

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

December 3, 2025

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Wednesday, December 3, 2025 at 7:00 p.m. in the High School Library. The meeting had been scheduled for December 2, however, inclement weather closed school on that day and the Board meeting was postponed.

Board members present:

Max DiOrio	Kelly Firmbach	Matthew Nelson
Elizabeth Phillips	Christopher Scoville	Valerie Spensieri

Board members absent:

Meghan Lafferty-Brown	Anne Schaefer	Cal Waits
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School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:03 p.m.

Board President Matthew Nelson announced the fire exits and conducted the pledge of allegiance.

Board member Christopher Scoville read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION NELSON 2ND DIORIO

To approve the agenda as presented

Carried, 6-0

MOTION SCOVILLE 2ND FIRMBACH

To approve the November 4, 2025 - Regular Meeting Minutes

Carried, 6-0

Public Comment

No one from the public wished to address the Board

Board Discussion

- Committee Meetings
 - Communications Committee

Board Member Max DiOrio reported on the Communications committee meeting held on November 4 -

- Policy Committee

Although there was no meeting, the following policies are considered to have had one reading and consideration for their adoption is under Consent Agenda item 7(M):

- 9135 Suspected Child Abuse by District Personnel - rescind

- 9230 Drug-Free Workplace - revised
- 9230-R Drug-Free Workplace - revised
- 9125.1 Staff Substance Abuse - rescind
- 8113 Extreme Heat Condition Days - new

Reports/Presentations/Hearings

- Academic Report - K-12 Music Department

The Music Department Report was postponed to the January Regular Meeting

- Student Board Member Report

Student Board Member Denise Miranda reported to the Board on events happening with the students around the district.

- Superintendent's Report

Superintendent Marie Digirolamo reported to the Board on the following items:

- Capital Project Vote - December 16 - 8:00 am - 9:00 pm High School Gymnasium
- CSEA Negotiations
- Congratulations, NYS Music Association Area All-State ensemble performers!
- Save the dates! *WMHT's Music for the Holidays* - ICC 7/8 Grade Chorus, airing on:
 - 12/15 10:30pm
 - 12/16 1:00am
 - 12/17 5:00pm
 - 12/23 8:00pm
 - 12/25 2:00am
 - 12/25 4:00pm
 - 12/25 7:30pm

- Business Office Report

As Business Manager Michael Brennan was unable to attend, Superintendent Marie Digirolamo reported to the Board on the following items from the Business Office:

- Tax Collection Update - Consideration of Acceptance of Tax Liaison Report
- Budget Calendar and Budget Development Process
- Budget Questionnaire
- Donations Item 7(O), 7(P) and 7(Q)

Consent Agenda

MOTION FIRMBACH 2ND PHILLIPS

To accept the following items contained in the Consent Agenda:

7(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Jon Deere, FSH, effective November 21, 2025 (Jon Deere will maintain his other positions in the district)

7(B) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the October 2025 Treasurer's Report including Warrants, Revenues, Appropriations, and Transfers as presented

7(C) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2025-2026 school year as follows:
Meeting Dates of: 10/09; 10/16; 10/30; 10/31; 11/03; 11/07; 11/12; 11/13; 11/14; 11/17;
11/18; 11/20

7(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following Interscholastic Coaches for the 2025-2026 school year:

- Boys & Girls Varsity Indoor Track - Asst Coach - Joslyn Cowan - Contractual Stipend
- Boys and Girls Varsity Bowling - Tracy McComb - Assistant Coach - Step 1
- Scorekeeper/Clock - Jason Jause
- Scorekeeper/Clock - Sean Dugan
- Scorekeeper/Clock - Scott Holzhauer
- Scorekeeper/Clock - Nancy Dolan
- Girls JV Basketball - Volunteer Assistant Coach - Matthew Niemeyer

7(E) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the substitute listing for the 2025-2026 school year:

- Nidia Iliany Mejia Navarro, Translator, effective 11/18/25
- Michael Clark, Uncertified Substitute Teacher/TA, effective 12/3/25
- Sarah Balon, Uncertified Substitute Teacher/TA, effective 12/3/25
- Jack Goldman, Uncertified Substitute Teacher/TA, effective 12/3/25
- John Funk, Uncertified Substitute Teacher/TA, effective 12/3/25
- Sofia DeLuke, Uncertified Substitute Teacher/TA, effective 12/3/25
- Avery Bates, Uncertified Substitute Teacher/TA, effective 12/3/25
- Lisa Fischer, Uncertified Substitute Teacher/TA, effective 12/3/25
- Riley Strobel, Uncertified Substitute Teacher/TA, effective 12/3/25
- Jon Deere, Substitute Monitor and Substitute FSH, effective, 11/21/25
- Lindsay Falkner, Substitute Food Service Helper, and Clerical, effective 12/3/25

7(F) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Marie Digirolamo, Superintendent, the following additional Extraclass Appointments Appointments for the 2025-26 school year:

- National Junior Honor Society Co-Advisors: Steve Cangemi and Maureen Van Tassel

