

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

August 6, 2024

MINUTES

The Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, August 6, 2024 at 7:00 p.m. in the High School Library. Prior to the Regular Meeting, the Board of Education held a Workshop meeting from 4:00 -6:45 p.m. in the same location as the Regular Meeting to discuss Board goals.

Board Members Present:

Max DiOrio	Kelly Firmbach	Matthew Nelson	Elizabeth Phillips
Anne Schaefer	Christopher Scoville	Valerie Spensieri	Cal Waits

Board Members Absent: Meghan Lafferty Brown

School Officials Present: Superintendent Marie Digirolamo, Assistant Superintendent Lucas Christensen, Director of Special Education Peg Warner, Assistant Principal Marcella Sanchez, and District Clerk Mindy Potts

Board President Matthew Nelson called the Regular meeting to order at 7:00 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Member Cal Waits read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION PHILLIPS 2ND FIRMBACH

To approve the agenda as presented

Carried 8-0

MOTION SCHAEFER 2ND DIORIO

To approve the minutes of the July 9, 2024 - Organizational and Regular Meeting Minutes

Carried 8-0

Public Participation

No one from the public wished to address the Board at this time.

Board Discussion

- Committee membership
Board President discussed the mostly finalized committee membership
- Meeting on August 7 at 4:00 p.m. to continue Board Goals and the Book Study *The Anxious Generation*

Reports

- Academic Department Reports 2024-2025
Assistant Superintendent Lucas Christensen gave an overview of the Academic Reports which will start in October 2024: K-12 ELA, K-12 Math, Counseling, and Technology

Superintendent’s Report

Superintendent Marie Digirolamo gave an update on summer school which was concluding mid-August and noted item 11(U) which reflects a small change to teacher and student hours for the start of the 2024-2025 school year.

Business Office Report

Business Manager Michael Brennan reported that the external auditors, West and Co. are currently in the district reviewing and who will be reporting out to the Board at the October 8 Board meeting. Operations in the district are on target and next Board meeting will be for adopting the tax levy

Consent Agenda

MOTION SCOVILLE 2ND FIRMBACH

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Kim (Zorzi) Barford, math teacher, effective August 26, 2024

11(B) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Justine Meehan, teaching assistant, effective July 30, 2024

11(C) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)
To accept the Treasurer’s Report for the month of June 2024, Warrants, Revenues, Appropriations, and Transfers as presented

11(D) CONSIDERATION FOR ACCEPTANCE
To accept the CPSE and CSE Recommendations for the 2024-2025 school year as follows:
Meeting Dates of: 4/24; 4/26; 6/3; 6/10; 6/20; 6/21; 6/24; 7/2; 7/24

11(E) CONSIDERATION FOR APPOINTMENT
To appoint the following additions to the teaching substitute listing for 2024-2025 school year:

Name	Position	Effective
Clare Knapp	Uncertified Substitute Teacher/TA	8/1/24
Tanya Heermance	Uncertified Substitute Teacher/TA	8/1/24
Kathryn Ogden	Uncertified Substitute Teacher/TA	8/1/24
Jill Boulet-Gercourt	Uncertified Substitute Teacher/TA	8/1/24
Justine Meehan	Uncertified Substitute Teacher and Certified Substitute TA	8/7/24

11(F) CONSIDERATION FOR APPOINTMENT
To appoint the following additions to the non-teaching substitute listing for 2024-2025 school year:

Name	Position	Effective
Robin Sullivan	Food Service Helper Substitute	8/28/24
Cristal Cruz	Cleaner Substitute	7/1/24

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, TEACHER LEADERS for the 2024-2025 school year as follows:

Teacher Leader	Staff
Mentor Teacher Leader	Jen Rickert

11(H) CONSIDERATION FOR APPROVAL

To approve the following staff to work summer school: Invitations Program and Summer ENL and High School and Middle School Program:

Name	Position
Mollie Drew, Robert Piel	Summer School Teachers (includes substitutes)

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following Interscholastic Coaches for the 2024-2025 school year:

Position	Name	Step
JV Boys Soccer Head Coach	James Antalek	Step 1
Varsity Cheerleading Head Coach	Ashlee Jefferson	N/A
Modified Football Volunteer	Frank Archambeault Jr.	---
Modified Football Volunteer	Theodore Lermen	---
Modified Girls Soccer Volunteer	Danielle Brescia	---
Scorekeeper	Avery Bates	N/A

