

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

March 1, 2022

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, March 1, 2022 at 7:00 p.m. in the Primary School Auditorium.

Board Members Present:

Elaine Berlin	John Chandler	Kelly Firmbach	Matthew Nelson
Elizabeth Phillips	Anne Schaefer	Jared Widjeskog	
Dan Chen – Student Member on the Board			

Board Members Absent: Jennifer Allard Jeffrey Ouellette

School Officials Present: Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

President Matthew Nelson called the meeting to order at 7:01 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Vice President Elizabeth Phillips read the District Mission Statement

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

The Board held a moment of silence in solidarity with the people in the Ukraine.

MOTION NELSON 2ND FIRMBACH
To approve the agenda as presented
Carried, 7-0

MOTION NELSON 2ND PHILLIPS
To approve the minutes of the February 1, 2022 - Regular Board Meeting
Carried, 7-0

Public Participation

One member of the public addressed the Board on masks.

Board Discussion

- Committee Meetings
Board Vice President Elizabeth Phillips briefly reported on the Academic and Curriculum Committee Meeting held on February 15

Student Board Member Report

Student Board Member Daniel Chen reported to the Board on events in the District including the Character Trait for the district, respect, Primary School artists and post season play for winter sports teams.

Superintendent's Report

Superintendent Suzanne Guntlow reported on the following topics

- Health and Safety Update: Mask mandate lifted and update to school opening plan in order to be responsive to updated guidance
- Tenure: Congratulations to Len Bates Network Systems Engineer
- 2021-2022 Calendar Update: updates for unused snow days
- 2022-2023 Calendar

Business Office Report

Business Manager Michael Brennan presented to the Board on the Instructional part of the 2022-2023 budget

- 2022-2023 Budget Development

Consent Agenda

MOTION NELSON 2ND WIDJESKOG

To approve the following items under the Consent Agenda as follows:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for purpose of retirement of Marianne Noll, Special Education Teacher, effective July 1, 2022

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for purpose of retirement of Jean Calvin, Special Education Teacher, effective October 24, 2022

11(C) CONSIDERATION FOR AMENDMENT (*original appointment at the 2/1/22 BOE meeting*)

To amend the effective probationary period for Teaching Assistant Jennifer Fish as follows:

- Remove: " to commence on January 31, 2022 and to expire on January 29, 2026"
- Replace with: " to commence on February 28, 2022 and to expire on February 27, 2026"

11(D) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)
To accept the Treasurer's Report for January 2022 (including Revenues, Appropriations and Transfers and Warrants) as presented

11(E) CONSIDERATION FOR ACCEPTANCE
To accept the CPSE and CSE Recommendations for the 2021-2022 and the 2022-2023 school year as follows: Meeting Dates of: 10/22; 11/19; 2/11; 2/17

11(F) CONSIDERATION FOR APPOINTMENT
To appoint the following additions to the teaching substitute listing for 2021-2022 school year:

Name	Position	Effective
Tim Balon	Uncertified Substitute Teacher	3/2/22

11(G) CONSIDERATION FOR APPOINTMENT
To appoint the following additions to the non-teaching substitute listing for 2021-2022 school year:

Name	Position	Effective
William Butcher	Substitute Bus Attendant	2/15/22

11(H) CONSIDERATION FOR APPOINTMENT AND APPROVAL
To to appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following Extraclass Appointments and/or Annual Appointments for the 2021-22 school year:

Assignment	Staff
Teacher Mentors	Maryann Gorke (prorated) Lisa LaBrie (prorated)

11(I) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Lucas Silvis to a long term substitute to fill the position held by Dale Tuczynski who took a Leave of Absence from his School Guidance and Counseling position. Mr. Silvis's appointment will be effective March 7, 2022 and, provided he renders satisfactory service, is intended to continue but no later than June 24, 2022 at a rate of Masters' Step 1. No term of employment is conferred by this resolution of appointment and Mr. Silvis's employment may be terminated at any time.

11(J) CONSIDERATION FOR APPROVAL

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Victoria Zidel to a long term substitute to fill the position held by Jennifer Beebe who took a Leave of Absence from her teaching position. Ms. Zidel's appointment will be effective March 1, 2022 and, provided she renders satisfactory service, is intended to continue but no later than June 30, 2022 at a rate of Bachelors' Step 1. No term of employment is conferred by this resolution of appointment and Ms. Zidel's employment may be terminated at any time.

