

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

APRIL 9, 2024

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, April 9, 2024 at 7:00 p.m. in the High School Library.

Board Members Present:

Board Members Absent:

School Officials Present:

Board President Matthew Nelson called the meeting to order at 7:07 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Vice-President Elizabeth Phillips read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION NELSON 2ND WIDJESKOG

To approve the agenda as presented

Carried, 7-0

MOTION NELSON 2ND LAFFERTY-BROWN

To approve the minutes of the March 5, 2024- Regular Meeting

Carried, 7-0

Public Comment

No one wished to address the Board at this time

Board Discussion

- Committee Meetings

Academic Committee Meeting

Board member Jennifer Allard briefly reported on the Academic Committee meeting held on March 5

District-Wide School Safety Team Meeting - Tabled to the May 7 Regular Board meeting

Policy Committee Meeting

Board member Jennifer Allard briefly reported on the Policy Committee meeting held on March 12. The following policies are considered to have had one reading:

First Readings:

- [8130.2 Workplace Violence Prevention](#) (new)
- [1740 Relations with Non-Public Schools](#) (revised)

- [8413 Transportation for Non-Public School Students](#) (new)
- [4765 Online, Distance, and Remote Learning](#) (revised)
- [8130 School Safety Plans and Teams](#) (revised)
- [8131 Pandemic Planning](#) (revised)
- Renumber the following:
 - Allocation of Space for Special Education Programs and Services
 - From #4321.1 to #4321.3
 - Provision of Special Education Services in the Least Restrictive Environment
 - From #4319 to #4321.1
 - Declassification of Students with Disabilities
 - From # 4320 to #4321.9

Superintendent's Report

Superintendent Marie Digirolamo reported briefly and answered questions on the following topics:

- Congratulations to the cast and crew of *42nd Street*
- 2024-2025 District Calendar
- Congratulations to tenure recipients and retirees
- Thank you, school-based volunteers

Student Board Member Report

Both Student Board member Ewan McComb and Alternate Student Board member Lillian XXX were unable to attend. High School Principal Craig Shull stood in for them, announcing the following student honors:

Valedictorian is David Oldrich
 Salutatorian is Grace Perito

Business Office Report

Business Manager Michael Brennan reported on the 2024-2025 budget development, adding that New York State had not yet passed its budget which affects our budgeting process.

Consent Agenda

MOTION NELSON 2ND ALLARD

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation, for the purpose of retirement, of Richard Hempler, cleaner, effective June 28, 2024

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation, for the purpose of retirement, of William Bryant, cleaner, effective June 28, 2024

- 11(C) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Christine Cox-Hughes - Elementary Teacher, effective July 1, 2024
- 11(D) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Elisabeth Milot, Elementary Teacher, effective July 1, 2024
- 11(E) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Jacquelyn Purificato, Special Education Teacher, effective July 1, 2024
- 11(F) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Stephen Werthner, English Teacher, effective July 1, 2024
- 11(G) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Daniel Funk, Physical Education Teacher, effective July 1, 2025
- 11(H) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Terri LaBrie, Elementary Teacher, effective July 1, 2025
- 11(I) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Theresa Longhi, ESL Teacher, effective July 1, 2025
- 11(J) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Stephanie Bell, Elementary Teacher, effective July 2, 2025
- 11(K) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Kathleen Bolstad, Elementary Teacher, effective July 1, 2025
- 11(L) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Michele Carey, Elementary Teacher, effective July 1, 2025
- 11(M) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Karen Seymourian, Elementary Teacher, effective July 1, 2025
- 11(N) CONSIDERATION FOR ACCEPTANCE
To accept the resignation, for the purpose of retirement, of Daniel Cremo, Physical Education Teacher, effective July 1, 2025

11(O) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for the purpose of retirement of Lori Creeron, Bus Driver, effective June 28, 2024

11(P) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for purpose of retirement of Joyce Hoffman, Cook, effective June 25 2024