11(J) CONSIDERATION FOR APPOINTMENT AND APPROVAL (attached)

To appoint upon the recommendation of Marie Digirolamo, Superintendent, the following Extra-classroom Appointments for the 2024-25 school year:

Assignment	High School Staff
After-school Homework Center Supervision	Lindsey Porreca, Theresa Longhi-Chirlin, Kristine Sigler
After-school Hall Duty - Supervision	Angelique Hebert, Lindsey Porreca, Nancy Konkle
After-school Library - Supervision	Nancy Konkle, Jennifer Two-Axe, Lindsey Porreca, Molly Magan Ryf, Angelique Hebert
After-school Science Lab - Supervision	Todd Megan, Scott Stafiej, Cori Drummond, Anastassia Gonyea, Jessica Porter, Curt Barford, Tim McErlean, Greg Miller, Molly Magan Ryf
After-School Detention Supervisor	Maureen VanTassel, Molly Magan, Nicole Naef
After-School Detention Substitute	Maureen VanTassel, Molly Magan, Nicole Naef, Connor DeSantis
Regents Review classes and Regents Exam Proctors and Graders	Todd Megan, Molly Magan Ryf, Scott Stafiej, Cori Drummond, Anastassia Gonyea, Jessica Porter, Curt Barford, Tim McErlean, Greg Miller, Linda Knight, David Vona, Emily Lock, John Wilary, Meredith Grizzaffi, Steven Cangemi, Chris Coffey, Victoria Austin, Daniel Farley, Megan Yeats, Olivia Chadwick, Nancy Dolan, Katherine Goold, Patrick Sanger, Jodi Gajadar, Randy Goold, Angela Pemberton, Maureen Van Tassel, Robert Allard, Nolan Wolfe, Penelope Walker, April Stromberg, Paul Giammarco, Kim Zorzi, Jeffrey Montague, Hugh Sarno

Assignment	High School Club Advisors
Anime Club	Dan Farley
Art Club	Sandy Dwileski
Automotive Club	Joseph Zink
Blue Spool Sewing Club	Courtney Dobkins
Class of 2027 Advisor	Nancy Konkle, Maureen Van Tassel, Victoria Holmes (Austin)
Class of 2028 Advisor	Greg Miller
Class of 2025 Advisor	Todd Megan, Alicia Cowan
Class of 2026 Advisor	Jennifer Two-Axe, Katherine Goold
Color Guard Advisor	Alicia Cowan
Crane Acting Troupe Artistic Director	Gail Helfer
Crane Acting Troupe Financial Advisor	John Wilary
Crane Acting Troupe Music Director	Karolyn Eberhardt
Crane Acting Troupe Producer	Gail Helfer
Crane Acting Troupe Technical	Michael Rivenbrug
Crane Acting Troupe Choreographer	Deborah Anthony
Envirothon Co Advisors	Greg Miller, Todd Megan
E-Sports Team	Robert Allard
Friends of Rachel	Angeique Hebert
Garden Club Advisor	Dan Farley
Girls' Athletic Council	Tracy Nytransky McComb
Habitat for Humanity	Randy Goold, Judy Bury
Interact Club	Anatassia Gonyea, Greg Miller
Literary Magazine	Dan Farley
Marching Band	Jennifer Edwards
Military Modeling Club	Dan Farley
Model Train Club	Randy Goold
Model UN Club	Patrick Sanger
National Honor Society	Maureen Van Tassel, Steven Cangemi
Newspaper Club "The Blue and White"	Katherine Goold
Peer Mediation	Angelique Hebert
Pride Club	Nolan Wolfe
Rock School (aka School of Rock)	Chris Coffey
Sala Latina/ISO	Theresa Longhi, Nancy Dolan
SADD Advisor	Angelique Hebert
Spanish Club	April Stromberg
Students Against Violating the Earth (SAVE)	Cori Drummond, Victoria Holmes (Austin)
Socrates Club	Scott Stafiej
Spectrum	Karolyn Eberhardt
Stage Crew	Jennifer Edwards
Student Council	Linda Knight, Meredith Grizzaffi
Student Store	Jennifer Two-Axe
Summer Band Camp	Jennifer Edwards
Technology Club	Cole Moon, Christopher Coffey
Varsity Club	Dave Ames
Yearbook Financial Advisor	John Wilary
Yearbook - Production	Jennifer Two-Axe, Holly Kilcer

