

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

January 9, 2024

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, January 9, 2024 at 7:00 p.m. in the High School Library.

Board Members Present:

Jennifer Allard	Meghan Lafferty-Brown	Matthew Nelson
Megan Pelizza (<i>arrived 7:13pm</i>)		Elizabeth Phillips
Anne Schaefer	Christopher Scoville	

Board Members Absent: Kelly Firmbach Jared Widjeskog

School Officials present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:05 p.m.

Board President Matthew Nelson announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NELSON 2ND SCOVILLE

To approve the agenda as presented

Carried, 6-0

MOTION NELSON 2ND PHILLIPS

To approve the minutes of:

December 5, 2023 - Regular Board meeting

Carried, 6-0

Public Participation

One parent addressed the Board regarding bullying at the Middle School. Superintendent Marie Digirolamo will be following up.

Board member Megan Pelizza arrived 7:13 p.m.

Board Discussion

- Committee Meetings
 - Budget and Finance Committee
Board President Matthew Nelson gave a brief overview of the Budget and Finance Committee meeting held on January 2nd with a more extensive discussion subsequent to the Business Office Rollover Budget Presentation
 - Policy Committee
Board member Christopher Scoville reported on the Policy Committee Meeting of December 19th.

First Readings:

- 4321.12 Use of Time Out - name change and revised
- 4321.12 R Use of Time Out Rooms and Physical Restraints Regulation - rescind
- 4321.12 E Use of Time Out Rooms Exhibit - new
- 4321.15 Limited Use of Physical Restraint - new
- 5314 Corporal Punishment - revised
- 1230 Public Comment at Board Meeting - name change and revised
- 1230 E Public Comment at Board Meeting Exhibit - new
- 1520 Public Conduct on School Property - revised
- 1520 Public Conduct on School Property Regulation - to be deleted

Second readings: (Consideration for action under the Consent Agenda)

- 1220 Relations with Community and Business - rescind

A brief discussion on Policy 1230 Public Comment at Board Meeting Policy and Exhibit ensued. A small change to the policy was made and the exhibit was referred back to the committee for review.

Student Board Member Report

Student Board Member Ewan McComb reported on events that took place in the district K-12 in the last month and in the coming month including spirit weeks, concerts, National Junior Honor Society and PARP (pick a partner and read) at the Primary School.

Superintendent's Report

- Congratulations to student musicians and the K-12 Music Department
- Launch of Rider Goals 2027 community survey
- 2023-2024 Enrollment Report (Report Contained in Supplemental File)
- Diversity, Equity, and Inclusion Committee Report (Report Contained in Supplemental File)
- Negotiations Update-moa - with CSEA - tomorrow ICTA and shortly admin assoc
- World Language Department Report

Business Office Report

- Rollover Budget Presentation
- Donations - Items 11(O) - 11(R)

Consent Agenda

MOTION NELSON 2ND ALLARD

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE (Report in Supplemental File)

To accept the Treasurer's Report for November 2023 including Warrants, Revenues, Appropriations and Transfers as presented

11(B) CONSIDERATION FOR APPROVAL

To accept the CPSE and CSE Recommendations for the 2023-2024 school year as follows:
Meeting Dates of: 11/6; 12/7; 12/12; 12/13; 12/15; 12/19; 12/20

11(C) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Caitlin Doyle	Certified Substitute Teacher	12/8/23
Michaela Piddock	Uncertified Substitute Teacher and TA	12/20/23
Olivia Dixon	Uncertified Substitute Teacher and TA	1/9/24
Quentin Barton	Uncertified Substitute Teacher and TA	1/9/24

11(D) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Robin Guthridge	Substitute Aide	12/8/23

11(E) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Marie Digirolamo, Superintendent, the following additional Extraclass Appointments and/or Annual Appointments for the 2023-24 school year:

Staff	Assignment
Michael Martino, Vince Barton, Adam Balint, Tim Balon	MS Ski Club Chaperones
Kim Zorzi	Co-Advisor National Junior Honor Society

11(F) CONSIDERATION FOR APPOINTMENT

To approve the following Student Teachers/Interns and assignments as listed:

Name	Assignment	Dates
Simone McCormick	Alanna Moss	January 17 - June 25, 2024

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Alexandria Houseworth to the probationary position of Bus Driver (4 hour), Step 1, effective January 10, 2024

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Hannah Hoffman as a short term substitute to fill the position held by Kayla O'Hagan who is on leave from her teaching position. Ms. Hoffman's appointment will be effective on or about February 15, 2024 and, provided she renders satisfactory service, is intended to continue but no later than June 26, 2024 No term of employment is conferred by this resolution of appointment and Ms. Hoffman's employment may be terminated at any time.