11(K) CONSIDERATION FOR ACCEPTANCE AND APPOINTMENT

To accept the resignation of Cheryl Meenagh, Teaching Assistant, for the purpose of accepting another position within the district effective March 1, 2022; and furthermore;

Whereas Cheryl Meenagh who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Childhood Education (Grades 1-6) and TESOL Certification (in process)

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Cheryl Meenagh be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Cheryl Meenagh to the position of professional educator in the tenure area(s) of English Language Learner, Master's Step 1 (prorated), for a probationary period of four years to commence on March 2, 2022 and to expire on March 1, 2026

11(L) CONSIDERATION FOR ACCEPTANCE AND APPOINTMENT

To accept the resignation of Anthony Rizzi, Cleaner, for the purpose of accepting another position within the district; and

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Anthony Rizzi, to the probationary position of Custodian, Step 2, effective February 2, 2022

11(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Haley Salvagione to the probationary position of Monitor, Step 1, effective February 7, 2022

11(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Christine March to the probationary position of Bus Driver (2 hour/day), Step 1, effective March 3, 2022

11(O) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Len Bates having successfully completed a 52 week probationary period which ends, March 23, 2022, to the permanent position of Network Systems Engineer

11(P) CONSIDERATION FOR APPROVAL (Full Calendar Contained in the Supplemental File)
To approve the 2022-2023 school year calendar as presented

11(Q) CONSIDERATION FOR APPROVAL

Changes to the 2021-2022 calendar for unused weather days: If no more weather days are needed during the 2021-2022 school year, the following days will be designated as school not in session:

- May 26
- March 25
- May 13
- May 27

If there is a need for an emergency day, the above dates in the order they appear will be used as a school day in session.

11(R) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Howe Caverns

DATE: May 18, 2022

PARTICIPANTS: 120 with Melanie Moon and 9 Chaperones

11(S) CONSIDERATION FOR APPROVAL & AUTHORIZATION

(Full Agreement Contained in the Supplemental File)

To approve a 2021-2022 Health Services Contract in accordance with Education Law Section 912, with the North Greenbush Common) School District for 12 students attending a private school within the district (LaSalle) in the amount of \$3,297.24 and to authorize the president of the Board to execute the contract

11(T) CONSIDERATION FOR APPROVAL & AUTHORIZATION

(Full Agreement Contained in the Supplemental File)

To approve a 2021-2022 Health Services Contract in accordance with Education Law Section 912, with the Taconic Hills Central School District for 17 students attending a private school within the district (Hawthorne Valley) in the amount of \$13,201.01 and to authorize the president of the Board to execute the contract

11(U) CONSIDERATION FOR APPROVAL (Full List Contained in the Supplemental File)

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- IT Equipment

11(V) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)

To accept the Internal Claims Auditor Report for February 2022 as presented

11(W) CONSIDERATION FOR ADOPTION

To adopt the 2021-2022 Amended School Opening Plan to include the following language at the start of the document:

“Recognizing the changing landscape including pending litigation and ever-changing guidance from regulatory agencies around health and safety protocols as related to the COVID19 Pandemic, the District is committed to modification of this plan as needed and authorized by the Superintendent of Schools, in order to remain compliant with all legal and regulatory requirements.”

11(X) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following Interscholastic Coaches for the 2021-2022 school year:

Position	Name	Step
Varsity Softball Head Coach	Tracy Nytransky	STEP 10
Varsity Baseball Head Coach	Brian McComb	STEP 7
Varsity Boys Tennis Head Coach	Megan Yeats	STEP 10
Varsity Boys Track and Field Head Coach	Patrick Sanger	STEP 10
Varsity Girls Track and Field Head Coach	Devyn Fernandez	STEP 5
JV Softball Head Coach	Mike Smith	STEP 8
JV Baseball Head Coach	Cameron Holzhauer	STEP 1
Modified Softball Head Coach	Phil Leader	STEP 9
Modified Baseball Head Coach	Bob Hanna	STEP 10
Modified Boys Track Head Coach	Tahnee Heins-Bickerton	STEP 10
Modified Girls Track Head Coach	Mary Choquette	STEP 2
Track & Field Assistant Coach	Lisa Bodratti	STEP 7
Track & Field Assistant Coach	John Longo	STEP 1
NON-PAID Varsity Softball Assistant Coaches	Bob Wheeler Chris Saccento	---

11(Y) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for purpose of retirement of Gail Colton, Teaching Assistant, effective July 1, 2022

11(Z) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for purpose of retirement of Robin Sullivan, Teaching Assistant, effective July 1, 2022

11(AA) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: NYSBDA Symposium - Syracuse, NY

DATE: March 4, 2022

PARTICIPANTS: 1 with Alessandra Shellard Chaperone

End of Consent Agenda

Carried, 7-0

Public Participation

Two members of the public commented on the following topics:

- Respect and bullying

MOTION NELSON 2ND PHILLIPS

To adjourn to Executive Session at 8:16pm to discuss the employment history of particular individuals

Carried, 7-0

MOTION NELSON 2ND SCHAEFER

To appoint Elizabeth Phillips as Clerk Pro Tem

Carried, 7-0

The District Clerk left the meeting

Others Present in Executive Session:

Craig Shull (left 9:02pm)

Peg Warner (left 9:02pm)

Tim Farley (left 8:32pm)

Andrea Williams (left 8:15pm)

Lucas Christensen (left 9:04pm)

Suzanne Guntlow

The meeting was reconvened at 9:58pm

MOTION CHANDLER 2ND BERLIN

To adjourn the meeting at 9:59pm

Carried, 7-0

Meetings:

Regular BOE Meeting April 5 at 7pm

Special BOE Meeting April 12 at 7pm

Special BOE Meeting April 26 at 7pm

Committee Meeting

Communications: March 7 at 5:45pm

Budget and Finance: March 29 at 5:45pm

Facilities: April 5 at 5:45pm