Assignment	Middle School Advisors
Art Club	Jessica Mascolo
Book Club	Beth Kelly
Chess Club	David Manarel
Chorus - Fourth Grade	Melanie Diaz
DC Club	Lara Marotta
Dungeons and Dragons	Sherri Gelineau
Fifth and Sixth Grade Pops	Amy Giammattei
Friends of Rachel	Mary Middleton
Garden/Floral Club	Sherri Gelineau
Herb and Vegetable Garden and Native Flowers Club	Goshia Geiger
Hiking Club	Margaret McMahon
Jazz Band	Allesandra Shellard
Junior SAVE	Marcella Mason
Lego Robotics Club	Selena Hawver-Cook, Sue Mallery
National Junior Honor Society	Anne Flemming
Newspaper/Media	Elisa McNeil
Pawsitive Peers	Laura Sarno, Tina Butterworth
Peer Mediation	Blair Pantoja
Pride Club	Nick Spanswick
School Store	Elisa McNeil, Mary Middleton
Sing Swing	Joshua Overrocker
Ski Club	Elisa McNeil
STEM Club	Jared Bevington
Student Council	Kristyn McHugh, Deb Rivero
Walking Club	Sarah Cotsonas
Writing Club	Kristyn McHugh
Yearbook Advisor	Blair Pantoja, Jessica Mascolo
Yoga Club	Margaret Warner

Assignment	Middle School Staff
After School Hallway Supervision	Maria Walsh, Gene Ringwood, Sherri Gelineau, Nicholas Spanswick, Blair Pantoja
After-school Athletes Supervision	Gene Ringwood, Blair Pantoja
After School Homework Center	Judith Ooms, Maria Walsh, Mary Middleton, Susan Bowker,, Jennifer Wachunas, Selena Cook, Marcella Mason, Sherri Gelineau, Dara Rexhouse, Blair Pantoja, Kalyn Fleck, Nick Spanswick
After-School Detention	Blair Pantoja, Kati Johnson
Extended Day Teachers	Maria Walsh, Mary Middleton, Judith Ooms, Melanie Moon, Elisa McNeil, Margaret Warner, Christine Suchoski, Kristyn McHugh, Nick Ronca, Kalyn Fleck, Catrina Scully, Victoria Boor, Jason Brewer, Jen Wachunas, Selena Cook, Marcella Mason, Nicholas Spanswick, Robert Hanna

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Dell Potts to a long term substitute to fill the position held by Emma Accousti who took a Leave of Absence from her teaching assistant position. Ms. Potts's appointment will be effective August 28, 2024 and, provided she renders satisfactory service, is intended to continue but no later than January 24, 2025 at a rate of Bachelors' Step 1. No term of employment is conferred by this resolution of appointment and Ms. Potts's employment may be terminated at any time.

11(L) CONSIDERATION FOR APPOINTMENT

Whereas Christina Bauer who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of English Language Arts Grades 7-12

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Christina Bauer be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Christina Bauer to the position of professional educator in the tenure area(s) of Academic English, Masters Step 12 for a probationary period of three years to commence on or about August 28, 2024 and to expire on August 27, 2027

11(M) CONSIDERATION FOR APPOINTMENT

Whereas Paige Collins who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of School Counselor

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Paige Collins be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Paige Collins to the position of professional educator in the tenure area(s) of School Counseling and Guidance, Masters Step 10 for a probationary period of three years to commence on or about August 28, 2024 and to expire on August 27, 2027

11(N) CONSIDERATION FOR APPOINTMENT

Whereas Alexandra DelVecchio who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Childhood Education Grades 1-6

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Alexandra DelVecchio be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Alexandra DelVecchio to the position of professional educator in the tenure area(s) of Elementary Tenure area, Masters Step 2 for a probationary period of four years to commence on or about August 28, 2024 and to expire on August 27, 2028

11(O) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Sarah Blasi, to the probationary position of Clerk-Typist, Step 1, effective July 1, 2024
(provisional appointment approved at the 6/18/24 meeting)

11(P) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Amy Kneller having successfully completed a 52 week probationary period which ends, July 14, 2024, to the permanent position of District Registrar and Secretary to the Assistant Superintendent and Business Manager

11(Q) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Brenna Hayes having successfully completed a 52 week probationary period which ends, August 13, 2024, to the permanent position of Clerk-Typist

