

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

August 17, 2021

MINUTES

A Special Meeting of the Ichabod Crane Central School District was held on Tuesday, August 17, 2021 at 7:00 p.m. in the High School Library.

Board Members Present:

Elaine Berlin	John Chandler	Kelly Firmbach	Matthew Nelson
Elizabeth Phillips	Anne Schaefer	Jared Widjeskog	

Board Members Absent: Jennifer Allard and Jeffrey Ouellette

School Officials Present: Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:02 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Vice President Elizabeth Phillips read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION NELSON      2ND CHANDLER

To approve the agenda as presented

Carried, 7-0

Public Participation;

The following people addressed the Board:

- Daria Merwin - reopening and NYSED Guidelines
- Sally Hogan - masks and students
- Krishna Culver - masks and students
- Jodee Pasnick - masks and students
- Rick Lawrence - masks and students
- Jessica Nichols - masks and students

MOTION NELSON      2ND FIRMBACH

To approve the minutes of the August 3, 2021 Regular meeting minutes

Carried, 7-0

## Board Discussion

The Board discussed the following topics

- Additional Board member to attend the NYSSBA Conference in October
- Superintendent Goals Committee to meet and discuss this year's goals

## Superintendent's Report

Superintendent Suzanne Guntlow discussed the following items:

- Draft Reopening Plan - Task Force Recommendations  
Based on recommendations from the County Department of Health, a task force committee and SED guidance, the opening plan proposes all students return in person with various measures taken to provide safe learning environments for all students and staff.

- Superintendent Conference Days

Assistant Superintendent Lucas Christensen reported on professional development planned for days prior to the opening of school.

## Business Office Report

Business Manager Michael Brennan gave an overview of the tax rates and levy and updated the Board regarding stimulus grants.

## Consent Agenda

MOTION FIRMBACH 2ND CHANDLER

To approve the following items contained under the Consent Agenda:

- 11(A) CONSIDERATION FOR APPROVAL AND ADOPTION (warrant contained in Supplemental File)  
To adopt a tax levy, inclusive of STAR reimbursement, at \$25,321,999 with the tax levy to be at 2.95% over last year's actual levy;

AND WHEREAS, the Board of Education of the Kinderhook Central School District at the Annual District Vote and Election held on May 18, 2021, was authorized by the voters of the district to expend sums in the total amount of \$ 42,382,980 during the 2021-2022 school year, and to levy the necessary tax therefor;

AND BE IT HEREBY DIRECTED, that the tax warrant of the Board of Education, inclusive of STAR reimbursement, dated August 17, 2021 in the amount of \$25,321,999 is hereby executed and the collection of said taxes to begin on September 1, 2021 and to end on November 1, 2021 giving the Tax Warrant an effective period of 60 days, at the expiration of which time said Tax Collector shall make an account in writing to the Board of Education;

AND BE IT FURTHER DIRECTED that the delinquent tax penalties shall be fixed as follows:

- First 30 days (September 1-30) no penalty
- Second 30 days (October 1- November 1) 2% penalty

AND TO ESTABLISH the date of July 26, 2022 as the last date for accepting applications for third party notification of Real Property Taxes in accordance with Chapter 758 of the Laws of 1986

- 11(B) AUTHORIZATION FOR PRESIDENT TO SIGN  
To authorize the President of the Board of Education to execute the following documents:
- Uncollected Levy for Rensselaer and Columbia Counties
- 11(C) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Lisa Small, Teaching Assistant, effective August 9, 2021
- 11(D) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Jayne Ferguson, Teaching Assistant, effective August 31, 2021
- 11(E) CONSIDERATION FOR ACCEPTANCE  
To accept the CPSE Recommendations for the 2021-2022 school year as follows: Meeting Dates of: 08/02
- 11(F) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Michelle Malchow, to the probationary position of Driver/Monitor, Step 1, effective September 7, 2021
- 11(G) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Nina Demarest, to the probationary position of Monitor, Step 1, effective September 7, 2021
- 11(H) CONSIDERATION FOR APPOINTMENT (full listing contained in the Supplemental File)  
To appoint upon the recommendation of Suzanne Guntlow, Superintendent the teaching substitute list for the 2021-2022 school year:
- Substitute Teachers
  - Substitute Teaching Assistants
  - Tutors
- 11(I) CONSIDERATION FOR APPOINTMENT (full listing contained in the Supplemental File)  
To appoint upon the recommendation of Suzanne Guntlow, Superintendent the non-teaching substitute list for the 2021-2022 school year:
- Substitute Aides/Monitors/Translators
  - Substitute Drivers and Attendants
  - Substitute Clerical
  - Substitute Food Service Helpers
  - Substitute Nurses
  - Substitute Maintenance
- 11(J) CONSIDERATION FOR APPOINTMENT  
To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Colleen Russell, having successfully completed a 52 week probationary period which ends, September 7, 2021, to the permanent position of Cook

11(K) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Panida Manarel, having successfully completed a 52 week probationary period which ends, September 8, 2021, to the permanent position of Monitor

