

# ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

JULY 11, 2023

## ORGANIZATIONAL MEETING MINUTES

The Organizational Meeting of the Ichabod Crane Central School District was held on Tuesday, July 11, 2023 at 7:00 p.m. in the High School Library.

### Board Members Present:

Jennifer Allard	Kelly Firmbach	Matthew Nelson
Elizabeth Phillips	Jared Widjeskog	

### Board Members Absent:

Meghan Lafferty-Brown	Megan Pelizza	Anne Schaefer	Christopher Scoville
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### School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, and Mindy Potts, District Clerk

District Clerk, Mindy Potts called the meeting to order at 7:02 p.m.

District Clerk announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

The District Clerk Administered the Oath of Office for Newly Elected Board Member, Kelly Firmbach.

The Oath of Office for newly elected Board members, Megan Pelizza and Christopher Scoville were administered in Central Office by the District Clerk after July 11 as both were not in attendance at the Organizational Board meeting.

### MOTION WIDJESKOG 2ND ALLARD

To approve the Organizational Meeting agenda as presented  
Carried, 5-0

District Clerk called for nominations for the office of President.

July 11, 2023

Board member Jared Widjeskog nominated Board member Matthew Nelson with a second from Board member Kelly Firmbach.

Seeing no other nominations, District Clerk called for the vote

MOTION WIDJESKOG 2ND FIRMBACH  
To elect Matthew Nelson as Board President  
Carried, 5-0

The Clerk administered the Oath of Office to the President who then began presiding over the meeting.

Board President Matthew Nelson called for nominations for the office of Vice-President.

Board member Kelly Firmbach nominated Board member Elizabeth Phillips with a second from Board member Jared Widjeskog.

Seeing no other nominations, Board President called for a vote

MOTION FIRMBACH 2ND WIDJESKOG  
To elect Elizabeth Phillips as Board Vice-President  
Carried, 5-0

Board Clerk administered the Oath of Office to the Vice-President and also to the Superintendent Marie Digirolamo.

## Consent Agenda

## MOTION WIDJESKOG 2ND ALLARD

To approve the following items contained under the Consent Agenda:

- 6(A) Appointments – Officers And Others - Annual Appointments –  
*All appointments to be in effect until the time of the 2024-2025 Organizational Meeting, or until a successor is appointed (whichever occurs first).*

<b>Title</b>	<b>Individual or Firm</b>	<b>Stipend 2023-2024</b>
Treasurer	Wilhelmena Mazure	None
District Clerk	Mindy Potts	None
Purchasing Agent	Michael Brennan	None
Deputy Purchasing Agent	Amy Kneller	None
Receiver Of Taxes	Bank of Greene County	None
Tax Collector	Donald MacCormack, Bank of Greene County	None
Tax Liaison	Mindy Potts	None
Internal Claims Auditor	Richard Phillips	\$5,300
Substitute Internal Claims Auditor	Shirley McThenia	\$32/hour
School Attorney	Girvin and Ferlazzo	Per Contract
Bond Counsel	Barclay Damon, LLP	Per Agreement
Internal Audit Service	Michael Wolff Advisory Services	Per Agreement
External Audit Service	West & Co. CPAs PC	Per Agreement
District Fiscal Advisor	Bernard P. Donegan Inc.	Per Agreement
Insurance Agent	Metzwood Insurance	Per Agreement
403(b) Advisor	Mussett Wealth Management	Per Agreement
Architects	CS Arch	Per Agreement
School Resource Deputy and Body Worn Camera	Columbia County Sheriff's Dept	Per Agreements
Official Newspapers	Register Star & The Columbia Paper	None
HIPAA Privacy Official	Angela Cowan	None
Records Access Officer	Mindy Potts	None
Records Management Officer	Mindy Potts	None
Chief Information Officer	Marie Digirolamo	None
District Representative To RCG Workers' Compensation Trust	Michael Brennan	None
District Designee To Vote For Trustees To The RCG Health Insurance Trust	Michael Brennan	None
Civil Service Appointing Officer	Michael Brennan	None
Property Control Manager	Todd Digrigoli	None
Pesticide Notification Officer	Steve Marotta	None
Asbestos LEA Designee	Steve Marotta	None
Data Privacy & Security Officer	Lucas Christensen	None
Official Bank Depository	Bank of Greene County (Attached Current Accounts)	N/A
Authorization to sign checks and to execute bank transfers	Treasurer or Superintendent	N/A
Budget Hearing Date	Tuesday, May 07, 2024	N/A
Budget Vote & Election	Tuesday, May 21, 2024	N/A

