

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

JULY 15, 2025

MINUTES

The Organizational Meeting of the Ichabod Crane Board of Education was held on Tuesday, July 15, 2025 at 7:04 p.m. in the High School Library.

Members Present:

Max DiOrio	Kelly Firmbach	Meghan Lafferty-Brown
Matthew Nelson	Elizabeth Phillips	Anne Schaefer
Valerie Spensieri	Cal Waits	

Members Absent: Christopher Scoville

School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Marcella Sanchez, High School Assistant Principal, Tim Farley Principal, Erin Russo, Middle School Assistant Principal, and Mindy Potts, District Clerk

District Clerk, Mindy Potts called the meeting to order at 7:02 p.m.

District Clerk announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

The District Clerk Administered the Oath of Office for Newly Elected Board Members, Meghan Lafferty Brown, Elizabeth Phillips, and Matthew Nelson.

MOTION NELSON 2ND FIRMBACH

To approve the Organizational Meeting Agenda as Presented  
Carried, 8-0

District Clerk called for nominations for the office of President.

Board member Kelly Firmbach nominated Board member Matthew Nelson with a second from Board member Meghan Lafferty Brown.

Seeing no other nominations, District Clerk called for the vote

MOTION FIRMBACH 2ND LAFFERTY BROWN

To elect Matthew Nelson as Board President  
Carried, 8-0

The Clerk administered the Oath of Office to the President who then began presiding over the meeting.

Board President Matthew Nelson called for nominations for the office of Vice-President.

Board member Meghan Lafferty Brown nominated Board member Elizabeth Phillips with a second from Board member Cal Waits.

Seeing no other nominations, Board President Matthew Nelson called for a vote.

LAFFERTY BROWN      2ND WAITS  
To elect Elizabeth Phillips as Board Vice-President  
Carried, 8-0

Board Clerk administered the Oath of Office to the Vice-President and also to the Superintendent Marie Digirolamo.

Consent Agenda:

MOTION NELSON      2ND PHILLIPS

To approve the following items contained under the Consent Agenda:

6(A) CONSIDERATION FOR DESIGNATION

To designate the following staff to the following Annual District Positions for the 2025-26 school year and until the time of the 2026-27 Organizational Meeting or until a successor is appointed/designated:

- |   |                                      |
|---|--------------------------------------|
| • Treasurer                               | Wilhelmena Mazure                    |
| • District Clerk                          | Mindy Potts                          |
| • Purchasing Agent                        | Michael Brennan                      |
| • Deputy Purchasing Agent                 | Amy Kneller                          |
| • Tax Liaison                             | Mindy Potts                          |
| • HIPAA Privacy Official                  | Angela Cowan                         |
| • Records Access Officer                  | Mindy Potts                          |
| • Records Management Officer              | Mindy Potts                          |
| • Chief Information Officer               | Lucas Christensen                    |
| • Civil Service Appointing Officer        | Michael Brennan                      |
| • Property Control Managers               | Mena Mazure and Karen Wied Carpenter |
| • Pesticide Notification Officer          | Dan Doyle                            |
| • Asbestos LEA Designee                   | Dan Doyle                            |
| • Data Protection Officer                 | Lucas Christensen                    |
| • Civil Rights Compliance Officer         | Lucas Christensen                    |
| • Asbestos LEA Designee                   | Dan Doyle                            |
| • Residential Facility Transition Liaison | Marie Digirolamo                     |
| • Designated Education Official           | Marie Digirolamo                     |
| • Section 504 Compliance Officer          | Peg Warner                           |
| • McKinney-Vento Liaison                  | Peg Warner                           |
| • Title IX Compliance Officer             | Lucas Christensen                    |
| • Alternate Title IX Compliance Officer   | Michael Brennan                      |

6(B) CONSIDERATION FOR APPOINTMENT/DESIGNATION

To designate the following organization to the following Annual District Positions for the 2025-26 school year and until the time of the 2026-27 Organizational Meeting or until a successor is appointed/designated with remuneration per contract or agreement:

- School Attorney: Girvin and Ferlazzo
- Bond Counsel: Barclay Damon, LLP
- Internal Audit Service: Michael Wolff Advisory Services
- External Audit Service: West & Co. CPAs PC
- District Fiscal Advisor: Bernard P. Donegan Inc.
- Insurance Agent: Metzwood Insurance
- 403(b) Advisor: Mussett Wealth Management
- Architects: CS Arch
- School Resource Deputy and Body Worn Camera: Columbia County Sheriff's Dept
- Director of Health Services: CMH (Columbia Memorial Health)

6(C) CONSIDERATION FOR APPOINTMENT/DESIGNATION (Account listing in Supplemental File)

To designate the following organizations/people to the following Annual District Positions for the 2025-26 school year and until the time of the 2026-27 Organizational Meeting or until a successor is appointed/designated:

- Receiver Of Taxes Bank of Greene County
- Tax Collector Donald MacCormack, Bank of Greene County
- Official Bank Depository: Bank of Greene County (Attached Current Accounts)
- Official Newspapers: Register Star & The Columbia Paper
- Director of Health Services: CMH (Columbia Memorial Health)

6(D) CONSIDERATION FOR AUTHORIZATION

To authorize the Purchasing Agent or District Clerk to open bids; and  
To authorize the Treasurer or Superintendent to sign checks and to execute bank transfers

6(E) CONSIDERATION FOR APPOINT

To appoint for the 2025-2026 school year Lucas Christensen as the District's designee for determination of residency and Superintendent Marie Digirolamo as District's designee for residency appeals

6(F) CONSIDERATION FOR APPOINTMENT

To appoint Richard Phillips as the Internal Claims Auditor with remuneration as \$5,700 annually and Shirley McThenia as Substitute Internal Claims Auditor with remuneration at a rate of \$32/hour; and for such *appointments to be in effect for the 2025-2026 school year and until the time of the 2026-2027 Organizational Meeting, or until a successor is appointed whichever occurs first*

6(G) CONSIDERATION FOR AUTHORIZATION

To authorize the following personnel to issue working papers for the 2025-2026 school year:

- Brenna Hayes, Tori Jefferson, Kelly Hill, Tania Yearwood, Holly Kilcer, Carol VanDenburgh

6(H) CONSIDERATION FOR APPROVAL

To approve, in accordance with policy #6900 Disposal of District Property, the following on-line auction site(s) to be used to dispose of items declared surplus and obsolete in accordance with policy 6900 Disposal of District Property:

- Auctions International

6(I) CONSIDERATION FOR APPROVAL

To establish petty cash funds for the 2025-2026 school year as follows:

*(Pursuant to State Education Law, Section 1709, Subdivision 29 & Commissioner's Regs 170.4)*

- District Clerk \$100
- Director of Operations \$100
- Tax Liaison \$100
- Food Service Director \$100

6(J) CONSIDERATION FOR APPROVAL

A. To establish the hourly rate of pay for support staff substitutes and occasional employees for the 2025-2026 school year as follows:

- Clerk-Typist Substitute \$ 18.00/hour
- Aide Substitute/Monitor Substitute \$ 17.00/hour
- Food Service Helper Substitute \$ 17.00/hour
- Maintenance/Mechanic Substitute \$ 17.50/hour
- Cleaner Substitute \$ 17.00/hour
- Bus Mechanic Substitute \$ 27.00/hour
- Bus Driver Substitute \$ 25.00/hour
- Bus Attendant Substitute \$ 19.00/hour
- Registered Nurse Substitute \$ 35.00/hour
- Occasional Central Office Support /Substitutes– Secretarial \$ 18.00/hour
- Occasional Central Office Support/Substitutes – Clerical \$ 18.00/hour
- Seasonal IT Support/Substitute \$ 17.00/hour
- SEIT \$ 50.00/hour

B. Retired Non-teaching ICC employees substituting in the position from which they retired to be paid at a rate which includes an additional \$1.00/hour

C. Current ICC employees substituting during summer break or vacation weeks are to be paid at a rate which includes an additional \$1.00/hour

6(K) CONSIDERATION FOR APPROVAL

To establish the per diem rate of pay for teacher substitutes for the 2025-2026 school year as follows

- Uncertified Substitute Teacher \$ 120/DAY
- Certified Teacher \$ 135/DAY
- Uncertified Teaching Assistant \$ 110/DAY
- Certified Teaching Assistant \$ 115/DAY
- NYS Certified Retired Ichabod Crane Teacher Substitute \$ 155/DAY
- NYS Certified Retired Ichabod Crane T.A. Substitute \$ 120/DAY
- Term Substitute Teacher \$ 205/DAY

6(L) CONSIDERATION FOR APPROVAL (attached)

To accept all [Extra-classroom Activities for the 2025-2026 school year](#) per the attached listing; and to approve the following recently created clubs with advisor rate of \$650 as listed:

- Middle School Spanish Club
- Middle School International Club (French/Spanish)
- Middle School E-sports Club
- Middle School Writing Club
- High School MTG (Magic the Gathering) Club
- High School JCK Club

6(M) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent designated staff members as Dignity Act Coordinators for the 2025-2026 school year:

- Peg Warner - Primary School
- Erin Russo - Middle School
- Marcella Sanchez - High School
- Lucas Christensen - Districtwide

6(N) CONSIDERATION FOR APPROVAL AND APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent the following transportation department positions for the 2025-2026 school year:

- Tami Barlow as School Bus Driver Instruction (SBDI) and 19A Trainer
- Christine Foote as School Bus Driver Instruction (SBDI) and 19A Trainer
- Dawn Richardson as School Bus Driver Instruction (SBDI)
- Daniel Doyle as School Bus Driver Instruction (SBDI)

6(O) CONSIDERATION FOR APPROVAL

To establish the following rates for 2025-2026 as follows:

