

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

March 7, 2023

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, March 7, 2023 at 7:00 p.m. in the High School Library.

Board Members Present:

Jennifer Allard	Elaine Berlin	John Chandler	Kelly Firmbach
Meghan Lafferty-Brown	Elizabeth Phillips	Anne Schaefer	Jared Widjeskog

Board Member Absent: Matthew Nelson

School Officials Present:

Suzanne Guntlow, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board Vice-President Elizabeth Phillips called the Meeting to order at 7:00 p.m.

Board Vice-President announced the fire exits and conducted the Pledge of Allegiance.

Board member Jared Widjeskog read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION PHILLIPS 2ND CHANDLER

To approve the agenda as presented

Carried, 8-0

MOTION PHILLIPS 2ND ALLARD

To approve the minutes of the February 7, 2023 Regular Board Meeting

Carried, 8-0

Public Participation

Two members of the public addressed the Board on the following topics:

- Kudos for the District
- Tax Rate

## Board Discussion

- Superintendent Search Update  
Board Vice-President Elizabeth Phillips updated those in attendance on the Superintendent Search which is progressing on schedule.
- Committee Meetings
  - Budget Committee Meeting of February 28 - canceled
  - Academic Committee Meeting  
Board Vice-President Elizabeth Phillips briefly reported on the Academic Committee meeting of February 15
  - Policy Committee Meeting  
Board Member Jennifer Allard reviewed the policies discussed at the Policy Committee meeting of February 27  
The following policies are considered to have First Readings:
    - [9520.2 Family Medical Leave Act Policy and Regulation](#) - revised
    - [4327 Homebound Instruction](#) - revised
    - [9645 Disclosure of Wrongful Conduct](#) - revised
    - [1050 Annual District Meeting](#) - revise and rename
    - [1125 Access to Public Records Pursuant to FOIL](#) - rescind
    - [1150 School Budget and Bond Referenda Information](#) - rescind
    - [1210 Citizens Advisory Committees](#) - rescind

## Student Board Member Report

Student Board member Krzysztof Swieton reported to the Board on various activities and events happening in the district including, Crane Acting Troupe's upcoming performance, the conclusion of winter sports and the start of spring sports, spirit weeks and upcoming prom and senior trip

## Superintendent's Report

Superintendent Suzanne Guntlow reported to the Board on the following topics

- Teacher Retirements announced, but recognition will be at the June Board meeting.
- Honor Society inductions
- Athletes recognition

## Business Office Report

Business Manager Michael Brennan reported and answered questions on the following:

- Volunteer Fire Fighters' Tax Exemption RPTL 466
- 2023-2024 Budget Development – Michael Brennan  
Instructional Budget Presentation

Consent Agenda

MOTION PHILLIPS 2ND FIRMBACH

To approve the following items contained in the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation, for the purpose of retirement, of Suzanne Guntlow, Superintendent, effective July, 1, 2023

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation, for the purpose of retirement, of Sandra Ford, Teaching Assistant, effective July, 1, 2023

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation, for the purpose of retirement, of Shari Dowling, Teacher, effective July 1, 2023

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the resignation, for the purpose of retirement, of Lisa Duffek, Teacher, effective July 1, 2023

11(E) CONSIDERATION FOR ACCEPTANCE (Full Report in the Supplemental File)

To accept the Treasurer's Report for January 2023 (including Revenues, Appropriations and Transfers and Warrants) as presented

11(F) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2022-2023 and the 2023-2024 school year as follows: Meeting Dates of: 1/26; 1/27; 1/30; 1/31; 2/1; 2/2; 2/3; 2/7; 2/14; 2/15; 2/17; 2/27; 3/2

11(G) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Suzanne Guntlow, Superintendent, the following additional Extraclass Appointments and/or Annual Appointments for the 2022-23 school year:

<b>Staff</b>	<b>Assignment</b>
Margaret McMahan	Extended Day Teacher
Catrina Scully	Extended Day Substitute

11(H) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2022-2023 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Nicole Canuteson	ELL Tutor	2/15/23
Haley Savignone	Uncertified Substitute TA	2/27/23

11(I) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2022-2023 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Raelyn Beaucage	Substitute Clerical	1/31/23

11(J) CONSIDERATION FOR APPROVAL

To approve the following Student Teachers/Interns and assignments as listed:

<b>Name</b>	<b>Assignment</b>	<b>Dates</b>
Elizabeth Heller	Angela Shevy	March 13, 2023 – May 12, 2023

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Barbara Ireland as a short term substitute to fill the position held by Jennifer Watchunas who is on a LOA from her AIS teaching position. Ms. Ireland's appointment will be effective on or about March 1, 2023 and, provided she renders satisfactory service, is intended to continue but no later than May 28, 2023 No term of employment is conferred by this resolution of appointment and Ms. Ireland's employment may be terminated at any time.

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Suzanne Guntlow, Helen Perry as a long-term term substitute to fill the position held by Berit Erickson who is on a LOA from her Special Education Teaching position. Ms. Perry's appointment will be effective on or about March 24, 2023 and, provided she renders satisfactory service, is intended to continue but no later than June 22, 2023 at a rate of Step 1 BE+30 (prorated). No term of employment is conferred by this resolution of appointment and Ms. Perry's employment may be terminated at any time.