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Caitlin Doyle to a long term substitute to fill the vacant social worker position. Ms. Doyle's appointment will be effective on or about January 2, 2024 and, provided she renders satisfactory service, is intended to continue but no later than June 30, 2024 at a rate of Bachelors' Step 1. No term of employment is conferred by this resolution of appointment and Ms. Doyle's employment may be terminated at any time.

11(J) CONSIDERATION FOR APPOINTMENT

Whereas Kristine Sigler who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Kristine Sigler be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Kristine Sigler to the position of professional educator in the tenure area(s) of Teaching Assistant, TA+12 Step 1 for a probationary period of four years to commence on or about January 16, 2024 and to expire on January 15, 2028

11(K) CONSIDERATION FOR ADOPTION

To rescind the following policy pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 1220 Relations with Community and Business

11(L) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900 Disposal of District Property, as Surplus & Obsolete, the following items:

- 2004 Maintenance Vehicles: Chevrolet Utility Body Truck with Plow
VIN: 1GBHK24U64E204272
- 1998 Jacobsen Turf Cat628D Mower
VIN: 94671400001707

11(M) CONSIDERATION FOR APPROVAL (List in Supplemental File)

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- IT Equipment

11(N) CONSIDERATION FOR ACCEPTANCE (Report in Supplemental File)

To accept the High School and Middle School Extraclass Activity Fund Reports as of the following date(s):

AS OF 11/30/23

Account Balance: \$ 210,436.74

11(O) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation from Sarah Bailey to the Music Department of one clarinet

11(P) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the High School and Middle School of \$534 from Hannaford Helps and approve an increase in the 2023-2024 budget from \$48,608,567 to \$48,609,101 into the following Appropriation Codes:

- A2110.510-05-0000 - in the amount of \$264
- A2110.510-02-0000 - in the amount of \$270

11(Q) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary School of \$291 from Hannaford Helps into the following Appropriation Code:

- F29 2110.450-29-0000

11(R) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary School of \$5,000 from the Evelyn Bordewick Foundation into the following Appropriation Code:

- F29 2110.450-29-0000

- 11(S) CONSIDERATION FOR ACCEPTANCE (Report in Supplemental File)
To accept the Internal Claims Auditor Report for December 2023 as presented
- 11(T) CONSIDERATION FOR AUTHORIZATION FOR SIGNATURE (Agreements in Supplemental File)
To authorize the Board President or Superintendent to execute the following documents:
- Assistive Technology Agreement
 - LearnWell Agreement
- 11(U) CONSIDERATION FOR APPROVAL
To approve the following field trip requests and chaperones per Board Policy #4531:
DESTINATION: Boston, MA Harvard Model UN Conference
DATE: January 25-28, 2024
PARTICIPANTS: 24 students and 3 Chaperones including Patrick Sanger

End of Consent Agenda

Carried, 7-0

Public Participation - Agenda Items Only

No one from the public wished to address the Board at this time.

Meetings

Regular BOE Meetings

February 7 at 7pm High School

Committee Meetings

Negotiations: January 10 and January 17 at 2:45 pm in HS Library

Academic: January 16 at 5:45 pm in CO Conference Room

Facilities: January 23 at 4:30 pm in CO Conference Room

Policy: January 23 at 5:45 pm in CO Conference Room

Budget and Finance: January 30 at 3:30 pm in CO Conference Room

Budget Development Meetings	
01/30/24	Budget and Finance Committee Meeting - Non-Instructional Budget
02/06/24	Board Meeting Presentation - Non-Instructional Budget, State Aid Projections and Tax Cap
02/27/24	Budget and Finance Committee Meeting - Instructional Budget
03/05/24	Board Meeting Presentation - Instructional Budget, State Aid Projections and Tax Cap
03/26/24	Budget and Finance Committee Meeting - Revenue
04/09/24	Board Meeting Presentation - Draft Budget
04/23/24	Board Meeting Presentation - Final Budget and Anticipated Adoption
05/07/24	Budget Hearing and Regular Board Meeting
05/21/24	Vote and Election

MOTION NELSON 2ND PELIZZA

To adjourn the meeting at 8:18 p.m.

Carried, 7-0