

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

June 6, 2023

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, June 6, 2023 at 7:00 p.m. in the High School Library

All Board Members Present:

School Officials Present:

Board President Matthew Nelson called the meeting to order at 7:014 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Superintendent Suzanne Guntlow read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION FIRMBACH 2ND WIDJESKOG

To approve the agenda as presented

Carried, 8-0

Board Vice President Elizabeth Phillips arrived at the meeting at 7:05 p.m.

MOTION NELSON 2ND ALLARD

To approve the Minutes of the following meetings:

[May 2, 2023 - Regular Meeting and Budget Hearing Minutes](#) (draft attached)

[May 16, 2023 - Special Meeting - Budget Vote and Election](#) (draft attached)

Board member Jennifer Allard noted a typo in the May 16, 2023 Minutes which the District Clerk adjusted

Carried, 9-0

Public Participation

One member of the public contacted the Board regarding low membership in the PTA

Board Discussion

- Proposed Meetings 2023-2024

Not all members of the Board will be available for the proposed Organizational Meeting date.

After discussion, there will be a quorum for July 11, 2023.

Student Board Report

Both Krzysztof Swieton and Colin Braswell were present for the Board to recognize and gave the last report of the year recognizing June events including Senior End of Year Celebrations throughout the district, postseason Athletic championships with Track and Softball teams, Senior Awards and Graduation.

Superintendent's Report

Retiring Superintendent Suzanne Guntlow gave her final report:

- Board Member Recognition
Elaine Berlin
John Chandler
- Recognition of the Retirees from the 2022-2023 school year
Amy Boothby
Sandra Ford
Lisa Duffek
Lorraine Warner
Patty Tollerton
Shari Dowling
Katherine Gulisane
Rosann Antonovich
Colleen Winklerek
Suzanne Guntlow

The Board wished to recognize the 10 years of service to the District from Suzanne Guntlow by dedicating a page in the minutes to her

This page is dedicated to

Suzanne Guntlow

Primary School Principal
Principal of APPR and Instruction
Acting Superintendent
Assistant Superintendent
Superintendent

For retiring after ten years of
dedicated service to our students,
our faculty and staff and our community.

Assistant Superintendent Lucas Christensen introduced the ELA teacher leaders, Berit Erickson, Jennifer Rickert, and Maryann Gorke to speak on the selection of the 4-6th Grade Reading Program.

Business Office Report

Business Manager Michael Brennan updated the Board as the Business Office worked to close 2022-23 Books and noted donations on the Consent Agenda for Board acceptance.

Consent Agenda

MOTION NELSON 2ND WIDJESKOG

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for the purpose of retirement of Roseann Antonovich, Bus Driver and Monitor, effective June 24, 2023

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for the purpose of retirement of Colleen Winklerek, Bus Driver, effective June 23, 2023

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Forrest Madison, Science Teacher, effective August 15, 2023

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Shannon Farley, Teaching Assistant, effective June 23, 2023

11(E) CONSIDERATION FOR APPROVAL

BE IT RESOLVED, that the Board of Education of the Ichabod Crane School District hereby approves the recommendation of the Superintendent of Schools that the probationary appointment of teaching assistant Ann Israel be terminated effective July 6, 2023

11(F) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Treasurer's Report for the month of April 2023, Warrants, Transfers, Revenues and Appropriations as presented

11(G) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2023-2024 school year as follows: 5/2; 5/3; 6/1; 6/14; 6/17; 12/19; 3/13; 3/31; 4/3; 4/24; 4/25; 4/26; 4/27; 5/8; 5/9; 4/4; 4/6; 5/11; 5/24

11(H) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2022-2023 school year:

Name	Position	Effective
Melissa Tart	Substitute Bus Attendant	5/16/23
Meredith Sutherland	Substitute Cleaner	6/6/23

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Jaime Kikpole, to the probationary position of Coordinator of Computer Technology, effective May 11, 2023

11(J) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Terrell McArthur having successfully completed a 52 week probationary period which ends, June 28, 2023, to the permanent position of Building Mechanic

11(K) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Suzanne Guntlow, Superintendent, Anthony Mertz having successfully completed a 52 week probationary period which ends, July 11, 2023, to the permanent position of Cleaner

11(L) CONSIDERATION FOR APPOINTMENT

Whereas April Stromberg who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Spanish

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends April Stromberg be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint April Stromberg to the position of professional educator in the tenure area(s) of Academic World Language, Masters Step 5 for a probationary period of four years to commence on August 29, 2023 and to expire on August 28, 2027

11(M) CONSIDERATION FOR APPOINTMENT

Whereas Penelope Walker who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Spanish

