

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

APRIL 5, 2022

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, April 5, 2022 at 7:00 p.m. in the Primary School Auditorium.

All Board Members Present:

Jennifer Allard	Elaine Berlin	John Chandler	Kelly Firmbach
Matthew Nelson	Jeffrey Ouellette	Elizabeth Phillips	Anne Schaefer
Jared Widjeskog	Dan Chen – Student Member on the Board		

School Officials Present:

Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Tim Stewart, Athletic Director and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:02 p.m.

Board President Mathew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Member Jared Widjeskog read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION NELSON SECOND OUELLETTE

To approve the agenda as presented
Carried, 9-0

MOTION NELSON SECOND CHANDLER

To approve the minutes of the March 1, 2022 - Regular Meeting Minutes
Carried, 9-0

Superintendent's Report

Superintendent Suzanne Guntlow reported to the Board on the following items

- Health and Safety Update
The 2021-2022 Opening Plan has been reviewed and revised due to updated state guidance and current metrics in our area. The plan is now our 2021-2022 Operating Plan with positive changes to many areas including physical education classes, locker usage, recess, and lunches.
- Washington DC Trip Highlights
DC Club Advisor Lara Marotta reported to the Board and students from the DC Club Executive Council, Finley and Amelia, reflected on the trip and shared with the Board the benefits of participating.
- Athletics Recognition
Many teams had postseason play and were recognized for achievements:
 - Girls Basketball team- Section 2 Semi-Final Round
 - Boys Volleyball - who are the Section 2 Champions
 - NYS Indoor Track Championship Qualifier and Record Breaking Performance in the 55 Meter and 300 Meter dash
 - Augusta National Golf Club "Drive Chip and Putt Championship" Tanner LaTorre and Mason LaTorre - finalsits (top 60 of 60,000 competitors in various age categories)
 - Boys Basketball - Class B State Champions
 - Brett Richards - Tournament MVP
 - Alex Schmidt and Jack Mullins - State Tournament team
 - Coach Will Ferguson - WNYT Coach of the Year in the Capital Region
 - New York State Public High School Athletic Association (NYSPHSAA) Scholar-Athlete teams for the 2021-22 school year:
 - Boys Indoor Track
 - Girls Basketball
 - Girls Indoor Track
 - Boys Basketball
 - Boys Volleyball
 - Wrestling
- Crane Acting Troupe - Performance of Lion King Jr.
- Teacher Tenure Appointments

Public Participation

No one addressed the Board at this time.

Board Discussion

- Committee Meetings
Communications Committee Meeting
Board member Jared Widjeskog briefly reported on the meeting held on March 8

Budget and Finance Committee Meeting
Board member Kelly Firmbach briefly reported on the meeting held on March 29

Student Board Member Report

Student Board member Daniel Chen reported briefly on events happening around the campus including: Districtwide Helpfulness BINGO, High School "That's not Funny" Campaign, Crane Acting Troupe and the many hours of work by students, parents and staff, Valedictorian: Dan Chen and Salutatorian: Olivia Dumont announced, Grades 3-8 ELA State Tests, Primary School "One School, One Book" Program

Business Office Report

Business Manager Michael Brennan reported on the following items

- 2022-2023 Budget Development Update
- Capital Project Financing Update
- Donations to High School Backpack Program

Consent Agenda

MOTION NELSON 2ND FIRMBACH

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Stacey Gazda, AIS Science Teachers, effective April 6, 2022

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Paul Myers, Cleaner, effective April 6, 2022

11(C) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)

To accept the Treasurer's Report for February 2022 including Warrants, Revenues, Appropriations and Transfers as presented

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2021-2022 and 2022-2023 school years as follows: Meeting Dates of: 2/1; 2/2; 2/3; 2/7; 2/10; 2/14; 2/15; 2/16; 2/17; 2/28; 3/1; 3/2; 3/3; 3/4; 3/7; 3/8; 3/9; 3/10; 3/11; 3/14; 3/15; 3/16; 3/17; 3/18; 3/23; 3/28

11(E) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2021-2022 school year:

Name	Position	Effective
Griffin Lapo-McDermott	Substitute Cleaner	3/17/22
Paul Myers	Substitute Cleaner	4/6/22

11(F) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2021-2022 school year:

Name	Position	Effective
Karen Clark	Certified Substitute Teacher	3/10/22
Frederick Werwaiss	Uncertified Substitute Teacher	3/21/22
Randall Markle	Uncertified Substitute Teacher and TA	3/28/22
Nicholas Funk	Uncertified Substitute Teacher and TA	3/14/22
Savannah Mason	Certified Substitute TA	3/9/22
Andrea Balli	Certified Substitute TA	4/25/22
Tim Balon	Uncertified Substitute TA	3/17/22
Jacob Barrett	Certified Substitute Teacher	4/6/22