6(B) CONSIDERATION FOR APPROVAL

To establish the mileage reimbursement rate to be set at the rate in accordance with the IRS rate, currently at \$.655/Mile (as of January 1, 2023)

6(C) CONSIDERATION FOR AUTHORIZATION

To authorize the Purchasing Agent or District Clerk to open bids

6(D) CONSIDERATION FOR AUTHORIZATION

To authorize the following personnel to issue working papers for the 2023-2024 school year:

Staff Member	Location
Jacqueline Cole	Middle School
Kelly Hill, Tania Yearwood, Holly Kilcer, Carol Vandenburg	High School

6(E) CONSIDERATION FOR ADOPTION

To *readopt* for the 2023-2024 school year, the following policies which have an annual review:

- School Board Member Code Of Ethics (#2160)
- Purchasing Policy & Procedures (#6700)
- Investment Policy (#6240)

6(F) CONSIDERATION FOR APPROVAL

To approve, in accordance with policy #6900 Disposal of District Property, the following on-line auction site(s) to be used to dispose of items declared surplus and obsolete in accordance with policy 6900 Disposal of District Property:

- Auctions International

6(G) CONSIDERATION FOR APPROVAL

To establish petty cash funds for the 2023-2024 school year as follows:

*(Pursuant to State Education Law, Section 1709, Subdivision 29 & Commissioner's Regs 170.4)*

In Custody of:	Amount of Funds:
District Clerk	\$100
Transportation Supervisor	\$100
Director Of Facilities	\$50
Tax Liaison	\$50
Food Service Director	\$100

6(H) CONSIDERATION FOR APPROVAL

To establish the per diem rate of pay for teacher substitutes for the 2023-2024 school year as follows:

	2023-2024 Rate
Uncertified Teacher	\$ 110/DAY
Certified Teacher	\$ 125/DAY
Uncertified Teaching Assistant	\$ 100/DAY
Certified Teaching Assistant	\$ 105/DAY
NYS Certified Retired Ichabod Crane Teacher Substitute	\$ 145/DAY
NYS Certified Retired Ichabod Crane Teacher Assistant Substitute	\$ 110/DAY
Term Substitute Teacher	\$ 195/DAY

6(I) CONSIDERATION FOR APPROVAL

A. To establish the hourly rate of pay for support staff substitutes and occasional employees for the 2023-2024 school year as follows:

	<b>2023-2024</b>
Clerk-Typist Substitute	\$ 17.00/hour
Aide/Monitor Substitute	\$ 16.00/hour
Food Service Helper Substitute	\$ 16.00/hour
Maintenance/Mechanic Substitute	\$ 16.50/hour
Cleaner Substitute	\$ 16.00/hour
Bus Mechanic Substitute	\$ 26.50/hour
Bus Driver Substitute	\$ 24.50/hour
Bus Attendant Substitute	\$ 18.50/hour
Registered Nurse Substitute	\$ 35.00/hour
Occasional Central Office Support /Substitutes– Secretarial	\$ 17.00/hour
Occasional Central Office Support/Substitutes – Clerical	\$ 17.00/hour
Seasonal IT Support/Substitute	\$ 16.00/hour
SEIT	\$ 50.00/hour

B. Retired Non-teaching ICC employees substituting in the position from which they retired to be paid at a rate which includes an additional \$1.00/hour

C. Current ICC employees substituting during summer break or vacation weeks are to be paid at a rate which includes an additional \$1.00/hour