- Bus Driver/Trainer current step rate +\$2.00/hour
- Adult Education Coordinator \$ 3,800 Annual Stipend
- Adult Education Instructors \$ 25.00/hour
- Language Interpreters \$ 40.00/hour
- Game Official: Scoreboard (Basketball) \$ 35.00/game
- Game Official: Timekeeper (Basketball) \$ 35.00/game
- Lead Chaperone \$ 27.90/hour
- Title I Grant Coordinator \$ 2,971 Annual Stipend
- Accompanist \$ 50/session

6(P) CONSIDERATION FOR APPROVAL

To establish the mileage reimbursement rate to be set at the rate in accordance with the IRS rate, currently at \$.70/Mile *(as of January 1, 2025)*

6(Q) CONSIDERATION FOR APPROVAL

To establish fees related to the leasing of School Buses, per Board Policy #8416-E, effective for the 2025-2026 school year, as follows:

- Rate A: Bus Driver paid at \$42.00/hour and \$2.75/mile
- Rate B: Bus Driver Paid at \$50.00/hour and \$2.75/mile

6(R) CONSIDERATION FOR APPROVAL

To designate the Ichabod Crane Booster Club as the official organization in charge of running the concession stand for the 2025-2026 school year

6(S) CONSIDERATION FOR APPROVAL

To approve the non-resident summer school tuition as \$525/class

6(T) CONSIDERATION FOR APPROVAL

To establish school lunch prices for 2025-2026 as follows:

- K-12 Regular Student Breakfasts: Free
- K-5 Regular Student Lunches: Free
- 6-12 Regular Student Lunches: Free
- K-12 Reduced Price Breakfasts: Free
- K-12 Reduced Price Lunches: Free
- Student Milk Price: \$0.50

6(U) CONSIDERATION FOR APPROVAL

To establish for the 2025-2026 school year hours per building for full days of student attendance, as follows:

Building	School Day Hours	Teacher Hours
High School	7:45 am – 2:27pm	7:25 am – 2:27 pm
Middle School	7:37 am – 2:37 pm	7:35 am – 2:37 pm
Primary School	8:00 am – 2:20 pm	7:45 am – 2:47 pm

6(V) CONSIDERATION FOR APPROVAL

To approve, in accordance with policy #8332 Use of District Owned Cell Phones, the following job titles to require use of a district-owned cell phone:

- Communications Specialist

6(W) CONSIDERATION FOR APPOINTMENT AND DESIGNATION (Full listing in Supplemental File)

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, members of the Committee on Special Education, Pre-School Education, CSE Sub-Committees, Impartial Hearing Officers and the Designated Official for IEP Distribution for the 2025-2026 school year, per the attached listing and to delegate the Board President as a representative of the Board who can appoint an Impartial Hearing Officer, in the event such a hearing is requested by the parent of a student with a disability (per policy 4321 and Commissioner Regulations § 200.5)

6(X) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, a representative of Girvin & Ferlazzo’s Office as alternate Hearing Officer for Student Disciplinary Hearings, pursuant to Education Law 3214 during the 2025-2026 school year

6(Y) CONSIDERATION FOR APPROVAL

To approve, for the 2025-2026 school year, the *following annual appointments* to be in effect until the time of the 2026-2027 Organizational Meeting, or until a successor is appointed (*whichever occurs first*)

- (1) – Chief School Officer or designee to certify payroll (Comm Reg 170.2)
- (2) – Chief School Officer or designee to approve attendance at conferences & workshops for all staff and administrators (Gen Mun Law 77b)
- (3) – Chief School Officer to approve payment for additional in- service and graduate credit courses upon receipt of validation according to the Teacher’s Contract and Board Policy Nos. 9280 & 9280(R)
- (4) – Chief School Officer to sign Special Aid Projects and E-Rate documents
- (5) – Chief School Officer or designee to approve payment for Curriculum Writing/Projects per the contractual rate

6(Z) CONSIDERATION FOR APPROVAL

To approve the Superintendent of Schools to fill positions in anticipation of appointment

6(AA) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve authorization to provide Workers’ Compensation Coverage for Board members and volunteers in addition to employees.

6(BB) CONSIDERATION FOR APPOINTMENT/DESIGNATION

To designate Michael Brennan as the District Representative To RCG Workers’ Compensation Trust and as the District Designee To Vote For Trustees To The RCG Health Insurance Trust

6(CC) CONSIDERATION FOR APPROVAL

Whereas, the Ichabod Crane administrators have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluators, therefore

Be it resolved, that, upon recommendation of, Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, the administrators be certified as follows:

- Craig Shull as Lead Evaluator of Teachers
- Marcella Sanchez as Lead Evaluator of Teachers
- Tim Farley as Lead Evaluator of Teachers
- Anthony Marturano as Lead Evaluator of Teachers
- Erin Russo as Lead Evaluator of Teachers
- Andrea Williams as Lead Evaluator of Teachers
- Debra Bernt as Lead Evaluator of Teachers
- Peg Warner as Lead Evaluator of Teachers
- Lucas Christensen as Lead Evaluator of Teachers and Administrators
- Marie Digirolamo as Lead Evaluator of Administrators

