

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

December 7, 2021

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, December 7, 2021 at 7:00 p.m. in the Primary School Auditorium.

All Board Members Present:

Jennifer Allard	Elaine Berlin	John Chandler	Kelly Firmbach
Matthew Nelson	Jeffrey Ouellette	Elizabeth Phillips	Anne Schaefer
Jared Widjeskog	Dan Chen – Student Member on the Board		

School Officials Present:

Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:01 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Vice President Elizabeth Phillips read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION WIDJESKOG 2ND FIRMBACH

To approve the agenda as presented

Carried, 9-0

MOTION PHILLIPS 2ND FIRMBACH

To approve the minutes of the 11/2/21 Regular Board meeting

Carried, 9-0

Public Comments:

Three members of the public addressed the Board on the following topics:

- Backpacks and use of lockers
- Masks and Vaccinations
- COVID relief funding and mandates

The meeting was recessed at 7:24 p.m.

The meeting was reconvened in public at 8:45 p.m.

MOTION NELSON 2ND PHILLIPS

To postpone the Board discussion of the following committee meetings until the January 11, 2022 meeting:

- Communication Committee - 11/2/21 (minutes) - Jared Widjeskog
- Policy Committee - 11/16/21 (minutes) - Elaine Berlin
Consideration for adoption under Consent Agenda (attached)

First Readings:

- Policy 0101 Gender Neutral Single-Occupancy Bathrooms
Revised Policy
- Policy 2342 Agenda Preparation
Revised Policy

Carried, 9-0

MOTION NELSON 2ND PHILLIPS

To approve the following policies for second reading:

- 1530 Smoking, Vaping, Ingestion and Other Tobacco or Cannabis Use on School Premises
Revised Policy
- 5420 Student Health Services Policy and Regulation
Revised Policy and Regulation
- 5460 Child Abuse, Maltreatment or Neglect Policy and Regulation
Revised Policy and Regulation
- 2245 Student Board Member
Revised Policy
- 4000 Student Learning Standards and Guidelines
Revised Policy
- 8505 "Charging" School Meals and Prohibition Against Shaming - Revised
Revised Policy
- 8220 Buildings and Grounds Maintenance and Inspection
Revised Policy
- 4321.4 Individual Educational Evaluations - Revised
Revised Policy Revised Regulation
- 1420 Complaints About Curricula or Instructional Materials
Revised Policy

Carried, 9-0

MOTION NELSON 2ND OUELLETTE

To postpone the Guidance Department Report until the January 11, 2022 meeting

Carried, 9-0

MOTION NELSON 2ND CHANDLER

To postpone the Student Board Member Report until the January 11, 2022 meeting

Carried, 9-0

Superintendent's Report

Superintendent Suzanne Guntlow gave a brief overview of the following topics:

- Health and Safety Update
- Enrollment Report (Full Report contained in the Supplemental File)

Business Office Report

Business Manager Michael Brennan updated the Board on the following topics:

- Tax Collection Report (Full Report contained in the Supplemental File)
- Capital Project Financial Update
- Budget Calendar and Budget Process

Consent Agenda

MOTION NELSON 2ND FIRMBACH

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR AMENDMENT

To amend the step amount in the appointment of Lorraine Warner: strike "Master's Step 3" and replace with "Master's +30 (ME) Step 3" (*original appointment at the 9/14/21 BOE Meeting*)

11(B) CONSIDERATION FOR AMENDMENT

To amend the probationary appointment time for David Manarel: strike "four years" and replace with "three years" and strike "expire on June 30, 2025" and replace with "expire on June 30, 2024" (*original appointment at the 10/12/21 BOE Meeting*)

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Special Education Teacher, Mark Schaller, effective November 4, 2021

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Custodian, David Walker, effective November 22, 2021

11(E) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Monitor, Anne Ryan, effective November 29, 2021

11(F) CONSIDERATION FOR ACCEPTANCE (Full Report contained in the Supplemental File)

To accept the October 2021 Treasurer's Report including Warrants, Revenues, Appropriations and Transfers as presented