6(J) CONSIDERATION FOR APPROVAL (full listing in Supplemental File)

To accept all Extra-classroom Activities for the 2023-2024 school year per the attached listing and the following recently created clubs at the following rate:

<b>Club</b>	<b>Rate for 2021-2022</b>	<b>Rate for 2022-2023</b>	<b>Rate for 2023-2024</b>
No Place for Hate	\$590	\$601	\$613
Dungeons and Dragons	\$590	\$601	\$613
Science Club	\$590	\$601	\$613
Middle School Vegetable Garden Club	X	\$601	\$613
Socrates Club	X	\$601	\$613
Blue Spool Sewing Club	X	\$601	\$613
Middle School Pride Club	X	\$601	\$613
Model Railroad Club	X	X	\$613
ICC - E-Sports Team	X	X	\$613
4th Grade Chorus Club	X	X	\$613
Automotive Club	X	X	\$613
Yoga Club	X	X	\$613
Step Club	X	X	\$613

6(K) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent designated staff members as Dignity Act Coordinators for the 2023-2024 school year:

- Peg Warner - Primary School
- Tim Farley - Middle School
- Marcella Sanchez - High School
- Lucas Christensen - Districtwide

6(L) CONSIDERATION FOR APPROVAL AND APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent the following transportation department positions for the 2023-2024 school year:

Position	Names
School Bus Driver Instruction (SBDI)	Christine Foote, Amy Baker, Daniel Doyle Tami Barlow
19A Trainer	Tami Barlow, Christine Foote & Amy Baker

6(M) CONSIDERATION FOR APPROVAL

To establish the following rates for 2023-2024 as follows:

Title/Responsibility	Rate
Bus Driver/Trainer	current step rate +\$2.00/hour
Adult Education Coordinator	\$ 3,500 Annual Stipend
Adult Education Instructors	\$ 25.00/hour
Language Interpreters	\$ 40.00/hour
Game Official: Scoreboard (Basketball)	\$35.00/game
Game Official: Timekeeper (Basketball)	\$35.00/game
Lead Chaperone	\$27.90/hour
Media Specialist	\$4,000 Annual Stipend
Title I Grant Coordinator	\$2,971 Annual Stipend
Accompanist	\$50/session

6(N) CONSIDERATION FOR APPROVAL

To establish fees related to the leasing of School Buses, per Board Policy #8416-E, effective for the 2023-2024 school year, as follows:

	2023-2024	
	Rate A	Rate B
BUS DRIVER	\$38.00/hour	\$50.00/hour
MILEAGE	\$ 2.60/Mile	\$ 2.60/Mile

6(O) CONSIDERATION FOR APPROVAL

A. To assign rates per Board Policy #1500 & #1500R – Public Use of Facilities & the accompanying regulation for the 2023-2024 school year as follows:

Facility Requested	Category #1 (School Sponsored Groups)	Category #2 (School Community Groups)	Category #3 (Community Non-Profit Groups)
	<b>2023-2024</b>	<b>2023-2024</b>	<b>2023-2024</b>
Premier Fields	No Charge	\$30/ Game or Event	\$100/Game or Event
Auditorium	No Charge	\$30 / hr	\$45 / hr
Gymnasium	No Charge	\$30 / hr	\$45 / hr

6(P) CONSIDERATION FOR APPROVAL

To designate the Ichabod Crane Booster Club as the official organization in charge of running the concession stand for the 2023-2024 school year

6(Q) CONSIDERATION FOR APPROVAL

To approve the non-resident summer school tuition as \$500/class

6(R) CONSIDERATION FOR APPROVAL

To establish school lunch prices for 2023-2024 as follows:

Food Prices	Rate
K-12 Regular Student Breakfasts	\$Free
K-5 Regular Student Lunches	\$2.75
6-12 Regular Student Lunches	\$3.25
K-12 Reduced Price Breakfasts	\$ Free
K-12 Reduced Price Lunches	\$ .25
Student Milk Price	\$ .50