6(DD) CONSIDERATION FOR APPROVAL (Full listing in Supplemental File)

To approve the Board of Education Meeting dates and times as per the attached listing including the annual Budget Hearing as May 5, 2026 and the Annual Budget Vote and Election as May 19, 2026; and to establish 10 p.m. as the ending time for all Regular Board of Education Meetings for the 2025-2026 school year unless otherwise extended by Board action

6(EE) CONSIDERATION FOR APPROVAL

To re-approve the terms of the continuing loan of the Martin H. Glynn portrait to the Village of Valatie (*resolution originally approved January 20, 2015*)

End of Organizational Meeting Consent Agenda

Carried 8-0

Board President administered the Oath of Office to District Clerk

The Board proceeded to hold the Regular Meeting.

REGULAR MEETING AGENDA

JULY 15, 2025

MOTION WAITS 2ND DIORIO

To approve the Regular Meeting Agenda as presented  
Carried, 8-0

MOTION LAFFERTY BROWN 2ND FIRMBACH

To approve the minutes of the following meetings:  
06/17/25 – Regular Board Meeting Minutes (draft attached)  
06/26/25 - Special Board Meeting Minutes (draft attached)  
Carried, 8-0

Public Comment

No one wished to address the Board at this time.

Board Discussion Items

- Board Committee Membership - Determined by Board President (Listing in Supplemental File)
- Cell phone policy and Code of Conduct  
Assistant High School Principal Marcella Sanchez gave a brief overview of the consequences for those not following the policy. The Board felt the policy was ready for adoption although the policy committee would discuss slight wording updates prior to the August 19th meeting.
- Committee Meetings
  - Facilities Committee  
Board Member Max DiOrio reported briefly regarding the June 17 meeting
  - Policy Committee

Although there was no meeting, the following policies are considered to have had a second reading and are listed in the Consent Agenda for consideration for adoption:

- 4321 Programs for Students with Disabilities - revised
- 4772 Graduation Ceremonies Policy - revised
- 4772 Graduation Ceremonies Regulation - reviewed, no revision
- 8414.5 Alcohol and Drug Testing of Drivers Policy - revised
- 8414.5 R Alcohol and Drug Testing of Drivers Regulation - revised
- 8414.5 E1 Alcohol and Drug Testing of Drivers Exhibit - new
- 6440 NIMAS Purchase of Alternative/Electronic Texts for Students - renumber only, to 4321.6
- 5695 Students and Personal Electronic Devices (revised - additional revision since first reading)

Superintendent's Report

- Superintendent Marie Digirolamo reported that the campus is very busy this summer with educational programs and thanked those who worked on committees to help finalize the "cell phone" policy

Business Office Report

- Business Manager Michael Brennan Business updated the Board as the business office works to close the 2024-25 fiscal year and reported on donations on the agenda.

Consent Agenda  
MOTION DIORIO            2ND WAITS

To approve the following items contained under the Consent Agenda:

- 8(A) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Briana Smith, Monitor, effective June 30, 2025
- 8(B) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Eugene Ringwood, Teaching Assistant, effective July 2, 2025
- 8(C) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Deborah Smith, Monitor, effective July 15, 2025
- 8(D) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Ashley Mitchell, Teacher, effective August 15, 2025
- 8(E) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Devyn Fernandez, Teaching Assistant, effective June 30, 2025
- 8(F) CONSIDERATION FOR ACCEPTANCE (Full report in Supplemental File)  
To accept the Treasurer's Report for May 2025 including Revenues, Appropriations and Transfers and Warrants as presented
- 8(G) CONSIDERATION FOR ACCEPTANCE  
To accept the CPSE and CSE Recommendations for the 2025-2026 school year as follows:  
Meeting Dates of: 4/10; 4/11; 4/24; 4/28; 4/29; 4/30; 5/5; 5/6; 5/8; 5/14; 5/16; 5/28; 5/29;  
6/2; 6/3; 6/5; 6/6; 6/7; 6/10; 6/12; 6/16; 6/18; 6/23; 6/25
- 8(H) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Marie Digirolamo, Superintendent, all ICC instructional staff (Teachers, Teaching Assistants, and Principals) as both Homebound instruction tutors and Title III tutors for the 2025-2026 school year.
- 8(I) CONSIDERATION FOR APPOINTMENT (Full listing in Supplemental File)  
To appoint upon the recommendation of Marie Digirolamo, Superintendent the substitute lists for the 2025-2026 school year:
- Teaching and Tutors
  - Non-Teaching
- 8(J) CONSIDERATION FOR APPROVAL  
To approve the following additional staff to work summer school: Invitations Program and Summer ENL, ESY and High School and Middle School Programs:
- Nicole Canuteson: Substitute Teacher
  - Kate Turrin: Substitute Teacher
  - Erin Lockmer: Substitute Teacher
  - Sharon Jenson: Speech Therapist
  - Abby Bartlett: Teaching Assistant
  - Brooke Barmen: Teaching Assistant
  - Katara Bartlett: Teaching Assistant
  - Linda Renken: Driver Education Teacher

