Board meeting; and

BE IT ALSO RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints upon the recommendation of Suzanne Guntlow, Superintendent, Danielle Ooms to continue as a long term substitute to fill the position held by Jennifer Farrell is who out on a Leave of Absence. Ms. Ooms's appointment will be effective March 22, 2021 and, provided she renders satisfactory service, is intended to continue but no later than June 25, 2021. No term of employment is conferred by this resolution of appointment and Ms. Ooms's employment may be terminated at any time.

11(I) CONSIDERATION FOR ACCEPTANCE AND APPOINTMENT

To accept the resignation of Len Bates, Computer Operator, effective March 24, 2021 for the purpose of accepting another appointment within the district; and

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Len Bates to the probationary position of Network Systems Engineer, Step 1, effective March 24, 2021

11(J) CONSIDERATION FOR APPROVAL

To approve a Leave of Absence for Wendy O'Leary, Bus Attendant, effective March 1 - August 30, 2021

11(K) CONSIDERATION FOR APPROVAL
To approve a Leave of Absence for Patrick Pasculli, Bus Driver effective February 1 - July 31, 2021

11(L) CONSIDERATION FOR ESTABLISHMENT
To approve the establishment of the following clubs for the 2020-2021 School Year with the following unpaid advisors:

Club	Unpaid Advisor
Science Club	Jessica Porter and Timothy McEarlen

11(M) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Music Department of an Epiphone Guitar from Christine Foley

11(N) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Music Department of an Guitar and case, amplifier, music books and drum from Catherine and Sandra Kennedy

11(O) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of various PPE (hand sanitizer, disinfecting wipes, face shields) from Jason Boles, Manager, Ocean State Job Lots

11(P) CONSIDERATION FOR ACCEPTANCE (Reports Contained in the Supplemental File)
To accept the High School and Middle School Extra-classroom Activity Fund Report For January, February and March as of the following date(s):

AS OF 01/31/21
Account Balance: \$ 160,352.71

AS OF 02/28/21
Account Balance: \$ 160,371.16

AS OF 03/31/21
Account Balance: \$ 160,386.54

11(Q) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$2,500 from State Farm Charities and approve an increase in the 2020-2021 budget from \$ \$42,404,598 to \$42,407,098 into the following Appropriation Code:
A2110.510-05-2100 - in the amount of \$2,500

11(R) CONSIDERATION FOR APPROVAL

In accordance with the New York State Education Department's Operation Recognition, the School District hereby awards high school diplomas to the following:

- Clifford S. Johnson

11(S) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 4511 Textbook Selection and Adoption (new)
- 4513 Library Materials Selection (revised)
- 9240 Recruiting and Hiring (new)
- 1420 Complaints About Curricula or Instructional Materials - Policy and Regulation Revised, Exhibit reviewed, no changes (revised)
- 0101 Gender Neutral Bathrooms (new)

11(T) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Contained in the Supplemental File)

To approve a 2020-2021 Health Services Contract in accordance with Education Law Section 912, with the Rensselaer City School District for nine students attending a private school within the district (Doane Stuart) in the amount of \$6,534.00 and to authorize the president of the Board to execute the contract

11(U) CONSIDERATION FOR APPROVAL (Contained in the Supplemental File)

To approve the 2021-2022 calendar as presented

11(V) CONSIDERATION FOR APPROVAL

Changes to the 2020-2021 calendar for unused weather days:

If no more weather days are needed during the 2020-2021 school year, the following days will be designated as school not in session:

- April 12, 2021
- June 18, 2021

11(W) CONSIDERATION FOR ACCEPTANCE (Contained in the Supplemental File)

To accept the Internal Claims Auditor Report for March 2021 as presented

11(X) CONSIDERATION FOR AUTHORIZATION AND APPROVAL (Contained in the Supplemental File)

To approve the following agreements and authorize the Board President to execute the document(s):

- Agreement - Charlton School/Ketchum-Grande Memorial School
- Agreement - CDB Connections
- Agreement - Columbia County SEIT

End of Consent Agenda

Carried, 8-0

Board member Susan Ramos left the meeting at 9:13 p.m.

TENURE APPOINTMENTS

MOTION NELSON 2ND CHANDLER

Whereas Danielle Gorman commenced probationary service on August 29, 2017 as a probationary professional educator, and

Whereas Danielle Gorman's probationary appointment will expire on August 28, 2021, and

Whereas Danielle Gorman holds a valid New York State Public School Teacher Certificate in the certification area(s) Special Education

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Danielle Gorman's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Danielle Gorman effective September 1, 2021, to the position of professional educator in the tenure area(s) of Special Education.