11(Q) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Treasurer’s Report for February 2024 including Warrants, Revenues, Appropriations and Transfers as presented

11(R) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2023-2024 and 2024-2025 school years as follows: Meeting Dates of: 2/1; 2/5; 2/6; 2/8; 2/9; 2/13; 2/15; 2/16; 2/26; 2/27; 3/1; 3/6; 3/11; 3/14; 3/18; 3/20; 3/25; 3/26; 3/27

11(S) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Matthew Moles	Uncertified Substitute Teacher and TA	3/27/24
William Podell	Uncertified Substitute Teacher and TA	3/27/24
Alexa Barkley	Uncertified Substitute Teacher and TA	3/27/24
Isabella Hutchings	Uncertified Substitute Teacher and TA	3/27/24
Ashley Ames	Uncertified Substitute Teacher and TA	3/27/24

11(T) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the Non-teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Leonard McArthur	Substitute Cleaner	3/12/24
Dayten Sweeny-McClanahan	Substitute Cleaner	4/10/24
Tyler VanAllen	Substitute Cleaner	4/10/24
Jack Mullins	Substitute Cleaner	4/10/24
John Utley	Substitute Cleaner	4/8/24

11(U) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Marie Digirolamo, Superintendent, the following additional Extraclass Appointments and/or Annual Appointments for the 2023-24 school year:

Staff	Assignment
Jennifer Beebe	Mentor (effective 3/11/24)

11(V) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following Interscholastic Coaches for the 2023-2024 school year:

Position	Name	Step
Varsity Boys Track & Field Volunteer Assistant	Ben Vecellio	---

11(W) CONSIDERATION FOR APPOINTMENT

To accept the resignation of Dawn Richardson, Clerk-Typist, for the purpose of accepting another position within the district; and

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Dawn Richardson, to the probationary position of Assistant Head Bus Driver, Step 1 effective July 1, 2024

11(X) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Rudy Butler, to the probationary position of Cleaner, step 1, effective March 12, 2024

11(Y) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Margaret Van Allen, to the probationary position of Clerk-Typist, Step 1, effective March 27, 2024

11(Z) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Zachery Rowe, to the probationary position of Cleaner, Step 1, effective April 1, 2024; and as a substitute cleaner effective March 12, 2024 until the start of his probationary appointment

11(AA) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Mackenzie Rigg having successfully completed a 52 week probationary period which ended, March 26, 2024, to the permanent position of School Information Specialist

11(BB) CONSIDERATION FOR APPROVAL AND APPOINTMENT

To appoint Mindy Potts as Chairman of the 2024 Vote and Elections on May 21, 2024; and

To appoint the following vote inspectors at a flat rate of \$325:

Natalie Dee Jones, Mary Ann Carr Perez, Bernadette Torre, Dell Potts, Theresa Lux, Ann Engel and Lisa Schmitt

11(CC) CONSIDERATION FOR APPROVAL

To approve a transportation lease agreement request submitted by OK Kids for use of one or two school bus(es) (depending on enrollment in their program) for various field trips to be taken during the summer 2024

11(DD) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: New York City

DATE: April 27th, 2024

PARTICIPANTS: 19 Sala Latina Students

CHAPERONES: Nancy Dolan and Theresa Longhi

11(EE) CONSIDERATION FOR APPROVAL

To approve the following field trip requests and chaperones per Board Policy #4531:

DESTINATION: New York, NY Dalton Model UN Conference

DATE: Sunday, May 5, 2024

PARTICIPANTS: 20 students and 2 Chaperones including Patrick Sanger

11(FF) CONSIDERATION FOR APPROVAL (Full Calendar in Supplemental File)

To approve the 2024-2025 school year calendar as presented

11(GG) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Full Agreement in Supplemental File)