8(K) CONSIDERATION FOR APPROVAL

To approve Psychologist Services of evaluations and attendance at CSE meetings for Summer 2025 for no more than 35 days total between 5 psychologists at a contractual rate to be performed by the following staff members:

- Beth Ruiz, Erin Mitchell, Laura Sarno, Paige Martin and Kelly Bins

8(L) CONSIDERATION FOR APPROVAL

To approve Speech Therapy Services for speech/language evaluations during the Summer 2025 for no more than 5 days at a contractual per diem rate to be performed by Danielle Desmonie

8(M) CONSIDERATION FOR APPOINTMENT

To approve the following Student Teachers/Interns and assignments as listed:

- Student Teacher, Dell Potts, with Cooperating Teacher, Victoria Boor, from 8/27/25-12/12/25

8(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, TEACHER LEADERS for the 2025-2026 school year as follows:

- Team Leader 3: Mary Oles

8(O) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Crane School District hereby accepts the recommendation of the Superintendent to appoint Kelly Bifano to a three (3) year probationary appointment as a teacher of Elementary Education in the Elementary Education tenure area, commencing August 27, 2025 and ending August 26, 2028, contingent upon compliance with the requirements of the Education Law.

8(P) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Brooke-lyn Doyle to a long term substitute to fill the position held by Dell Potts who is on a leave of absence from her Teaching Assistant position. Ms. Doyle's appointment will be effective August 27, 2025 and, provided she renders satisfactory service, is intended to continue but no later than January 16, 2026 at a rate of TA Step 2 (prorated). No term of employment is conferred by this resolution of appointment and Ms. Doyle's employment may be terminated at any time.

8(Q) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Superintendent Marie Digirolamo, Dell Potts to a short term substitute to fill the position held by Stefanie Driscoll who is on a leave of absence from her Math Teacher position. Ms. Potts's appointment will be effective August 27, 2025 and, provided she renders satisfactory service, is intended to continue but no later than November 19, 2025 at a rate of \$205 per diem. No term of employment is conferred by this resolution of appointment and Ms. Potts's employment may be terminated at any time.

8(R) CONSIDERATION FOR APPOINTMENT

Whereas Jenna Hoffman who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Childhood Education, Grades 1-6

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Jenna Hoffman be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Jenna Hoffman to the position of professional educator in the tenure area(s) of Elementary Education, with compensation at Bachelors Step 1 for a probationary period of four years to commence on or about August 27, 2025 and to expire on or about August 26, 2029

8(S) CONSIDERATION FOR APPOINTMENT

Whereas Theresa Mulvey who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Students with Disabilities K-12

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Theresa Mulvey be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Theresa Mulvey to the position of professional educator in the tenure area(s) of Special Education General, with compensation at a rate of Masters Step 4 for a probationary period of four years to commence on or about August 27, 2025 and to expire on or about August 26, 2029

8(T) CONSIDERATION FOR APPOINTMENT

Whereas Juanita Reyes who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of English to Speakers of other Languages

Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Juanita Reyes be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Juanita Reyes to the position of professional educator in the tenure area(s) of English as a Second Language, with compensation at a rate of Masters Step 20 for a probationary period of four years to commence on or about August 27, 2025 and to expire on or about August 26, 2029

8(U) CONSIDERATION FOR APPOINTMENT AND AUTHORIZATION (Agreement in Supplemental File)

BE IT RESOLVED, that the Board of Education of the Ichabod Crane Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Debra Berndt as Interim Primary School Principal, commencing July 1, 2025 and continuing on a per-diem basis to no later than January 23, 2026, approves the Agreement dated July 1, 2025, and approves the payment of moneys therein.

8(V) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following Interscholastic Coaches for the 2025-2026 school year:

- Girls Varsity Tennis - Head Coach - Megan Yeats - Step 10
- Girls Varsity Tennis - Assistant Coach - Nolan Wolfe - Step 2
- Girls Varsity Volleyball - Head Coach - Adam Vooris - Step 10
- Girls JV Volleyball - Head Coach - Dell Potts - Step 4
- Girls Modified Volleyball - Head Coach - Jeffrey Montague - Step 5
- Girls Varsity Cross Country - Head Coach - Molly Goodrich - Step 4
- Boys Varsity Cross Country - Head Coach - Jennifer Allard - Step 1
- Boys & Girls Modified Cross Country - Head Coach - Alanna Moss - Step 10
- Boys Varsity Golf - Head Coach - Dan Funk - Step 10
- Boys Varsity Golf - Volunteer Assistant Coach - Bob Piel
- Boys Varsity Soccer - Head Coach - Len Bates - Step 6
- Boys Modified Soccer - Head Coach - Bob Hanna - Step 10
- Girls Varsity Soccer - Head Coach - Sean Dugan - Step 9
- Girls Modified Soccer - Head Coach - Tahnee Bickerton - Step 10
- Varsity Football - Head Coach - Tom Call - Step 8
- Varsity Football - Assistant Coach (Defensive Coordinator) - Ken Schultz - Step 10
- Varsity Football - Assistant Coach (Line Coach) - John Brusie - Step 1
- Varsity Football - Assistant Coach (Special Teams) - Ben Vecellio - Step 3
- Varsity Football - Volunteer Assistant Coach - Mike Alessi
- Varsity Football - Volunteer Assistant Coach - Tim Stewart
- JV Football - Assistant Coach - Sebastian Vickers - Step 1
- Modified Football - Assistant Coach - Theodore Lerman - Step 1

