

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

MAY 6, 2025

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, May 6, 2025 at 7:00 p.m. in the High School Library. The annual Budget Hearing was also held during this meeting.

Board Members Present:

Kelly Firmbach

Meghan Lafferty-Brown

Matthew Nelson

Elizabeth Phillips

Anne Schaefer

Christopher Scoville

Valerie Spensieri

Board Members Absent: Max DiOrio

Cal Waits

School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Principal, Erin Russo, Middle School Assistant Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:04 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Vice-President Elizabeth Phillips read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION LAFFERTY BROWN 2ND SCOVILLE

To approve the agenda as presented

Carried, 7-0

MOTION SCHAEFER 2ND PHILLIPS

To approve the minutes of the April 22, 2025 - Special Meeting

Carried, 7-0

Budget Hearing

Board President Matthew Nelson declared the Public Hearing for the Annual Meeting open at 7:06 p.m.

Business Manager Michael Brennan gave an overview of the development of and a summary of the 2025-2026 budget.

Two members of the public addressed the Board.

Members of the Board asked questions regarding state aid numbers and contingent budget numbers.

The public hearing was declared closed at 7:24 p.m.

Budget Vote to be held from 8am-9pm in the High School Gymnasium on May 20, 2025
All absentee and early mail voter ballots due in Central Office by 5:00 pm on May 20, 2025

Budget Documents available for public inspection: (Please contact District Clerk for copies)
Legal Notice (as published)

2025-2026 General Fund Budget Documents:

- Appropriations Budget
- Revenue Budget
- Three Component Budget (Admin/Program/Capital)
- Property Tax Report Card
- Salary Disclosure Information For Administration
- Budget Notice
- School District Report Card including Fiscal Transparency
- Tax Exemption Impact Report
- 2023-2024 AUDIT REPORT

Public Participation

No one from the public wished to address the Board at this time.

Executive Session

MOTION NELSON 2ND PHILLIPS

to adjourn to Executive Session at 7:35 p.m. to discuss the financial matters of a particular person; and to discuss the employment history of a particular person

Carried, 7-0

Others present in Executive Session

Superintendent Marie Digirolamo

Assistant Superintendent Lucas Christensen

Business Manager Michael Brennan

The meeting was reconvened in open session at 9:10 p.m.

Board Discussion

Communications Committee Meeting

Board Vice-President Elizabeth Phillips reported briefly on the Communications Committee meeting of April 8

Facilities Committee Meeting

Board President Matthew Nelson reported briefly on the Facilities Committee meeting of April 10

Budget Committee Meeting

There was no report on the Budget Committee meeting of April 15 as the Business manager updates the full Board at the April 22 Board meeting.

Policy Committee

The Policy Committee had no meeting but the following policies are considered to have had one reading:

Second Readings (Consideration for adoption under Consent Agenda Item 11(M) :

- 5120 School Census (rescind)
- 6120 Provision for Purchase of Meals and Refreshments: renumber to 9170
- 6210 Petty Cash Accounts: renumber to 6670
- 6240 Wire Transfers: renumber to 6415
- 6870 Participant Directed Tax Deferred Retirement Accounts: renumber to 6850

Reports

No reports

Student Board Member Report

Student Board Member Amara Gabriel's report was deferred until the next Regular Meeting of the Board

Superintendent's Report

Superintendent Marie Digirolamo thanks the first responders and Stop DWI for their Mock Crash demonstration for high school students. Additionally the Superintendent recognized all the educators who were appointed to tenure at the April Board meeting:

- Christopher Coffey
- Lindsey Porreca
- Shane DeCanio
- Rachael Imbert
- Kristyn McHugh
- Tessa Fox-Kondas
- Kelly Hindes
- Brittany Minotti
- Ashley Mitchell

Business Office Report

No Business Office Report

Consent Agenda

MOTION NELSON 2ND PHILLIPS

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Melanie Diaz, Music Teacher, effective August 1, 2025

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Jamie Stickles, monitor, effective May 15, 2025 (retaining her current Bus Attendant position)

11(C) CONSIDERATION FOR ACCEPTANCE (Report in Supplemental File)

To accept the Treasurer’s Report for the month of March 2025, Warrants, Transfers, Revenues and Appropriations as presented

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2024-2025 and the 2025-2026 school year as follows: Meeting Dates of: 2/3; 2/4; 2/7; 2/12; 2/26; 3/3; 3/7; 3/10; 3/11; 3/12; 3/13; 3/17; 3/18; 3/20; 3/24; 3/26; 4/3; 4/9; 4/10; 4/11; and 4/25

11(E) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the Teaching substitute listing for 2024-2025 school year:

Name	Position	Effective
Katherine Heimroth	Tutor	4/23/25
Scott Wasser	Tutor	4/9/25
Jenna Hoffman	Certified Substitute Teacher, TA and Tutor	5/7/25
Kyra Strong	Uncertified Substitute Teacher and TA	5/7/25
Erin Curry	Uncertified Substitute Teacher and TA	5/7/25
Bobbie Jo Aguilar	Uncertified Substitute Teacher and TA	5/7/25

11(F) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the Non-teaching substitute listing for 2024-2025 school year:

Name	Position	Effective
Mackenzie Wendelken	Seasonal IT Support/Substitute	5/1/25
Jamie Stickles	Substitute Monitor	5/15/25

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Jedediah Egnasher, to the probationary position of Cleaner, Step 1, effective April 25, 2025 with a probationary period no longer than one year

11(H) CONSIDERATION FOR APPROVAL

To approve an unpaid Leave of Absence for Stefanie Driscoll from her Teaching position, effective on or about August 27, 2025 through November 19, 2025

11(I) CONSIDERATION FOR APPROVAL

To approve an unpaid Leave of Absence for Kristen Johnson from her Teaching position, effective on May 27, 2025 through June 27, 2025

11(J) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Agreement in Supplemental File)
 To approve a 2024-2025 Health Services Contract in accordance with Education Law Section 912, with the North Greenbush Common School District for 7 students attending a private school within the district (LaSalle) in the amount of \$1,833.16 and to authorize the president of the Board to execute the contract

11(K) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Agreement in Supplemental File)
 To approve a 2024-2025 Health Services Contract in accordance with Education Law Section 912, with the North Colonie Central School District for 5 students attending a private school within the district (Catholic Central) in the amount of \$5,133.05 and to authorize the president of the Board to execute the contract

11(L) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Agreement in Supplemental File)
 To approve a 2024-2025 Health Services Contract in accordance with Education Law Section 912, with the East Greenbush Central School District for 12 students attending a private school within the district (Holy Spirit and Woodland Hills Montessori) in the amount of \$12,925.68 and to authorize the president of the Board to execute the contract

11(M) CONSIDERATION FOR ADOPTION
 To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 5120 School Census (rescind)
- 6120 Provision for Purchase of Meals and Refreshments: renumber to 9170
- 6210 Petty Cash Accounts: renumber to 6670
- 6240 Wire Transfers: renumber to 6415
- 6870 Participant Directed Tax Deferred Retirement Accounts: renumber to 6850

11(N) CONSIDERATION FOR APPROVAL
 To establish the following rates for summer 2025 personnel as follows:

Responsibility	Rate
Summer School Teacher (High School, Middle School, Invitations, Apex)	\$ 44.00/hour
Substitute Invitations/Summer School Teacher	\$ 44.00/hour
Invitations/Summer School Teaching Assistant/Aide	\$ 22.00/hour
Invitations/Summer School Nurse	\$ 38.50/hour
Drivers' Education	\$ 38.50/hour

11(O) CONSIDERATION FOR APPROVAL
 To approve, upon the recommendation of Marie Digirolamo, Superintendent, 2025 summer hours for the district effective July 7, 2025 - August 22, 2025: Monday - Thursday 8:00am - 4:00pm and Friday 8am - 11am

11(P) CONSIDERATION FOR ACCEPTANCE (Report in Supplemental File)
 To accept the High School and Middle School Extraclass Activity Fund Report as of the following date(s):

AS OF 3/31/25

Account Balance: \$176,424.65

11(Q) CONSIDERATION FOR ACCEPTANCE (Report in Supplemental File)

To accept the Internal Claims Auditor Report for April 2025 as presented

End of Consent Agenda

Carried, 7-0

Public Comment - Agenda Items Only

No one from the public wished to address the Board at this time.

Meetings

Board Meetings

May 20 - Accept Results of Vote at approximately 9:20pm

June 3 - Regular Meeting 7:00 pm High School Library

June 17 - Special Meeting 7:00 pm High School Library

Committees

Facilities: May 15 at 4:00 in the CO Conference Room - no mn - must look for alternate

Policy: May 27 at 5:45 in the CO Conference Room

Other

May 12 - Meet the Candidates - 6:00pm - HS Library

May 20 - Budget Vote and Election - 8am-9pm - HS Gymnasium

Executive Session

MOTION NELSON 2ND SCOVILLE

To adjourn to executive session at 9:24 pm to discuss the employment history of a particular person

Carried, 7-0

Board Member Kelly Firmbach volunteered to serve as Clerk Pro Tem and there was no dissent from the Board.

Others present in Executive Session:

Superintendent Marie Digirolamo

The District Clerk left the meeting

The meeting was reconvened in open session at 9:48 pm.

MOTION PHILLIPS 2ND NELSON

To adjourn the meeting at 9:49 pm

Carried, 7-0