

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

March 10, 2026

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, March 10, 2026 at 7:00 p.m. in the High School Library.

Board Members Present:

Max DiOrio	Kelly Firmbach	Meghan Lafferty-Brown
Matthew Nelson	Elizabeth Phillips	Anne Schaefer
Christopher Scoville	Cal Waits	

Board Member Absent: Valerie Spensieri

School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Tim Farley, Principal, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Erin Russo, Middle School Assistant Principal, Peg Warner, Special Education Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting order at 7:08 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board member Cal Waits read the District Mission Statement

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION DIORIO            2ND SCHAEFER

To approve the agenda as presented

Carried, 8-0

MOTION WAITS            2ND FIRMBACH

To approve the minutes of the February 10, 2026 - Regular Board Meeting

Carried, 8-0

Public Participation

No one from the public signed up to speak at this time.

Board Discussion

- Committee Meetings
- Budget Committee Meeting

Board member Christopher Scoville briefly reported on the Budget Committee meeting held February 24

#### Policy Committee

There was no meeting of the Policy committee. The following policies are considered to have had a second Reading and consideration for adoption is under the Consent Agenda:

- 6710 Purchasing Authority - revised
- 8210.1 Use of Surveillance Cameras on School Property - revised
- 4327 Homebound Instruction - revised
- 8520 Free and Reduced Price Food Services - revised
- 9260 Conditional and Emergency Conditional Appointment - Student Safety - revised

#### Reports/Presentations/Hearings

##### Student Board Member Report

MOTION WAITS            2ND FIRMBACH

To appoint Brooklyn Nabozny to serve as an Alternate Student Board Member Representative to the Board of Education for the 2025-2026 school year

Carried, 8-0

High School Principal Craig Shull introduced the Alternate Student Board Member and District Clerk Mindy Potts administered the Oath of Office.

Student Board member Brooklyn Nabozny reported to the Board on various events and activities happening throughout the district.

#### Superintendent's Report

Superintendent Marie Digirolamo reported to the Board on the following topics

- Congratulations to Jordan Hernandez - Honorable Mention in the Bard Early College Scholastic Art and Writing Awards
- Congratulations 2026 Wall of Fame Inductees
  - Linda Collett – Distinguished Faculty/Staff
  - Steve Fielman – Distinguished Faculty/Staff
  - Alexander Mangione-Smith – Distinguished Alumni
  - Dr. Pam (Delp) Polashenski – Distinguished Alumni
  - Corrie Shattenkirk – Distinguished Alumni
  - Dale Tuczinski – Distinguished Faculty/Staff

#### Business Manager's Report

Business Manager Michael Brennan presented to the Board on the 2026-2027 Instructional Budget Development

#### Consent Agenda

MOTION NELSON            2ND PHILLIPS

To approve the following items contained under the Consent Agenda"

7(A)    CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Michelle Novak-McDonald, Monitor, effective February 6, 2026  
(*retaining substitute monitor position*)

- 7(B) CONSIDERATION FOR ACCEPTANCE (Full report in Supplemental File)  
To accept the Treasurer's Report for January 2026 (including Revenues, Appropriations and Transfers and Warrants) as presented
- 7(C) CONSIDERATION FOR ACCEPTANCE (attached)  
To accept the CPSE and CSE Recommendations for the 2025-2026 and the 2026-2027 school year as follows: Meeting Dates of: 2/9; 2/10; 12/17
- 7(D) CONSIDERATION FOR APPOINTMENT  
To appoint the following additions to the substitute listing for the 2025-2026 school year:
- Addison Andrews, Uncertified Substitute Teacher and TA, effective 2/23/26
  - Danielle Bradway, Uncertified Substitute Teacher and TA, effective 2/24/26
  - Crystal Cirrillo, Tutor, effective 2/23/26
- 7(E) CONSIDERATION FOR APPOINTMENT  
To accept the resignation, for the purpose of accepting another position in the district, of Holly Kilcer, Clerk-Typist; and,  
To appoint, upon the recommendation of Marie Digirolamo, Superintendent, Holly Kilcer, to the probationary position of Secretary I, Step 1, effective February 10, 2026
- 7(F) CONSIDERATION FOR APPOINTMENT  
To appoint upon the recommendation of Marie Digirolamo, Superintendent, Colleen Dorval, to the probationary position of monitor, step 1, effective March 9, 2026
- 7(G) CONSIDERATION FOR APPOINTMENT  
Whereas Abby Bartlett who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant
- Whereas Marie Digirolamo, Superintendent of the Ichabod Crane Central School District, recommends Abby Bartlett be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore
- Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Abby Bartlett to the position of professional educator in the tenure area(s) of Teaching Assistant, at a rate of TA+30 Step 1(prorated) for a probationary period of four years to commence on February 4, 2026 and to expire on February 3, 2030
- 7(H) CONSIDERATION FOR APPOINTMENT  
To appoint, upon the recommendation of Superintendent Marie Digirolamo, Katie Heimroth as a short term substitute to fill the position held by Danielle Hallenbeck who is on leave from her Elementary Education teaching position. Ms Heimroth's appointment will be effective on or about March 9, 2026 and, provided she renders satisfactory service, is intended to continue but no later

than June 30, 2026. No term of employment is conferred by this resolution of appointment and Ms Heimroth's employment may be terminated at any time.