8(W) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Marie Digirolamo, Superintendent, the following Extraclass Appointments Appointments for the 2025-26 school year:

- 5/6 Pops Advisor: Amy Giammatei
- MS Art Club Advisor: Jessica Mascolo
- MS Book Club Advisor: Beth Kelly
- MS Dungeons and Dragons Advisors Sherri Gelineau and Kacey Veakins
- MS Friends of Rachel Advisor: Mary Middleton
- MS Garden/Floral Club Advisor: Sherri Gelineau
- MS International Club Advisor: Marcella Mason
- MS Jazz band Advisor: Alessandra Shellard
- Lego Robotics (Elementary) Advisor: Selena Cook
- MS Newspaper Club Advisor: Elisa McNeil
- MS Pawsitive Peers Advisors: Tina Butterworth and Laura Sarno
- MS Pride Club Advisor: Nick Spanswick
- MS School Store Advisors: Elisa McNeil and Mary Middleton
- MS Sing Swing Advisor: Josh Overrocker
- MS Ski Club Advisor: Elisa McNeil
- MS Spanish Club Advisor: Nick Spanswick
- MS STEM Club Advisor: Jared Bevington
- MS Student Council Advisors: Deb Rivero and Kristyn McHugh
- MS Walking Club Advisor: Sarah Cotsonas
- MS Writing Club Advisor: Kristyn McHugh
- MS Yearbook Club Advisors: Blair Pantoja and Jessica Mascolo
- Yoga Club Advisor: Margaret Warner

8(X) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Marie Digirolamo, Superintendent, the following Extraclass Appointments Appointments for the 2025-26 school year:

- After school Cafeteria/ Hall Duty: Angelique Hebert
- After school Detention: Maureen Van Tassel
- After school Homework Center: Nancy Konkle, Lindsey Porreca
- After school Library Duty: Jennifer Two-Axe, Angelique Hebert, Lindsey Porreca, Nancy Konkle
- Art Club Advisor: Sandy Dwileski
- Blue Spool Sewing Club Advisor: Courtney Dobkins
- Book Club Advisors: Nicole Naef and Shawnah Rochester
- Color Guard Advisor: Alicia Cowan
- Crane Acting Troupe Producer: Gail Nadeem Helfer
- Crane Acting Troupe - Financial Advisor: John Wilary
- Crane Acting Troupe - Choreographer: Deborah Anthony
- Crane Acting Troupe - Musical Director: Karolyn Eberhardt
- Crane Acting Troupe - Artistic Director: Gail Nadeem Helfer
- Crane Acting Troupe - Technical Director: Michael Rivenburg
- Crane Acting Troupe - Sound Tech: Steve Williams
- Envirothon Co-Advisors: Todd Megan and Greg Miller
- E-Sports Club Advisor: Bob Allard
- French Club Co-Advisors: Maureen Van Tassel and Libbie Chadwick
- Class of 2029 - Co-Advisors: Libbie Chadwick and Christine Bauer
- Friends of Rachel Advisor: Angelique Hebert
- Garden Club - Advisor: Dan Farley
- Girls' Athletic Council Advisor: Tracy McComb
- Habitat for Humanity Advisor Randy Goold
- Headless Horseman Cinema Club Advisor: John Wilary
- Interact Club Co-Advisors: Anastassia Gonyea and Greg Miller
- JCK Club Advisor: Caitlin Doyle
- Class of 2027 Co-Advisors: Victoria Austin Holmes, Maureen VanTassel and Nancy Konkle
- Literary Magazine Advisor: Dan Farley
- Marching Band Advisor: Jennifer Edwards
- MTG Club Advisor: Chris Coffey
- Military Modeling Club: Dan Farley
- Model UN Club - Co-Advisors: Nolan Wolfe, Patrick Sanger, Robert Allard
- National Honor Society Co-Advisors: Maureen Van Tassel and Steven Cangemi
- Newspaper "The Blue & White" Club Advisor: Katie Goold
- Peer Mediation Advisor: Angelique Hebert
- Pride Club Advisor: Nolan Wolfe
- Sala Latina/ISO Advisor: Nancy Dolan
- School of Rock Advisor: Chris Coffey
- Class of 2026 Co-Advisors: Jennifer Two-Axe and Katie Goold
- Ski Club Advisor: Todd Megan
- Class of 2028 Advisor: Greg Miller
- Spanish Club Advisor: April Stromberg
- Spectrum Advisor: Karolyn Eberhardt
- Stage Crew Advisor: Jennifer Edwards
- Student Council Co-Advisors: Meredith Grizzaffi and Linda Knight
- Students Against Destructive Decisions (SADD) Advisor: Angelique Hebert
- Students Against Violating the Earth (SAVE) - Co-Advisors: Victoria Holmes Cori Drummond
- Summer Band Camp Advisor: Jennifer Edwards
- Technology Club Advisor: Chris Coffey
- Varsity Club Advisor: Dave Ames
- Yearbook Advisor - Production Co-Advisors: Jennifer Two-Axe and Holly Kilcer

