

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

MAY 4, 2021

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, May 4, 2021 at 7:00 p.m. in the Primary School Auditorium while simultaneously streamed via Zoom.

Board Members Present:

John Antalek (<i>arrived 7:32pm</i>)	Elaine Berlin	John Chandler
Kelly Firmbach	Ruth Moore	Matthew Nelson
Jeffrey Ouellette	Elizabeth Phillips	Erin Curry – Student Member on the Board

Board Members Absent: Susan Ramos

School Officials Present:

Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:01 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance and read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION NELSON 2ND PHILLIPS
To approve the agenda as presented
Carried, 7-0

MOTION NELSON 2ND FIRMBACH
To approve the minutes of the following meetings:
April 13, 2021 - Regular Meeting Minutes
April 20, 2021 - Special Meeting Minutes
Carried, 7-0

Budget Hearing

- A. Open Public Hearing
Board President Matthew Nelson declared the meeting open at 7:08 p.m.
- B. Discussion 2021-2022 Budget
Business Manager Michael Brennan gave an overview of the process for the development of the budget and the propositions to be presented to the voters, the time and location of the vote. He also noted the 5 candidates running for 3 seats on the Board of Education.
- C. Hearing Open for Public Discussion
Members of the public were able to submit questions and comments via email, via the chat feature of Zoom and in person.
The following asked questions:
- Jim DiGioia
 - Regina Rose
- D. Board Questions/Discussion
No one on the Board had questions or discussion.
- E. Public Hearing Closed
Board President Matthew Nelson declared the hearing closed at 7:23 p.m.

Budget Vote to be held from 8am-9pm in the High School Gymnasium on May 18, 2021
All absentee ballots due in Central Office by 5:00 pm on May 18, 2021

Documents available for public inspection:

Legal Notice (as published)

2021-2022 General Fund Budget Document which included:

- Appropriations Budget
- Revenue Budget
- Complete Budget Summary
- Three Component Budget (Admin/Program/Capital)
- Property Tax Report Card
- Salary Disclosure Information For Administration
- School District Report Card
- Tax Exemption Impact Report

2019-2020 AUDIT REPORT

Board Vice President John Antalek arrived at 7:32 p.m.

Public Participation

The following people addressed the Board:

- Krishna Culver - vaccines
- Jim Digioia - veterans
- Jerry Callahan - committee meetings
- Evan Schieren - performing arts

Board Discussion

Policy Committee Meeting

Board member John Chandler reported on the policy committee meeting of April 13.

Policies with first readings:

- 5310 Code of Conduct (reviewed - no changes)
- 5100 Attendance (revised)
- 5275 Athletic Code of Conduct (reviewed - no changes)
- 2160 School Board Member Code of Ethics and Regulation
 - Current ICC Policy and Regulation
 - Revised Policy (no Regulation)
- 6700 Purchasing Policy and Procedures (reviewed - no changes)
- 6240 Investment Policy (reviewed - no changes)

Racial Justice in Education (renamed Committee on Equity, Diversity, and Inclusivity in Education)

Board member John Chandler briefly reported on the committee meeting held on 4/20/21

Negotiations Committee Meeting

Board Vice President John Antalek briefly reported that the negotiations committee met on 4/27/21 however the details of the meeting would be shared with the full Board in Executive Session

Student Board Member Report

Student Board Member Erin Curry reported to the Board on extracurricular activities including Prom and Graduation and adjustments made for students to be able to hold these events.

Superintendent's Report - Suzanne Guntlow

- Recognitions

Dr. Neil Baillargeon has retired after 35 years of service to the district

Board President Matthew Nelson and Board member Elaine Berlin have earned awards due to participation in professional development

Board members Susan Ramos, Ruth Moore and John Antalek are completing terms on the Board and the District thanks them for their service

Staff appreciation: banners through the district were placed by an anonymous donor thanking school faculty and staff

Superintendent Suzanne Guntlow updated the Board on the following:

- Fall Opening Planning
- Academics and Summer School presentation by Assistant Superintendent Lucas Christensen
- Performances by District Bands and Choruses

Business Office Report

Business Manager Michael Brennan updated the Board on the following:

- Donations to 1000 books before Kindergarten
- Stimulus money available for school

Consent Agenda

MOTION NELSON 2ND MOORE

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Barbara Grott, Instructional Health Aide, effective June 24, 2021

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Terrell McArthur, General Mechanic, effective April 30, 2021

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Bryan Van Vliet, Technology Teacher, effective June 30, 2021

11(D) CONSIDERATION FOR ACCEPTANCE (Full Report contained in the Supplemental File)

To accept the Treasurer's Report for the month of April 2021, Warrants, Transfers, Revenues and Appropriations as presented

11(E) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2020-2021 & the 2021-2022 school year as follows: Meeting Dates of: 02/05; 03/02; 03/03; 03/04; 03/05; 03/17; 03/18; 03/24; 03/29; 03/30; 03/31; 04/13; 04/14; 04/15; 04/27

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent the following additions to the non-teaching substitute listing for 2020-2021 school year and for the summer 2021:

Name	Position	Effective
Cameron Holzhauser	Summer Cleaner	4/27/21
Paul Myers	Substitute Cleaner	4/27/21
Shawnah Mitchison	Substitute Cleaner	4/27/21

11(G) CONSIDERATION FOR APPROVAL

To approve and unpaid Leave of Absence for Cheryl Meenagh, Teaching Assistant, for the 2021-2022 school year

11(H) CONSIDERATION FOR APPROVAL

To approve the following Student Teachers/Interns and assignments as listed:

Name	Assignment	Dates
Cheryl Meenagh	Deb Rivero	October 25 – December 10, 2021
Cheryl Meenagh	Kara Abatto	September 7 - October 22, 2021

