

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

November 2, 2021

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, November 2, 2021 at 7:00 pm in the Primary School Auditorium.

Board members present:

Jennifer Allard	Elaine Berlin	John Chandler
Matthew Nelson	Elizabeth Phillips	Jared Widjeskog
Dan Chen – Student Member on the Board		

Board members absent:

Kelly Firmbach	Anne Schaefer	Jeffrey Ouellette
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School Officials present:

Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:04 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Student Board member Daniel Chen read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION NELSON 2ND CHANDLER

To approve the meeting agenda as presented

Carried, 6-0

MOTION NELSON 2ND PHILLIPS

To approve the minutes of the October 12, 2021 Board meeting

Carried, 6-0

Public Participation

Three members of the public addressed the Board on the following topics:

- Vaccine mandate
- School procedures
- Health guidelines

Board Discussion

- Committee Meetings
 - Facilities Committee

Board member Jennifer Allard reported to the Board on the Facilities Committee Meeting of October 12

- Policy Committee

Board Member Elaine Berlin reported to the Board on the Policy Committee meeting of October 19 which brought the following policies to the Board for their first reading.

First Readings: (attached)

- 1530 Smoking, Vaping and Other Tobacco Use - Revised
- 5420 Student Health Services Policy and Regulation - Revised
- 5460 Child Abuse, Maltreatment or Neglect Policy and Regulation - Revised
- 2245 Student Board Member - Revised
- 4000 Student Learning Standards and Guidelines - Revised
- 8505 "Charging" School Meals and Prohibition Against Shaming - Revised
 - Current ICC Policy
 - Revised Draft Policy
- 8110 School Building Safety - Revised
- 8220 Buildings and Grounds Maintenance and Inspection - Revised
- 4321.4 Individual Educational Evaluations - Revised
 - Current ICC Policy
 - Revised Draft Policy
 - Draft Regulation
- 1420 Complaints About Curricula or Instructional Materials - Revised

Reports

- Academic Report
 - Teachers leaders representing the math department reported to the Board about the math program K-12
- Claims Auditor Update
 - Internal Claims Auditor Rich Phillips reported to the Board on the work he does approving payments for the district

Student Board Member Report - Daniel Chen

Student Board Member Daniel Chen reported to the Board on a variety of student topics including the Homecoming Dance held in the High School courtyard, Rider Sports and the monthly focus of gratitude district-wide.

Superintendent's Report

Superintendent Suzanne Guntlow reported to the Board on the following topics:

- COVID Update
- Report on the 100 Wing of the High School Murals Plan for preservation.

Business Office Report

Business Manager Michael Brennan reported to the Board on the following topics:

- Tax Update
- Capital Project State Aid

Consent Agenda

MOTION NELSON 2ND CHANDLER

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Cody Shaw, Cleaner, effective October 29, 2021

11(B) CONSIDERATION FOR ACCEPTANCE (Full report contained in the Supplemental File)

To accept the Treasurer's Report for September 2021 (including Revenues, Appropriations and Transfers and Warrants) as presented

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2021-2022 school year as follows:
Meeting Dates of: 10/4; 10/8; 10/12; 10/15

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, as needed and approved, all current instructional staff employed in the District including Teachers and Teaching Assistants to the position of Tutor as approved by the administration and paid at the contractual tutor rate for the 2021-2022 school year. This appointment does not require any individual to accept any tutoring assignment.

11(E) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2021-2022 school year:

Name	Position	Effective
Haley Salvagione	Substitute Bus Attendant	10/18/21
Elaine Dragos	Substitute Clerical	09/17/21

11(F) CONSIDERATION FOR APPOINTMENT AND APPROVAL (attached)

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following Extraclass Appointments and/or Annual Appointments for the 2021-22 school year:

Assignment	Staff
Mentor	Danielle Desmonie

11(G) CONSIDERATION FOR APPOINTMENT

To approve an increase in hours for Melodie Potter to 4 hours per day effective October 5, 2021

11(H) CONSIDERATION FOR APPOINTMENT

To approve an increase in hours for Larry Sheldon to 4 hours per day effective October 5, 2021