11(M) CONSIDERATION FOR APPOINTMENT

Whereas Connor DeSantis who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of School Counselor

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Connor DeSantis be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Connor DeSantis to the position of professional educator in the tenure area(s) of School Guidance and Counseling, Bachelors Step 1 for a probationary period of four years to commence on March 3, 2023 and to expire on March 2, 2027

11(N) CONSIDERATION FOR APPOINTMENT

To appoint Doug Kelley as Interim Middle School Principal effective on or about March 31, 2023 through on or about May 31, 2023 at a rate of \$450 per day.

11(O) CONSIDERATION FOR APPOINTMENT

Whereas Shannon Farley who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Shannon Farley be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Shannon Farley to the position of professional educator in the tenure area(s) of Teaching Assistant, TA+12 Step 1 for a probationary period of four years to commence on March 1, 2023 and to expire on February 28, 2027

11(P) CONSIDERATION FOR APPOINTMENT

Whereas Sherri Gelineau who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Sherri Gelineau be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Sherri Gelineau to the position of professional educator in the tenure area(s) of Teaching Assistant, TA+12 Step 1 for a probationary period of four years to commence on March 2, 2023 and to expire on March 1, 2027

11(Q) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Tori Jefferson, as part-time monitor, effective January 30, 2023

11(R) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Anthony Rizzi having successfully completed a 52 week probationary period which ended February 2, 2023, to the permanent position of Custodian

11(S) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Christine March having successfully completed a 52 week probationary period which ended February 2, 2023, to the permanent position of Bus Driver

11(T) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, the following Interscholastic Coaches for the 2022-2023 school year:

<b>Position</b>	<b>Name</b>	<b>Step</b>
Modified Girls Lacrosse Head Coach	Dan Cremona	Step 1
Modified Girls Softball Volunteer Coach	Jeffrey Montague	--
Outdoor Track & Field Boys Varsity Head Coach	Chelsea Bell	Step 1
Outdoor Track & Field Assistant Coach	Cienna Lentz	Step 1
Outdoor Track & Field Assistant Coach	Molly Goodrich	Step 1
Outdoor Track & Field Assistant Coach	Patrick Sanger	Step 10
Varsity Girls Softball Volunteer Coach	Nancy Graziano	--
Varsity Boys Tennis Volunteer Coach	Nolan Wolfe	--
Volunteer Scorekeeper	Randall Space	--

11(U) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: The Metropolitan Opera, Lincoln Center

DATE: June 4, 2023

PARTICIPANTS: Humanities Class

CHAPERONES: 3

11(V) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Montreal

DATE: April 5, 2023

PARTICIPANTS: 8 French Club

CHAPERONES: 1

11(W) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Full Agreement in the Supplemental File)

To approve a 2022-2023 Health Services Contract in accordance with Education Law Section 912, with the Kingston City School District for TWO students attending a private school within the district (Hudson Valley Sudbury) in the amount of \$2,600 and to authorize the president of the Board to execute the contract

11(X) CONSIDERATION FOR ACCEPTANCE (Full reports in the Supplemental File)  
To accept the High School and Middle School Extra-classroom Activity Fund Reports as of the following date(s):

AS OF 12/31/22  
Account Balance: \$ 155,016.85

AS OF 01/31/23  
Account Balance: \$ 147,512.57

11(Y) CONSIDERATION FOR ACCEPTANCE (Full report in the Supplemental File)  
To accept the Internal Claims Auditor Report for February 2023 as presented

11(Z) CONSIDERATION FOR AUTHORIZATION  
RESOLVED, that the Board of Education of the Ichabod Crane Central School District authorizes its designee to enter into a settlement, on behalf of the District, to resolve a special education matter involving student #127177 with the terms and conditions as previously discussed in executive session.

11(AA) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (Full MOAs in the Supplemental File )  
To approve and authorize the Superintendent to execute the attached agreement(s):

- MOA with ICAA - Juneteenth
- MOA with CSEA - Juneteenth

End of Consent Agenda  
Carried, 8-0

Public Participation  
One member of the public addressed the Board on Capital Project Financing

#### Meetings

##### Regular or Special BOE Meetings

March 16 at 5:30pm - Executive Session - Superintendent Search  
March 22-23 at 6pm - Executive Session - Superintendent Search  
April 3 at 6pm - Executive Session - Superintendent Search  
April 4 at 7pm - High School Library

##### Committee Meetings

Wall of Fame Committee March 21 at 6pm  
Budget and Finance March 28 at 5:45pm CO Conference Room  
Communications Committee April 4 at 5:45 Distance Learning Room

Executive Session

MOTION PHILLIPS 2ND FIRMBACH

To adjourn to executive session at 8:21 p.m. to discuss the employment history of particular individuals

Carried, 8-0

MOTION PHILLIPS 2ND LAFFERTY-BROWN

To appoint Kelly Firmbach as Clerk Pro Tem

Carried, 8-0

Others Present in Executive Session:

Superintendent Suzanne Guntlow, Assistant Superintendent Lucas Christensen, Principal Craig Shull, Principal Tim Farley, Principal Anthony Marturano, Principal Andrea Williams and Director of CSE Peg Warner

District Clerk Mindy Potts left the meeting.

The Board returned to open session at 9:36 p.m.

MOTION SCHAEFER 2ND BERLIN

To adjourn the meeting at 9:36 p.m.

Carried, 8-0