11(G) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following Extraclass Appointments and/or Annual Appointments for the 2021-22 school year:

Assignment	Staff
Sound Design/Technician for the Crane Acting Troupe	Anita Kliment

11(H) CONSIDERATION FOR APPOINTMENT (attached)

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following Interscholastic Coaches for the 2021-2022 school year:

Position	Name	Step
Modified Girls Lacrosse Head Coach	Katie Burke	STEP 2
Varsity Track Assistant Coach	Phil Saunders	STEP 1

11(I) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following people to provide after school instruction, per the ICTA contract, for Special Education Itinerant Services (SEIT) during the 2021-2022 school year:

Name	Position	Effective
Emma Herzhauser	SEIT Teacher	4/5/22

11(J) CONSIDERATION FOR APPOINTMENT

To create a one year Summer Enrichment Coordinator position with remuneration of \$2,500; and

To appoint, upon the recommendation of Suzanne Guntlow Superintendent, Lauren Miller to the position of Summer Enrichment Coordinator effective for the summer of 2022

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Olivia Allen to a short term substitute to fill the position held by Megan Loeffke who took a Leave of Absence from her Teacher position. Ms. Allen's appointment will be effective March 31, 2022 and, provided she renders satisfactory service, is intended to continue but no later than June 30, 2022. No term of employment is conferred by this resolution of appointment and Ms. Allen's employment may be terminated at any time.

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Nikki Canuteson to a short term substitute to fill the position held by Melissa Welcome who took a Leave of Absence from her Teacher position. Ms. Canuteson's appointment will be effective April 22, 2022 and, provided she renders satisfactory service, is intended to continue but no later than June 24, 2022. No term of employment is conferred by this resolution of appointment and Ms. Canuteson's employment may be terminated at any time.

11(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Chris Soulia to a short term substitute to fill the position held by Cole Moon who took a Leave of Absence from his Teacher position. Mr. Soulia's appointment will be effective February 28, 2022 and, provided he renders satisfactory service, is intended to continue but no later than June 30, 2022. No term of employment is conferred by this resolution of appointment and Mr. Soulia's employment may be terminated at any time.

11(N) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers

Budget Code	Transfer In	Transfer Out
A2610.522-00-3200 Periodicals		\$1,923
A2610.527-00-3200 Film/Video		\$2,300
A2610-521-00-3200 Library Supplies		\$2,683
A2610.460-00-0000 Library Loan	\$6,906	

11(O) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Teen Weekend Program of \$250 from The First Presbyterian Church of Valatie into the following Appropriation Code:

- CM2989.400-05-0002 - in the amount of \$250

11(P) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation from Ocean State Job Lot to the Teen Weekend Program of gift cards worth \$200 for the "Take What You Need Bins" at the Middle School

11(Q) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)

To accept the High School and Middle School Extra-classroom Activity Fund Reports as of the following date(s):

Account Balance: AS OF 1/31/22
\$ 165,005.43

Account Balance: AS OF 2/28/22
\$ 165,010.76

11(R) CONSIDERATION FOR APPROVAL (Full Agreement Contained in the Supplemental File)

To approve a transportation lease agreement request submitted by OK Kids for use of one or two school bus(es) (depending on enrollment in their program) for various field trips to be taken during the summer 2022

11(S) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)

To accept the Internal Claims Auditor Report for March 2022 as presented

11(T) CONSIDERATION FOR APPROVAL

To approve the establishment of the following club for the 2021-2022 School Year with the following unpaid advisors:

Club	Unpaid Advisor
Middle School Pride Club	Hannah Sive and Amanda DeAloe

End of Consent Agenda

Carried, 9-0

TENURE APPOINTMENTS

MOTION NELSON 2ND ALLARD

Whereas Victoria Austin commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Victoria Austin's probationary appointment will expire on September 3, 2022, and

Whereas Victoria Austin holds a valid New York State Public School Teacher Certificate in the certification area(s) Mathematics 7 - 12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Victoria Austin's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Victoria Austin effective August 31, 2022, to the position of professional educator in the tenure area(s) of Academic Math.

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Steven Cangemi commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Steven Cangemi's probationary appointment will expire on September 3, 2022, and

Whereas Steven Cangemi holds a valid New York State Public School Teacher Certificate in the certification area(s) Mathematics 7 - 12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Steven Cangemi's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Steven Cangemi effective August 31, 2022, to the position of professional educator in the tenure area(s) of Academic Math.

