

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

February 7, 2023

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, February 7, 2023 at 7:00 p.m. in the High School Library.

Board Members Present:

Jennifer Allard	John Chandler	Kelly Firmbach
Meghan Lafferty-Brown	Matthew Nelson	Elizabeth Phillips
Jared Widjeskog	Krzysztof Swieton – Student Member on the Board	

Board Members Absent:

Elaine Berlin Anne Schaefer

School Officials Present:

Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Dan Doyle, Transportation Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:02 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Student Board Member Krzysztof Swieton read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION NELSON 2ND FIRMBACH

To approve the agenda as presented

Carried, 7-0

MOTION NELSON 2ND LAFFERTY-BROWN

To approve the minutes of:

January 10, 2023 - Regular Board Meeting

February 6, 2023 - Workshop Board Meeting

Carried, 7-0

Public Participation

No one from the public wished to address the Board at this time.

Board Discussion

- Superintendent Search Update
Board President Matthew Nelson updated the full Board on the Superintendent search timeline
- Committee Meetings
Board member Kelly Firmbach reported briefly on the Budget Committee meeting held on January 24. Transportation Director Dan Doyle and Food Service Director Todd DiGrigoli answered questions regarding their departments moving forward
Board Member John Chandler reported briefly on the Budget Committee meeting of January 31

Student Board Member Report

Student Board Member Krzysztof Swieton reported briefly on the various student activities and events throughout the district.

Superintendent's Report

Assistant Superintendent Lucas Christensen gave a report on District-wide academics

- Academic Report - Lucas Christensen

Business Office Report

Business Manager reported to the Board on donation to the District and the 2023-24 budget development

- Donations
- 2022-2023 Budget Development
Non-Instructional Budget Presentation

Consent Agenda

MOTION NELSON 2ND WIDJESKOG

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Chris Drumma, Science Teacher, effective February 25, 2023

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for the purpose of retirement of Patricia Tollerton, Elementary School Teacher, effective June 30, 2023

11(C) CONSIDERATION FOR ACCEPTANCE (Report Contained in Supplemental File)

To accept the Treasurer's Report for December 2022 (including Revenues, Appropriations and Transfers and Warrants) as presented

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2022-2023 school years as follows:
Meeting Dates of: 12/20; 12/21; 1/4; 1/12; 1/19; 1/26; 1/30

11(E) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2022-2023 school year:

Name	Position	Effective
Maira Senick	Translator	2/8/23
Dell Potts	Score keeper	2/7/23

11(F) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2022-2023 school year:

Name	Position	Effective
Sagan Leggett	Tutor	1/24/23
Katherine Heimroth	Uncertified Substitute Teacher and TA	2/8/23
Mary Hughes	Uncertified Substitute Teacher and TA	2/6/23

11(G) CONSIDERATION FOR APPOINTMENT

To approve the following Student Teachers/Interns and assignments as listed:

Name	Assignment	Dates
Violet Loarca	Judith Ooms	March 13 through May 5, 2023

11(H) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following additional Extraclass Appointments and/or Annual Appointments for the 2022-23 school year:

Staff	Assignment
Berit Erickson	Mentor effective 1/3/23

11(I) CONSIDERATION FOR APPOINTMENT AND APPROVAL (Agreement in Supplemental File)

To appoint, upon the recommendation of Suzanne Guntlow, Amy Kneller to the position of District Registrar and Secretary to the Assistant Superintendent and Business Manager, effective February 1, 2023, and to approve the employment agreement for Amy Kneller as attached

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following Interscholastic Coaches for the 2022-2023 school year:

Position	Name	Step
Varsity Baseball Head Coach	Brian McComb	Step 6
Varsity Baseball Volunteer Coach	George Cox	---
Varsity Baseball Volunteer Coach	Jason Mavrides	---
JV Baseball Head Coach	Ryan Heimroth	Step 1
JV Baseball Volunteer Assistant Coach	Jason MacFarlane	---
Modified Baseball Head Coach	Bob Hannah	Step 10
Varsity Softball Head Coach	Tracy Nytransky	Step 10
Varsity Softball Volunteer Coach	Bob Wheeler	---
Varsity Softball Volunteer Coach	Chris Saccento	---
JV Softball Head Coach	Mike Smith	Step 10
Modified Softball Head Coach	Phil Leader	Step 6
Varsity Girls Lacrosse Head Coach	Katie Burke	Step 2
Varsity Girls Lacrosse Volunteer Coach	Jim Burke	---
Varsity Boys Lacrosse Assistant Coach	Nate Ryan	Step 1
Outdoor Track Varsity Girls Head Coach	Devyn Fernandez	Step 4
Outdoor Track Varsity Track Volunteer Coach	Nick Johnston	----
Outdoor Track Varsity Track Volunteer Coach	John Longo	---
Outdoor Track Modified Boys Head Coach	Tahnee Heins	Step 10
Outdoor Track Modified Girls Head Coach	Mary Choquette	Step 3
Varsity Boys Tennis Head Coach	Megan Yeats	Step 10

11(K) CONSIDERATION FOR APPOINTMENT

To approve, upon the recommendation of Suzanne Guntlow, Superintendent, a decrease in hours for Jennifer Handy, from full-time to part-time Instructional Aide, effective February 27, 2023

11(L) CONSIDERATION FOR APPOINTMENT

To create a one year Summer Enrichment Coordinator position with remuneration of \$2,500; and

To appoint, upon the recommendation of Suzanne Guntlow Superintendent, Lauren Miller to the position of Summer Enrichment Coordinator effective for the summer of 2023

11(M) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod's Table in the following amounts to appropriation Code: CM 2989.400-05-0002

- \$100 Mary Beth Watrous
- \$4,500 Valatie Ecumenical Food Pantry

11(N) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the District of \$5,000 from The Evelyn Bordewick Foundation in the following Appropriation Code:

- CM 2705.2

11(O) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the District of \$5,841 from The ICC PTA in the following Appropriation Code:

- F29 2110.450-29-0000

11(P) CONSIDERATION FOR APPROVAL

To approve, per Part 174 of the Regulations of the Commissioner of Education, Tuition Rates Actual for 2021-2022 and Estimated Tuition Rates for 2022-2023 as follows:

	Actual Tuition Rates 2021-22	Estimated Tuition Rates 2022-23
Full Day Grades K-6	\$9,573	\$7,389
Full Day Grades 7-12	\$11,118	\$10,369
Special Education Student K-6	\$42,521	\$44,572
Special Education Student 7-12	\$44,066	\$47,552

11(Q) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers

Budget Code	Transfer In	Transfer Out
A2110.400-00-0000 Control		\$4,845
A2110.517-00-0000 Dup Supply		\$2,248
A2110.400-04-0000 MS/ES Field Trip	\$7,093	
A5530.400-00-0000 Bus Bld		\$5,150
A5510.443-09-0000 Maint Agreements	\$5,150	

11(R) CONSIDERATION FOR ACCEPTANCE (Report Contained in Supplemental File)

To accept the Internal Claims Auditor Report for January 2023 as presented

11(S) CONSIDERATION FOR AUTHORIZATION (Agreements Contained in Supplemental File)

To authorize the Board President or Superintendent to execute the following agreements:

- Children's Neuropsychology Services
- New Visions Transportation Agreement with Questar III

End of Consent Agenda

Carried, 7-0

Public Participation

No one from the public wished to address the Board at this time.

Meetings

Regular BOE Meetings

March 7 at 7pm - High School Library

Committee Meetings

Academic Committee February 15 at 5:45pm HS Library Distance Learning Room

Policy Committee February 27 at 5:00pm CO Conference Room

Budget and Finance February 28 at 5:45pm HS Library Distance Learning Room

Budget Development Meetings	
02/28/23	Budget and Finance Committee Meeting - Instructional Budget
03/07/23	Board Meeting Presentation - Instructional Budget, State Aid Projections and Tax Cap
03/28/23	Budget and Finance Committee Meeting - Revenue
04/4/23	Board Meeting Presentation - Draft Budget
04/18/23	Board Meeting Presentation - Final Budget and Anticipated Adoption
05/02/23	Budget Hearing and Regular Board Meeting
05/16/23	Vote and Election

MOTION FIRMBACH 2ND WIDJESKOG

To adjourn the meeting at 8:54 p.m.

Carried, 7-0