6(S) Item removed for further review before Board approval

6(T) CONSIDERATION FOR APPROVAL

To approve, in accordance with policy #8332 Use of District Owned Cell Phones, the following job titles to require use of a district-owned cell phone:

Job Titles	Number of Phones Needed
Administrators/Directors	3

6(U) CONSIDERATION FOR APPOINTMENT AND DESIGNATION (full listing in Supplemental File)

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, members of the Committee on Special Education, Pre-School Education, CSE Sub-Committees, Impartial Hearing Officers and the Designated Official for IEP Distribution for the 2023-2024 school year, per the attached listing and to delegate the Board President as a representative of the Board who can appoint an Impartial Hearing Officer, in the event such a hearing is requested by the parent of a student with a disability (per policy 4321 and Commissioner Regulations § 200.5)

- 6(V) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Marie Digirolamo, Superintendent, a representative of Girvin & Ferlazzo's Office as alternate Hearing Officer for Student Disciplinary Hearings, pursuant to Education Law 3214 during the 2023-2024 school year
- 6(W) CONSIDERATION FOR APPOINTMENT  
To appoint Peg Warner as the Section 504 Compliance Officer for the 2023-2024 school year
- 6(X) CONSIDERATION FOR APPOINTMENT  
To appoint Peg Warner as McKinney-Vento Liaison for the 2023-2024 school year
- 6(Y) CONSIDERATION FOR APPOINTMENT  
To appoint Lucas Christensen as the District Title IX Compliance Officer and Michael Brennan as alternate Title IX Compliance Officer for the 2023-2024 school year
- 6(Z) CONSIDERATION FOR APPROVAL  
To approve, for the 2023-2024 school year, the *following annual appointments* to be in effect until the time of the 2024-2025 Organizational Meeting, or until a successor is appointed (*whichever occurs first*)  
(1) – Chief School Officer or designee to certify payroll (Comm Reg 170.2)  
(2) – Chief School Officer or designee to approve attendance at conferences & workshops for all staff and administrators (Gen Mun Law 77b)  
(3) – Chief School Officer to approve payment for additional in- service and graduate credit courses upon receipt of validation according to the Teacher's Contract and Board Policy Nos. 9280 & 9280(R)  
(4) – Chief School Officer to sign Special Aid Projects and E-Rate documents  
(5) – Chief School Officer or designee to approve payment for Curriculum Writing/Projects per the contractual rate
- 6(AA) CONSIDERATION FOR APPROVAL AND AUTHORIZATION  
To approve authorization to provide Workers' Compensation Coverage for Board members and volunteers in addition to employees.
- 6(BB) CONSIDERATION FOR APPROVAL  
To approve the Superintendent of Schools to fill positions in anticipation of appointment
- 6(CC) CONSIDERATION FOR APPROVAL (full listing in Supplemental File)  
To approve the Board of Education Meeting dates and times as per the attached listing and to establish 10 p.m. as the ending time for all Regular Board of Education Meetings for the 2023-2024 school year unless otherwise extended by Board action



6(DD) CONSIDERATION FOR APPROVAL (Excerpt of Minutes in Supplemental File)  
 To re-approve the terms of the continuing loan of the Martin H. Glynn portrait to the Village of Valatie (*resolution originally approved January 20, 2015*)

6(EE) CONSIDERATION FOR APPROVAL  
 Whereas, the Ichabod Crane administrators have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluators, therefore

Be it resolved, that, upon recommendation of, Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, the administrators be certified as follows:

<b>Administrator</b>	<b>Certified</b>
Craig Shull	Lead Evaluator of Teachers
Marcella Sanchez	Lead Evaluator of Teachers
Tim Farley	Lead Evaluator of Teachers
Anthony Marturano	Lead Evaluator of Teachers
Andrea Williams	Lead Evaluator of Teachers
Peg Warner	Lead Evaluator of Teachers
Lucas Christensen	Lead Evaluator of Teachers
	Lead Evaluator of Administrators
Marie Digirolamo	Lead Evaluator of Administrators

End of Organizational Meeting Consent Agenda  
 Carried, 5-0

Board President administered the Oath of Office to the District Clerk.