8(Y) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Marie Digirolamo, Superintendent, the following additional After School Extraclass Appointments at the Middle School for the 2025-26 school year:

- Detention: Blair Pantoja and Katie Snyder
- Athletes Supervision: Robert Hanna and Blair Pantoja
- Hallway supervision: Maria Walsh, Sherri Gelineau, Blair Pantoja, Rachel Imbert, Nick Spanswick
- Homework Club: Blair Pantoja, Dara Rexhouse, Susan Bowker, Kacey Veakins, Marcella Mason
- Extended Day Teachers: Maria Walsh, Jennifer Elbert, Mary Middleton, Judy Ooms, Melanie Moon, Nick Ronca, Christine Suchoski, Caterina Scully, Nick Spanswick, Kalyn Fleck, Victoria Boor, Nick Spanswick, Jason Brewer,
- Extended Day Subs: Kristyn McHugh, Jessica Mascolo, Marcella Mason, Deb Rivero, Margaret Warner, Elisa McNeil, Selena Cook
- Homework Center: Maria Walsh, Elisa McNeil, Judy Ooms, Heather Carpenter, Rachel Imbert, Mary Middleton, Kacey Veakins, Dara Rexhouse, Sue Bowker, Marcella Mason, Kacey Veakins
- Homework Center Subs: Nick Spanswick, Jennifer Elbert, Kalyn Fleck, Blair Pantoja, Christine Suchoski

8(Z) CONSIDERATION FOR ADOPTION (attached)

To adopt the following policies pursuant to Board Policy #2410 - Formulation, Adoption and Amendment of Policies:

- 4321 Programs for Students with Disabilities - revised
- 4772 Graduation Ceremonies Policy - revised
- 4772 Graduation Ceremonies Regulation - reviewed, no revision
- 8414.5 Alcohol and Drug Testing of Drivers Policy - revised
- 8414.5 R Alcohol and Drug Testing of Drivers Regulation - revised
- 8414.5 E1 Alcohol and Drug Testing of Drivers Exhibit - new
- 6440 NIMAS Purchase of Alternative/Electronic Texts for Students - renumber only, to 4321.6
- 5695 Students and Personal Electronic Devices (revised - additional revision since first reading)

8(AA) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following committee of district stakeholders to provide general oversight of the Participant Directed Tax Deferred Retirement Accounts as stipulated by Board policy #6870:

- Michael Brennan, Business Manager
- Mena Mazure, District Treasurer
- Mindy Potts, Confidential Employees
- John Wilary, Ichabod Crane Teachers Association
- Tim Farley, Ichabod Crane Administrators Association
- Michelle Warner, Ichabod Crane Nurses Association
- Tami Barlow, CSEA
- Dan Doyle, Ichabod Crane Supervisors

8(BB) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$1,285 from Mindy Potts for the purchase materials toward the fabrication of a kiosk for the TOK and approve an increase in the 2024-2025 budget from \$50,193,488 to \$50,194,773 into the following Appropriation Code:

- A2110.512-05-2600 - in the amount of \$1,285

8(CC) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$100 from First Presbyterian Church towards the 2024-2025 Music Program and approve an increase in the 2024-2025 budget from \$50,194,773 to \$50,194,873 into the following Appropriation Code:

- A2110.510-02-2100 - in the amount of \$100

8(DD) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$5,000 from the Booster Club for a new scoreboard and approve an increase in the 2025-2026 budget from \$51,143,999 to \$51,148,999 into the following Appropriation Code:

- A1620.466-00-7001 - in the amount of \$5,000

8(EE) CONSIDERATION FOR APPROVAL

To approve a transportation lease agreement request submitted by Town of Kinderhook for use of school buses during the summer 2025 program

8(FF) CONSIDERATION FOR ACCEPTANCE (Full report in Supplemental File)

To accept the High School and Middle School Extraclass Activity Fund Reports as of the following date(s):

Account Balance as of 5/31/25: \$175,138.45

8(GG) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (Full listing in Supplemental File)

To approve and authorize the Superintendent to make budget transfers for the 2024-2025 budget per the attached listing

8(HH) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (attached)