11(I) CONSIDERATION FOR APPOINTMENT

To appoint the following Interscholastic Coaches Appointments for the 2020-2021 school year:

Name	Position	Step
Tracy Nytransky	Varsity Softball Head Coach	STEP 10
Brian McComb	Varsity Baseball Head Coach	STEP 6
Megan Yeats	Varsity Boys Tennis Head Coach	STEP 10
Patrick Sanger	Varsity Boys Track and Field Head Coach	STEP 10
Abigail Kilcer	Varsity Girls Track and Field Head Coach	STEP 1
Mike Smith	JV Softball Head Coach	STEP 7
Dan Funk	JV Baseball Head Coach	STEP 10
Phil Leader	Modified Softball Head Coach	STEP 8
Bob Hanna	Modified Baseball Head Coach	STEP 10
Tahnee Heins-Bickerton	Modified Boys Track Head Coach	STEP 9
Mary Choquette	Modified Girls Track Head Coach	STEP 1
Lisa Bodratti	Track & Field Assistant Coach	STEP 6
Devyn Fernandez	Track & Field Assistant Coach	STEP 3
Molly Goodrich	Track & Field Assistant Coach	STEP 1
Katie Burke	Modified Girls Lacrosse Head Coach	STEP 1
Bob Wheeler	NON-Paid Varsity Softball Assistant Coach	-
Chris Saccento	NON-Paid Varsity Softball Assistant Coach	-
Brad Walsh	NON-Paid JV Softball Assistant Coach	-
Cameron Holzahuer	NON-Paid JV Baseball Assistant Coach	-
JJ Suafoa	NON-Paid Varsity Baseball Assistant Coach	-
George Cox	NON-Paid Varsity Baseball Assistant Coach	-
Dan Cremo	NON-Paid Modified Girls Lacrosse Assistant Coach	-

- 11(J) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Ross Cox, having successfully completed a 52 week probationary period which ends, May 5, 2021, to the permanent position of Head Mechanic
- 11(K) CONSIDERATION FOR APPOINTMENT
To appoint Mindy Potts as Permanent Chairman for the 2021 School Budget Vote and Election and to appoint trained vote workers, Clerical and Machine Inspectors, as agreed to by Columbia County Board of Elections
- 11(L) CONSIDERATION FOR ACCEPTANCE (Full Report contained in the Supplemental File)
To accept the Internal Claims Auditor Report for April 2021 as presented
- 11(M) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$500 to benefit the 1,000 Books Before Kindergarten Program from ICTA and approve an increase in the 2020-2021 budget from \$42,407,098 to \$42,407,598 into the following Appropriation Code:
A2110.510-05-2100 - in the amount of \$500
- 11(N) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$500 to benefit the 1,000 Books Before Kindergarten Program from Stewart's Shops and approve an increase in the 2020-2021 budget from \$42,407,598 to \$42,408,598 into the following Appropriation Code:
A2110.510-05-2100 - in the amount of \$1,000
- 11(O) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$4,150 to benefit the 1,000 Books Before Kindergarten Program from the Berkshire Taconic Community Foundation and approve an increase in the 2020-2021 budget from \$42,408,598 to \$42,412,748 into the following Appropriation Code:
A2110.510-05-2100 - in the amount of \$4,150
- 11(P) CONSIDERATION FOR APPROVAL&AUTHORIZATION (Agreement contained in Supplemental File)
To approve a 2020-2021 Health Services Contract in accordance with Education Law Section 912, with the North Colonie Central School District for five students attending a private school within the district (Loudonville Christian and St. Pius) in the amount of \$3,742.05 and to authorize the president of the Board to execute the contract

- 11(Q) CONSIDERATION FOR APPROVAL&AUTHORIZATION (Agreement contained in Supplemental File)
To approve a 2020-2021 Health Services Contract in accordance with Education Law Section 912, with the Taconic Hills Central School District for NINETEEN students attending a private school within the district (Hawthorne Valley) in the amount of \$13,211.84 and to authorize the president of the Board to execute the contract
- 11(R) CONSIDERATION FOR APPROVAL (Agreement contained in Supplemental File)
To approve the revised 2021-2022 school calendar as presented
- 11(S) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Melody Potter to the probationary position of Driver at Step 1, effective May 4, 2021
- 11(T) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, Larry Sheldon to the probationary position of Driver at Step 1, effective May 4, 2021
- 11(U) CONSIDERATION FOR APPROVAL
To approve an unpaid leave of absence for Jennifer Wachunas effective August 31, 2021-January 31, 2022
- 11(V) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Lynn Nardacci to as a short term substitute to fill the position held by Jennifer Wachunas who is taking a Leave of Absence from her position. Ms. Nardacci's appointment will be effective on or about June 7, 2021 and, provided she renders satisfactory service, is intended to continue but no later than June 25, 2021. No term of employment is conferred by this resolution of appointment and Ms. Nardacci's employment may be terminated at any time.
- 11(W) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Christopher Coffey as a Part-time Term Substitute, at a rate of \$135/day, effective April 29 through June 25, 2021
- End of Consent Agenda
Carried, 8-0

Public Comment

Member of the public addressed the Board

- Jim DiGioia - pandemic and education
- Meghan - academic calendar
- Henri Williams - committee meetings

Executive Session

MOTION NELSON 2ND ANTALEK

To adjourn to Executive Session at 8:45pm to discuss the employment history of particular individuals and to discuss collective negotiations pursuant to Article 14 of the Civil Service Laws

MOTION NELSON 2ND CHANDLER

To appoint John Antalek as Clerk Pro Tem
Carried, 8-0

MOTION NELSON 2ND ANTALEK

To adjourn the meeting at 9:50 p.m.
Carried, 8-0