Additional Oaths were administered to the following on July 20, 2023

- Purchasing Official Michael Brennan
- Assistant Purchasing Official Amy Kneller
- Claims Auditor Richard Phillips
- Treasurer Wilhelmena Mazure

The Regular Meeting was held following the conclusion of the Organizational meeting.

REGULAR MEETING AGENDA

JULY 11, 2023

MOTION ALLARD 2ND PHILLIPS  
To approve the Regular Meeting Agenda as Presented  
Carried, 5-0

MOTION FIRMBACH 2ND PHILLIPS  
To approve the minutes of the 06/06/23 – Regular Board Meeting Minutes  
Carried, 5-0

Public Participation  
No one wished to address the Board at this time

Board Discussion Items

- Board Committee Membership (contained in the Supplemental File)

Board President Matthew Nelson determined the membership of the Board committees per the attached listing

- Required Training New Board Members

New Board members have mandatory training which can be fulfilled by attending workshops offered by NYSSBA.

MOTION NELSON 2ND WIDJESKOG  
To approve the expenditure of funds toward mandatory NYSSBA training for Megan Pelizza and Christopher Scoville  
Carried 5-0

- Committee Meetings

Board Vice-President Elizabeth Phillips briefly reported on the Audit Committee Meeting of June 12 which dealt with the Internal Auditors' report by Michael Wolfe.

Superintendent's Report

Superintendent Marie Digirolamo briefly report on the following items:

- Superintendent's Entry
- Final Graduation Rate

Business Office Report

Business Manager Michael Brennan briefly reported on the following items:

- Business Office Update
- Internal Audit Report
- Donations

There was a brief conversation regarding athletic contests' costs as teams moved into competition towards a state championship. The district does not currently have a policy covering this topic however a policy may be considered in the future.

Consent Agenda

MOTION PHILLIPS 2ND WIDJESKOG

To approve the following items contained under the Consent Agenda:

- 8(A) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Reagan Beaucage, Teaching Assistant, effective June 16, 2023
  
- 8(B) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Lauren Leavens, School Counselor, effective June 27, 2023
  
- 8(C) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Jennifer Gecewicz, Science Teacher, effective August 31, 2023
  
- 8(D) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation for the purpose of retirement of Kim Funk, Math Teacher, effective June 30, 2023
  
- 8(E) CONSIDERATION FOR ACCEPTANCE (Full Report in the Supplemental File)  
To accept the Treasurer’s Report for May 2023 including Revenues, Appropriations and Transfers and Warrants as presented
  
- 8(F) CONSIDERATION FOR ACCEPTANCE  
To accept the CPSE and CSE Recommendations for the 2023-2024 school year as follows:  
Meeting Dates of: 4/3; 4/4; 4/6; 4/24; 5/2; 5/8; 5/17; 5/31; 6/1; 6/5; 6/7; 6/8; 6/12; 6/13; 6/14; 6/15; 6/16; 6/20; 6/21; 6/22

- 8(G) CONSIDERATION FOR APPOINTMENT  
To appoint the following additions to the non-teaching substitute listing for 2022-23 & 2023-2024 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Cristal Cruz	Maintenance Substitute	6/14/23
Joseph Congemi	Maintenance Substitute	6/12/23
John Hesler	IT Substitute	6/27/23

- 8(H) CONSIDERATION FOR APPOINTMENT  
To appoint the following additions to the teaching substitute listing for 2022-23 & 2023-2024 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Kathryn Walter	Tutor	6/20/23

8(I) CONSIDERATION FOR APPROVAL

To approve the following staff to work summer school: Invitations Program and Summer ENL and High School and Middle School Program:

<b>Name</b>	<b>Position</b>
Kathlyn Martino, Brook-lyn Doyle	Summer ELL Program Teacher
Brittany Gonzalez, Paul Giammarco, Nolan Wolfe, Courtney Dobkins, Andrew Mead, Nicole Naef, Justice Parker	Summer School Teacher
Dara Rexhouse	Summer School TA
Kim Zorzi, Lindsey Porreca, Sarah Blazi,	Summer School Substitute
Brook-lyn Doyle, Maxine Seaman	Summer School Substitute TA
Katherine Johnson, Danielle Welch, Ashley Mitchell, Kelly Bifano, Katie Johnson, Maggie Allen, Jamie Eastman, Maria Doubrava, Kelly Bifano	ESY Substitute
Lindsey Porreca, Crystal First, Lindsey Porreca, Sarah Blasi, Maxine Seaman	ESY Substitute TA
Denise Holzhauer, Brooke-Lyn Doyle	ESY Teaching Assistant

8(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, ANNUAL APPOINTMENTS for the 2023-2024 school year as follows:

<b>ANNUAL APPOINTMENTS</b>	<b>Staff</b>
Adult Ed	Richardson, Dawn
Athletic Director	Ames, Dave
Chatham Fair Coordinator	Mascolo, Jessica
Enrichment/Odyssey of the Mind	Rigg, Mackenzie
Nurse Coordinator	Warner, Michelle
Student Wellness Coordinator	Mitchell, Erin
John Wilary	Central Treasurer
Lara Marotta	Faculty Auditor

## 8(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, TEACHER LEADERS for the 2023-2024 school year as follows:

<b>TEAM/CURRICULUM LEADER</b>	<b>Staff</b>
TL/CL AIS K-8 #2	Phillips, Andrea (k-3)
TL/CL AIS K-8 #1	Rathke, Tricia (4-8)
TL/CL Art K-12	Dwileski, Sandy
TL/CL English 9-12	Farley, Dan
TL/CL Guidance K-12	Vooris, Mel
TL/CL Library K-12	Two-Axe, Jennifer
TL/CL World Languages 6-12	Staffej, Scott
TL/CL Math 9-12	Knight, Linda
TL/CL Music K-12	Giammattei, Amy
TL/CL PE/Health K-12	Nytransky, Tracy
TL/CL Science 9-12	Drummond, Cori
TL/CL SpEd 4-8	Ooms, Judy (4-5) and Walter, Kathryn (6-8)
TL/CL SpEd 9-12	Monaghan, Ingrid
TL/CL SpEd K-3	Bins, Kelly
TL/CL SS 9-12	Sanger, Patrick

<b>TEAM LEADER</b>	<b>Staff</b>
Team Leader 1	Welcome, Melissa
Team Leader 2	Gorke, Mary Ann
Team Leader 3	LaBarge, Kristi
Team Leader 4	Palmer, Kim
Team Leader 5	Jermain, Susan and Rickert, Jennifer
Team Leader 6	Moon, Melanie
Team Leader 7	Hanna, Bob
Team Leader 7/8	Brink, Karen
Team Leader 8	Montross, Julie
Team Leader ENL	Snyder, Katie and Kemp, Anna
Team Leader K	Luckfield, Nicole
Team Leader MS Special Areas	Geiger, Gosia

<b>CURRICULUM LEADER</b>	<b>Staff</b>
Curriculum ELA 6-8	Rivero, Deb and McHugh, Kristyn
Curriculum ELA K-5	Gorke, MaryAnn and Rickert, Jennifer
Curriculum ENL K-12	Snyder, Katie and Kemp, Anna
Curriculum Inst. Tech K-12	DiMartino, Kara and Miller, Greg
Curriculum Math 6-8	McMahan, Margaret
Curriculum Math K-5	Mallery, Sue and Beebe, Jennifer
Curriculum Science 6-8	Gecewicz, Jennifer
Curriculum Science K-5	Carey, Michelle and Bell, Stephanie
Curriculum SS 6-8	Marotta, Lara and Hanna, Bob
Curriculum SS K-5	LaBarge, Kristi

8(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Jean Calvin as a short term substitute to fill the position held by Lauren Garzon who is on sick leave from her teaching position. Ms. Calvin's appointment will be effective on or about May 1, 2023 and, provided she renders satisfactory service, is intended to continue but no later than June 23, 2023 No term of employment is conferred by this resolution of appointment and Ms. Calvin's employment may be terminated at any time.