To approve a resolution authorizing the issuance of Bond Anticipation Note, not to exceed \$650,006, to finance the acquisition of school buses for the 2025-2026 school year and to authorize the Board President to execute the agreement (Bus Purchase approved by the voters 05/20/25- Proposition #2)

WHEREAS, the qualified voters of the Kinderhook Central School District, New York, (the "District") at the Annual District Meeting of such voters duly held on the 20th day of May, 2025, duly approved a proposition authorizing the issuance of serial general obligation bonds in an aggregate principal amount not to exceed \$650,006 to finance the acquisition of school buses, the expenditure of such sum for such purpose and the levy of the necessary tax therefor, to be levied upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law, taking into account state aid received and trade-in value; NOW THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District shall acquire school buses, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at the annual District meeting of May 20, 2025.

Section 2. The District is hereby authorized to issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$650,006 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the acquisition of school buses.

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$650,006 (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose entirely from aid received from the State of New York, trade-in value, rebates and funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to and trade-in value.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes, including renewal notes, and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service in accordance with the provisions of Section 21 of the Local Finance Law, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable, taking into account aid received from the State of New York with respect to the Purpose.

Section 9. This Resolution shall constitute the declaration of the District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 10. This Resolution, or a summary hereof, shall be published by the Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the school District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Bond Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. Barclay Damon LLP is hereby appointed bond counsel to the School District in connection with the issuance of the Bonds and bond anticipation notes authorized herein.

Section 12. This Resolution shall take effect immediately upon its adoption.

8(II) **CONSIDERATION FOR AUTHORIZATION AND APPROVAL**

To approve a resolution: Revenue Anticipation Note resolution dated July 15, 2025 of the Board of Education of the Kinderhook Central School District authorizing the issuance of Revenue Anticipation Notes in anticipation of the receipt of aid from the State of New York and determining other matters in connection therewith.

**BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:**

Section 1. The power to authorize, from time to time and year to year, the issuance and sale of revenue anticipation notes of the Kinderhook Central School District, New York (the "School District", including renewals thereof, in anticipation of the collection of revenues to be received by the School District as aid from the State of New York, is hereby delegated to the President of the Board of Education, as chief fiscal officer.

Section 2. It is hereby determined that any notes which may be issued by the School District pursuant to this Resolution in anticipation of the received of aid to be received by the School District from the State of New York for any given fiscal year shall be issued during such fiscal year or during the two weeks prior to the commencement of such fiscal year and otherwise

in accordance with Section 25.00 of the Local Finance Law of the State of New York. Such notes shall be of such terms, and of such form and contents as may be determined by said President of the Board of Education in accordance with the Local Finance Law of the State of New York.

Section 3. It is hereby determined and declared that it is the intent of this Board of Education that this Resolution remain in full force and effect until this Resolution is modified, amended, rescinded, revoked or repealed by this Board.

Section 4. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any revenue anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such revenue anticipation notes the corporate seal of the School District.

Section 5. This Resolution shall take effect immediately upon its adoption.

- 8(JJ) CONSIDERATION FOR ACCEPTANCE (Full report in Supplemental File)  
To accept the Internal Claims Auditor Report for June 2025 as presented
- 8(KK) CONSIDERATION FOR APPROVE (Full document in Supplemental File)  
To approve the scope of work for professional learning with Annette Romano for the 2025-26 school year
- 8(LL) CONSIDERATION FOR APPROVE (Full document in Supplemental File)  
To approve the scope of work for supporting ELLs with SBC Instructional Consulting, LLC
- 8(MM) CONSIDERATION FOR AUTHORIZATION FOR SIGNATURE (Agreements in Supplemental File)  
To authorize the Board President or Superintendent to execute the following documents:
- Kayla Smith - Physical Therapist Agreement
  - CDB Agreement
  - Northern Rivers Agreement
  - Center for Disability Services Agreement
  - MOA Siena College - Student Teaching and Field Work
  - Superintendent Agreement
  - MOA - ICTA member Health Insurance

End of Consent Agenda

Carried, 8-0

Public Comments - Agenda Items only

No one wished to address the Board at this time.

#### Meetings

Capital Project Summer Building Tours - All tours begin at the Central Office

- July 17 at 4:00 p.m.
- July 30 at 12:00 p.m.
- August 14 at 6:00 p.m.
- August 19 at 5:00 p.m.

Retreat Dates:

- August 4 - Board Retreat 5:00-7:00 pm
- August 5 - Board and Administration Retreat 5:00-7:00 pm

Regular Meeting Dates:

- August 19 at 7:00 pm in the HS Library
- September 9 at 7:00 pm in the HS Library

July 15, 2025

Committee Meeting Dates:

- Facilities: July 17 at 5:00 pm
- Policy: August 12 at 3:00 pm
- Facilities: August 14 at 4:00 pm

MOTION WAITS            2ND PHILLIPS

To adjourn the meeting at 7:59 p.m.  
Carrie, 8-0