11(R) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Jamie Stickles having successfully completed a 52 week probationary period which ends, September 4 2024, to the permanent position of Monitor

11(S) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Taylor Smith having successfully completed an 8 week probationary period which ends, September 4 2024, to the permanent position of Driver

11(T) CONSIDERATION FOR APPROVAL

To approve a merger with the Hudson City School District for the formation of a Boys' and Girls' Swim Team in Section II for the 2024-2025 season

11(U) CONSIDERATION FOR APPROVAL

To establish for the 2024-2025 school year hours per building for full days of student attendance, as follows:

Building	School Day Hours	Teacher Hours
High School	7:45 am – 2:27pm	7:25 am – 2:27 pm
Middle School	7:37 am – 2:37 pm	7:35 am – 2:37 pm
Primary School	8:00 am – 2:20 pm	7:45 am – 2:47 pm

11(V) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the High School and Middle School Extraclass Activity Fund Reports as of the following date(s):

Account Balance: AS OF 6/30/24
 \$101,372.79

11(W) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers:

Budget Code	Transfer In	Transfer Out
A2250.150-00-3600 summer salary		\$8,000
A2250.415-00-3650 summer sped speech	\$8,000	
A1420.441-00-0000 legal	\$12,719	
A1420.442-00-0000 hearings		\$12,719

11(X) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (Full List in Supplemental File)

To approve and authorize the Superintendent to make the 2023-2024 year-end budget transfers as presented

11(Y) CONSIDERATION FOR APPROVAL

To approve the destruction of unused ballots and other intermediate records with retention periods of 1 year or less budget vote and election as allowed by the LGS-1 (Budget vote held May 16, 2023)

11(Z) CONSIDERATION FOR APPROVAL

To approve a transportation lease agreement request submitted by the Town of Kinderhook for use of two school buses during the summer 2024 park program

11(AA) CONSIDERATION FOR AUTHORIZATION AND APPROVAL

To authorize the expenditure of money for Max DiOrio's mandatory Board online training through NYSSBA at a cost of \$280

11(BB) CONSIDERATION FOR AUTHORIZATION AND APPROVAL

To authorize the expenditure of money for Cal Wait's mandatory Board training at NYSSBA (Fiscal Oversight Fundamentals) at a cost of \$265 on Saturday, June 8, 2024

11(CC) CONSIDERATION FOR AUTHORIZATION AND APPROVAL

To authorize the expenditure of money for Matthew Nelson to attend NYSSBA's Live-Virtual Summer Law Conference on July 25-26, 2024 at a cost of \$210

11(DD) CONSIDERATION FOR AUTHORIZATION AND APPROVAL

To approve the following Board members to attend NYS School Boards Association's Annual Convention and Education Expo which will be held in New York City this year, October 20-22 at a cost of \$540 plus travel expenses per attendee

- Elizabeth Phillips
- Kelly Firmbach
- Meghan Lafferty-Brown
- Max DiOrio
- Cal Waits
- Matthew Nelson

11(EE) CONSIDERATION FOR APPROVAL (Full Lists in Supplemental File)

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- IT Equipment
- Math Program

11(FF) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)
To accept the Internal Claims Auditor's Report for July 2024

11(GG) CONSIDERATION FOR APPROVE (Full Report in Supplemental File)
To approve the scope of work for the Professional Learning Committee and Plan Development with Consultant Annette Romano

11(HH) CONSIDERATION FOR AUTHORIZATION (Full Agreements in Supplemental File)
To authorize the Superintendent or Board President to execute the following agreements:

- Agreement with Columbia County and School Based Prevention Services
- Agreement with Sources of Strength
- 2024-25 Medical Director Agreement and appendix

Public Participation

No one from the public wished to address the Board at this time. Board member Kelly Firmbach asked if the district conducts exit interviews with staff who resign to which was not something the district does currently as a formal process.

Meetings

- August 7 - Board Retreat 4-7pm - HS Library
- August 20 - Special Meeting 7pm - HS Library
- September 10 - Regular Board Meeting 7pm - HS Library
 - New Teacher and Newly Tenured Teacher Reception 6:30 pm

Committee Meetings

- August 15 - Facilities Committee 4:00 pm - Virtual
- September 19 - Facilities Committee 4:00 pm - Virtual

MOTION NELSON 2ND FIRMBACH

To adjourn the meeting at 7:18 p.m.

Carried, 8-0