11(L) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Mary Beth Strobel, having successfully completed a 52 week probationary period which ends, September 8, 2021, to the permanent position of Monitor

11(M) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Richard Brown, having successfully completed a 52 week probationary period which ends, August 31, 2021, to the permanent position of Driver/Monitor

11(N) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Roseanne Antonovich, having successfully completed a 52 week probationary period which ends, September 9, 2021, to the permanent position of Driver/Monitor

11(O) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Barbara Coons, having successfully completed a 52 week probationary period which ends, September 13, 2021, to the permanent position of Driver/Monitor

11(P) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Sarah Altomer, having successfully completed a 52 week probationary period which ends, August 31, 2021, to the permanent position of Nurse

11(Q) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Jennifer Handy, having successfully completed a 52 week probationary period which ends, September 20, 2021, to the permanent position of Instructional Aide

- 11(R) CONSIDERATION FOR APPOINTMENT (full listing contained in the Supplemental File)  
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following Interscholastic Coaches for the 2021-2022 school year:

Position	Name	Step
Varsity Boys Soccer Head Coach	Len Bates	Step 1
Varsity Boys Cross Country Head Coach	John Longo	Step 1
JV Boys Soccer Head Coach	Nicholas Johnston	Step 1

- 11(S) CONSIDERATION FOR APPOINTMENT (full listing contained in the Supplemental File)  
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Annual Appointments and/or Extraclass Appointments for the 2021-2022 school year as follows:

Position	Staff
Extended Day Teacher	Mary Middleton
Garden Club Advisor	Dan Farley

- 11(T) CONSIDERATION FOR APPROVAL  
To approve an extension of an unpaid Leave of Absence for Wendy O'Leary, Bus Attendant, effective September 1, 2021 - February 28, 2022 (*original 6 month LOA BOA approved 4/13/21*)

- 11(U) CONSIDERATION FOR APPROVAL  
Whereas, the Ichabod Crane administrators have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluators, therefore

Be it resolved, that, upon recommendation of, Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, the administrators be certified as follows:

Administrator	Certified
Craig Shull	Lead Evaluator of Teachers
Marcella Sanchez	Lead Evaluator of Teachers
Tim Farley	Lead Evaluator of Teachers
Anthony Marturano	Lead Evaluator of Teachers
Andrea Williams	Lead Evaluator of Teachers
Peg Warner	Lead Evaluator of Teachers
Lucas Christensen	Lead Evaluator of Teachers Lead Evaluator of Administrators
Suzanne Guntlow	Lead Evaluator of Administrators

- 11(V) CONSIDERATION FOR APPROVAL(full plan contained in the Supplemental File)  
To approve the Professional Development Plan for the 2021-2022 school year
  
- 11(W) CONSIDERATION FOR APPROVAL (full plan contained in the Supplemental File)  
To approve the School Safety Plan for the 2021-2022 school year
  
- 11(X) CONSIDERATION FOR ACCEPTANCE  
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$2,000 from The Bank of Greene County and approve an increase in the 2021-2022 budget from \$43,879,817 to \$43,881,817 into the following Appropriation Code:
  - A2110.510-05-2100 - in the amount of \$2,000

- 11(Y) CONSIDERATION FOR ACCEPTANCE (full report contained in the Supplemental File)  
To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

AS OF 6/30/21

Account Balance:                      \$ 148,496.97

- 11(Z) CONSIDERATION FOR AUTHORIZATION (full MOA contained in the Supplemental File)  
To authorize the Board president to execute the following document:
  - MOA Superintendent

- 11(AA) CONSIDERATION FOR APPOINTMENT (full listing contained in the Supplemental File)  
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, ANNUAL APPOINTMENTS: TEAM LEADER /GRADE LEVEL/ DISTRICT-WIDE/ DEPARTMENT CHAIRS for the 2021-2022 school year as follows:

Position	Staff
Teacher Mentors	Sandy Dwileski, Jen Gecewicz, Allyson Yoder, Kristen LaBarge, Gayle Abrams, Karolyn Eberhardt

- 11(BB) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Jamie Kikpole to the Provisional position of Director of Technology & Security Systems, at a rate of \$94,000/annually (prorated), effective on or about October 18, 2021

- 11(CC) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Tori Jefferson to the probationary position of Monitor, at step 1, effective September 7, 2021

End of Consent Agenda  
Carried, 7-0

Discussion Action

MOTION SCHAEFER 2ND PHILLIPS

To authorize the expenditure of money for Jennifer Allard to attend NYSSBA's annual conference on October 24-26, 2021 at a cost of \$515 plus travel expenses

Carried, 7-0

MOTION WIDJESKOG 2ND CHANDLER (full plan contained in the Supplemental File)

To adopt the 2021-2022 School Re-Opening Plan as presented

Carried 7-0

Public Comment

There were follow up comments/questions from members of the public on the following topics:

- The DEI (Diversity, Equity and Inclusivity) policy/training
- COVID testing and sports
- Masks/Mask breaks
- Use of lockers during the school day
- School Psychologist

MOTION NELSON 2ND FIRMBACH

To adjourn the meeting at 8:50 p.m.

Carried, 7-0