- 11(I) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Bruce Moore to the probationary position of Driver, Step 1, effective October 5, 2021
- 11(J) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Fred Corie to the probationary position of Driver, Step 1, effective October 5, 2021
- 11(K) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Torie Jefferson to the probationary position of Driver-Monitor, Step 1, effective October 5, 2021
- 11(L) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Chris Soulia to a short term substitute to fill the position which is held by Anna Kemp who is out on a leave of absence. Mr. Soulia's appointment will be effective November 23, 2021 and, provided he renders satisfactory service, is intended to continue but no later than December 31, 2021. No term of employment is conferred by this resolution of appointment and Mr. Soulia's employment may be terminated at any time.
- 11(M) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Maureen Kuhn to a short term substitute to fill the position which is currently vacant and will be filled by Mark Schauler. Ms. Kuhn's appointment will be effective September 30, 2021 and, provided she renders satisfactory service, is intended to continue but no later than October 15, 2021. No term of employment is conferred by this resolution of appointment and Ms. Kuhn's employment may be terminated at any time.
- 11(N) CONSIDERATION FOR APPROVAL
To approve the following field trip request and chaperones per Board Policy #4531:
DESTINATION: Area All-State Music Festival, Brewster NY
DATE: November 19, 2021
PARTICIPANTS: 7 with Karolyn Eberhardt and Jennifer Edwards
- 11(O) CONSIDERATION FOR APPROVAL
To approve the following field trip request and chaperones per Board Policy #4531:
DESTINATION: Area All-State Music Festival, Brewster NY
DATE: November 20, 2021
PARTICIPANTS: 7 with Karolyn Eberhardt and Jennifer Edwards
- 11(P) CONSIDERATION FOR APPROVAL
To approve the following field trip request and chaperones per Board Policy #4531:
DESTINATION: Washington DC
DATE: March 1-4, 2022
PARTICIPANTS: 8th grade with Lara Marotta and 12 Chaperones

11(Q) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of trophies from The Stuyvesant Falls Volunteer Fire Company

11(R) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School's Teen Weekend Meal and Pantry Program of \$434 from Jane Krebs in the following Appropriation Code:

- CM 2989.400-05-0002

11(S) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers

Budget Code	Transfer In	Transfer Out
1620.200-09-0000 Equipment		\$195,855
1620.466-00-7001 Non-Cap	\$195,855	
1621.467-00-0000 Snow Removal	\$13,000	
1620.423-00-0000 Fuel		\$13,000

11(T) CONSIDERATION FOR ACCEPTANCE (Full report contained in the Supplemental File)

To accept the Internal Claims Auditor's Report for October 2021

11(U) CONSIDERATION FOR AUTHORIZATION (Full agreement contained in the Supplemental File)

To authorize the Board President to execute the following:

- Agreement Advanced Therapy - TVI Services

11(V) CONSIDERATION FOR APPROVAL AND APPOINTMENT

To approve the creation of a COVID Contact Tracing Position with a stipend amount of \$750 for the 2021-2022 school year; and

To appoint the following staff as COVID Contract Tracers:

- Holly Kilcer
- Jennifer Handy
- Michelle Warner
- Sara Altomer
- Faith Kubow

11(W) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following Interscholastic Coaches for the 2021-2022 school year:

Position	Name	Step
Boys Varsity Basketball Head Coach	Will Ferguson	STEP 10
Boys JV Basketball Head Coach	Tom Call	STEP 6
Boys Modified Basketball Head Coach	Tom Banks	STEP 2
Girls Varsity Basketball Head Coach	Dave Ames	STEP 1
Girls JV Basketball Head Coach	Phil Leader	STEP 10
Girls Modified Basketball Head Coach	Tahnee Heins-Bickerton	STEP 10
Boys Varsity Volleyball Head Coach	Sean Connors	STEP 10
Boys Modified Volleyball Head Coach	Sean Connors	STEP 10
Indoor Track & Field Girls Head Coach	Patrick Sanger	STEP 5
Indoor Track & Field Boys Head Coach	Devyn Fernandez	STEP 5
Varsity Wrestling Head Coach	Hugh Sarno	STEP 10
Modified Wrestling Head Coach	Dan Cremo	STEP 10
Unpaid Volunteer Boys' Basketball Assistant Coaches	Chris Muller, Mike Hoose, Dave Dellehunt	---
Unpaid Volunteer Girls' Basketball Assistant Coach	Ed Ogden	----
Unpaid Boys' Volleyball Assistant Coach	Bob Wheeler	---

End of Consent Agenda
Carried, 6-0

Public Participation

One member of the public repeated what she had read in the beginning of the meeting

Executive Session

MOTION NELSON 2ND PHILLIPS

To adjourn to Executive Session at 8:53 p.m. to discuss the employment history of a particular individuals and matters leading to the promotion of a particular individual

Carried, 6-0

MOTION WIDJESKOG 2ND CHANDLER

To appoint Matthew Nelson as Clerk Pro Tem

Carried, 6-0

Others present in Executive Session:

Superintendent Suzanne Guntlow

Assistant Superintendent Lucas Christensen

Business Manager Michael Brennan

The District Clerk left the meeting.

The meeting was reconvened in open session at 9:24 p.m.

MOTION NELSON 2ND ALLARD

To adjourn the meeting at 9:25 p.m.

Carried, 6-0

Meetings

Regular BOE Meetings

- December 7 - Regular Board meeting - 7:00pm Primary School

Committee Meetings

- November 16 -Policy Committee 5:00 pm High School Distance Learning Room
- December 7 - Academic Committee - 5:45 pm Primary School