

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

October 3, 2023

MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, October 3, 2023 at 7:00 p.m. in the High School Library.

Board Members Present:

Jennifer Allard	Kelly Firmbach	Meghan Lafferty-Brown
Matthew Nelson	Megan Pelizza	Anne Schaefer
Christopher Scoville	Jared Widjeskog	

Board Member Absent: Elizabeth Phillips

School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:01 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of allegiance.

Board member Meghan Lafferty-Brown read the District Mission Statement

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NELSON 2ND PELIZZA

To approve the agenda as presented

Carried, 8-0

MOTION NELSON 2ND LAFFERTY-BROWN

To approve the minutes of the September 12, 2023 Regular Meeting

Carried, 8-0

Public Participation

No one from the public wished to address the Board at this time.

Board Appreciation

As the Governor has declared the week of October 16 - 20, 2023 as "School Board Member Appreciation Week," the administration arranged for a performance of High School students signing Ichabod Crane's Alma Mater directed by Karolyn Eberhardt, High School Music Teacher.

Board Discussion

- Committee Meetings
 - Facilities Committee
Board President Matthew Nelson reported briefly on the Facilities Committee meeting held on September 12, 2023
 - Audit Committee
Board Member Jennifer Allard reported briefly on the Audit Committee meeting held on September 25, 2023
 - Policy Committee
No meeting was held. The following policies are considered to have their second reading and consideration of the adoption of the policies are under the Consent Agenda:
 - 4856 Use of Service Animals (new)
 - 8121.1 Opioid Overdose Prevention Policy and Regulation (revised)
- Voting member for NYSSBA- MLB
Board member Meghan Lafferty-Brown volunteered to be the voting delegate for NYSSBA's Annual Business Meeting where official positions of the Association will be adopted.

Reports

- K-12 Physical Education and Health Department
High School PE teacher Tracy Nytranski gave the Board an overview and answered questions regarding the K-12 PE Department
- West and Company, External Audit Report
Amy Pedrick from West & Co briefly reported to the Board and answered questions on the external audit. Acceptance of the Audit report and Corrective Action plans are considered under the Consent Agenda

Student Board Member Report

Student Board member Ewan McComb reported to the Board on events happening around campus including Spirit weeks, athletic events and upcoming Trunk or Treat.

Superintendent's Report

Superintendent Marie Digirolamo reported to the Board on the following topics:

- Board Recognition Week: October 16 - 20, 2023
- Congratulations to soccer player Brandon DaCosta, soccer coach Len Bates, and teammates! Brandon was named the NYS United Soccer Coaches/MaxPreps High School Player of the Week for September 11th-17th.
- QUESTAR III Advocacy and Education/Business Partnership Superintendent's Committee
- 22-23 Regents Exam Data Report - Lucas Christensen

Business Office Report

Business Manager Michael Brennan reported to the Board on the following topics:

- Corrective Action Plan Recap
 - External Audit
- Reserve Update and Plan
- Tax Collection Update
- New Tax Exemption amounts for Volunteer Emergency workers and Seniors and Disabled people

Consent Agenda

MOTION NELSON 2ND FIRMBACH

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Cindy Williams, Bus Attendant, effective September 27, 2023

11(B) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Treasurer's Report for August 2023 (including Revenues, Appropriations and Transfers and Warrants) as presented

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2023-2024 school year per the following meeting dates: 8/8; 8/16; 8/24; 9/6; 9/11; 9/13; 9/14; 9/15; 9/21; 9/22; and 9/25

11(D) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent of the Ichabod Crane Central School District the following addition(s) to the teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Alba Velazquez	Uncertified Substitute Teacher/TA	10/3/23
Dale Tuczinski	Certified Substitute Teacher	10/4/23

11(E) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent of the Ichabod Crane Central School District the following addition(s) to the non-teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Andria Barkley	Substitute Monitor	9/11/23
Alba Velazquez	Translator	10/4/23
Alexandria Houseworth	Substitute Bus Driver	10/4/23