11(G) CONSIDERATION FOR ACCEPTANCE (Full Report contained in the Supplemental File)

To accept the Tax Collection Report as prepared for the 2021-22 school year

11(H) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2021-2022 school year as follows:
Meeting Dates of: 10/6; 10/29; 11/5; 11/9; 11/10; 11/16; 11/17; 11/19; 11/22; 11/29; 11/30

11(I) CONSIDERATION FOR APPOINTMENT

To appoint the following Interscholastic Coaches Appointments for the 2020-2021 school year:

Name	Position	Step
Will Valley	Non-Paid Varsity Volleyball Assistant Coach	-
Jason Jause	Non-Paid Varsity Basketball Assistant Coach	-
Cameron Holzhauer	Non-Paid JV Basketball Assistant Coach	-
Jim Antalek	Non-Paid JV Basketball Assistant Coach	-

11(J) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following Extraclass Appointments and/or Annual Appointments for the 2021-22 school year:

Assignment	Staff
Odyssey of the Mind Coaches	Alexander Nicholson, Stephen Phillips, Elizabeth Phillips, Marirose McCarthy, Elaine Berlin, Laura Michell Regan, Resa Dimino, Christi Sadowski, Brian Sadowski, Maryclaire Holliday, Allison Doan

11(K) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2021-2022 school year:

Name	Position	Effective
Chris Soulia	Certified Substitute Teaching Assistant	11/16/21
Raelyn Beaucage	Non-Certified Substitute Teacher and TA	12/8/21
Nolan Wolfe	Non-Certified Substitute Teacher and TA	11/18/21
Abigail Pauli	Non-Certified Substitute Teacher and TA	12/8/21
Karen (Michelle) Arthur	Uncertified Substitute Teacher	12/7/21
Anne Ryan	Non-Certified Substitute Teacher and TA	12/7/21
Susanna Dolan	Non-Certified Substitute Teacher and TA	12/7/21
Jack Kirby	Non-Certified Substitute Teacher and TA	12/7/21
Hailey Slade	Non-Certified Substitute Teacher and TA	12/22/21
Matthew Antalek	Non-Certified Substitute Teacher and TA	12/8/21
Francis M. Vecellio	Non-Certified Substitute Teacher and TA	12/8/21

11(L) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2021-22 school year:

Name	Position	Effective
Jessica Purcell	Substitute Bus Attendant	11/17/21
Christine March	Substitute Bus Driver Substitute Food Service Helper	11/8/21
Cynthia Osias	Substitute Bus Driver	8/31/21
Jon Deere	Substitute Cleaner	11/22/21
Anne Ryan	Substitute Monitor	12/8/21
Laurie Wills	Substitute Food Service Helper	12/2/21
Jamie Stickle	Substitute Cleaner	12/8/21
Zach Lauster	Substitute Cleaner	12/8/21

11(M) CONSIDERATION FOR APPROVAL

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the agreement dated December 7, 2021, extending the probationary appointment of Marcella Mason for a period of one year, to August 27, 2023, in accordance with the terms of said agreement.

11(N) CONSIDERATION FOR APPROVAL

To approve the following Student Teachers/Interns and assignments as listed:

Name	Assignment	Dates
Ashley De Kraai	Elisabeth Milot	March 14 through May 11, 2022

11(O) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Jon Deere to the position of Cleaner, Step 1, effective December 7, 2021

11(P) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Lisa Cherwinski to the position of Monitor, Step 1, effective November 29, 2021

11(Q) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Ashley Sitcer having successfully completed a 52 week probationary period which ended, December 2, 2021, to the permanent position of Bus Attendant

11(R) CONSIDERATION FOR APPROVAL

To approve an unpaid Leave of Absence for Destiny Perez, Teacher, effective January 4-March 7, 2022

11(S) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Cheryl Meenaugh as a short term substitute to fill the position held by Destiny Perez who took a Leave of Absence from her Teacher position. Ms. Meenaugh's appointment will be effective December 13, 2021 and, provided she renders satisfactory service, is intended to continue but no later than March 7, 2022. No term of employment is conferred by this resolution of appointment and Ms. Mennaugh's employment may be terminated at any time.