8(M) CONSIDERATION FOR APPOINTMENT

To approve a leave of absence for Nicole Canuteson from her Teaching Assistant position effective August 30, 2023 - June 30, 2024 and furthermore,

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Nicole Canuteson as a Special Education Teacher at BO Step 2 effective August 30, 2023 - June 30, 2024

8(N) CONSIDERATION FOR APPOINTMENT

To accept the resignation of Ashley Mitchell, Special Education Teacher, for the purpose of accepting another position in the district and furthermore;

Whereas Ashley Mitchell who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of General Education

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Ashley Mitchell be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Ashley Mitchell to the position of professional educator in the tenure area(s) of Elementary Education, Masters Step 9 for a probationary period of two years to commence on August 30, 2023 and to expire on August 29, 2025 (one year prior probationary teaching)

8(O) CONSIDERATION FOR APPOINTMENT

Whereas Rebecca Rowley who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Science

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Rebecca Rowley be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Rebecca Rowley to the position of professional educator in the tenure area(s) of Science, Masters Step 19 for a probationary period of three years to commence on August 29, 2023 and to expire on August 28, 2026

8(P) CONSIDERATION FOR APPOINTMENT (Full Agreement in the Supplemental File)  
BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District hereby creates the title of Occupational Therapist, effective July 11, 2023; and  
BE IT FURTHER RESOLVED that the Board of Education hereby accepts the recommendation of the Superintendent of Schools to appoint Lisa Slade to the position of Occupational Therapist, effective August 29, 2023, subject to the rules of the Columbia County Civil Service Commission and those terms and conditions of employment established by and between the District and Lisa Slade.  
In accordance with the Civil Service Rules, such appointment is a probationary appointment, in effect for 52 weeks, effective August 29, 2023

8(Q) CONSIDERATION FOR APPROVAL  
To approve the following field trip request and chaperones per Board Policy #4531:  
DESTINATION: Washington DC  
DATE: November 28 - December 1, 2023  
PARTICIPANTS: 125 students in 8th Grade class plus 12 chaperones

8(R) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following committee of district stakeholders to provide general oversight of the Participant Directed Tax Deferred Retirement Accounts as stipulated by Board policy #6870:

- Michael Brennan, Business Manager
- Mena Mazure, District Treasurer
- Mindy Potts, Confidential Employees
- John Wilary, Ichabod Crane Teachers Association
- Tim Farley, Ichabod Crane Administrators Association
- Michelle Warner, Ichabod Crane Nurses Association
- Tami Myers, CSEA
- Todd DiGrigoli, Ichabod Crane Supervisors

8(S) CONSIDERATION FOR ACCEPTANCE  
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Art Department and Primary School of \$1,396 from ICC PTA and approve an increase in the 2022-2023 budget from \$46,691,987 to \$46,693,383 into the following Appropriation Codes:

- A2110.510-99-2000 - in the amount of \$1,396

8(T) CONSIDERATION FOR ACCEPTANCE  
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Athletics Department of \$2,000 from ICC Boosters and approve an increase in the 2022-2023 budget from \$46,693,383 to \$46,695,383 into the following Appropriation Codes:

- A2855.437-00-3400 - in the amount of \$2,000

8(U) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Middle School of \$190 from The Blackbaud Giving Fund and approve an increase in the 2023-2024 budget from \$48,587,624 to \$48,587,814 into the following Appropriation Codes:

- A2110.510-02-0000 - in the amount of \$190

8(V) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Central Office of \$750 from NYS ASBO and approve an increase in the 2023-2024 budget from \$48,587,814 to \$48,588,564 into the following Appropriation Codes:

- A1310.455-00-0000 - in the amount of \$750

8(W) CONSIDERATION FOR ACCEPTANCE (Full Report in the Supplemental File)

