

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

August 22, 2023

MINUTES

A Special Meeting of the Ichabod Crane Board was held on Tuesday, August 22, 2023 at 7:00 p.m. in the High School Library.

Board Members Present:

Kelly Firmbach

Matthew Nelson

Megan Pelizza

Elizabeth Phillips

Anne Schaefer

Christopher Scoville

Board Members Absent:

Jennifer Allard

Meghan Lafferty-Brown

Jared Widjeskog

School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:09 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board member Anne Schaefer read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NELSON 2ND SCHAEFER

To approve the agenda as presented

Carried, 6-0

MOTION NELSON 2ND FIRMBACH

To approve the minutes of the August 8, 2023 - Regular Meeting Minutes

Carried, 6-0

Public Presentation

No one from the public wished to address the Board at this time.

Board Discussion

- Committee Meeting

Board Vice President Elizabeth Phillips gave a brief report on the Academic Committee meeting of August 15

- Board Retreat

Board members planned a retreat for October 19, 2023

Reports

Superintendent Marie Digirolamo introduced Malcolm Toffolo from the Needham Group who gave a brief overview and history of the public portion of the District-wide Safety Plan which was for Board consideration at tonight's meeting. Mr. Toffolo answered Board questions and was prepared to answer questions from the public however no one from the public presented questions or comments.

Superintendent's Report

Superintendent Marie Digirolamo presented to the Board on the following topics:

- Back-to-School Preparation
- Welcome Back Celebration - Aug 30
 - 7:15-8:00 Coffee in the HS Lobby
 - 7:45-8:15 District-wide Welcome Back: High School Auditorium
 - Members of the BOE are invited to attend
- Softball Championship Banners & Ring Ceremony

Business Office Report

Business Manager Michael Brennan gave a brief report on the tax levy and tax bill preparation and thanked Sarah Bailey for the donation of a harp to the Music Program.

Consent Agenda

MOTION NELSON 2ND SCOVILLE

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorized the Superintendent to transfer \$44,717 from the Reserve from Retirement Contribution (ERS) to the General Fund

11(B) CONSIDERATION FOR APPROVAL AND ADOPTION (attached)

To adopt a tax levy, inclusive of STAR reimbursement, at \$26,689,850 with the tax levy to be at 2.94% over last year's actual levy;

AND WHEREAS, the Board of Education of the Kinderhook Central School District at the Annual District Vote and Election held on May 16, 2023, was authorized by the voters of the district to expend sums in the total amount of \$ 48,587,624 during the 2023-2024 school year, and to levy the necessary tax therefor;

AND BE IT HEREBY DIRECTED, that the tax warrant of the Board of Education, inclusive of STAR reimbursement, dated August 22, 2023 in the amount of \$26,689,850 is hereby executed and the collection of said taxes to begin on September 1, 2023 and to end on October 31, 2023 giving the Tax Warrant an effective period of 60 days, at the expiration of which time said Tax Collector shall make an account in writing to the Board of Education;

AND BE IT FURTHER DIRECTED that the delinquent tax penalties shall be fixed as follows:

- First 30 days (September 1-30) no penalty
- Second 30 days (October 1- October 31) 2% penalty

AND TO ESTABLISH the date of July 26, 2024 as the last date for accepting applications for third party notification of Real Property Taxes in accordance with Chapter 758 of the Laws of 1986

11(C) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President of the Board of Education to execute the following documents:

- Uncollected Levy for Rensselaer and Columbia Counties

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Danielle Welch, Special Education Teacher, effective August 9, 2023

11(E) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Mary Jones, Food Service Helper, effective August 11, 2023

11(F) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2023-2024 school year as follows:
Meeting Dates of: 5/1; 5/23; 6/1; 6/21; 7/6; 7/12 and 7/26

11(G) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2023-24 school year:

Name	Position	Effective
Emily Vandenburg	Substitute Clerical, Health Aide, Food Service Helper, and Monitor	9/6/23
Christine March	Substitute Cleaner	8/21/23
Melissa Tart	Substitute Driver	8/30/23

11(H) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Emily Vandenburg	Uncertified Substitute Teacher and TA	9/6/23

11(I) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To appoint upon the recommendation of Marie Digirolamo, Superintendent, the following Extra-class and Annual Appointments for the 2023-24 school year:

Assignment	Name
MS Book Club Advisor	Resign: Kristyn McHugh
MS Friends of Rachel Advisor	Resign: Kristyn McHugh
MS Pawsitive Peers Advisor	Resign: Kristyn McHugh
MS Yearbook Advisor	Resign: Kristyn McHugh
MS Student Council Advisor	Resign: Kristyn McHugh
MS Hiking Club Advisor	Resign: Sherri Gelineau
MS Walking Club Advisor	Resign: Sherri Gelineau
MS Extended Day Teacher	Appoint: Nicholas Spanswick
DW TL/CL Tech/FACS K-12	Resign: Steve Leader
Mentor	Appoint: Anastassia Gonyea

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following Interscholastic Coaches for the 2023-2024 school year:

