

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

September 13, 2022

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, September 13, 2022 at 7:00 p.m. in the High School STEAM Wing. Prior to the start of the meeting, at 6:30 p.m., a reception was held in the High School Library for Newly Appointed and Newly Tenured Staff.

Board Members Present:

Jennifer Allard	Elaine Berlin	John Chandler	Kelly Firmbach
Meghan Lafferty-Brown	Matthew Nelson	Anne Schaefer	Jared Widjeskog

Board Members Absent: Elizabeth Phillips

School Officials Present:

Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:06 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Student Board Member Krzysztof Swieton read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NELSON 2ND FIRMBACH
To approve the agenda as presented
Carried, 8-0

MOTION NELSON 2ND FIRMBACH
To approve the minutes of the August 16, 2022 - Regular Board meeting
Carried, 8-0

Public Participation

No one wished to address the Board at this time.

Board Discussion

- Committee Meetings
 - Superintendent Goals
Board Member Jared Widjeskog briefly discussed the meeting on August 25, 2022
 - Policy Committee (no meeting)
The following policies are considered to have had one reading. Consideration of adoption of these policies are under the Consent Agenda:
 - 6710 - Purchasing Authority (new)
 - 9350 - Staff Requests for Accommodations Under the Americans with Disabilities Act (new)
 - 5100 - Attendance (revised)
 - 5275 - Athletic Code of Conduct (revised)
- NYSSBA Summer Law Conference Report
Board members Elaine Berlin and Anne Schaefer briefly reported on information discussed at the Summer Law Conference

Student Board Member Report

Student Board Member Krzysztof Swieton reported on events throughout the district, including Unity Parade, Back to School Picnic, Open Houses and Spirit Week planned for October

Superintendent's Report

Superintendent Suzanne Guntlow reported to the Board on the following items

- Welcome Back with COVID restrictions lifted
- Updated Facilities including the new STEAM Wing at the High School, new gymnasium at the Middle School
- Ribbon Cutting Ceremony on Friday to open the new facilities to the public
- Congratulations to Newly Appointed and Newly Tenured Staff
- Capital Project Presentation by Turner Construction's Sara Plitnick and CS Arch's Melissa Renkin
- 96% complete - close out around december
- Communications Update includes an in-house Communications Specialist

Business Office Report

- Tax Collection Update - Collection started September 1
- 2021-22 Close Out of end of year books and auditors review of processes

Consent Agenda
MOTION NELSON 2ND FIRMBACH

To approve the following items contained under the Consent Agenda:

- 11(A) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Jen Fish, Teaching Assistant, effective August 30, 2022

- 11(B) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Jennifer Kelly, Teaching Assistant, effective September 16, 2022

- 11(C) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Sara More, Short-term Substitute, effective September 1, 2022

- 11(D) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Carol Schmiemann, Bus Driver, effective August 26, 2022

- 11(E) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Amanda DeAloe, Guidance and Counseling, effective September 23, 2022

- 11(F) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Jackie LaBounty, Teaching Assistant, effective September 9, 2022

- 11(G) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Consent Agenda)
To accept the Treasurer’s Report for the month of July 2022 (including Revenues, Appropriations and Transfers and Warrants) as presented

- 11(H) CONSIDERATION FOR ACCEPTANCE
To accept the CPSE and CSE Recommendations for the 2022-2023 school year as follows:
meeting dates of: 3/28; 4/13; 4/4; 5/5; 5/9; 5/10; 5/12; 5/16; 5/17; 5/19; 5/25; 6/1; 6/2; 6/7;
6/8; 6/9; 6/10; 6/13; 6/14; 6/15; 6/17; 6/21; 6/22; 7/14; 7/28; 8/4; 8/11; 8/12; 8/30

- 11(I) CONSIDERATION FOR APPOINTMENT
To appoint the following additions to the Non-teaching Substitute listing for 2022-23 school year:

Name	Position	Effective
David Weaver	Substitute Bus Driver	9/6/22
Deborah Smith	Substitute Bus Driver	9/6/22
Jamie Stickle	Substitute Monitor, Substitute Instructional Aide	9/6/22
Tori Jefferson	Substitute Monitor	9/6/22
Jean Barford	Substitute Health Instructional Aide	9/13/22

11(J) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the Teaching Substitute listing for 2022-2023 school year:

Name	Position	Effective
Elle Dietemann	Certified Substitute Teacher and TA	9/1/22
Jeana Lazzarra	Certified Substitute TA	9/6/22
Erin Casey	Uncertified Substitute TA	9/6/22
Gregory Moon	Uncertified Substitute Teacher and TA	9/14/22
Robin Sullivan	Uncertified Substitute Teacher	9/14/22

11(K) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following additional Extraclass Appointments and/or Annual Appointments for the 2022-23 school year:

Assignment	Staff
Teacher Mentor	Victoria Austin, Kristen Saccento
Pride Club Advisor	Beth Ruiz
Peer Mediation Advisor	Blair Pantoja
After school supervision: Homework Center, Hall Duty, Library	Jennifer Two-Axe
Chaperones for Music Department	Cindy Loucks, Resa Dimino, Jennifer Stupplebeen, Melissa Schieren, Helen Brady, Meghan Brown, Sarah Sayers, Calvin Pitts, Colleen Pitts, Erica Balon, Sarah Elghannani

11(L) CONSIDERATION FOR APPOINTMENT (attached)

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following Interscholastic Coaches for the 2022-2023 school year:

Position	Name	Step
Volunteer Assistant Football Coach	Tim Stewart	--
Volunteer Assistant Football Coach	Daniel Loeffert	--
Remove: JV Girls Soccer Coach Add: Volunteer Varsity Girls Soccer Coach	Chelsea Bell	--
Modified Girls Soccer Coach	Tracy Nytransky	Step 10

11(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Katherine Johnson as a short term substitute to fill the position held by Danielle Welch who is on a LOA from her teaching position. Ms. Johnson's appointment will be effective September 1, 2022 and, provided she renders satisfactory service, is intended to continue but no later than November 21, 2022. No term of employment is conferred by this resolution of appointment and Ms. Johnson's employment may be terminated at any time.

