

**ICHABOD CRANE POLICY COMMITTEE MEETING**  
Tuesday, July 12, 2022 & Wednesday, July 27, 2022  
High School Library – DL Room

Present:

July 12, 2022 – Elaine Berlin, Anne Schaefer, John Chandler, Suzanne Guntlow, and Craig Shull

July 27, 2022 – Elaine Berlin, Anne Schaefer, John Chandler, and Suzanne Guntlow

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**Annual Review Policies:** Policies that are required to be reviewed annually and adopted during the Organizational Meeting

- **2160 School Board Member Code of Ethics (adopted 6/7/22)**
  - Reviewed and no changes; adopted in Consent Agenda of Organizational Meeting on 7/12/2022
- **6700 Purchasing Policy & Procedures (adopted 6/1/2021)**
  - Reviewed and no changes; adopted in Consent Agenda of Organizational Meeting on 7/12/2022
- **6240 Investment Policy (adopted 6/1/2021)**
  - Reviewed and no changes; adopted in Consent Agenda of Organizational Meeting on 7/12/2022

**Other Policies:**

- **5310 Code of Conduct**
  - **Dress code**: High School students wanted to change the Dress Code policy, as they felt the current one had the potential for shaming and was not fully inclusive. During the previous school year, students took the initiative to review the Dress Code policy. HS Principal, Craig Shull, and several HS students came together to discuss possible amendments. The suggested amendments to the policy include keeping the original Student Dress Code policy for grades K-8 and inserting a new High School Dress Code (Section V(B)) that has 5 key philosophies as the foundation. The suggested amendments also include guidelines for what must be worn, what can be worn, and what cannot be worn. Section V(B)(2) provides the protocol for violations. Language in this suggested Dress Code was reviewed by Craig Shull, student representatives, and school attorneys.
  - **Electronic Use Policy K-12**: Previously there was no overarching electronic use policy for all grades. There was a computer and digital device policy for K-8 and a separate one for HS. The suggested amendment adds a policy that outlines the definitions for instructional and non-instructional uses, liability, and disciplinary responses for failure to comply with the Electronic Use Policy for all grades K-12. Specific electronic use policy infractions were added to the Discipline Procedures for both K-8 and HS.
- **5100 Attendance**
  - The review of this policy started in the DEI committee, with the goal of ensuring that the policy was fair and equitable. The suggested amendments to the policy include removal of denial of course credit.

- **5275 Athletic Code of Conduct**
  - The suggested amendments to this policy include more inclusive language and has changes to the Late to School provision to participate in athletics. It also adds in language to the Transportation provision that allows for parental consent to leave away games not by a school bus. The suggested amendments to the Penalty provision adds that the Athletic Director and Building Principal will review each offense to determine penalties. It also makes minor amendments to the Conduct Rule Penalties. This policy was reviewed by the Athletic Director.

**Recommended policies from NYSSBA Compliance Review but not required, no current ICC policy:**

- **6000 Fiscal Management**
  - This proposed policy was reviewed by Michael Brennan and the school attorneys. Per their recommendations, the committee determined this policy was not necessary.
- **6110 Budget Planning**
  - This proposed policy was reviewed by Michael Brennan and the school attorneys. Per their recommendations, the committee determined it was not necessary.
- **6710 Purchasing Authority**
  - This proposed policy was reviewed by Michael Brennan and the school attorneys. Per their recommendation, this policy is up for first reading in the consent agenda. The policy designates the Business Manager as the Purchasing Agent.
- **8000 Support Services**
  - This proposed policy was reviewed by Michael Brenan and the school attorneys. Per their recommendation, the committee determined that it was not necessary.
- **9350 Staff Requests for Accommodations under Americans with Disabilities Act As Amended (ADAAA)**
  - This proposed policy was reviewed and approved by the school attorneys. It is up for first reading in the consent agenda. The policy outlines how to make requests under ADAAA and what the request should include.