

Dear Parents / Guardians:

June Regents Examinations are upon us. From June 15 – 17 and June 21-23, the high school will be administering Regents Exams. During these dates, students should report to school **only** if they are scheduled to take an exam on that particular day, or are scheduled for make-up work.

Busing information can be found on the back page of this letter.

Exam times are: AM Session: 8:00 – 11:00 am

PM Session: 12:00 – 3:00 pm

- Exams will begin promptly at their start time. Students should make arrangements to arrive to school no later than 7:45am for morning exams and 11:45am for afternoon exams.
- The June 2022 Regents Schedule can be found here:
<https://www.ichabodcrane.org/wp-content/uploads/2022/05/Regents-June-2022.pdf>

In order to ensure the safety and validity of the Regents Exams, the following Pre-Clearance and Security Procedures will be in effect:

- Upon entering the building, students should report to the auditorium and wait for instructions and testing locations.
- Students will not be permitted to use a locker.
- Backpacks, bags, purses, etc. will not be permitted in the testing site. In the event that such items are brought to school, these items are subject to search by school officials and will be held in a secure location until testing is over.
- Students are expected to provide their own: pens, pencils, erasers, and rulers. Calculators that are appropriate for each exam will be permitted, but memory and storage will be cleared before students enter the exam room.
- Snacks and lunches for those students that are taking more than one exam must be brought in a clear bag that can be easily inspected by school officials.
- All students are prohibited from bringing unauthorized electronic devices and cell phones into the testing site. Students should not bring unauthorized electronic devices or cell phones to school during Regents week. Unauthorized electronic devices or cell phones brought to school will be collected and stored in a secure location until the examination is complete.
- Students will be permitted to call home from the main office if they need to be picked up or make transportation arrangements.
- Students are to either exit the building at the conclusion of the exam or wait in the auditorium until bus dismissal.

Busing:

The following special bus schedule has been arranged for Regents week:

June 15 - June 17 and June 21 - 23 - Morning Exams:

- Morning bus routes will run according to normal routes and regular pick up times. Students should wait at their normal bus stop.
- A 10:30 a.m. bus run will be provided to send students home after morning exams.
 - This bus will follow the late bus route.

June 15 - June 17 and June 21 Afternoon Exams:

- ANY student that needs to be picked up to come to school for an afternoon exam (12:00 exam) **must sign up in homeroom, class or the main office in order to get picked up by Monday, June 13th.**
 - This bus will follow the late bus route for pick up.
- There will be bus runs to take students home. One bus run will occur at the regular dismissal time (regular route) and a second bus will be provided to take students home at 3:30 (late bus route).

****If you have any concerns about bus arrangements, please call the bus garage.**

Phone: 758-7575 ext. 3551

It is extremely important that all students get a good night's sleep and eat a hearty and healthy meal prior to the examination. Thank you for your cooperation and we hope that all students perform their very best on their exams!

Craig T. Shull, Principal

Marcella Sanchez, Assistant Principal