11(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Tim Balon as a short term substitute to fill the position held by Katherine Johnson who is on a LOA from her teaching assistant position. Mr. Balon's appointment will be effective September 6, 2022 and, provided he renders satisfactory service, is intended to continue but no later than November 21, 2022. No term of employment is conferred by this resolution of appointment and Mr. Balon's employment may be terminated at any time.

11(O) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Barbara Ireland as a short term substitute to fill the position held by Anna Kemp who is on a LOA from her teaching position. Ms.Ireland's appointment will be effective September 6, 2022 and, provided she renders satisfactory service, is intended to continue but no later than November 10, 2022. No term of employment is conferred by this resolution of appointment and Ms. Ireland's employment may be terminated at any time.

11(P) CONSIDERATION FOR APPOINTMENT

Whereas Christie Lynch-Sanford who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Christie Lynch-Sanford be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Christie Lynch-Sanford to the position of professional educator in the tenure area(s) of Teaching Assistant, TA+12 Step 3 for a probationary period of four years to commence on September 1, 2022 and to expire on August 31, 2026

11(Q) CONSIDERATION FOR APPOINTMENT

Whereas Paige Martin who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of School Psychologist

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Paige Martin be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Paige Martin to the position of professional educator in the tenure area(s) of School Psychologist, Masters +30 Step 2 for a probationary period of four years to commence on August 30, 2022 and to expire on August 29, 2026

11(R) CONSIDERATION FOR APPOINTMENT

Whereas Susan LaSalvia who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Susan LaSalvia be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Susan LaSalvia to the position of professional educator in the tenure area(s) of Teaching Assistant, TA+12 Step 1 for a probationary period of four years to commence on September 1, 2022 and to expire on August 31, 2026

11(S) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Jonathan Horowitz having successfully completed a 52 week probationary period which ends, September 6, 2022, to the permanent position of Monitor

11(T) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 6710 - Purchasing Authority (new)
- 9350 - Staff Requests for Accommodations Under the Americans with Disabilities Act (new)
- 5100 - Attendance (revised)
- 5275 - Athletic Code of Conduct (revised)

11(U) CONSIDERATION FOR APPROVAL (Full Listing Contained in the Supplemental File)

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- Library VHS Tapes
- Pearson Reading Program - Primary School
- File Cabinet - Maintenance

11(V) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: UMass Band Day, Amherst MA

DATE: 10/8/22

PARTICIPANTS: 50 members of the Marching Band with Jennifer Edwards and 4 chaperones

11(W) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Fall Foliage Parade, North Adams MA

DATE: 10/2/22

PARTICIPANTS: 50 members of the Marching Band with Jennifer Edwards and 4 chaperones

11(X) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Primary School and Middle School of \$1,600 from ICC PTA and approve an increase in the 2022-2023 budget from \$46,681,260 to \$46,68,860 into the following Appropriation Codes:

- A2110.510-05-2100 - in the amount of \$1,600

11(Y) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Music Department of ICC of \$2,000 from The Bank of Greene County and approve an increase in the 2022-2023 budget from \$46,682,860 to \$46,684,860 into the following Appropriation Codes:

- A2110.510-05-2100 - in the amount of \$2,000

11(Z) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Teen Weekend Program of \$1,000 from The Class of 1972 into the following Appropriation Code:

- CM2989.400-05-0002 - in the amount of \$1,000

11(AA) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

(Full agreement contained in the Supplemental File)

To approve the following employment agreement and to authorize the President of the Board of Education to execute the document:

- Mackenzie Rigg

11(BB) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers

Budget Code	Transfer In	Transfer Out
A1480.491-00-0000 BOCE Communications		\$50,000
A1480.160-00-0000 IC Communications	\$50,000	

11(CC) CONSIDERATION FOR ACCEPTANCE (Full Report Contained in the Supplemental File)

To accept the Internal Claims Auditor's Report for August 2022

11(DD) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

(Full agreements contained in the Supplemental File)

To approve the following agreement(s) and to authorize the President of the Board of Education or Superintendent to execute the document(s):

- Hillcrest Academy (Special Education)
- Advanced Therapy (Special Education)
- MOU - OK Kids
- Swim Merger Agreement

Public Participation

No one from the public wished to address the Board at this time.

Executive Session

MOTION NELSON 2ND FIRMBACH

To adjourn to Executive Session at 7:49 p.m. to discuss pending or proposed litigation
Carried, 8-0

MOTION NELSON 2ND FIRMBACH

To appoint Jared Widjeskog as Clerk Pro Tem
Carried, 8-0

The District Clerk left the meeting.

Others present in Executive Session:

Suzanne Guntlow, Superintendent

Lucas Christensen, Assistant Superintendent

Peg Warner, Director of CSE

The meeting was reconvened in open session at 9:14 p.m.

MOTION NELSON 2ND FIRMBACH

To adjourn the meeting at 9:15 p.m.
Carried, 8-0

Meetings

Regular BOE Meetings:

10/4/21 Regular Board Meeting 7pm - High School Library

Committee Meetings:

9/20 Audit Committee 5:45pm - Central Office Conference Room

10/4 Facilities Committee 5:45pm - HS Libarry

Other Meeting:

9/16 Community Showcase 4:30-6:30pm