7(G) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Michele Amoroso, to the probationary position of bus driver, Step 1, effective December 2, 2025

7(H) CONSIDERATION FOR APPOINTMENT

To accept the resignation of Julie Plourde, Food Service Helper, for the purpose of accepting another position in the district; and

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Julie Plourde, to the probationary position of Cook, Step 1, effective November 24, 2025

7(I) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of Marie Digirolamo, Superintendent, Lindsay Falkner, to the probationary position of Monitor, Step 1, effective on or about December 4, 2025

7(J) CONSIDERATION FOR APPROVAL

To approve an unpaid Leave of Absence for Dawn Kerber, driver, from December 5, 2025-January 17, 2026

- 7(K) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)
To accept the High School and Middle School Extraclass Activity Fund Report as of the following date(s):
Account Balance as of 10/31: \$203,496.53
- 7(L) CONSIDERATION FOR APPROVAL AND APPOINTMENT
To appoint Mindy Potts as Chairman of the 2025 Capital Project Vote on December 16, 2025; and
To appoint the following vote inspectors at a flat rate of \$325:
Mary Ann Carr Perez, Bernadette Torre, Theresa Lux, Ann Engel, Elaine Dragos, Jean Barford, and Robin Sullivan
- 7(M) CONSIDERATION FOR ADOPTION
To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:
- 9135 Suspected Child Abuse by District Personnel - rescind
 - 9230 Drug-Free Workplace - revised
 - 9230-R Drug-Free Workplace Regulation - revised
 - 9125.1 Staff Substance Abuse - rescind
 - 8113 Extreme Heat Condition Days - new
- 7(N) CONSIDERATION FOR APPROVAL
To approve a transportation lease agreement request submitted by OK Kids for use of school buses during the December, February and April Recesses
- 7(O) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation of \$921 from Hannaford to the High School and approve an increase in the 2025-2026 budget from \$51,150,296 to \$51,151,217 into the following Appropriation Code:
- A2110.510-05-0000 - in the amount of \$921
- 7(P) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation of \$95 from TEMPO to the High School and approve an increase in the 2025-2026 budget from \$51,151,217 to \$51,151,312 into the following Appropriation Code:
- A2110.400-99-2100 - in the amount of \$95
- 7(Q) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation from Sue Jermain to Ichabod's Table in the amount of \$300 into appropriation code CM 2989.400-05-000
- 7(R) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)
To accept the 2025-2026 Tax Collection Report as presented
- 7(S) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Internal Claims Auditor Report for November 2025 as presented

7(T) CONSIDERATION FOR AUTHORIZATION FOR SIGNATURE (Full Agreement in Supplemental File)

To authorize the Board President or Superintendent to execute the following documents:

- JCK Foundation Agreement

7(U) CONSIDERATION FOR APPOINTMENT

To accept the resignation of Tami Barlow, Head Bus Driver, for the purpose of accepting another position in the district; and

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Tami Barlow, to the probationary position of Senior Head Bus Driver, Step 1, effective July 1, 2025 and the probationary period not to exceed 52 weeks

7(V) CONSIDERATION FOR APPOINTMENT

To accept the resignation of Dawn Richardson, Assistant Head Bus Driver, for the purpose of accepting another position in the district; and

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Dawn Richardson, to the probationary position of Head Bus Driver, Step 1, effective July 1, 2025 and the probationary period not to exceed 52 weeks

End of Consent Agenda

Carried, 6-0

Discussion Action

MOTION FIRMBACH 2ND DIORIO (Full MOAs in Supplemental File)

To approve the MOAs (2) with CSEA as presented:

- MOA CSEA - 2025-2029 Contract
- MOA CSEA - Pay Adjustment

Board President on behalf of the full Board thanked the Negotiations team for their work

Carried, 6-0

Public Comments

No one from the public wished to address the Board at this time

Meetings

Special or Regular Board Meeting

01/13/26 Regular Board - 7:00 p.m. in the High School

Committee Meetings

12/09 Academic Committee 5:45 p.m. in the CO

01/06 Budget and Finance 5:45 p.m. in the CO

Capital Project

- Community Forum December 3 - 6:00 pm Middle School Cafeteria
- Vote December 16 - 8:00 am - 9:00 pm High School Gymnasium

Executive Session

MOTION NELSON 2ND PHILLIPS

To adjourn to Executive Session at 7:25 p.m. to discuss current litigation

Carried, 6-0

Board President Matthew Nelson announced that there would be no further business after Executive Session.

Board Vice-President Elizabeth Phillips volunteered to serve as Clerk Pro Tem and with no dissent from the Board, she was appointed as such.

Others Present in Executive Session

Scott Quesnel, Esq.

Peg Warner, Special Education Director

Marie Digirolamo, Superintendent

Lucas Christensen, Assistant Superintendent

The District Clerk left the meeting

The meeting was reconvened in open session at 8:59 p.m.

MOTION FIRMBACH 2ND NELSON

To adjourn the meeting at 9:01 p.m.

Carried, 6-0