To accept the High School and Middle School Extra-classroom Activity Fund Reports as of the following date(s):

AS OF 5/31/23

Account Balance: \$ 160,167.54

8(X) CONSIDERATION FOR ACCEPTANCE Full Report and Corrective Action Plan in Supplemental File)

To accept the Risk Assessment Report submitted by Michael Wolff Advisory Services and Corrective Action Plan as presented

8(Y) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Internal Claims Auditor's Report for June 2023

8(Z) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

(Bus Purchase approved by the voters 05/16/23- Proposition #2)

BOND RESOLUTION DATED JULY 11, 2023 OF THE BOARD OF EDUCATION OF THE KINDERHOOK CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$545,729 AGGREGATE PRINCIPAL AMOUNT OF SERIAL GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES AT AN ESTIMATED MAXIMUM COST OF \$545,729, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF TAKING INTO ACCOUNT STATE AID RECEIVED AND TRADE-IN VALUE, THE EXPENDITURE OF SUCH SUM FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Kinderhook Central School District, New York, (the "District") at the Annual District Meeting of such voters duly held on the 16th day of May, 2023, duly approved a proposition authorizing the issuance of serial general obligation bonds in an aggregate principal amount not to exceed \$545,729 to finance the acquisition of school buses, the expenditure of such sum for such purpose and the levy of the necessary tax therefor, to be levied upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law, taking into account state aid received and trade-in value; NOW THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District shall acquire school buses, as more particularly described in



July 11, 2023

Section 3 hereof, and as generally outlined to and considered by the voters of the District at the annual District meeting of May 16, 2023.

Section 2. The District is hereby authorized to issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$545,729 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the acquisition of school buses.

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$545,729, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose entirely from aid received from the State of New York, trade-in value, rebates and funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to and trade-in value.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes, including renewal notes, and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service in accordance with the provisions of Section 21 of the Local Finance Law, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable, taking into account aid received from the State of New York with respect to the Purpose.

Section 9. This Resolution shall constitute the declaration of the District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 10. This Resolution, or a summary hereof, shall be published by the Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the school District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Bond Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. Barclay Damon LLP is hereby appointed bond counsel to the School District in connection with the issuance of the Bonds and bond anticipation notes authorized herein.

Section 12. This Resolution shall take effect immediately upon its adoption.

8(AA) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers:

Budget Code	Transfer In	Transfer Out
A2250.415-00-3650 Summer OT/PT	\$9,000	
A2250.470-00-0000 Private Tuition		\$9,000

8(BB) CONSIDERATION FOR APPROVAL

To approve a transportation lease agreement request submitted by the Village of Kinderhook for use of one or two school bus(es) for various field trips to be taken during the summer 2023

8(CC) CONSIDERATION FOR AUTHORIZATION AND APPROVAL

To authorize the expenditure of money for Christopher Scoville’s and Megan Pelizza’s mandatory Board online training through NYSSBA at a cost of:

- \$440 for in person training; or
- \$260 for live virtual or online training

8(DD) CONSIDERATION FOR AUTHORIZATION (Full Agreements in Supplemental File)

To authorize the Superintendent to execute the following:

- Agreement - School Resource Deputy and Body Worn Camera
- [New Visions Agreement](#)

8(EE) CONSIDERATION FOR AUTHORIZATION (Full Agreements in Supplemental File)

To authorize the Board President to execute the following:

- Agreement of Professional Services - Suzanne Guntlow
- Agreement - Center for Disability Services - Langan School
- Agreement - Wildwood

End of Consent Agenda

Carried, 5-0

Public Comments - Agenda Items only

One member of the public asked about the publication of the committee meeting schedule

Meetings

08/08 – Regular Board Meeting - 7pm - High School Library

08/22 - Special Board Meeting - 7pm - High School Library

08/15 (tentative) - Academic Committee Meeting

MOTION NELSON 2ND PHILLIPS

To adjourn the meeting at 7:30 p.m.

Carried, 5-0