11(T) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 1530 Smoking, Vaping and Other Tobacco Use - Revised
- 5420 Student Health Services Policy and Regulation - Revised
- 5460 Child Abuse, Maltreatment or Neglect Policy and Regulation - Revised
- 2245 Student Board Member - Revised
- 4000 Student Learning Standards and Guidelines - Revised
- 8505 "Charging" School Meals and Prohibition Against Shaming - Revised
- 8110 School Building Safety - Revised
- 8220 Buildings and Grounds Maintenance and Inspection - Revised
- 4321.4 Individual Educational Evaluations - Revised Policy and Regulation
- 1420 Complaints About Curricula or Instructional Materials - Revised

11(U) CONSIDERATION FOR APPROVAL

To establish the per diem rate of pay for teacher substitutes for the remainder of the 2021-2022 school year as follows:

	Effective January 1, 2022
NYS Certified Retired Ichabod Crane Teacher Substitute	\$135/DAY

11(V) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers

Budget Code	Transfer In	Transfer Out
1620.466-00-7001 Non-Capital Improvements		\$30,000
9040.800-00-0000 WC	\$5,000	
2110.510-00-0000 Control Supply	\$5,000	
1620.423-00-0000 Fuel	\$15,000	
1620.422-00-0000 Electric	\$5,000	

11(W) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$1,279 from Hannaford Helps Schools and approve an increase in the 2021-2022 budget from \$43,881,817 to \$43,883,092 into the following Appropriation Codes:

- A2110.510-01-0000 - in the amount of \$381
- A2110.510-05-0000 - in the amount of \$384
- A2110.510-04-0000 - in the amount of \$510

11(X) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$3,200 from the Berkshire Taconic Foundation and approve an increase in the 2021-2022 budget from \$43,883,092 to \$43,886,292 into the following Appropriation Code:

- A2110.510-05-0000 - in the amount of \$3,200

11(Y) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of \$25 gift card from Dollar General

11(Z) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of two \$50 gift cards from Ocean State Job Lots

11(AA) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Schools of "Take what you need Basket" (travel size toiletries) from Hannaford in Valatie

11(BB) CONSIDERATION FOR ACCEPTANCE (Full Reports contained in the Supplemental File)
To accept the High School and Middle School Extra-classroom Activity Fund Reports as of the following date(s):

	AS OF 7/31/21
Account Balance:	\$ 149,523.23
	AS OF 8/31/21
Account Balance:	\$ 149,994.50
	AS OF 9/30/21
Account Balance:	\$ 151,123.66
	AS OF 10/31/21
Account Balance:	\$ 166,662.66
	AS OF 11/30/21
Account Balance:	\$ 172,443.54

11(CC) CONSIDERATION FOR APPROVAL

To approve a merger with the Schodack Central School District for the formation of a Boys' Lacrosse Team in Section II for Spring 2022 season

11(DD) CONSIDERATION FOR AUTHORIZATION (Full Agreement contained in the Supplemental File)

To authorize the Superintendent to execute the following document:

- MOA - ICTA - Retirement Incentive
- AIA Agreement - Dant Clayton Corporation (Capital Project)

11(EE) CONSIDERATION FOR AUTHORIZATION (Full Agreement contained in the Supplemental File)

To authorize the Board president to execute the following document:

- Shared Services Agreement - Schodack CSD
- Agreement - St Colemans (Special Education)

End of Consent Agenda:

Carried, 9-0

Public Comments

One member of the public addressed the Board regarding allowing members of the public to speak

MOTION NELSON 2ND FIRMBACH

To adjourn the meeting at 9:10 p.m.

Carried, 9-0

Special or Regular Board Meeting

01/11/22 Regular Board - 7:00p.m. in the Primary School

Committee Meetings

01/04/22 Budget and Finance 5:45pm in the High School Library

01/11/22 Policy 5:45p.m. in the Primary School Library