Position	Name	Step
Varsity Football Assistant Coach	Nicholas Funk	Step 1
Varsity Football Assistant Coach	Ben Vecellio	Step 1
Varsity Boys Cross Country Volunteer Assistant Coach	John Longo	--
Girls' Volleyball Scorekeeper	Mindy Potts	n/a
Varsity Girls' Soccer Scorekeeper	Carrie Dugan	n/a
Varsity Boys' Soccer Scorekeeper	Avery Bates	n/a
Varsity Boys Soccer Volunteer Assistant Coach	Nick Johnston	–

11(K) CONSIDERATION TO CREATE AND APPOINT

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District hereby creates the position of "AIS Teacher" in the Social Studies tenure area, effective to August 29, 2023; and

Whereas Nolan Wolfe who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Social Studies 7-12

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Nolan Wolfe be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Nolan Wolfe to the position of professional educator in the tenure area(s) of Social Studies, Masters Step 1 for a probationary period of four years to commence on August 29, 2023 and to expire on August 28, 2027

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Danielle Brescia to a long term substitute to fill the position held by Katherine Goold who took a Leave of Absence from her teaching position. Ms. Brescia's appointment will be effective August 29, 2023 and, provided she renders satisfactory service, is intended to continue but no later than June 30, 2024 at a rate of Masters' Step 1. No term of employment is conferred by this resolution of appointment and Ms. Brescia's employment may be terminated at any time.

11(M) CONSIDERATION FOR APPOINTMENT

Whereas Tiffany Kriz who is eligible for a New York State Public School Teacher Certificate in the certification area(s) Teaching Assistant

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Tiffany Kriz be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Tiffany Kriz to the position of professional educator in the tenure area(s) of Teaching Assistant, TA+12 Step 1 for a probationary period of three years to commence on or about August 29, 2023 and to expire on August 28, 2026

11(N) CONSIDERATION FOR ACCEPTANCE AND APPOINTMENT

To accept the resignation of Nikki Canuteson from the positions of Teaching Assistant and long term substitute for the purpose of accepting another position in the district; and

Whereas Nikki Canuteson who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Students with Disabilities (Grades 1-6)

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Nikki Canuteson be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Nikki Canuteson to the position of professional educator in the tenure area(s) of General Special Education, BO Step 2 for a probationary period of three years to commence on August 29, 2023 and to expire on August 28, 2026

11(O) CONSIDERATION FOR APPOINTMENT

Whereas Angela Grandinetti who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Angela Grandinetti be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Angela Grandinetti to the position of professional educator in the tenure area(s) of Teaching Assistant, TA+12 Step 1 for a probationary period of four years to commence on or about August 29, 2023 and to expire on or about August 28, 2027

11(P) CONSIDERATION FOR APPROVAL

To establish for the 2023-2024 school year hours per building for full days of student attendance, as follows:

Building	School Day Hours	Teacher Hours
High School	7:40 am – 2:11 pm	7:25 am – 2:25 pm
Middle School	7:40 am – 2:23 pm	7:35 am – 2:35 pm
Primary School	7:40 am – 2:30 pm	7:40 am – 2:40 pm

11(Q) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation from Sarah Bailey of a Harp to the Music Program

11(R) CONSIDERATION FOR APPROVAL (Full Public Plan in the Supplemental File)

To approve the District-wide Safety Plan as presented

11(S) CONSIDERATION FOR AUTHORIZATION AND APPROVAL

To approve the following Board members to attend NYS School Boards Association's Annual Convention and Education Expo which will be held in Buffalo this year, October 26-28 at a cost of \$515 plus travel expenses per attendee

- Jennifer Allard
- Kelly Firmbach
- Meghan Lafferty-Brown

11(T) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (AS-7 in Supplemental File)

To approve the 2023-2024 Estimated Final Service Request for the QUESTAR III Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, in the amount of \$3,130,334 and to authorize the President of the Board of Education, to sign the Final Service Request and AS-7

11(U) CONSIDERATION FOR AUTHORIZATION (Full Agreements in Supplemental File)

To authorize the Superintendent or Board President to execute the following agreements:

- Center for Spectrum Services
- MOA with CSEA - Juneteenth
- Music Speaks
- Hillcrest
- MOU - OK Kids
- Advanced Therapy

11(V) CONSIDERATION FOR APPOINTMENT

Whereas Alicia Cowan who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Alicia Cowan be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Alicia Cowan to the position of professional educator in the tenure area(s) of Teaching Assistant, TA+12 Step 1 for a probationary period of four years to commence on or about August 29, 2023 and to expire on August 28, 2027

End of Consent Agenda

Carried, 6-0

Public Participation

No one from the Public wished to address the Board at this time.

Meetings

- September 12 - Regular Board Meeting 7pm - HS Library
 - New Teacher and Newly Tenured Teacher Reception 6:30 pm
- October 3 - Regular Board Meeting 7pm - HS Library

Committee Meetings

- September 12 - Facilities Committee 5:30 pm - Central Office Conference Room
- September 25 - Audit Committee 5:45 pm - Central Office Conference Room
- October 3 - Policy Committee 5:30 pm - Central Office Conference Room

MOTION NELSON 2ND PHILLIPS

To adjourn the meeting at 7:44 p.m.

Carried, 6-0