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Penelope Walker be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Penelope Walker to the position of professional educator in the tenure area(s) of Academic World Language, Masters + 12 Step 13 for a probationary period of three years to commence on August 29, 2023 and to expire on August 28, 2026

11(N) CONSIDERATION FOR APPOINTMENT

Whereas Tonya Sauca who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Special Education

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Tonya Sauca be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Tonya Sauca to the position of professional educator in the tenure area(s) of General Special Education, Masters Step 6 for a probationary period of three years to commence on August 29, 2023 and to expire on August 28, 2026

11(O) CONSIDERATION FOR APPOINTMENT

Whereas Jared Bevington who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Technology Education

Whereas Suzanne Guntlow, Superintendent of the Ichabod Crane Central School District, recommends Jared Bevington be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Jared Bevington to the position of professional educator in the tenure area(s) of Industrial Arts, Masters Step 15 for a probationary period of three years to commence on August 29, 2023 and to expire on August 28, 2026

- 11(P) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Suzanne Guntlow, Superintendent, Lucas Christensen as Federal Stimulus Grants Manager with annual stipend as follows: School year 2020-21 = \$3000, School year 2021-22 = \$3000, and School year 2022-23 = \$3000.
- 11(Q) CONSIDERATION FOR ADOPTION
To adopt, upon recommendation of Suzanne Guntlow, Superintendent, Benchmark as the reading program for grades 4-6 at the Middle School.
- 11(R) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Full Agreement in Supplemental File)
To approve a 2022-2023 Health Services Contract in accordance with Education Law Section 912, with the Rensselaer City School District for SEVEN students attending a private school within the district (Doane Stuart) in the amount of \$5,327.70 and to authorize the president of the Board to execute the contract
- 11(S) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Full Agreement in Supplemental File)
To approve a 2022-2023 Health Services Contract in accordance with Education Law Section 912, with the East Greenbush Central School District for 21 students attending a private school within the district (Holy Spirit and Montessori) in the amount of \$19,245.66 and to authorize the president of the Board to execute the contract
- 11(T) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)
To accept the High School and Middle School Extra-classroom Activity Fund Reports as of the following date(s):
- | | |
|------------------|---------------|
| | AS OF 4/30/23 |
| Account Balance: | \$ 159,001.92 |
- 11(U) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to Ichabod's Table of \$750 from the First Presbyterian Church of Valatie into the following Appropriation Code:
- CM2989.400-05-0002 - \$750
- 11(V) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)
To accept the Internal Claims Auditor Report for May 2023 as presented

11(W) CONSIDERATION FOR APPROVAL

To award bid #2023-01 Maintenance and Cleaning Supplies Bid to the lowest responsible bidders, with amounts as follows: (per the bid opening held on 05/25/23)

Company Names	Total
Central Poly Corp	\$ 2,860.00
Hill & Markes, Inc.	\$ 5,347.80
WB Mason	\$ 2896.90
LUC Distributors	\$ 334.00
Northeast Auto Parts, Inc.	\$ 521.46
Passonno Paints	\$ 5,000.00
Colorize Inc.	\$ 4,687.00
HD Supply	\$ 8,144.07
AramSCO	\$ 31,176.84
	Total:\$ 60,968.07

11(X) CONSIDERATION FOR ACCEPTANCE

To award bid #2023-02 Propane Bid to the lowest responsible bidder, First Fuel, at a fixed rate, in the amount of \$1.36 per gallon for the 2023-2024 heating season. (per the bid opening held on 05/25/23)

11(Y) CONSIDERATION FOR ACCEPTANCE

To award bid #2023-03 Waste and Recycling Bid to the lowest responsible bidder, County Waste & Recycling in the amount of \$29,904.12 for the 2023-2024 school year (per the bid opening held on 05/25/23)

11(Z) CONSIDERATION FOR ACCEPTANCE

To award bid #2023-04 Paving Bid to the lowest responsible bidder, DeSignore Construction, with a bid in the amount of \$118,200.00 for the eight locations on the bid and additional "Mill & Fill" of 4000 Sq. Ft. at \$2.05/sq. ft. for the sum of \$8,200.00 during the summer 2023 (per the bid opening held on 05/25/23)

11(AA) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (Full Agreement in Supplemental File)

To approve and authorize the Board President to execute the attached agreement with Questar III for the five-year lease/purchasing of Technology Equipment:

- Scale Computing Computing HC1250 - storage array chassis: 3
- Scale Computing-Move Powered by Carbonite Migrate: 1
- Scale Computing 32GB DDR4 RDIMM Memory Module: 18
- Scale Computing Computing - SSD - 1.92 TB - SATA: 3
- Scale Computing Computing - hard drive - 8 TB: 9
- Scale Computing Computing - network adapter - 10Gb Ethernet x 4 :3
- Scale ComputingCare Support Premium Installation Service: 1
- Intel Xeon Silver 4215R 3.2 GHz processor: 3
- Scale Computing-HyperCore Standard License and Support-8 Core-60 Months: 3
- Scale Computing-Fleet Manager Subscription-5 Clusters-60 Months: 1
- Scale ComputingCare Support - extended service agreement - 5 years: 1
- Scale Computing B12-CSC-10B 12 Port 10GBase-T Switch: 2

11(BB) CONSIDERATION FOR APPROVAL

To approve a transportation lease agreement request submitted by OK Kids for use of one or two school bus(es) (depending on enrollment in their program) for various field trips to be taken during the summer 2023

11(CC) CONSIDERATION FOR APPROVAL

To approve the date of the 2023-2024 Organizational meeting as July 11, 2023

11(DD) AUTHORIZATION FOR SIGNATURE (Full MOAs in Supplemental File)

To authorize the Superintendent to execute the following documents:

- MOA with ICTA - Child Rearing Leave
- MOA with ICAA - Summer School
- MOA with ICTA - Athletic Director

11(EE) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Great Escape Lake George

DATE: June 16-17, 2023

PARTICIPANTS: 44 members of the Senior Class and 3 chaperones

11(FF) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation from iFixIt to the MS STEM Club of approximately \$370 in tools, consumables, and stickers

11(GG) CONSIDERATION FOR APPROVAL

To approve Services for Summer 2023 to be performed by the following staff members:

Name	Service	Duration	Rate
Laura Sarno, Beth Ruiz, Erin Tyrol, Kelly Bins, Paige Martin	Psychologists-evaluations and CSE meetings	No more than 35 days between 5 psychologists	Contractual
Danielle Desmonie	Speech Therapist-CPSE Testing	No more than 5 days	Contractual

11(HH) CONSIDERATION FOR APPROVAL

To approve the following staff to work summer school: Invitations Program and Summer ENL and High School and Middle School Program:

Name	Building	Position
Manarel, David, Gardner, Katherine	4-12	Summer ELL Program teacher
Dunn, Jennifer	K-3	Summer ELL Program teacher
Fox-Kondas, Tessa, Jennifer Beebe, Jaime Eastman, Nicole Luckfield, Nicole (Nikki) Canuetson, Danielle Ooms	PS	Invitations Teacher
LaBounty, Lyn, Webb, Michelle	PS	Invitations TA
Jennifer Beebe, First, Crystal	PS	Invitations substitute teacher
Dingee, Don. Moon, Melanie	MS	Summer School Teacher
Haley Salvagione	MS	Summer School TA
Marcella Mason, Nick Spanswick	HS/MS	Summer School Teacher
Brenda Warrington, Kati Snyderi	HS	Summer School Substitute
Caitlin Doyle	K-12	Social Work/Counseling
Mary Anne Hughes	K - 12	Summer School Nurse
Ingrid Monaghan, Bob Allard, Paul Giammarco, Justice Parker	HS	Summer School Teachers
Angelique Hebert, Jean Barford	HS	Summer School TA
Britney Firstiun, Courtney White, Helen Perry, Becca Drischler		ESY Teacher
Victoria Trombley		ESY Teaching Aide
Meg Duso		ESY Substitute Teaching Assistant
Grace Doyle, Nicole Altomer, Sherri Gelineau		ESY TA
Ashley Mitchell, Maggie Allen, Danielle Welch, Jennifer Beebe		ESY Substitute Teacher
Selena Cook, Karen Vecellio, Sherri Gelineau, Mindy Potts, Kara DiMarino, Lauren Miller, Jessica Mascolo, Judi Ooms, Kristyn McHugh, Nicole Luckfield, Joseph Mastracy		Explorers! Teachers
Marturano, Tony Shull, Craig Williams, Andrea	MS HS PS	Summer School Principals
Peg Warner	K-12	Summer School Special Education Director

End of consent agenda

Carried, 9-0

Public Comment

One member of the public thanked Superintendent Suzanne Guntlow for her work with OK Kids and the cooperation from the District.

Meetings

Board Meeting:

July 11, 2023 - Organizational meeting at 7pm

Committee Meeting:

Audit Committee: June 12 at 5:30pm - Central Office

Reminders:

Graduation - June 23 at 6:30pm (Weather date - June 24 at 10am)

MOTION NELSON 2ND PHILLIPS

To adjourn the meeting at 8:20 p.m.

Carried, 9-0