Carried, 7-0

MOTION NELSON 2ND ANTALEK

Whereas Sarah Cotsonas commenced probationary service on August 29, 2017 as a probationary professional educator, and

Whereas Sarah Cotsonas's probationary appointment will expire on August 28, 2021, and

Whereas Sarah Cotsonas holds a valid New York State Public School Teacher Certificate in the certification area(s) Health Education (K -12)

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Sarah Cotsonas's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Sarah Cotsonas effective September 1, 2021, to the position of professional educator in the tenure area(s) of Health Education (K -12).

Carried, 7-0

MOTION NELSON 2ND FIRMBACH

Whereas Nancy Dolan commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Nancy Dolan's probationary appointment will expire on September 3, 2021, and

Whereas Nancy Dolan holds a valid New York State Public School Teacher Certificate in the certification area(s) English (7-12)

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Nancy Dolan's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Nancy Dolan effective September 1, 2021, to the position of professional educator in the tenure area(s) of English (7-12).

Carried, 7-0

MOTION NELSON 2ND ANTALEK

Whereas Daniel Farley commenced probationary service on August 29, 2017 as a probationary professional educator, and

Whereas Daniel Farley's probationary appointment will expire on August 28, 2021, and

Whereas Daniel Farley holds a valid New York State Public School Teacher Certificate in the certification area(s) English (7-12)

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Daniel Farley's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Daniel Farley effective September 1, 2021, to the position of professional educator in the tenure area(s) of English (7-12).

Carried, 7-0

MOTION NELSON 2ND ANTALEK

Whereas Elizabeth Rossback commenced probationary service on August 29, 2017 as a probationary professional educator, and

Whereas Elizabeth Rossback's probationary appointment will expire on August 28, 2021, and

Whereas Elizabeth Rossback holds a valid New York State Public School Teacher Certificate in the certification area(s) Special Subject: Art

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Elizabeth Rossback's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Elizabeth Rossback effective September 1, 2021, to the position of professional educator in the tenure area(s) of Special Subject: Art.

Carried, 7-0

MOTION NELSON 2ND CHANDLER

Whereas Erin Mitchell commenced probationary service on August 29, 2017 as a probationary professional educator, and

Whereas Erin Mitchell's probationary appointment will expire on August 28, 2021, and

Whereas Erin Mitchell holds a valid New York State Public School Teacher Certificate in the certification area(s) School Psychologist

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Erin Mitchell's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Erin Mitchell effective September 1, 2021, to the position of professional educator in the tenure area(s) of School Psychologist.

Carried, 7-0

MOTION NELSON 2ND CHANDLER

Whereas Melissa Barford commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Melissa Barford's probationary appointment will expire on September 3, 2021, and

Whereas Melissa Barford holds a valid New York State Public School Teacher Certificate in the certification area(s) Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Melissa Barford's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Melissa Barford effective September 1, 2021, to the position of professional educator in the tenure area(s) of Teaching Assistant.

Carried, 7-0

MOTION NELSON 2ND ANTALEK

Whereas Andrea Williams commenced probationary service on July 1, 2017 as a probationary professional educator, and

Whereas Andrea Williams's probationary appointment will expire on June 30, 2021, and

Whereas Andrea Williams holds a valid New York State Public School Teacher Certificate in the certification area(s) Principal

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Andrea Williams's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Andrea Williams effective September 1, 2021, to the position of professional educator in the tenure area(s) of Principal.

Carried, 7-0

MOTION NELSON 2ND FIRMBACH

Whereas Peg Warner commenced probationary service on July 31, 2017 as a probationary professional educator, and

Whereas Peg Warner's probationary appointment will expire on July 30, 2021, and

Whereas Peg Warner holds a valid New York State Public School Teacher Certificate in the certification area(s) Director of Special Education

Whereas, Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Peg Warner's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Peg Warner effective September 1, 2021, to the position of professional educator in the tenure area(s) of Director of Special Education.

Carried, 7-0

MOTION NELSON 2ND FIRMBACH

Whereas Lyn LaBounty commenced probationary service on April 10, 2017 as a probationary professional educator, and

Whereas Lyn LaBounty's probationary appointment will expire on April 9, 2021, and

Whereas Lyn LaBounty holds a valid New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas, Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Lyn LaBounty's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Lyn LaBounty effective September 1, 2021, to the position of professional educator in the tenure area(s) of Teaching Assistant.

Carried, 7-0

Public Comment

Two members of the public addressed the Board on the following topics:

- Veterans' recognition
- Start time of school

MOTION NELSON 2ND MOORE

To adjourn the meeting at 9:46 p.m.

Carried, 7-0