

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

March 5, 2024

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, March 5, 2024 at 7:00 p.m. in the High School Library.

Board Members Present:

Jennifer Allard	Kelly Firmbach	<i>(arrived late 7:13pm)</i>
Meghan Lafferty-Brown	Megan Pelizza	Elizabeth Phillips
Anne Schaefer	Christopher Scoville	Jared Widjeskog

Board Members Absent: Matthew Nelson

School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Dan Doyle, Transportation Director, Dave Ames, Athletic Director and Mindy Potts, District Clerk

Board Vice-President Elizabeth Phillips called the meeting to order at 7:01 p.m.

Board Vice-President Elizabeth Phillips announced the fire exits and led the Pledge of Allegiance.

Board member Jared Widjeskog read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION SCHAEFER 2ND LAFFERTY-BROWN

To approve the agenda as presented

Carried, 6-0

MOTION WIDJESKOG 2ND ALLARD

To approve the minutes of the February 6, 2024 Regular Board meeting

Carried, 6-0

Public Participation

Two members of the public addressed the Board:

- Crane Acting Troupe - presented the official poster for “42nd Street”
- Advocating for athletic and praise for the Superintendent

## Board Discussion

- Committee Meetings
  - Facility Committee Meeting  
Board member Meghan Lafferty-Brown reported briefly on the Facilities Committee meeting of February 6 where they reviewed the Building Condition Survey and discussed upcoming Capital Project(s)

Board member Kelly Firmbach arrived 7:13 p.m.

- Budget Committee Meeting  
Board member Christopher Scoville briefly reported on the meeting held on February 27 which would be discussed in further detail by Business Manager Michael Brennan
- Policy Committee - no meeting  
Second Readings - Consideration for action under Consent Agenda Item 11(P):
  - 1230 Public Comment at Board Meeting - name change and revised
  - 1230 E Public Comment at Board Meeting Exhibit - new
  - 0100 Non-Discrimination and Equal Opportunity Policy - revised
  - 0100 Non-Discrimination and Equal Opportunity Regulation - rescind
  - 0110 Sexual Harassment - rescind
  - 0110.1 Non-Discrimination and Anti-Harassment of Students in the District - revised (current ICC policy and regulation)
  - 0110.1R Non-Discrimination and Anti-Harassment of Students in the District Regulation - revise
  - 0110.1E Non-Discrimination and Anti-Harassment of Students in the District Exhibit - new
  - 0110.2 Non-Discrimination and Anti-Harassment of Employees - revise
  - 0110.2R Non-Discrimination and Anti-Harassment of Employees Regulation - revised (current ICC policy and regulation and exhibit)
  - 0110.2E Non-Discrimination and Anti-Harassment of Employees Exhibit - revise
  - 0110.11R Title IX Regulation - new
  - 2210 Board Organizational Meeting - revise
  - 5605 Voter Registration for Students - revise and name change

## Student Board Member Report

Student Board Member Ewan McComb reported to the Board on upcoming activities and events district-wide.

## Superintendent's Report

Superintendent Marie Digirolamo reported to the Board

### Condolences to Dale's family

- Condolences to the family of Dale Tuczinski, retired school counselor
- Agreement with CSEA MOA regarding Contract Negotiations
- Congratulations Middle School student engineers, 7th & 8th Grade Band and Chorus, and winter season student athletes

Business Office Report

Business Manager Michael Brennan presented to the Board on the following items:

- 2024-2025 Budget Development - Instructional Budget Presentation
- Donation - Item 11(L)

Consent Agenda

MOTION FIRMBACH 2ND SCHAEFER

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Anthony Rizzi, Custodian, for the purpose of retirement, Custodian, effective March 30, 2024

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Tami Myers, for the purpose of retirement, Clerk-Typist, effective June 28, 2024

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Lisa Schmitt, for the purpose of retirement, Clerk-Typist, effective April 13, 2024

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Steve Marotta, Director of Facilities and Operations, for the purpose of retirement, effective September 29, 2024

11(E) CONSIDERATION FOR ACCEPTANCE (Full Report in the Supplemental File)

To accept the Treasurer's Report for January 2024 (including Revenues, Appropriations and Transfers and Warrants) as presented

11(F) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2023-2024 and the 2024-2025 school year as follows: Meeting Dates of: 2/6; 2/7; 2/8; 2/12; 2/15; 2/26

11(G) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2023-2024 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Thomas Van Tassel	Uncertified Substitute Teacher and TA	2/27/24
Margaret VanAllen	Uncertified Substitute Teacher, Certified TA	3/6/24