7(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Marie Digirolamo, Superintendent, the following Interscholastic Coaches for the 2025-2026 school year:

- Varsity Boys Outdoor Track & Field - Volunteer Assistant Coach - Jonathan Hanna
- Modified Boys Outdoor Track & Field - Head Coach - Tahnee Bickerton - Step 10
- Modified Girls Outdoor Track & Field - Head Coach - Melissa Vooris - Step 5
- Varsity Girls Lacrosse - Volunteer Assistant Coach - Sarah Costonas
- Trap Club - Head Coach - Dan Farley - Club stipend
- Trap Club - Volunteer Assistant Coach - John Binner
- Trap Club - Volunteer Assistant Coach - Aaron McGuirk
- Trap Club - Volunteer Assistant Coach - Ilona Simmons
- Trap Club - Volunteer Assistant Coach - Justin Westfall
- Varsity Boys Tennis - Volunteer Assistant Coach - Jeong Oh
- Junior Varsity Baseball - Volunteer Assistant Coach - Austin Walsh

7(J) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 6710 Purchasing Authority - revised
- 8210.1 Use of Surveillance Cameras on School Property - revised
- 4327 Homebound Instruction - revised
- 8520 Free and Reduced Price Food Services - revised
- 9260 Conditional and Emergency Conditional Appointment - Student Safety - revised

7(K) CONSIDERATION FOR APPROVAL AND AUTHORIZATION (Full agreement in Supplemental File)

To approve and authorize the Board President to execute the attached agreement with Questar III for the lease of Ellitebook G1i computers and associated expenses as attached:

WHEREAS, the Board of Education of the Ichabod Crane Central School District of New York State (the "School District") desires to enter into a contract with the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties ("Questar III"), entitled the "Contract for Cooperative Educational Services", a copy of which is attached hereto as Exhibit A:

WHEREAS, pursuant to the Contract for Cooperative Educational Services, Questar III will, on behalf of the School District, facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A of the Contract for Cooperative Educational Services (the "Capital Equipment");

WHEREAS, the School District believes that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement under the model schools program;

WHEREAS, the School District believes that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services and that it is in the best interests of the School District to execute and deliver the Contract for Cooperative Educational Services.

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent, or such other individuals as the Board of Education may appoint, be, and hereby is authorized to execute and deliver such

documents and papers in the name of the School District as he or she deems necessary, advisable or appropriate to carry into effect the Contract for Cooperative Educational Services.

7(L) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Culinary Institute, Hyde Park

DATE: March 16, 2026

PARTICIPANTS: approximately 7 students

CHAPERONES: Angelique Hebert

7(M) CONSIDERATION FOR APPROVAL (Calendar in Supplemental File)

To approve the 2026-2027 school year calendar as presented

7(N) CONSIDERATION FOR ACCEPTANCE (Full report in Supplemental File)

To accept the High School and Middle School Extraclass Activity Fund Reports as of the following date(s):

Account Balance as of 12/31: \$245,839.91

Account Balance as of 1/31: \$274,894.56

7(O) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent to make the following budget transfers for the 2025-26 budget:

Transfer out: \$4,610 from code A1420.442-00-0000 hearings

Transfer out: \$5,000 from code A1420.443-00-0000 tax cert

Transfer out: \$11,000 from code A1964.440-00-0000 tax refund

Transfer in: \$20,610 to code A1420.441-00-0000 legal fees

7(P) CONSIDERATION FOR ACCEPTANCE (Full report in Supplemental File)

To accept the Internal Claims Auditor Report for February 2026 as presented

7(Q) CONSIDERATION FOR AUTHORIZATION FOR SIGNATURE (Full agreement in Supplemental File)

To authorize the Board President or Superintendent to execute the following documents:

- Agreement -Deb Berndt Professional Services

8. Discussion Action

9. Public Participation

10. Meetings

Regular or Special BOE Meetings

March 31 at 7pm High School Library

April 21 at 7pm High School Library

Committee Meetings

Academic March 10 at 5:45 pm CO Conference Room

Budget March 24 at 5:45 pm CO Conference Room  
Communications April 2 at 5:45 pm CO Conference Room  
Wall of Fame Ceremony March 30 at 6pm HS Auditorium

Budget Development Meetings

04/14/26: Budget/Finance Committee Meeting - Final Draft Budget  
04/21/26: Board Meeting Presentation - Final Budget and Anticipated Adoption  
05/05/26: Budget Hearing and Regular Board Meeting  
05/19/26: Vote and Election

Executive Session

MOTION NELSON 2ND FIRMBACH

To adjourn to Executive Session to discuss the employment history of particular individuals  
Carried, 8-0

MOTION FIRMBACH 2ND LAFFERTY BROWN

To appoint Kelly Firmbach as Clerk Pro Tem  
Carried, 8-0

Others present at Executive Session

Superintendent Marie Digirolamo, Assistant Superintendent Lucas Christensen and Business Manager  
Michael Brennan

The District Clerk left the meeting

The meeting was reconvened in open session at 8:54 p.m.

MOTION SCHAEFER 2ND LAFFERTY BROWN

To adjourn the meeting at 8:55 p.m.  
Carried, 8-0