To approve a 2023-2024 Health Services Contract in accordance with Education Law Section 912, with the Taconic Hills Central School District for 19 students attending a private school within the district (Hawthorne Valley) in the amount of \$15,500.58 and to authorize the president of the Board to execute the contract and to authorize the president of the Board to execute the contract

11(HH) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers:

Budget Code	Transfer In	Transfer Out
A2610.460-00-0000 New Books	\$9,425	
A2610.522-00-3200 Periodicals		\$2,425
A2610.523-00-3200 Ref. Books		\$7,000

11(II) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the High School and Middle School Extraclass Activity Fund Reports as of the following date(s):

AS OF 2/29/24

Account Balance: \$ 220,435.94

11(JJ) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Internal Claims Auditor Report for March 2024 as presented

11(KK) CONSIDERATION FOR AUTHORIZATION FOR SIGNATURE (Full Agreements in Supplemental File)

To authorize the Board President or Superintendent to execute the following documents:

- MOA - ICTA Retirement Incentive
- West and Company Agreement Letter

End of Consent Agenda

Carried, 7-0

Tenure Recommendations

MOTION NELSON 2ND FIRMBACH

Whereas Andrea Phillips commenced probationary service on August 30, 2021 as a probationary professional educator, and

Whereas Andrea Phillips's probationary appointment will expire on August 29, 2024, and

Whereas Andrea Phillips holds a valid New York State Public School Teacher Certificate in the certification area(s) Literacy Birth - Grade 6

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Andrea Phillips's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Andrea Phillips effective September 3, 2024, to the position of professional educator in the tenure area(s) of Remedial Reading.

Carried, 7-0

MOTION NELSON 2ND PHILLIPS

Whereas Courtney White commenced probationary service on April 15, 2020 as a probationary professional educator, and

Whereas Courtney White's probationary appointment will expire on April 14, 2024, and

Whereas Courtney White holds a valid New York State Public School Teacher Certificate in the certification area(s) Students with Disabilities Grades 1-6

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Courtney White's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Courtney White effective April 15, 2024, to the position of professional educator in the tenure area(s) of Special Education General.

Carried, 7-0

MOTION NELSON 2ND SCOVILLE

Whereas Lucas Christensen commenced probationary service on September 21, 2020 as a probationary professional educator, and

Whereas Lucas Christensen's probationary appointment will expire on September 20, 2024, and

Whereas Lucas Christensen holds a valid New York State Public School Teacher Certificate in the certification area(s) School District Leader

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Lucas Christensen's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Lucas Christensen effective September 23, 2024, to the position of professional educator in the tenure area(s) of Assistant Superintendent.

Carried, 7-0

MOTION NELSON 2ND PHILLIPS

Whereas Katherine Gardner commenced probationary service on August 28, 2019 as a probationary professional educator, and

Whereas Katherine Gardner's probationary appointment will expire on August 27, 2024, and

Whereas Katherine Gardner holds a valid New York State Public School Teacher Certificate in the certification area(s) Literacy Birth - Grade 6

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Katherine Gardner's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Katherine Gardner effective August 28, 2024, to the position of professional educator in the tenure area(s) of Remedial Reading.

Carried, 7-0

MOTION NELSON 2ND PHILLIPS

Whereas Nicholas Spanswick commenced probationary service on November 6, 2020 as a probationary professional educator, and

Whereas Nicholas Spanswick's probationary appointment will expire on November 5, 2024, and

Whereas Nicholas Spanswick holds a valid New York State Public School Teacher Certificate in the certification area(s) Spanish 7-12

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Nicholas Spanswick's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Nicholas Spanswick effective November 6, 2024, to the position of professional educator in the tenure area(s) of Academic World Languages.

Carried, 7-0

MOTION NELSON 2ND PHILLIPS

Whereas David Manarel commenced probationary service on August 31, 2021 as a probationary professional educator, and

Whereas David Manarel's probationary appointment will expire on August 30, 2024, and

Whereas David Manarel holds a valid New York State Public School Teacher Certificate in the certification area(s) English Language Arts 7-12

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends David Manarel's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure David Manarel effective September 3, 2024, to the position of professional educator in the tenure area(s) of Academic English.

