

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

January 7, 2025

AGENDA

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, January 7, 2025 at 7:00 p.m. in the High School Library.

All Board Members Present:

Max DiOrio	Kelly Firmbach	Meghan Lafferty-Brown
Matthew Nelson	Elizabeth Phillips	Anne Schaefer
Christopher Scoville	Valerie Spensieri	Cal Waits

School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Tim Farley, Principal, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Principal, Erin Russo, Middle School Assistant Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:02 p.m.

Board President Matthew Nelson announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION SCOVILLE 2ND FIRMBACH

To approve the present agenda

Carried, 9-0

MOTION WAITS 2ND FIRMBACH

To approve the minutes of the December 3, 2024 Meeting

Carried, 9-0

Public Participation

One member of the public addressed the Board regarding Tech Valley

## Board Discussion

- Committee Meetings
  - Policy Committee

Board Member Anne Schaefer briefly reported on the Policy Committee meeting held on December 3. From that meeting the following policies have first readings

### First Readings:

- 9520.6 Policy on the Rights of Employees to Express Breast Milk in the Workplace - new
- 1120 School District Records - revised
- 8130 School Safety Plans and Teams - revised
- 0100 Non-Discrimination and Equal Opportunity - revised
- 0115 and 0115-R Student Harassment and Bullying Prevention and Intervention Policy and Regulation - revised

### Renumbering/Revising or New Policies on Discrimination/Harassment

- 0110-Sexual Harassment - new
- 0110.2 Sexual Harassment in the Workplace - revised (name change and revision)
- 0111 Sex Discrimination and Sex-Based Harassment Under Title IX - new (renumbering and revision)
- 0111-R Sex Discrimination and Sex-Based Harassment Under Title IX Regulation - new (renumbering and revision)
- 0111-E Sex Discrimination and Sex-Based Harassment Under Title IX Exhibit - new (renumbering and revision)

### Current ICC Policies to be repealed to align with new, newly revised or newly numbered policies

- 0110.1 Non-Discrimination and Anti-Harassment of Students in the District - repeal
- 0110.1-R Non-Discrimination and Anti-Harassment of Students in the District Regulation - repeal
- 0110.1-E Non-Discrimination and Anti-Harassment of Students in the District Exhibit - repeal
- 0110.2 Non-Discrimination and Anti-Harassment of Employees in the District - repeal
- 0110.2-R Non-Discrimination and Anti-Harassment of Employees in the District Regulation - repeal
- 0110.2-E Non-Discrimination and Anti-Harassment of Employees in the District Exhibit - repeal
- 0110.11-R Sex Discrimination and Sex-Based Harassment Under Title IX Regulation- repeal

- Academic Committee

Board Vice President Elizabeth Phillips briefly reported on the Academic Committee meeting held on December 10

- Superintendent Goals Committee

Board Member Anne Schaefer briefly reported to the Board on the Superintendent Goals Committee meeting held on December 17

- Facilities Committee

Board Member Max DiOrio briefly reported on the Facilities Committee meeting held on December 19

- Budget and Finance Committee

No report from the Board on the January 2 Budget and Finance Committee Meeting. Business Manager Michael Brennan will present later in the meeting

## Reports

Teacher Leaders from the Technology and Business Department gave a presentation to the Board on the District-wide Technology and Business program.

## Student Board Member Report

Student Board member Amara Gabriel reported on district-wide activities and achievements of students.

## Superintendent's Report

Superintendent Marie Digirolamo reported to the Board on the following items:

- Happy New Year!
- Nominations for the Wall of Fame Class of 2025 are due by January 24, 2025.
  - Please visit our Wall of Fame page, where you can find information about the application, nomination process, selection criteria, timeline and more.
- 24-25 Calendar Updates - Item 11(U)
- CIC Football Partnership - Item 11(DD)
- Questar III BOE Nomination Request - Mr. Ed Brooks - Item 11(CC)
- *The Anxious Generation* Book Study

## Business Office Report

Business Manager Michael Brennan presented to the Board on the planning of the budget for the District:

- 4-Year Budget Projections Presentation
- Rollover Budget Presentation
- Donations - Items 11(V) - 11(X)

## Consent Agenda

### MOTION SCHAEFER 2ND SCOVILLE

To approve the following items contained under the consent agenda:

#### 11(A) CONSIDERATION FOR TERMINATION

To accept the resignation of Jonathan Horowitz, Monitor and Bus Driver, effective December 9, 2024

