

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

December 5, 2023

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, December 5, 2023 at 7:00 p.m. in the High School Library.

Board Members Present:

Jennifer Allard	Kelly Firmbach	Meghan Lafferty-Brown	
Matthew Nelson	Anne Schaefer	Christopher Scoville	Jared Widjeskog

Board Members Absent:

Megan Pelizza	Elizabeth Phillips
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School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:03 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Member Jared Widjeskog read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NELSON 2ND SCHAEFER

To approve the agenda as presented

Carried, 7-0

MOTION NELSON 2ND WIDJESKOG

To approve the minutes of the 11/7/23 Regular Board meeting

Carried, 7-0

Public Comments

No one from the public wished to address the Board at this time.

Board Discussion

The Board had no discussion items with the exception of follow up from the Policy Committee meeting held on October 3, 2023. Although the Policy Committee did not meet, the following policies are considered to have had one reading:

- Policy Committee - no meeting
First Reading (attached)
 - 1220 Relations with Community and Business - to be rescinded
- Second Readings (attached): Consideration for adoption under Consent Agenda
 - 1420 Complaints about Curricula or Instructional Materials - revised
 - 1420R Complaints about Curricula or Instructional Materials Regulations - revised
 - 6240 Investments - revised

Student Board Member Report

Student Board Member Ewan McComb reported to the Board on events happening around campus including National Junior Honor Society Inductions, winter concerts, spirit weeks and acts of generosity which is the character trait for December at the Primary School.

Superintendent's Report

Superintendent Marie Digirolamo reported to the Board on the following items:

- Family in car accident Monday - Sending condolences to the family and supporting students/staff
- New merger with the Schodack Central School District for the formation of a Girls Varsity Lacrosse Team (Consideration for approval under Consent Agenda)
- Season of giving - Thank you and Happy Holidays!
- Assistant Superintendent Lucas Christensen introduced Katie Snyder department head for the English as a New Language (ENL) Department K-12 who gave a brief overview of the work of the department district-wide

Business Office Report

Business Manager Michael Brennan reported to the Board on the following topics:

- Tax Collection Report - (Consideration for approval under Consent Agenda)
- Budget Calendar and Budget Process
- State Budget Preview

Consent Agenda

MOTION NELSON 2ND SCHAEFER

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the October 2023 Treasurer's Report including Warrants, Revenues, Appropriations, and Transfers as presented

11(B) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Tax Collection Report as prepared for the 2023-24 school year

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2023-2024 school year as follows:

Meeting Dates of: 9/29; 9/30; 10/16; 10/25; 10/30; 10/31; 11/2; 11/6; 11/13; 11/14; 11/15; 11/16; 11/20

11(D) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Kacey Veakins	Substitute FSH and Substitute Clerical	11/21/23
Kari Van Buren	Substitute Clerical	12/5/23

11(E) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Courtney Loucks	Uncertified Substitute Teacher and TA	12/5/23
Kari Van Buren	Uncertified Substitute Teacher and TA	12/5/23
Maria Luigia Stagno-Brodhead	Certified Substitute Teacher, TA and Tutor	12/5/23
Heidi Proper	Uncertified Substitute Teacher and TA	12/12/23
Morgan Omerod	Uncertified Substitute Teacher and TA	12/12/23
Elysha Parsons	Uncertified Substitute Teacher and TA	12/12/23
Bobbi-Jean Bennett	Uncertified Substitute Teacher and TA	12/5/23
Danielle Westlake	Certified Substitute Teacher	12/1/23
Kacey Veakins	Uncertified Substitute Teacher and TA	12/5/23
Darby Siver	Uncertified Substitute Teacher and TA	12/20/23

11(F) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Marie Digirolamo, Superintendent, the following additional Extraclass Appointments and/or Annual Appointments for the 2023-24 school year:

Staff	Assignment
Bob Hanna, Kati Johnson, Jeanmarie Davis, Paige Martin, Dara Rexhouse, Blair Pantoja, Josh Overrocker	MS After School Detention Supervision
Connor DeSantis, Maureen VanTassel, Nicole Naef	HS After School Detention Supervisors
Molly Magan, Danielle Brescia	HS After School Detention Substitutes
Elizabeth Phillips and Jessica Berner	Odyssey of the Mind Coaches
Meredith Grizaffi	Mentor
Brian Sadowski	MS Ski Club Chaperone

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following Interscholastic Coaches for the 2023-2024 school year:

Position	Name	Step
Volunteer JV Boys Basketball	Len Bates	n/a
Volunteer Varsity Boys Volleyball	Will Valley	n/a
Volunteer Asst. Boys Basketball	Tim Ragosta	n/a
Volunteer Asst Girls Basketball	Jason Jause	n/a
Volunteer Asst Indoor Track	Phillip Saunders	n/a
JV Boys Basketball	Austin Babcock	Step 1
Winter Cheerleading	Ashlee Jefferson	Club Stipend
Volunteer Wrestling	Timothy Sarno	n/a
Volunteer Assistant Coach - Varsity Wrestling	Jair Gomez-Martinez	n/a
Volunteer Assistant Coach - Modified Volleyball	Dell Potts	n/a

11(H) CONSIDERATION FOR APPROVAL

To approve a transportation lease agreement request submitted by OK Kids for use of one or two school bus(es) (depending on enrollment in their program) for various field trips to be taken during the school vacation weeks (December, February and April)

11(I) CONSIDERATION FOR APPROVAL

Changes to the 2023-2024 calendar for unused emergency weather days: Dependent on the number of emergency weather days used, March 22, April 8, and April 22 may be designated as school recess per the following chart:

Number of Weather Days Used	School Recess:
Only 2 emergency weather days used	March 22, April 8, and April 22 will be designated as school recess
Only 3 emergency weather days used	April 8 and April 22 will be designated as school recess
Only 4 emergency weather days used	April 22 will be designated as school recess

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Sunny Gibson, to the probationary position of Food Service Helper (3 hours), effective November 16, 2023

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Danielle Westlake to a long term substitute to fill the position held by Emma Norwood who took a Leave of Absence from her teaching position. Ms. Westlake's appointment will be effective on or about January 22, 2024 and, provided she renders satisfactory service, is intended to continue but no later than June 30, 2024 at a rate of Masters' Step 9. No term of employment is conferred by this resolution of appointment and Ms. Westlake's employment may be terminated at any time.

11(L) CONSIDERATION FOR APPOINT

To appoint for the 2023-2024 school year Lucas Christensen as the District's designee for determination of residency and Superintendent Marie Digirolamo as District's designee for residency appeals

11(M) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 1420 Complaints about Curricula or Instructional Materials - revised
- 1420R Complaints about Curricula or Instructional Materials Regulations - revised
- 6240 Investments - revised

11(N) CONSIDERATION FOR APPROVAL

To approve an annual merger with the Schodack Central School District for the formation of a Boys' Varsity Lacrosse Team in Section II for Spring 2024 season

To approve a merger with the Schodack Central School District for the formation of a Girls Varsity Lacrosse Team in Section II for Spring 2024 season

11(O) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the High School and Middle School Extracurricular Activity Fund Reports as of the following date(s):

AS OF 10/31/23

Account Balance: \$ 210,220.76

11(P) CONSIDERATION FOR AUTHORIZATION

(Full Agreement and Billing Schedule in Supplemental File)

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Ichabod Crane Central School District (hereinafter sometimes referred to as Participant" is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Ichabod Crane CSD to participate in the NYSMEC, and authorizes and directs Marie

Digirolamo, Superintendent, to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

11(Q) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Internal Claims Auditor Report for November 2023 as presented

11(R) CONSIDERATION FOR AUTHORIZATION FOR SIGNATURE (Full Agreement in Supplemental File)

To authorize the Board President or Superintendent to execute the following documents:

- Agreement Physical Therapy

End of Consent Agreement

Carried, 7-0

MOTION FIRMBACH 2ND LAFFERTY-BROWN

Whereas Anthony Marturano commenced probationary service on January 6, 2020 as a probationary professional educator, and

Whereas Anthony Marturano's probationary appointment will expire on January 5, 2024, and

Whereas Anthony Marturano holds a valid New York State Public School Teacher Certificate in the certification area(s) School Building Leader

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Anthony Marturano's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Anthony Marturano effective January 6, 2024, to the position of professional educator in the tenure area(s) of School Principal.

Carried, 7-0

Public Comments

No one from the public wished to address the Board

Meetings

Special or Regular Board Meeting

01/09/24 Regular Board - 7:00 p.m. in the High School

Committee Meetings

12/11/23 Negotiations Committee TIME TBD in the CO

12/11/23 Academic Committee 5:45 p.m. in the CO

12/12/23 Superintendent Goals Committee 5:00 p.m. in the CO

12/19/23 Policy 5:45 p.m. in the CO

01/02/24 Budget and Finance 5:45 p.m. in the CO

01/09/24 Communications 5:45 p.m. in the CO

MOTION FIRMBACH 2ND SCHAEFER

To adjourn the meeting at 7:49 p.m.

Carried, 7-0