Carried, 7-0

MOTION NELSON 2ND PHILLIPS

Whereas Rebecca Wiseman commenced probationary service on August 30, 2021 as a probationary professional educator, and

Whereas Rebecca Wiseman's probationary appointment will expire on August 29, 2024, and

Whereas Rebecca Wiseman holds a valid New York State Public School Teacher Certificate in the certification area(s) Students with Disabilities Grades 1-6

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Rebecca Wiseman's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Rebecca Wiseman effective September 3, 2024, to the position of professional educator in the tenure area(s) of Special Education General.

Carried, 7-0

MOTION NELSON 2ND PHILLIPS

Whereas Robert Allard commenced probationary service on September 1, 2020 as a probationary professional educator, and

Whereas Robert Allard's probationary appointment will expire on August 31, 2024, and

Whereas Robert Allard holds a valid New York State Public School Teacher Certificate in the certification area(s) Social Studies 7-12

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Robert Allard's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Robert Allard effective September 3, 2024, to the position of professional educator in the tenure area(s) of Academic Social Studies.

Carried, 7-0

MOTION NELSON 2ND PHILLIPS

Whereas Sara Paul commenced probationary service on September 1, 2020 as a probationary professional educator, and

Whereas Sara Paul's probationary appointment will expire on August 31, 2024, and

Whereas Sara Paul holds a valid New York State Public School Teacher Certificate in the certification area(s) Teaching Assistant, Level III

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Sara Paul's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Sara Paul effective September 3, 2024, to the position of professional educator in the tenure area(s) of Teaching Assistant.

Carried, 7-0

MOTION NELSON 2ND PHILLIPS

Whereas Olivia Faure commenced probationary service on September 1, 2020 as a probationary professional educator, and

Whereas Olivia Faure's probationary appointment will expire on August 31, 2024, and

Whereas Olivia Faure holds a valid New York State Public School Teacher Certificate in the certification area(s) Music K-12

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Olivia Faure's appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Olivia Faure effective September 3, 2024, to the position of professional educator in the tenure area(s) of Music.

Carried, 7-0

MOTION NELSON 2ND PHILLIPS

Whereas Melanie Diaz commenced probationary service on September 1, 2020 as a probationary professional educator, and

Whereas Melanie Diaz’s probationary appointment will expire on August 31, 2024, and

Whereas Melanie Diaz holds a valid New York State Public School Teacher Certificate in the certification area(s) Music K-12

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Melanie Diaz’s appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Melanie Diaz effective September 3, 2024, to the position of professional educator in the tenure area(s) of Music.

Carried, 7-0

Public Comment

No one at the meeting wished to address the Board at this time

Meetings

Special Board Meeting - April 23 at 7:00 pm in the HS Library

Budget Hearing and Regular Meeting - May 7 at 7:00 pm in the HS Library

Wall of Fame Induction - April 24th at 6:30 pm in the HS Auditorium

Committee Meetings

Facilities - April 11 at 4:00 pm (virtual)

Policy - April 16 at 5:45 in the CO Conference Room

District-Wide DEI - April 23 at 5:45 pm in the CO Conference Room

Communications - May 1 at 3:00 pm in the CO Conference Room

Budget and Election Dates	
03/30/24	Petition Packets Available for Board Member Candidates
04/09/24	Board Meeting Presentation - Draft Budget
04/22/24	Petitions for Board Member Candidates Due 5pm
04/23/24	Board Meeting Presentation - Final Budget and Anticipated Adoption
05/07/24	Budget Hearing and Regular Board Meeting
5/15/24	Meet the Candidates Night 6pm-7pm
05/21/24	Vote and Election

MOTION NELSON 2ND FIRMBACH

To adjourn the meeting at 8:06 p.m.

Carried, 7-0