#### 11(B) CONSIDERATION FOR TERMINATION

To accept the resignation of Dawn Kerber, Food Service Helper, effective December 21, 2024  
*(other positions within the district have not been resigned)*

#### 11(C) CONSIDERATION FOR TERMINATION

To accept the resignation of Emma Accuosti, Teaching Assistant, effective December 13, 2024

#### 11(D) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Treasurer's Report for November 2024 including Warrants, Revenues, Appropriations and Transfers as presented

11(E) CONSIDERATION FOR APPROVAL

To accept the CPSE and CSE Recommendations for the 2024-2025 school year as follows:  
Meeting Dates of: 5/15; 11/19; 11/20; 11/25; 11/26; 12/2; 12/5; 12/16; 12/17; 12/20

11(F) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the Non-teaching substitute listing for 2024-2025 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Emma Accuosti	Uncertified Substitute Teacher and Certified Substitute TA	12/14/24
Kelly Nicoletta	Uncertified Substitute Teacher and Certified Substitute TA	1/8/25

11(G) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the Non-teaching substitute listing for 2024-2025 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Helen O'Toole	Substitute Monitor	12/10/24
Kelly Nicoletta	Substitute Clerical, Health Aide, Food Service Helper, and Monitor	1/8/25
Todd DiGrigoli	Substitute Food Service Helper and Substitute Clerical	1/2/25

11(H) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To appoint upon the recommendation of Marie Digirolamo, Superintendent, the following additional Extraclass Appointments and/or Annual Appointments for the 2024-25 school year:

<b>Staff</b>	<b>Assignment</b>
Heather Carpenter	Substitute Homework Center Substitute Extended Day Substitute After School Hallway Supervision
Bob Hanna	After School Hallway Supervision

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Michelle Novak-McDonald, to the probationary position Monitor, Step 1, effective September 9, 2024

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, James Girmindl, to the probationary position Monitor, Step 1, effective September 9, 2024

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Kim Williams, to the probationary position Monitor, Step 1, effective January 2, 2025

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Elizabeth Hlavac, to the probationary position Cook (6 hr), Step 2, effective January 2, 2025

11(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Heather Sundwall, to the probationary position Cook (6 hr), Step 2, effective January 2, 2025

11(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Lisa Cherwinski, to the probationary position Cook (6 hr), Step 1, effective January 2, 2025

11(O) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Shelby Kowalski, to the probationary position Teacher Aide, Step 1, effective on or about January 16, 2025

11(P) CONSIDERATION FOR ACCEPTANCE AND APPOINTMENT

To accept the resignation of Jon Deere, cleaner, for the purpose of accepting another position within the district, and;

To accept, upon the recommendation of Marie Digirolamo, Superintendent, Jon Deere, to the probationary position of custodian, Step 2, effective on January 8, 2025

11(Q) CONSIDERATION FOR APPOINTMENT

Whereas Brooke-Lyn Doyle who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Brooke-Lyn Doyle be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Brooke-Lyn Doyle to the position of professional educator in the tenure area(s) of Teaching Assistant, Step 1 for a probationary period of four years to commence on January 2, 2025 and to expire on January 1, 2029

11(R) CONSIDERATION FOR APPOINTMENT

Whereas Susan Nichols who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Special Education Students with Disabilities (Grade 1-6)

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Susan Nichols be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Susan Nichols to the position of professional educator in the tenure area(s) of Special Education Tenure area, Masters Step 20 for a probationary period of three years to commence on or about January 21, 2025 and to expire on or about January 20, 2028

11(S) CONSIDERATION FOR APPROVAL

To approve and increase in hours for Sunny Gibson FSH, from 3 hours/day to 6 hours/day, effective January 2, 2025

11(T) CONSIDERATION FOR APPROVAL

To approve the establishment of the following club for the 2024-2025 School Year with the following unpaid advisors:

Club	Staff
MTG (Magic the Gathering) Club	Christopher Coffey

11(U) CONSIDERATION FOR APPROVAL (Calendar in Supplemental File)

Changes to the 2024-2025 calendar:

- March 28 becomes half-day Superintendent Conference Day
- For unused emergency weather days: Dependent on the number of emergency weather days used, March 21, April 23, April 22 and May 22 may be designated as school recess per the following chart:

Number of Weather Days Used	School Recess:
Only 1 emergency weather days used	March 21, April 23, April 22, and May 22 will be designated as school recess
Only 2 emergency weather days used	April 23, April 22, and May 22 will be designated as school recess
Only 3 emergency weather days used	April 22 and May 22 will be designated as school recess
Only 4 emergency weather days used	May 22 will be designated as school recess