11(H) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the non-teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
John Davis	Substitute Cleaner	2/20/24
Margaret VanAllen	Clerical Substitute	3/6/24
Antony Rizzi	Substitute Cleaner	3/30/24

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following Interscholastic Coaches for the 2023-2024 school year:

Position	Name	Step
JV Softball Head Coach	Angela Grandinetti	Step 1
Varsity Baseball Volunteer Assistant Coach	Cameron Holzhauer	--
Varsity Baseball Volunteer Assistant Coach	George Cox	--

11(J) CONSIDERATION FOR APPROVAL

To approve an unpaid Leave of Absence for Mary Kapusinsky from her Elementary Education Teaching position, effective for the 2024-2025 school year

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Timothy Sarno as a short term substitute to fill the position held by Mallory Urbanski who is on leave from her teaching position. Mr. Sarno's appointment will be effective on or about March 4, 2024 and, provided he renders satisfactory service, is intended to continue but no later than May 10, 2024. No term of employment is conferred by this resolution of appointment and Mr. Sarno's employment may be terminated at any time.

11(L) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary School of \$3,572 from Ichabod Crane PTA and approve an increase in the 2023-2024 budget from \$48,609,261 to \$48,612,833 into the following Appropriation Codes:

- A2110.510-01-0000 - in the amount of \$3,572

11(M) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: MetLife Sports Business Day at MetLife Stadium

DATE: March 26, 2024

PARTICIPANTS: 5 students in the Distance Learning Class, Sports Marketing

CHAPERONES: 1 including Angelique Hebert

11(N) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: The Clark Institute, Williamstown, MA

DATE: March 19, 2024

PARTICIPANTS: 33 students from the Humanities Class

CHAPERONES: 2 including Megan Yeats

11(O) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: The Metropolitan, NYC

DATE: June 1, 2024

PARTICIPANTS: 30 students from the Humanities Class

CHAPERONES: 3 including Megan Yeats

11(P) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 1230 Public Comment at Board Meeting - name change and revised
- 1230 E Public Comment at Board Meeting Exhibit - new
- 0100 Non-Discrimination and Equal Opportunity Policy - revised
- 0100 Non-Discrimination and Equal Opportunity Regulation - rescind
- 0110 Sexual Harassment - rescind
- 0110.1 Non-Discrimination and Anti-Harassment of Students in the District - revised (current ICC policy and regulation)
- 0110.1R Non-Discrimination and Anti-Harassment of Students in the District Regulation - revise
- 0110.1E Non-Discrimination and Anti-Harassment of Students in the District Exhibit - new
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- 0110.2R Non-Discrimination and Anti-Harassment of Employees Regulation - revised (current ICC policy and regulation and exhibit)
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- 0110.11R Title IX Regulation - new
- 2210 Board Organizational Meeting - revise
- 5605 Voter Registration for Students - revise and name change

11(Q) CONSIDERATION FOR APPROVAL (Full List in the Supplemental File)

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- Middle School Math Workbooks and Consumables
- Primary School Math Samples

11(R) CONSIDERATION FOR ACCEPTANCE (Full Report in the Supplemental File)

To accept the High School and Middle School Extraclass Activity Fund Reports as of the following date(s):

AS OF 1/31/24

Account Balance: \$ 220,235.26

11(S) CONSIDERATION FOR ACCEPTANCE (Full Report in the Supplemental File)  
To accept the Internal Claims Auditor Report for February 2024 as presented

11(T) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (Full Agreement in Supplemental File)  
To approve and authorize the Superintendent or Board President to execute the attached agreement(s):

- MOA - CSEA Contract Extension

End of Consent Agenda

Carried, 7-0

#### Meetings

Regular or Special BOE Meetings

April 9 at 7pm High School Library

Committee Meetings

Policy March 12 at 5:45 pm

District-Wide School Safety Team Meeting March 21 at 3:00pm HS Library

Budget and Finance March 26 at 3:30pm CO Conference Room

Wall of Fame Committee March 27 at 6pm HS library

Communications Committee April 9 at 5:45 CO Conference Room

#### Executive Session

MOTION WIDJESKOG 2ND FIRMBACH

TO ADJOURN TO EXECUTIVE SESSION to discuss the employment history of particular individuals

Carried, 7-0

MOTION PHILLIPS 2ND WIDJESKOG

To appoint FIRMBACH as Clerk Pro Tem

Carried, 7-0

The District Clerk left the meeting.

#### Others Present at Executive Session

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, and Peg Warner, Special Education Director

The meeting was reconvened in open session at 8:41 p.m.

MOTION ALLARD 2ND SCHAEFER

To adjourn the meeting at 8:42 p.m.

Carried, 7-0