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following Interscholastic Coaches for the 2023-2024 school year:

Position	Name	Step
Volunteer Varsity Assistant Football Coach	Tim Stewart	--

11(G) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Marie Digirolamo, Superintendent, the following additional Extraclass Appointments and/or Annual Appointments for the 2023-24 school year:

Name	Position
Colleen Pitts, Calvin Pitts, Jennifer Stevens, Erica Balon, Jessica Lopez, Jessica Berner, Sarah Elghannani, Melissa Schieren, Brenda Spyros, Vicki Wolfe, David Park, Angela Bartels, Doug Bartels, Sarah Sayers	Parent Chaperones Band
Julie Johnson	Spanish Club Advisor
Joseph Zink	Automotive Club Advisor
Nicole Naef, Maureen Van Tassel, Vickie Dick	Homework Center and Athletic Supervision Substitutes
Maureen VanTassel, Steven Cangemi	National Honor Society Advisors
Nancy Dolan, Kathryn Walter	Mentors
Blair Pantoja and Jessica Mascolo	MS Yearbook Advisor
Jared Bevington	MS STEM Club Advisor

11(H) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 4856 Use of Service Animals (new)
- 8121.1 Opioid Overdose Prevention Policy and Regulation (revised)

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Melissa Tart , to the probationary position of Driver, effective October 4, 2023

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, James Elmendorf, to the probationary position of Driver, effective October 5, 2023

11(K) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Deborah Smith having successfully completed a 52 week probationary period which ends, October 3, 2023, to the permanent position of Driver

11(L) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Linda Welch having successfully completed a 52 week probationary period which ends, October 3, 2023, to the permanent position of Bus Attendant

11(M) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Adult Education Instructors, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Linda Renken	5 Hour Pre-Licensing
Michelle Lagonia	Yoga
Katie Snyder	Zumba
Melissa Kugler	Cardio Kickboxing
Joyce Flower	Basket Weaving
James Farnam	How Money Works
Shane Morris, Jeff Gibeault & Greg Dedrick	Adult Basketball

11(N) CONSIDERATION FOR APPROVAL

To approve an unpaid Leave of Absence for Jamie Stickles from her Bus Attendant position, effective on or about September 26 - October 23, 2023

11(O) CONSIDERATION FOR APPROVAL

To approve an unpaid Leave of Absence for Emma Norwood from her AIS Teaching position, effective on or about March 4, 2024 - June 26, 2024

11(P) CONSIDERATION FOR APPROVAL

To approve an unpaid Leave of Absence for Jessica Purcell from her Bus Driver position, effective September 28, 2023 - September 27, 2024

11(Q) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Internal Claims Auditor's Report for September 2023

11(R) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company and Corrective Action Plan

11(S) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the High School and Middle School Extraclass Activity Fund Reports as of the following date(s):

Account Balance: AS OF 7/31/23
\$ 178,190.05

Account Balance: AS OF 8/31/23
\$ 178,689.35

11(T) AUTHORIZATION FOR SIGNATURE (Full Agreements in Supplemental File)

To authorize the Board President or Superintendent to execute the following documents:

- Advanced Therapy Agreement
- Literacy Coach Agreement
- Hudson-ICC Swim Merger Agreement

11(U) CONSIDERATION FOR AUTHORIZATION AND APPROVAL

To approve Matthew Nelson to attend NYS School Boards Association's Annual Convention and Education Expo which will be held in Buffalo this year, October 26-28 at a cost of \$515 plus travel expenses per attendee

End of Discussion Action

Carried, 8-0

Public Participation

No one wished to address the Board at this time

Meetings

Regular BOE Meetings

- October 19 - Board Retreat - 5:30 pm dinner; 6:00-9:00 pm meeting
- November 7 - Regular Board meeting - 7:00 pm

Committee Meetings

- October 5 - Negotiations Committee Meeting 4:00 pm. This will be a virtual meeting.

MOTION NELSON 2ND SCOVILLE

To adjourn the meeting at 8:43 p.m.

Carried, 8-0