11(V) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$1,137 from Hannaford Helps Kids to the District and approve an increase in the 2024-2025 budget from \$50,189,013 to \$50,190,150 into the following Appropriation Codes:

- A2110.510-04-0000 - in the amount of \$380
- A2110.510-02-0000 - in the amount of \$356
- A2110.510-05-0000 - in the amount of \$401

11(W) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$892 from TEMPO to the Middle School and approve an increase in the 2024-2025 budget from \$50,190,150 to \$50,191,042 into the following Appropriation Codes:

- A2110.510-04-0000 - in the amount of \$575
- A2110.400-99-2100 - in the amount of \$317

11(X) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary School of \$1,428 into appropriation code F29 from Hannaford Helps Schools

11(Y) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers:

Budget Code	Transfer In	Transfer Out
A9711.600-00-0000 serial bond		\$294,964
A9789.600-00-0000 bus ban principal	\$294,964	
A9711.700-00-0000 serial bond		\$85,670
A9789.700-00-0000 bus ban int.	\$85,670	

11(Z) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the High School and Middle School Extraclass Activity Fund Reports as of the following date(s):

Account Balance: AS OF 9/30/24  
\$102,627.15

Account Balance: AS OF 10/31/24  
\$103,053.30

Account Balance: AS OF 11/30/24  
\$103,315.36

11(AA) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Internal Claims Auditor Report for December 2024 as presented

11(BB) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (Agreements in Supplemental File)

To amend the following employment agreements and to authorize the President of the Board of Education to execute the documents:

- Len Bates
- Angela Cowan
- Dan Doyle
- Dwight Grant
- Jaime Kikpole
- Amy Kneller
- Wilhelmena Mazure
- Mindy Potts
- Mackenzie Rigg
- Karen Wied-Carpenter

11(CC) CONSIDERATION FOR APPROVAL

BE IT RESOLVED, that the qualifications of Edmund Brooks have been reviewed by the Ichabod Crane Central School District Board of Education and deemed qualified to serve; and therefore

BE IT RESOLVED THAT the Board approves the nomination of Edmund Brooks to the Rensselaer-Columbia-Greene BOCES Board for a term from July 1, 2025 through June 30, 2028.

11(DD) CONSIDERATION FOR AUTHORIZATION FOR SIGNATURE (Agreements in Supplemental File)

To authorize the Board President or Superintendent to execute the following documents:

- Professional Services - Todd DiGrigoli
- CSD-ICCSD (CIC) Football Agreement

11(EE) CONSIDERATION FOR APPROVAL (Full Listing in Supplemental File)

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- IT Equipment

End of Consent Agenda

Carried, 9-0

Public Participation - Agenda Items Only

No one from the Public wished to address the Board at this time.

Budget Development Meetings	
01/28/25	Budget and Finance Committee Meeting - Non-Instructional Budget
02/04/25	Board Meeting Presentation - Non-Instructional Budget, State Aid Projections and Tax Cap
02/25/25	Budget and Finance Committee Meeting - Instructional Budget
03/04/25	Board Meeting Presentation - Instructional Budget, State Aid Projections and Tax Cap
04/01/25	Budget and Finance Committee Meeting - Revenue
04/08/25	Board Meeting Presentation - Draft Budget
04/22/25	Board Meeting Presentation - Final Budget and Anticipated Adoption
05/06/25	Budget Hearing and Regular Board Meeting
05/20/25	Vote and Election

Meetings

Regular and Special BOE Meetings

January 14 Workshop Meeting - *The Anxious Generation* Book Study at 7pm High School

February 4 Regular Meeting at 7pm High School

Committee Meetings

Policy: January 14 at 5:45 pm in CO Conference Room

Facilities: January 16 at 4:00 pm - virtual

Budget and Finance: January 28 at 5:45 pm in CO Conference Room

Executive Session

MOTION NELSON        2ND SCOVILLE

To adjourn to Executive Session at 9:05 p.m. to discuss the employment and financial history of particular individuals

Carried, 9-0

MOTION FIRMBACH    2ND NELSON

To appoint FIRMBACH as Clerk Pro Tem

Carried, 9-0

The District Clerk left the meeting.

Others present at Executive Session

Superintendent Marie Digirolamo

Board members Anne Schaefer and Val Spensieri left the meeting at 10:15 p.m.

The meeting was reconvened in open session at 10:21 p.m.

MOTION NELSON        2ND PHILLIPS

To adjourn the meeting at 10:22 p.m.

Carried, 9-0