

FACILITIES COMMITTEE AGENDA  
Date: March 7, 2023  
Location: HS Library Computer Room  
Time: 5:45 PM

Members: Jennifer Allard (Chair), Kelly Firmbach, Megan Brown

Staff: Suzanne Guntlow, Michael Brennan, Steven Marotta

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1. Annual Visual Inspection and Building Condition Survey (BCS) Update

- Annual Visual Inspection (AVI) is conducted in the years between the BCS, which is conducted every 5 years. This AVI provides a glimpse into the conditions of the buildings and makes notations if licensed professionals are needed to address any issues or concerns.
- The AVI was conducted by Code Enforcement Officials and Needham Risk Assessment group over December Break (2022).

2. Building Condition Survey (BCS) Update

- CSArch has agreed to complete the district's BCS, tentatively scheduled for over April Break.
- This BCS will set the scope of any improvements that will need to be made to the facilities and could be put to vote in December 2024.

3. EPC Update

- Almost completed, awaiting approval from National Grid to visit the site and “flip the switch.”
- The district will be using software to monitor solar energy usage and the impact it will have on overall electric usage once the panels are fully operational.
- It is estimated that the district will have to evaluate their usage over a period of time to have a full understanding of the full impact on the district's electricity usage.

4. Tennis Courts

- There will be a full board update/discussion will take place during the BOE meeting (April 04, 2023)
- It was noted a few years back when the courts were resurfaced that there were a few depressions in the two courts, located closest to the Bus Garage. The depressions were filled and have held for the past few years. Recently, after inspection, it was noted that the depressions have gotten worse to the point where they will directly impact usage of the courts and will need to be reconstructed. Fortunately, the district is receiving a rebate from the EPC that will cover this cost.
- Because the reconstruction of the tennis courts is a one time expense, it was recommended that these funds be used to improve the facilities.

- Other possibilities for funding this project would involve using the repair reserve or applying for a small capital project loan, due to the cost of the improvements. These options would require a public hearing and potential vote on the improvements.

#### 5. PS Sign

- Brought to the committee by Megan Lafferty-Brown as an area of concern.
- The sign out front of the Primary School is in need of “value engineering” or replacement.
- It was discussed that this could be an opportunity for collaboration between staff and students to create new signage. This would allow the district to showcase the talents of our students and programming.

#### 6. Capital Project Planning

- The Building Conditions Survey (BCS) will be the focus of discussion during the May 16th meeting of the Facilities Committee.
- If the BCS is not available, the committee is considering pushing the meeting to June.

#### 7. Other