ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION June 17, 2025

MINUTES

A Special Meeting of the Ichabod Crane School Board was held on Tuesday, June 17, 2025 at 7:00 p.m. in the High School Library.

Board members Present:

Max DiOrio	Kelly Firmbach	Meghan Lafferty-Brown
Matthew Nelson *(arrived 7:07 pm)*	Elizabeth Phillips	Anne Schaefer *(arrived 7:07 pm)*
Valerie Spensieri	Cal Waits	

Board Member Absent: Christopher Scoville *(arrived 9:57 pm during Executive Session)*

School Officials Present:
Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, and Mindy Potts, District Clerk

Board Vice-President Elizabeth Phillips called the meeting to order at 7:05 p.m.

Board Vice-President Elizabeth Phillips announced the fire exits and conducted the Pledge of Allegiance.

Board member Kelly Firmbach read the District Mission Statement:

> "The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

Board member Anne Schaefer and Board President Matthew Nelson arrived at the meeting at 7:07 p.m.

MOTION PHILLIPS 2ND FIRMBACH
To approve the agenda as presented
Carried, 8-0

MOTION FIRMBACH 2ND LAFFERTY BROWN
To approve the minutes of the June 3, 2025 - Regular Meeting

Public Participation
No one from the public wished to address the Board at this time

Board Discussion

- Committee meetings
    - Policy Committee
      Board member Anne Schaefer reported on the policy committee meeting of June 11, 2025. While the policy would have its first reading, the Board would need to review the policy prior to the second reading, scheduled for July 15, as administration will be revising a paragraph

  First Reading:
    - 5695 Students and Personal Electronic Devices (revised)

- Board member Cal Waits requested a review of the district's international policy in light of district families' interest in a potential European trip discussed at the June 3, 2025 BOE meeting.

- Board President Matthew Nelson noted the forecast for high temperatures next week and Superintendent Marie Digirolamo addressed the district's anticipation of such weather and measures being implemented to reduce temperatures in the classrooms and hot spots in the buildings.

Superintendent's Report - Marie Digirolamo

- Congratulations on a successful 24-25!

Business Office Report - Business Manager Michael Brennan had no additional business to report

Consent Agenda

MOTION NELSON 2ND DIORIO

To accept the following items contained in the Consent Agenda:

10(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Michelle Schmidt, Teaching Assistant, effective June 27, 2025

10(B) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2025-2026 school years as follows:
Meeting Dates of: 4/7; 4/30; 5/9; 5/16; 5/27; 5/28; 6/2; 6/4; 6/5; 6/10; 6/12

10(C) CONSIDERATION FOR APPOINTMENT

To approve the following Student Teachers/Interns and assignments as listed:

Name	**Assignment**	**Dates**
Sophia Martino	Laura Sarno	8/27/25 - 6/25/26

10(D) CONSIDERATION FOR APPOINTMENT

Whereas Taylor Meyer who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Elementary Education

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Taylor Meyer be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Taylor Meyer to the position of professional educator in the tenure area(s) of Elementary Education area, Masters Step 4 for a probationary period of four years to commence on or about August 27, 2025 and to expire on or about August 26, 2029

10(E) CONSIDERATION FOR APPOINTMENT

Whereas Madelyn Percy who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Special Education

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Madelyn Percy be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Madelyn Percy to the position of professional educator in the tenure area(s) of Special Education area, Masters Step 4 for a probationary period of four years to commence on or about August 27, 2025 and to expire on or about August 26, 2029

10(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo Superintendent, Tanya Hamm, to the position of .6 FTE Art Teacher at a rate of Step 5 (prorated) for the 2025-2026 School Year

10(G) CONSIDERATION FOR APPROVAL

To approve an unpaid Leave of Absence for Dell Potts, Teaching Assistant, effective for the fall semester 2025

10(H) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Full agreement in Supplemental File)

To approve a 2024-2025 Health Services Contract in accordance with Education Law Section 912, with the Albany City School District for 20 students attending a private school within the district (Albany Academies and Holy Names) in the amount of $23,398.40 and to authorize the president of the Board to execute the contract

10(I) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of $746 from TEMPO for the purchase of equipment at the Primary School and approve an increase in the 2024-2025 budget from $50,192,725 to $50,193,471 into the following Appropriation Code:

- A2110.510-05-2100 - in the amount of $746

10(J) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, an anonymous donation of $17 to cover the cost of two diplomas and approve an increase in the 2024-2025 budget from $50,193,471 to $50,193,488 into the following Appropriation Code:

- A1010.503-00-0000 - in the amount of $17

10(K) CONSIDERATION FOR ACCEPTANCE (Bid tab in Supplemental File)

To award bid #2025-03 Paving Bid to the lowest responsible bidder, J. Hunziker Asphalt Paving LLC, with a bid in the amount of $79,250 for the five locations on the bid during the summer 2025 (per the bid opening held on 05/29/25)

10(L) CONSIDERATION FOR AUTHORIZATION FOR SIGNATURE

(Full Agreements contained in Supplemental File)

To authorize the Board President or Superintendent to execute the following documents:

- Girvin and Ferlazzo Retainer Agreement
- Agreement - Special Education Student
- Agreement - Todd DiGrigoli
- Columbia County Department of Health - Early Intervention and Preschool Services
- Center for Spectrum Services

10(M) CONSIDERATION FOR APPROVAL

To approve the following additional staff to work summer school: Invitations Program and Summer ENL, ESY and High School and Middle School Programs:

Name	**Position**
Amy Mitchison, Maxine Seaman, Susan Bowker, Kati Johnson	Teaching Assistants
Bob Allard, Darby Siver	Teachers/Substitute Teacher

End of Consent Agenda
Carried, 8-0

Public Comment
One member of the public questions on the following topics:

- Air conditioning in the district
- Cell phone use for students attending programs off campus

Executive Session
MOTION NELSON 2ND FIRMBACH

To adjourn to Executive Session at 7:46 p.m. to discuss the employment history of a particular person and to discuss matters leading to the discipline of particular persons

Carried, 8-0

MOTION NELSON 2ND FIRMBACH

To appoint Board Member Kelly Firmbach as Clerk Pro Tem

Carried, 8-0

The District Clerk left the meeting.

Others present at Executive Session:

- Superintendent Marie Digirolamo (left at 9:25 p.m. and returned at 9:45 p.m.)
- Assistant Superintendent Lucas Christensen (left at 9:25 p.m.)
- Business Manager Michael Brennan (left at 9:25 p.m.)
- Attorney Ryan Mullahy
- Board member Christopher Scoville arrived at 9:45 p.m

The Meeting was reconvened in open session at 9:53 p.m.

MOTION NELSON 2ND DIORIO

To adjourn the meeting at 9:55 p.m.

Carried, 9-0

Meetings

Board Meetings:

- July 15, 2025 - Organizational meeting at 7:00 p.m.
- August 4 BOE Retreat 5:00-7:00 p.m.
- August 5 BOE Administrative and BOE Retreat 5:00-7:00 p.m.

Committee:

- Facilities July 17 at 4:00 p.m.
- Policy August 12 at 3:00 p.m.
- Facilities August 14 at 4:00 p.m.

Reminders:

- Retiree Recognition and End of Year Staff Meeting - June 27 at 8:00 a.m. - All-purpose field
- Graduation - June 27 at 6:30 p.m. (Weather date - June 28 at 10:00 a.m.)