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Victoria Boor commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Victoria Boor's probationary appointment will expire on September 3, 2022, and

Whereas Victoria Boor holds a valid New York State Public School Teacher Certificate in the certification area(s) Mathematics 7 - 12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Victoria Boor's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Victoria Boor effective August 31, 2022, to the position of professional educator in the tenure area(s) of Academic Math.

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Jennifer Dunn commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Jennifer Dunn's probationary appointment will expire on September 3, 2022, and

Whereas Jennifer Dunn holds a valid New York State Public School Teacher Certificate in the certification area(s) English to Speakers of other Languages

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Jennifer Dunn's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Jennifer Dunn effective August 31, 2022, to the position of professional educator in the tenure area(s) of English Language Learner

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Selena Hawver-Cook commenced probationary service on July 1, 2017 as a probationary professional educator, and

Whereas Selena Hawver-Cook's probationary appointment will expire on June 30, 2022, and

Whereas Selena Hawver-Cook holds a valid New York State Public School Teacher Certificate in the certification area(s) Reading Teacher

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Selena Hawver-Cook's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Selena Hawver-Cook effective August 31, 2022, to the position of professional educator in the tenure area(s) of Remedial Reading

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Todd Megan commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Todd Megan's probationary appointment will expire on September 3, 2022, and

Whereas Todd Megan holds a valid New York State Public School Teacher Certificate in the certification area(s) Earth Science 7 -12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Todd Megan's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Todd Megan effective August 31, 2022, to the position of professional educator in the tenure area(s) of Academic Science 7-12

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Jeffrey Montague commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Jeffrey Montague's probationary appointment will expire on September 3, 2022, and

Whereas Jeffrey Montague holds a valid New York State Public School Teacher Certificate in the certification area(s) Mathematics 7 - 12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Jeffrey Montague's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Jeffrey Montague effective August 31, 2022, to the position of professional educator in the tenure area(s) of Academic Math.

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Kayla Petilli commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Kayla Petilli's probationary appointment will expire on September 3, 2022, and

Whereas Kayla Petilli holds a valid New York State Public School Teacher Certificate in the certification area(s) Childhood Education 1 - 6

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Kayla Petilli's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Kayla Petilli effective August 31, 2022, to the position of professional educator in the tenure area(s) of Elementary Education K - 6.

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Kristen Roff commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Kristen Roff's probationary appointment will expire on September 3, 2022, and

Whereas Kristen Roff holds a valid New York State Public School Teacher Certificate in the certification area(s) Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Kristen Roff's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Kristen Roff effective August 31, 2022, to the position of professional educator in the tenure area(s) of Teaching Assistant.

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Kristina LaBarge commenced probationary service on August 28, 2019 as a probationary professional educator, and

Whereas Kristina LaBarge's probationary appointment will expire on August 27, 2022, and

Whereas Kristina LaBarge holds a valid New York State Public School Teacher Certificate in the certification area(s) Childhood Education 1 - 6

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Kristina LaBarge's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Kristina LaBarge effective August 31, 2022, to the position of professional educator in the tenure area(s) of Elementary Education K - 6.

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Marcella Sanchez commenced probationary service on July 23, 2018 as a probationary professional educator, and

Whereas Marcella Sanchez's probationary appointment will expire on July 22, 2022, and

Whereas Marcella Sanchez holds a valid New York State Public School Teacher Certificate in the certification area(s) School Building Leader

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Marcella Sanchez's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Marcella Sanchez effective July 22, 2022, to the position of professional educator in the tenure area(s) of Assistant. Principal

Carried, 9-0

MOTION NELSON 2ND ALLARD

Whereas Scott Stafiej commenced probationary service on September 4, 2018 as a probationary professional educator, and

Whereas Scott Stafiej's probationary appointment will expire on September 3, 2022, and

Whereas Scott Stafiej holds a valid New York State Public School Teacher Certificate in the certification area(s) Earth Science 7 - 12

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Scott Stafiej's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Scott Stafiej effective August 31, 2022, to the position of professional educator in the tenure area(s) of Academic Science 7-12.

Carried, 9-0

Public Participation

No one wished to address the Board at this time.

MOTION NELSON 2ND FIRMBACH

To adjourn the meeting at 8:23 p.m.

Carried, 9-0

Meetings

Special Meeting April 12, 2022 at 7:00 pm

Special Meeting April 26, 2022 at 7:00 pm

Budget Hearing and Regular Meeting May 3, 2022 at 7:00 pm

Committee Meetings

Policy Committee - April 26, 2022 at 5:30pm

Academic and Curriculum - May 3, 2022 at 5:45pm